

Scrum Meetings

Our team held scrum meetings every Monday, Tuesday, Wednesday, Thursday, and Friday. Each team member discussed what they had worked on yesterday, what they planned to work on today, and if they are experiencing any blockers.

Scrum Meetings: Week 1

S: Sam

R: Roman

N: Natasha

Y: Yesterday

T: Today

B: Blockers

		Monday	Tuesday	Wednesday	Thursday	Friday
S	Y	N/A	Project Charter	Project Charter	Brainstorming	Brainstorming
	T	Project Charter	Project Charter	Brainstorming	Brainstorming	Brainstorming
	B	N/A	N/A	N/A	N/A	N/A
R	Y	N/A		Project Charter	Brainstorming	Brainstorming
	T	Brainstorming	Project Charter	Brainstorming	Brainstorming	Brainstorming
	B	N/A	N/A	N/A	N/A	N/A
N	Y	N/A		Project Charter	Brainstorming	Brainstorming
	T	Brainstorming	Project Charter	Brainstorming	Brainstorming	Brainstorming
	B	N/A	N/A	N/A	N/A	N/A

Scrum Meetings: Week 2

S: Sam

R: Roman

N: Natasha

Y: Yesterday

T: Today

B: Blockers

		Monday	Tuesday	Wednesday	Thursday	Friday
S	Y	Brainstorming	Checkfront training	Project Charter	Brainstorming Test template	Brainstorming Test template
	T	Checkfront training	Project Charter	Brainstorming Test template	Brainstorming Test template	Eportfolio tools Project Charter
	B	N/A	N/A	Vague scope	Vague scope	Vague scope
R	Y	Brainstorming	Checkfront training	Project Charter	Brainstorming Test template	Brainstorming Test template
	T	Checkfront training	Project Charter	Brainstorming Test template	Brainstorming Test template	Eportfolio tools Project Charter
	B	N/A	N/A	Vague scope	Vague scope	Vague scope
N	Y	Brainstorming	Checkfront training	Project Charter	Brainstorming Test template	Brainstorming Test template
	T	Checkfront training	Project Charter	Brainstorming Test template	Brainstorming Test template	Eportfolio tools Project Charter
	B	N/A	N/A	Vague scope	Vague scope	Vague scope

Scrum Meetings: Week 3

S: Sam

R: Roman

N: Natasha

Y: Yesterday

T: Today

B: Blockers

		Monday	Tuesday	Wednesday	Thursday	Friday
S	Y	Project Charter	Prototype: create	Prototype: create	Prototype: create	Prototype: create
	T	Prototype: create	Prototype: create	Prototype: create	Prototype: create	Prototype: create
	B	N/A	N/A	N/A	N/A	N/A
R	Y	Project Charter	Prototype: transform	Prototype: transform	Prototype: transform	Prototype: transform
	T	Prototype: transform	Prototype: transform	Prototype: transform	Prototype: transform	Prototype: transform
	B	N/A	N/A	N/A	N/A	N/A
N	Y	Project Charter	Prototype: import	Prototype: import	Prototype: import	Prototype: import
	T	Prototype: import	Prototype: import	Prototype: import	Prototype: import	Prototype: import
	B	N/A	N/A	N/A	N/A	N/A

Scrum Meetings: Week 4

S: Sam

R: Roman

N: Natasha

Y: Yesterday

T: Today

B: Blockers

		Monday	Tuesday	Wednesday	Thursday	Friday
S	Y	Brainstorm	Brainstorm	Brainstorm Create proposal	Brainstorm Create proposal	
	T	Brainstorm	Brainstorm Create proposal	Brainstorm Create proposal	Create proposal	Propose plan to sponsors
	B	N/A	N/A	N/A	N/A	N/A
R	Y	Brainstorm	Brainstorm	Brainstorm Create proposal	Brainstorm Create proposal	Propose plan to sponsors
	T	Brainstorm	Brainstorm Create proposal	Brainstorm Create proposal	Create proposal	
	B	N/A	N/A	N/A	N/A	N/A
N	Y	Brainstorm	Brainstorm	Brainstorm Create proposal	Brainstorm Create proposal	
	T	Brainstorm	Brainstorm Create proposal	Brainstorm Create proposal	Create proposal	Propose plan to sponsors
	B	N/A	N/A	N/A	N/A	N/A

