Tracy Derraco

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Passionate full stack web developer adept in bringing forth expertise in design, installation, testing and maintenance of software systems. Proficient in various platforms, languages, and embedded systems. Experience with the latest cutting edge development tools and procedures. Able to effectively self-manage during independent projects, as well as collaborate as part of a productive team.

PROFESSIONAL EXPERIENCE

Office Manager
Sharp Eye Surfboards, San Diego, CA
September 2021–Present

- Created workflow and training guides for domestic and international shipping to help streamline the training process.

- Negotiated shipping rates and contracts with domestic and international freight companies to decrease cost for shipping by 10%.

- Created protocol to track inventory and sales from our retail shop and new factory store front which created more accountability for retail workers and gave upper management the ability to track earnings from each store.

Office Manager
Rusty Surfboards, San Diego, CA
May 2020– July 2021

- Reviewed CAD files for any delineation from customer order. Helped decrease mistakes on custom orders saving thousands of dollars

- Served as a direct assistant to the Production Supervisor, supporting all aspects of production and office management.

- Worked to alleviate executive overload by handling all customer interactions for company including walk-ins, email, and phone interactions.

Executive Pastry Chef
Cowboy Star, San Diego, CA
January 2010–October 2016

- Pioneered a more modern pastry program which gained accolades from food critics and industry leaders.

- Leader to the pastry and savory team nightly, creating a more cohesive kitchen and elevating the dining experience of our customers.

- Implemented the pastry program as a Pastry Consultant at the opening of the second location in Colorado Springs, Co.

EDUCATION

University California San Diego, San Diego, Ca
September 2022
Certificate, Full Stack Web Development

Currently working on AWS Cloud Practitioner Certification

ADDITIONAL SKILLS

Proficient in MS Office (Word, Excel, PowerPoint) Outlook, HTML, CSS, jQUERY, React, MongoDB, Node.js, SQL, MySQL, Git, Javascript, GraphQL.