



## SCC Manpower Company Pvt. Ltd.

**...committed to SERVE**



### Greetings from Nepal.

Scc Manpower Pvt. Ltd. has been enlisted as one of the prominent and leading manpower agency in Nepal since its establishment of 2004 A.D.

In order to maintain this reputation, we have not left a single stone unturned to prove our competency.

It is all because of our sincerity, dedication and commitment towards resolving the growing unemployment problem in the country, the Scc Manpower Pvt. Ltd. is now a popular name in the field of overseas employment in Nepal. To be more precise, the company has gained utmost popularity and dignity due to the efforts of the staff and the management team with sincere co-operation of our clients, recruiting companies abroad and well-wishers.

We hope that cooperation and well wishes would be continued in future from all sectors.

  
Abul Shah  
Managing Director



## SCC Manpower Company Pvt. Ltd.

G.P.O. Box 8975 E.P.C. 5219  
Kamalpokhari, Kathmandu, Nepal.

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Fax: +977-1-4420002  
E-mail: info@sccmanpower.com  
Website: www.sccmanpower.com

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# Available Categories

## Technical (Engineering) Group

Engineers  
Supervisors (Civil Technical)  
Foreman (Technical/ Civil)  
Electricians / Welders  
Plumbers (Pipe Fitter)  
Carpenters (Finishing/ Shuttering)  
Painter (Building)  
Mason (Plaster/ Tile/ Brick/ Block)  
Steel Fixer  
Fabricators  
Labours

## Security Guards

Security Officer (Ex British Gurkha)  
Security Guards (Ex Indian and Nepal Army)  
Watchman

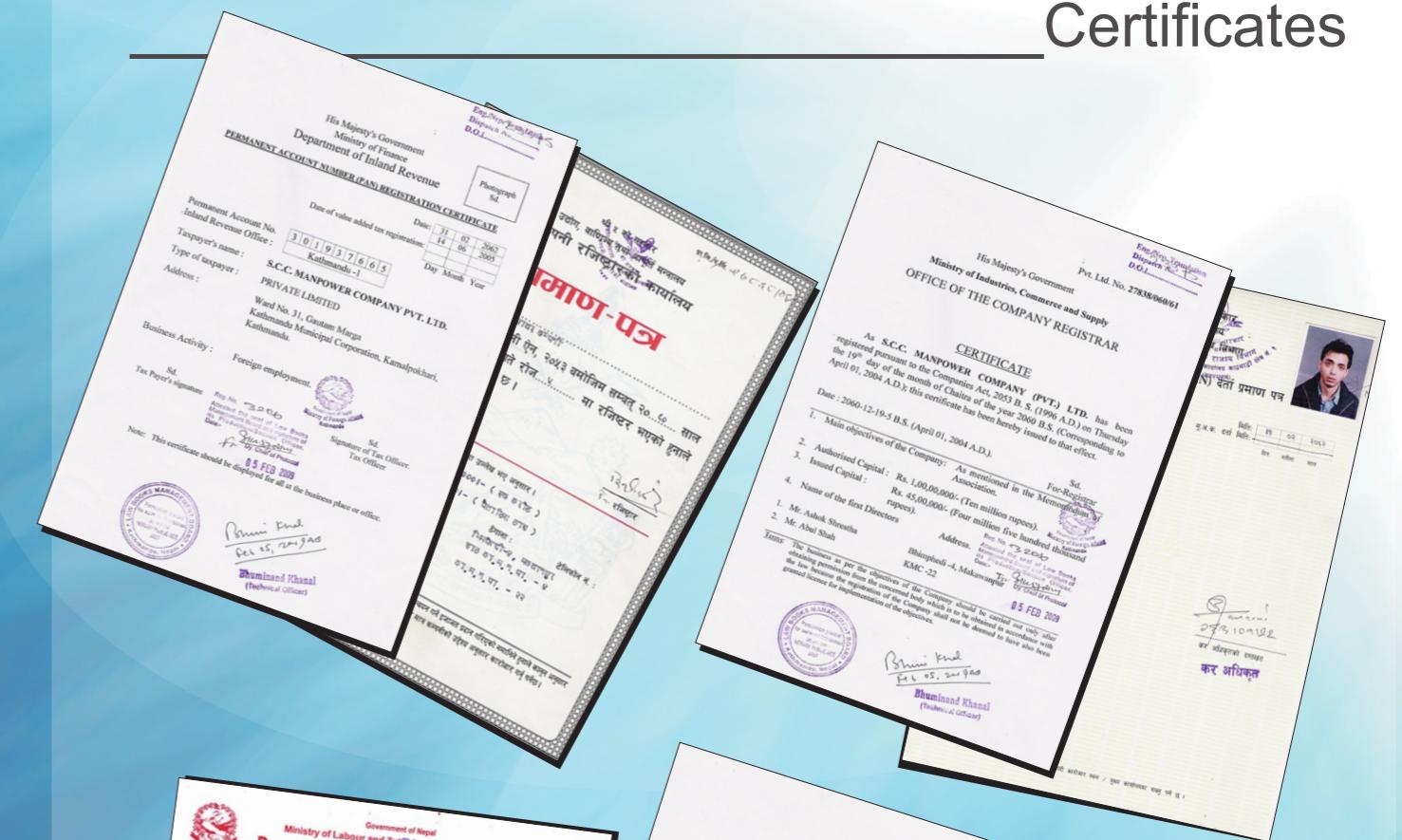
## Management/ Hotel Group

Manager (Official/ HRD/ Public relation etc)  
Officers (Executive/ Personnel/ Liaison etc)  
Operators (phone/ Fax/ Computer etc.  
Accountants  
Secretaries (Official/ Personal)  
Sales-Man  
Supervisors  
marketing Executive  
Store Keeper  
Cook (Indian/ Chinese/ Continental/ Italian etc.)  
Restaurant captains/ Waiters/ Barman

## Vehicle

Driver (Heavy & Light vehicle) trailer  
Grader/ Bulldozer/ Shovel Crane Operator  
Scraper/ excavator/ folk-Lift Operators  
Mechanics (Deisel & Petrol)

# Certificates



# Documents Required

The Following documents duly attested by the concerned authorities are requested from the employers:

## Demand Letter

Addressing to Scc Manpower Company Pvt. Ltd. employment mentioning number of workers and required categories with salary scale duty hours and other benefits, duty authenticated/ attested by respective authorities (Chamber of Commerce, Ministry of foreign etc.)

## Power of Attorney

Proving power/ authority to Scc Manpower Company Pvt. Ltd. to recruit Manpower from Nepal and duty authenticated/ attested by respective authorities (Chamber of Commerce, Ministry of Foreign Affair etc.)

## Agency Agreement

Commercial contract between the employer and Scc Manpower Company Pvt. Ltd., signed and stamped by both parties.

## Employment Contract

Service contract mentioning wager and benefits between employer and the employee.

## Authority Letter (Only for Saudi Arabia)

Address to his Excellence- "The Consular General "of Saudi Arabia in Dhaka, Bangladesh or Mumbai, India (Whatever Block visa has been rent).

