

July 14, 2018

Sixian Lin  
60, rue Cormier, app. 501  
Gatineau (Québec) J9H 6B4

Dear Mr. Lin:

**Subject: Request for information about your declared income for 2017**

During a check of your file, we discovered one or more discrepancies between amounts you reported to us and the amounts you declared to Revenu Québec for 2017. This is why we now need to receive additional documents from you.

By quickly submitting these documents:

- You can be assured of receiving the financial assistance to which you are entitled
- You could avoid having to reimburse any overpayments you received

You need to provide the following documents no later than August 28, 2018:

**A - General documentation**

- A letter in which you explain the discrepancies that were found (see the appended comparative table)
- Your provincial and federal tax slips from employers, government ministries, educational institutions and all other organizations
- Your Québec and Canada income tax assessments for 2017
- If applicable, proof of benefits you received from the Quebec Parental Insurance Plan

**B - Additional documents**

- A letter in which you detail the types of income corresponding to the amount shown on line 154 (Other income) of your Québec tax return

The reason we need this information is that some types of income are considered in the calculation of your financial assistance, while others, such as RESP, LLP, RRSP and HBP, are not.



Please submit your documents by one of the following means:

- **Upload them to your online file.** Learn more about our document upload service at <http://www.afe.gouv.qc.ca/en/digital-transmission/>.
- **Mail to the following address:** Ministère de l'Éducation et de l'Enseignement supérieur, Aide financière aux études, 1035, rue De La Chevrotière, Québec (Québec) G1R 5A5. If you choose this option, please be sure to:
  - o Write your Permanent Code on each document
  - o Include a copy of this letter with your documents
  - o Not use staples, paper clips, etc. to attach your documents together

Photocopies are accepted.

Pursuant to the *Act respecting financial assistance for education expenses*, you are required to advise us as soon as possible of any changes that could alter the amount of your financial assistance.

For more information about your file, please log in to our online services at [www.afe.gouv.qc.ca](http://www.afe.gouv.qc.ca) then select the *Your File* tab. Alternatively, you may contact your educational institution's student financial aid office or call us at one of the numbers shown at the bottom of this letter.

Important: Your deadline for submitting the required documents is August 28, 2018.

Yours truly,

A handwritten signature in black ink, reading "Julie Levesque". The signature is fluid and cursive, with the first name "Julie" and last name "Levesque" clearly distinguishable.

Julie Levesque

Head, Service du prétraitement, de l'encaissement et de la vérification

## Appendix - Comparative Table

Please see below for discrepancies between amounts you declared and amounts we found.

<b>Income</b>		<b>Amount</b>
<b>Declared on line 154</b> (Other income) of your 2017 tax return		<b>\$9396</b>
Details on scholarships and/or bursaries received		
<ul style="list-style-type: none"> <li>Scholarships (Excludes amounts received from the Loans and Bursaries Program)</li> </ul>	\$1739	
<ul style="list-style-type: none"> <li>Loans and Bursaries Program 2017 bursary (Amount shown in Box O, Relevé 1 slip issued by the Ministère de l'Éducation et de l'Enseignement supérieur)</li> </ul>	\$9396	
<ul style="list-style-type: none"> <li>Explore Bursary (Second language summer Bursary)</li> </ul>	<u>\$0</u>	
<b>TOTAL</b>	<b>\$11135</b>	<b>\$11135</b>
	<b>Discrepancy</b>	<b>\$-1739</b>

<b>Income declared</b>	<b>To AFE</b>	<b>To Revenu Québec</b>
Investment income (interests, dividends and capital gains), inheritance, trust fund or gift	\$1000	\$7