Retrospective Meetings

Sprint #0

- As we are still in the early stages of the project, there wasn't very much to review.
- We talked to our sponsors about our understanding of the project so far, and the research we have done.
- We reviewed the training we did on Checkfront's system.
- The sponsors were happy with the project charter and emphasized that any solution that will save staff time and energy will be considered a success.
- We used this time to ask the sponsors for clarification on particular parts of the project:
  - /import endpoint documentation: there is none, however Jason may have some source code that uses the endpoint. That would save us from having to reverse engineer it.
- We also used this time to set up our future meeting schedule, and communication lines.

Sprint #1

- We reviewed the prototype of a csv program we created.
- We reviewed the proposed plan for our solution.
- The project sponsors were happy with both the prototype and the proposed solution. They thought we are on the right track for a successful product.
- Most of our time during this spring was spent on brainstorming and research. We had some trouble narrowing down the wide scope of this project, but our meetings with the sponsors helped us to pick a direction.

Sprint #2

- We reviewed the UI mockups for our proposed system. The sponsors were very happy with them, however they noted that they don't care about appearance at all. As it is not a client facing product, we should focus on functionality, and if we have time we can style it.
- The sponsors did help us to re-design the item mapping page to better meet their needs.
- We also reviewed the backend server that we built. We used node.js and the sponsors were happy with it. It was successful due to the advice from Jason to use express to solve some of our issues with it.
- The clients were happy with our progress, but they anticipate that we'll need more help once we get to the mapping and transformation part of the project.

Sprint #3

- We did not have client meetings during this sprint. During our first week we focused on English and therefore did not have anything to discuss. Then during the second week our clients were out of office and unable to meet. However, if did need to meet, we could have set up a meeting with them for another time (we didn't feel it was necessary).
- We did however, have a team meeting where we discussed our progress. Each team member walked the others through their code so that we understood how the other parts functioned.
- During this time, we also found out that we have less time than expected to complete this project. We thought that our end date was August 14th, however we need to be done by August 3rd. If we need to, we can continue working until August 8th, but we should plan to be done before then. This means that our team needs to pick up our pace and work harder to complete the project on time.

Sprint #4

- Our meeting with our clients was focused on the header mapping for our system. We ran into some blockers, which we needed help with. We came to the conclusion that some fields would need to be hardcoded into the program, and others would need to be pulled from multiple different endpoints. The sponsors along with Jason helped us with which endpoints to use.
- We discussed the Name field and how we will need to combine first and last names (sometimes).
- We also showed the clients a demo of the system so far. They were happy, and felt like we have included all of the functionality they wanted.
- They did propose adding another feature: auto mapping. This would save the staff time. It seems like we will be able to add this feature to the system.
- The sponsors also want to set up a time for the team to visit their new office, to do a presentation on our project.

Sprint #5

- Our meeting with the clients this week included a demo for the sponsors' manager Susan.

- Susan had some questions regarding the customer name fields. We clarified that the user either chooses customer_name (for a full name), or customer_first_name and customer_last_name (if they are stored separately).

- Susan was very happy with the level of detail provided when there are validation and importation errors.

- The sponsors were also very happy with the ability to choose the booking chunk size (this allows you to determine the exact failed booking through 2 iterations of imports).

- Next Friday (august 7th) we will be visiting Checkfront's office to do a demo for the company. Before then we will do some practice runs with Rob.
- We have set up a time to do those practice runs with Rob: Tuesday August 4th at 2pm. During this time we'll also test a large amount of bookings.
- Our team will upload the source code to Checkfront's bitbucket so that the Checkfront developers have access to it.
- The sponsors are putting together an NDA for us to sign.