Scrum Meetings: Week 5

S: Sam

R: Roman

N: Natasha

Y: Yesterday

T: Today

B: Blockers

		Monday	Tuesday	Wednesday	Thursday	Friday
S	Y	Set up environment	Set up environment	e-portfolio set up & security	e-portfolio set up & security	e-portfolio set up & security
	T	Set up environment	e-portfolio set up & security	e-portfolio set up & security	e-portfolio set up & security	Test authentication endpoints
	B	N/A	Best way to hold session data?	N/A	N/A	N/A
R	Y	e-portfolio Mock ups	e-portfolio Mock ups	e-portfolio Mock ups	e-portfolio Mock ups	e-portfolio Mock ups
	T	e-portfolio Mock ups	e-portfolio Mock ups	e-portfolio Mock ups	e-portfolio Mock ups	e-portfolio Mock ups
	B	N/A	N/A	N/A	N/A	N/A
N	Y	UI Mock ups	UI Mock ups	UI Mock ups	UI Mock ups	UI Mock ups
	T	UI Mock ups	UI Mock ups	UI Mock ups	UI Mock ups	UI Mock ups
	B	Colour scheme	Location of buttons	N/A	N/A	N/A

Scrum Meetings: Week 6

S: Sam

R: Roman

N: Natasha

Y: Yesterday

T: Today

B: Blockers

		Monday	Tuesday	Wednesday	Thursday	Friday
S	Y	Build Node.js server	Build Node.js server	Build Node.js server Build GUI & functionality for login page	Build GUI & functionality for login page	Build GUI & functionality for login page
	T	Build Node.js server	Build Node.js server Build GUI & functionality for login page	Build GUI & functionality for login page	Build GUI & functionality for login page	Build GUI & functionality for login page
	B	Needing a server was a surprise	N/A	N/A	N/A	N/A
R	Y	GUI: status page	GUI: status page	GUI: status page	GUI: status page Test header endpoints	Functionality: result page GUI: header mapping
	T	GUI: status page	GUI: status page	GUI: status page Test header endpoints	Functionality: result page GUI: header mapping	Functionality: result page GUI: header mapping
	B	N/A	Unsure how to manage error vs success	N/A	N/A	N/A
N	Y	GUI: import page	GUI: import page	GUI: import page	GUI: import page	Functionality: import page
	T	GUI: import page	GUI: import page	GUI: import page	Functionality: import page	Functionality: import page
	B	N/A	N/A	N/A	N/A	N/A

Scrum Meetings: Week 7

S: Sam

R: Roman

N: Natasha

Y: Yesterday

T: Today

B: Blockers

		Monday	Tuesday	Wednesday	Thursday	Friday
S	Y	N/A	About us Section	About us Section	Project write-up	Project write-up
	T	About us Section	About us Section	Project write-up	Project write-up	N/A
	B	N/A	N/A	N/A	N/A	N/A
R	Y	N/A	VM set up	N/A	GUI: header Mapping	GUI: header Mapping
	T	VM set up	N/A	GUI: header Mapping	GUI: header Mapping	Functionality: status page
	B	Need VM from Saryta	N/A	N/A	N/A	N/A
N	Y	Functionality for import page	Functionality for import page	N/A	N/A	e-portfolio footer
	T	Functionality for import page	N/A	N/A	e-portfolio footer	e-portfolio header
	B	N/A	N/A	N/A	N/A	N/A

Scrum Meetings: Week 8

S: Sam

R: Roman

N: Natasha

Y: Yesterday

T: Today

B: Blockers

		Monday	Tuesday	Wednesday	Thursday	Friday
S	Y	N/A	Loading page	Loading page	GUI: item mapping	GUI: item mapping
	T	Loading page	Loading page	GUI: item mapping	GUI: item mapping	GUI: item mapping
	B	N/A	N/A	Wasn't retuning right object from server	N/A	N/A
R	Y	Functionality: status page	Functionality: status page	VM set up	GUI: header Mapping	GUI: header Mapping
	T	Functionality: status page	VM set up	GUI: header Mapping	GUI: header Mapping	Functionality: status page
	B	N/A	N/A	N/A	N/A	N/A
N	Y	N/A	e-portfolio header	Functionality for import page	Functionality for import page	Functionality for import page
	T	e-portfolio header	Functionality for import page	Functionality for import page	Functionality for import page	N/A
	B	N/A	N/A	N/A	N/A	N/A

