



**SURREY YOUTH FOCUS**

Improving the lives of young people by supporting our members

## Summary Report and Financial Statements

For year ending: 31<sup>st</sup> March 2013

### **PRESIDENT**

Lord Baden-Powell

### **VICE PRESIDENTS**

John Walshe DL  
Jenny Griffiths OBE

### **TRUSTEES**

David Hypher OBE DL (Independent) – Chairman  
Elaine Tisdall (Surrey Care Trust)  
Sue Wilson (Lifetrain Trust)  
Martin Barker (Independent) (Treasurer)  
Ian Burks (Reigate & Redhill YMCA)  
Les Hillman (The Boys Brigade)  
Sue Fritsch -(Surrey Young Farmers)  
Cliff Shears (Surrey Scouts) from Oct 2012  
Martin Gerrard QPM DL (Independent) – Vice Chairman  
Alison Watson (Girlguiding Surrey West)  
Nigel Biggs (Independent) – Vice Chairman  
Dr Beccy Bowden (Surrey SATRO)  
Carol Brannigan (Independent) from July 2012  
Matt Joblin (Surrey Community Film Unit) from July 212

### **INDEPENDENT EXAMINER**

Acumen  
Chartered Accountants  
Craven House, Lansbury Estate, 102 Lower Guildford Road ,  
Knaphill GU21 2EP

### **CHIEF EXECUTIVE**

(and Company Secretary)  
Mike Abbott M.Phil. BSc.Econ, DMS.

### **REGISTERED ADDRESS**

Astolat, Coniers Way  
New Inn Lane Burpham  
Guildford Surrey GU4 7HL

### **BANKERS**

Barclays  
19 North Street Guildford  
SurreyGU1 4AG  
Company Limited by Guarantee No 7531644  
Registered Charity no. 1140934

### **PATRONS**

Dame Sarah Goad DCVO JP  
Lord-Lieutenant of Surrey  
  
The Rt Rev Christopher Hill  
The Bishop of Guildford  
Representing Faith Communities

Karin Sehmer  
High Sheriff of Surrey 2012/13

Professor Sir Christopher Snowden  
Vice-Chancellor  
University of Surrey

Lavinia Sealy  
Chairman of Surrey County Council

Lynn Owens QPM  
Chief Constable of Surrey

### **STATEMENT BY THE TRUSTEES**

The information presented on pages 2 to 3 is a summary of information contained in the full financial statements of Surrey Council for Voluntary Youth Services for the year ended 31<sup>st</sup> March 2013.

These summarised financial statements may not contain sufficient information to allow the reader to gain a complete understanding of the financial affairs of the Charity. For further information, the full financial statements, the examiner's report on those accounts and the Trustees' Report should be consulted. Copies are available on request or on our website at: [www.surreyyouthfocus.org.uk](http://www.surreyyouthfocus.org.uk).

The full financial statements were approved by the Trustees on 23<sup>rd</sup> July 2013 and were examined by Acumen. The examiner's report on those financial statements was unqualified and the examined accounts were delivered to the Charity Commission.

### **INDEPENDENT EXAMINER'S STATEMENT**

I report on the accounts of the Surrey Youth Focus for the year ended 31<sup>st</sup> March 2013, which are summarised on pages 2 to 3.

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 386 of the Companies Act 2006, and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



## Surrey Youth Focus

### STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 March 2013

|                                     | Unrestricted<br>£ | Restricted<br>£ | Total 2013<br>£ | 2012<br>£       |
|-------------------------------------|-------------------|-----------------|-----------------|-----------------|
| <b>INCOMING RESOURCES</b>           |                   |                 |                 |                 |
| Subscriptions                       | 11,710            | 0               | 11,710          | 8,505           |
| Consultancy Services                | 2,450             | 0               | 2,450           | 3,670           |
| Charitable Activities               |                   |                 |                 |                 |
| Grants                              |                   |                 |                 |                 |
| Surrey County Council               | 40,000            | 0               | 40,000          | 73,980          |
| Grant Making Trusts                 | 5,000             | 0               | 5,000           | 5,000           |
| CWDC (South Coast Consortium)       | 0                 | 0               | 0               | 27,500          |
| Wates Giving                        | 0                 | 10,000          | 10,000          | 0               |
| Other Sponsors                      | 500               | 806             | 1,306           | 5,900           |
|                                     | 59,660            | 10,806          | 70,466          | 124,555         |
| Other Income                        | 260               | 0               | 260             | 2,244           |
| Investment Income                   | 718               | 0               | 718             | 507             |
| <b>TOTAL INCOME</b>                 | <b>60,638</b>     | <b>10,806</b>   | <b>71,444</b>   | <b>127,306</b>  |
| <b>RESOURCES EXPENDED</b>           |                   |                 |                 |                 |
| Charitable Activities               |                   |                 |                 |                 |
| Direct service delivery             | 40                | 5,017           | 5,057           | 58,741          |
| Staff costs                         | 59,767            | 14,702          | 74,469          | 71,143          |
| Office and property costs           | 10,144            | 46              | 10,190          | 8,761           |
| Sundry expenses                     | 3,700             | 1,659           | 5,359           | 5,364           |
| Governance costs                    | 1,800             | 0               | 1,800           | 1,905           |
| <b>TOTAL EXPENDITURE</b>            | <b>75,451</b>     | <b>21,424</b>   | <b>96,875</b>   | <b>145,914</b>  |
| <b>NET INCOME/(EXPENDITURE)</b>     |                   |                 |                 |                 |
| <b>BEFORE TRANSFERS</b>             | <b>(14,813)</b>   | <b>(10,618)</b> | <b>(25,431)</b> | <b>(18,608)</b> |
| <b>TRANSFERS</b>                    | <b>2,782</b>      | <b>(2,782)</b>  | <b>0</b>        | <b>0</b>        |
| <b>NET MOVEMENT IN FUNDS</b>        |                   |                 |                 |                 |
| <b>FOR THE YEAR</b>                 | <b>(12,031)</b>   | <b>(13,400)</b> | <b>(25,431)</b> | <b>(18,608)</b> |
| <b>TOTAL FUNDS AT 1 APRIL 2012</b>  | <b>45,325</b>     | <b>55,399</b>   | <b>100,724</b>  | <b>119,332</b>  |
| <b>TOTAL FUNDS AT 31 MARCH 2013</b> | <b>33,294</b>     | <b>41,999</b>   | <b>75,293</b>   | <b>100,724</b>  |



