

Team 10 - 15th Meeting

Information

Time: 2020.11.19 10:00-10:30(30 m)

Location: PMB449

Chairperson: Yiming Tang

Secretary: Shiliang Chen & Yani Huang

Translator:

Attendance: /7

Members	Yiming Tang, Shiliang Chen, Yani Huang, Ruizi Han, Yijie Lu, Yuting Jiang Dr. Heshan
Late	0
Absent	0

Agenda

The whole meeting is expected to take 30 minutes.

1. Openning (1m)

Draft of Literature review is done, Interim Report and Use Case are under writing.

2. report of progress (20m)

1. Literature Review

Have a look at draft.

2. Requirements

Confirm Functional Requirements.

Other:

1. UML and Use Case will be done by Shiliang and Yani

2. Sequence will be done by Ruizi

3. questionnaire report (2m)

We have interviewed the lecturer of Introduction to Programming and Algorithms. He helped to distribute the questionnaire. Please refer to the questionnaire report for detailed updates.

4. interview report (5m)

The interview report has sent to you. Any suggestions?

Shiliang will introduce a bit.

5. Prototype (10m)

Prototype is still under drawing. We have changed our mind, so now there is only one picture of it.

6. others

Website maintainer Yani

GitHub repository maintainer Yiming

Minute

Outcomes

1. Literature review

- picture in LaTeX has some issues
- citation style issue
- citations are not all included
- grammar mistakes
- reference list style shall be consistent
- a short introduction at the beginning of each module
- Introduce a software with its name
- similar software shall be put together
- URL as footnote
- scratch picture in English
- grammar mistakes shall be fixed

2. requirement document

- introduce concept of requirements
- non functional one will be consulted with BGL
- requirements shall not be too detail
- multilingual issue
- grammar mistakes shall be fixed

3. expanded description

- fix the third part issue
- grammar mistakes shall be fixed

4. prototype

- introduced by email

Chairperson for next: Shiliang Chen

Secretary: Ruizi Han

Time: November 24th

What is going to be discussed in the next meeting:

revision:

1. use case diagram
2. requirement
3. expanded description
4. literature review
5. technical research

Work summary for last stage

Task	Members	Report	Question	Completeness

Tasks for next stage

Task	Members	DDL
improve use case diagram	Shiliang and Yani	11/20
improve requiriment	Yiming	11/22
improve sequence diagram	Ruizi	11/23
improve literature review	Yijie	11/23
technical research	All	11/23
improve expanded description	Yiming	11/23
risk management	Yuting	11/23
improve questionnaire report	Shiliang	11/23
improve focus group report	Yuting and yani	11/23
consult BGL for use case	Yani	11/20
consult Dave 1. gap in literature/application 2. key work	Shiliang	11/19
problem encountered	/	11/20

Problems

Priority(0 for highest, 5 for lowest)	Problem Description	Possible consequence	Proposer	Tentative Solution	Expected completion time

Comments