Scrum Meetings: Week 9

S: Sam

R: Roman

N: Natasha

Y: Yesterday

T: Today

B: Blockers

		Monday	Tuesday	Wednesday	Thursday	Friday
S	Y	Functionality Item Mapping	Functionality Item Mapping	Functionality Item Mapping	User Manual Date transformation	User Manual
	T	Functionality Item Mapping	Functionality Item Mapping	User Manual Date transformation	User Manual	e-portfolio & cancel button
	B	Need a variable from the header mapping	N/A	No photos for user manual	N/A	N/A
R	Y	Functionality Header mapping	Functionality Header mapping	Functionality Header mapping	Functionality Header mapping	Functionality Header mapping
	T	Functionality Header mapping	Functionality Header mapping	Functionality Header mapping	Functionality Header mapping	Functionality Header mapping
	B	Checkfront API endpoint	Checkfront API endpoint	Checkfront API endpoint csvData is grouped by external booking id	Checkfront API endpoint	N/A
N	Y	N/A	e-portfolio footer	e-portfolio footer	Validation: email	Validation: email
	T	e-portfolio footer	e-portfolio footer	Validation: email	Validation: email	N/A
	B	N/A	N/A	N/A	N/A	N/A

Scrum Meetings: Week 10

S: Sam

R: Roman

N: Natasha

Y: Yesterday

T: Today

B: Blockers

		Monday	Tuesday	Wednesday	Thursday	Friday
S	Y	English brochure User Manual	Validation: item ids Validation: dates	Import: did validation work	Import: chunks of 10	Import: chunks of 10
	T	Validation: item ids Validation: dates	Import: did validation work	Import: chunks of 10	Import: chunks of 10	testing
	B	N/A	N/A	N/A	Getting success message, but its not working	N/A
R	Y	Header mapping	Header mapping	Header mapping	e-portfolio	Data transformation
	T	Header mapping	Header mapping	e-portfolio	Data transformation	Data transformation
	B	N/A	N/A	N/A	N/A	N/A
N	Y	Email validation	Validation: required	Validation: required	Validation: required	Validation: required
	T	Validation: required	Validation: required	Validation: required	Validation: required	Auto mapping
	B	N/A	N/A	N/A	N/A	N/A

Scrum Meetings: Week 11

S: Sam

R: Roman

N: Natasha

Y: Yesterday

T: Today

B: Blockers

		Monday	Tuesday	Wednesday	Thursday	Friday
S	Y	Test failed imports	Create failed csv	Toggle ordering	Styling	Styling
	T	Create failed csv	Toggle ordering	Styling	Styling	Styling Testing
	B	N/A	N/A	N/A	N/A	N/A
R	Y	Data transformation	Data transformation	Data transformation	Alphabetization of dropdowns	N/A
	T	Data transformation	Data transformation	Alphabetization of dropdowns	N/A	Testing
	B	N/A	N/A	N/A	N/A	N/A
N	Y	Auto mapping	Auto mapping	Auto mapping	Eportfolio styling	Eportfolio styling
	T	Auto mapping	Auto mapping	Eportfolio styling	Eportfolio styling	Eportfolio styling
	B	N/A	N/A	N/A	N/A	N/A

Scrum Meetings: Week 12

S: Sam

R: Roman

N: Natasha

Y: Yesterday

T: Today

B: Blockers

		Monday	Tuesday	Wednesday	Thursday	Friday
S	Y	Testing	Testing	Styling	Data transformation	debugging
	T	Testing	Styling	Data transformation	debugging	N/A
	B	Need to be able to test with large amounts of data	N/A	N/A	N/A	N/A
R	Y	N/A	Date transformation	Date transformation	Date transformation	testing
	T	Date transformation	Date transformation	Date transformation	testing	testing
	B	Trouble with the amount of different possible formats	Trouble with the way excel formats '-' in dates	Trouble with the way excel formats '-' in dates	N/A	N/A
N	Y	e-portfolio	e-portfolio	e-portfolio	Styling	debugging
	T	e-portfolio	e-portfolio	Styling	debugging	debugging
	B	N/A	N/A	N/A	N/A	N/A