## Surrey Youth Focus

BALANCE SHEET as at 31 March 2013

|                             | 2013           |               | 2012           |                |
|-----------------------------|----------------|---------------|----------------|----------------|
|                             | £              | £             | £              | £              |
| <b>FIXED ASSETS</b>         |                |               |                |                |
| Tangible Assets             |                | -             |                | -              |
| <b>CURRENT ASSETS</b>       |                |               |                |                |
| Debtors                     | 158            |               | 247            |                |
| Cash at Bank                | <u>79,047</u>  |               | <u>103,788</u> |                |
|                             | 79,205         |               | 104,035        |                |
| <b>CREDITORS</b>            |                |               |                |                |
| Falling due within one year | <u>(3,912)</u> |               | <u>(3,311)</u> |                |
| <b>NET CURRENT ASSETS</b>   |                | 75,293        |                | 100,724        |
| <b>NET ASSETS</b>           |                | <u>75,293</u> |                | <u>100,724</u> |
| <b>RESERVES</b>             |                |               |                |                |
| Unrestricted funds          |                | 33,294        |                | 45,325         |
| Restricted funds            |                | <u>41,999</u> |                | <u>55,399</u>  |
|                             |                | <u>75,293</u> |                | <u>100,724</u> |

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### Trustees Report

As at March 2013, Surrey Youth Focus had nearly 90 fee paying members which reflect very well on all involved with Surrey Youth Focus.

Financially we finished 2012/13 with a smaller deficit than expected, and like many other charities have set a deficit budget for 2013/14. We are acutely aware this cannot continue and bids to grant-making trusts for projects are currently being made.

The theme for the year was “keep going” on the principle that a balance is needed between continuity and change. Considerable change took place last year and is likely to do so again in 2013/14, and so the emphasis was on implementing and bedding in changes already underway.

These changes included firstly a shift towards a closer engagement with business, and secondly, making a significant new emphasis on member benefits. This re-orientation was foreshadowed in last year’s Annual Report and has been implemented in 2012/13.

Surrey Youth Focus has three definitive roles:

1. Representation, Advocacy and Leadership
2. Networking, Innovation and Brokerage
3. Member Services and Offer

## 2012/13 Highlights

The Impact Report looks back to achievements last year (2012/13). These include:

- The revised Member Offers- during the course of the year we secured a number of offers to Members that already feature on the website , and there are more to come on our new site
- The “Young Surrey : Strategic review” was our first ever review of the sector and issues affecting both Member organisations and young people
- We have strengthened our links to Business in the Community and Surrey Chamber regarding opportunities for volunteering , and corporate away days on projects

## A look ahead to 2013/14

The theme of the Business Plan for this current year (2013/14) is one of responding positively to rapidly changing circumstances. We will be focussing on:

### Representation, Advocacy and Leadership

“Big Assist”: This is the title of a funding programme from the Lottery via the National Council for Voluntary Organisations (NCVO) which has resulted in a “funding voucher” worth £6,000 being spent on retaining a consultant to investigate the scope for cost sharing/ service improvement within the youth sector network in Surrey. The consultant’s report was considered by Trustees in July 2013.

### Networking, Innovation and Brokerage

Launching CommUniLAB, being a virtual learning network open to our member organisations, the Surrey universities, local authorities and business. We will shortly be announcing that a national bank has agreed to be the sponsors and principal funders of this innovative scheme.

### Member Services and Offer

Launching our new website which will have a Members only private password protected section within it, including Member offers, features and a volunteering “matching “ service to the Chamber and BITC. We will also be promoting Surrey CC ‘s Youth small grants scheme (£220,000 aimed at small organisations that can apply to us for sums between £500 and £5,000) and providing further high value information about funding

## Key dates

19 October 2013 – Celebration of Youth and Volunteering, 12.45pm at University of Surrey

18<sup>th</sup> Jan and 16<sup>th</sup> May 2014 – copy deadline for Surrey Youth News

16<sup>th</sup> September 2014 – Surrey Youth Focus AGM



SURREY YOUTH FOCUS

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[www.surreyyouthfocus.org.uk](http://www.surreyyouthfocus.org.uk)  
[@surreyyf](https://twitter.com/surreyyf)