

## **Surrey County Council Youth Small Grants Programme**

### **Guidance Notes**

#### **Criteria**

The application should be for a charity, voluntary or faith organisation with a turnover of less than £100,000 per annum. Other applications will only be considered by exception.

In order to be eligible for small grants funding the following criteria must be met:

- bidding organisation should not have existing contracts with Surrey County Council Services for Young People
- funding would enable direct work with Surrey young people aged 10-19 and is not for large capital funding that does not enable direct activity (e.g. fixing roofs, installing loos etc.)

#### **FAQ**

##### **How much can I apply for?**

Small voluntary youth organisations are able to apply for grants of between £500 and £5,000 per project, per year. Applicants asking for more than £1,000 should be able to explain why theirs is a strong application.

##### **Joint Bids**

Joint bids are acceptable where

- all bidding organisations meet the grant criteria separately or
- There is a lead organisation that is responsible for the delivery of the project however funds will be administered by a secondary organisation. In this case the secondary organisation does not need to meet the grant criteria.

##### **Community groups**

Applications from community groups are acceptable as long as the group maintains its own finances which could be audited (i.e. Have an account in the group's name). Alternatively they may submit a joint bid.

##### **Youth led projects**

Young people may submit a bid, however there should be a monitoring organisation that manages the funds (see joint bids).

The application should enable general youth work rather than just support an applying individual.

**Organisations with a larger turnover but small charitable wing**

Large organisations (turnover >£100,000) which have a small charitable division can only apply if the charitable portion of the organisation maintains its own finances and meets the grant criteria.

**National organisations with small local presence.**

If a small organisation operates under the umbrella of a larger national organisation may apply as long as locally they maintain a separate budget and meet the grant criteria.

**Social enterprises**

Social enterprises are eligible to apply as long as they meet other grant criteria.

**Multiple bids**

Bids for a single project may not exceed £5000 across the entire county.

Additional bids may be submitted for separate and distinct projects.

**Bids for multiple areas**

Bids for multiple districts/boroughs may be submitted as either single bid for multiple areas or separate bids for each area.

Where a single bid is submitted funding applications should indicate the expected activity in each area.

The grant is only for Surrey young people and should not be used to cover costs for young people who live outside Surrey.

**Capital**

The grant cannot be used for large capital expenditure like new buildings, roof repairs etc. But can be for equipment and items that enables direct work with young people e.g. camping or sports equipment.

**Staff costs**

The grant should support projects that enable more direct youth work to take place. Part of the costs of enabling this additional activity might be paying for additional staff time, sessional workers etc. However ongoing day to day costs such as salary which do not contribute to additional youth work would not be eligible for funding.