Study Habit Questionnaire

This is a survey that will help us put people together into groups. The scale is from 0 to 5 where 0 is not at all typical of you and 5 is very typical of you. Please be as honest as possible when answering these questions.
* Required

What is your first and last name? *

I tend to hand things in right before the deadline. *

1   2   3   4   5

Not typical of me   Very typical of me

I am very detailed oriented and catch most mistakes before handing something in. *

1   2   3   4   5

Not typical of me   Very typical of me

When in a group, I tend to initiate tasks and get things started. *

1   2   3   4   5

Not typical of me   Very typical of me

When in a group, I tend to take on extra tasks that no one is doing. *

1   2   3   4   5

Not typical of me   Very typical of me

When in a group, I am good at delegating tasks so that the work is evenly distributed. *

1   2   3   4   5

Not typical of me   Very typical of me

I like to get started on things right away. *

1   2   3   4   5

Not typical of me   Very typical of me

I am comfortable with learning new technologies on my own. *

1   2   3   4   5

Not typical of me   Very typical of me

I would consider myself very organized and like to plan things out ahead of time. *

1   2   3   4   5

Not typical of me   Very typical of me

When do you like to get work done for class? *

- In the evenings during week days
- during the daytime during week days
- very late at night during week days
- on the weekend during the day
- on the weekend in the evening
- on the weekend late at night

What time zone are you located in? *

- Eastern
- Central
- Mountain
- Pacific

How many hours per week do you dedicate towards your graduate studies? *

- 0 - 5 hours
- 5 - 10 hours
- 10 - 15 hours
- 15 - 20 hours
- Other:

How many courses are you taking this semester? *

- 1 course
- 2 courses
- 3 courses
- 4 courses
- Other:

Add any other comments if you can think of anything else that would be helpful for us to know in creating teams (e.g., specific people you would like to work with).

APPENDIX B

Facilitator Rubric and Team member Rubric

Facilitator Rubric

	Needs Improvement	Competent	Proficient
Initiation	**0** (0%) Does not set up shared documents or start discussion prompts	**4** (10%) Sets up shared documents and/or starts discussion prompts late	**8** (20%) Sets up shared documents and/or starts discussion prompts at the start of the module
Delegation	**0** (0%) Completes the group project by him/herself.	**4** (10%) Unevenly distributes tasks among group members	**8** (20%) Delegates work so that everyone has a fair share
Closure	**0** (0%) Does not synthesize group member's work.	**4** (10%) Minimally synthesizes everyone's work, so the group project lacks cohesiveness and looks like several people did the work	**8** (20%) Synthesizes everyone's work into a coherent final project
Timeliness	**0** (0%) Submits project late	**4** (10%) Submits project on time, but work is hurried and done last minute	**8** (20%) Establishes smaller deadlines and ensures that group project is submitted on time
Group Norms	**0** (0%) Does not help group to maintain norms.	**4** (10%) Forgets to send reminders, but corrects members who fail to follow group norms	**8** (20%) Sends friendly reminders to group to maintain norms established

Team Member Rubric

Teamwork	**0** (0%) Team member does not participate	**5** (5%) Team member is an adequate member of the team, meeting 1 or 2 of the team criteria.	**10** (10%) Team member is a productive member of the team, meeting the following criteria: a) does his or her fair share of the work, b) reviews other member's work, and c) upholds team's established norms.
Timeliness	**0** (0%) Team member does meet any of the deadlines.	**5** (5%) Team member meets some of the deadlines, potentially causing group project to not make final deadline.	**10** (10%) Team member meets all interim deadlines and helps to ensure group project meets the final deadline.