Digital Resurrection of Historical Maps using Artificial Intelligence (DRHMAI)
Project Status Report # 2
Sprint # 1 (Week 3)

Period ending:	Friday, 22 May 2020

Team Name: FourTrees	Number of Units Completed
Josh Brake	12 pine cones
Krittika Chaurasia	13 pine cones
Mitchell Pask	15 pine cones
Matthew Van Es	12 pine cones

Client:	Brian Low & Jeannette Strand // Natural Resources Canada

At the end of this week:

Number of units remaining in backlog	627
Number of units in progress	9
Number of units in review	n/a
Number of units completed this week	51
Number of new units identified (additional scope)	9

Describe any tasks that could not be completed and how this is being addressed:

Task	How is this being addressed?
Connecting to the sponsor's remote server	Not all team members were able to connect remotely to the sponsor's remote server. We plan to retry connecting and troubleshooting on Monday (May 25), and will communicate with our project sponsor if we are still facing issues.

Describe any tasks that could not be completed and their associated impact:

Task	Impact
Clarification on project deliverables, training data	We realized early in the week that we needed to meet with our sponsors to clarify recent questions on deliverables, optimal output, and access to training data. We were able to resolve most questions through a meeting, however, we are still awaiting confirmation on access to training datasets.

Provide a schedule of this week's meetings and a summary. Include agenda, minutes.

Team FourTrees:
We hold daily scrum meetings as a team, accompanied by informal check-ins over group chat as we work through our tasks. For more formal discussions and decision-making, we hold scheduled voice/video calls as required. In these meetings, we typically do the following: ● Review tasks and discuss questions or issues that come up. ● Share or discuss resources we find for the project. ● Review our project plan and update our sprint/task log. ● Plan for team assignments and check-ins. ● Plan and prepare for meetings with our project sponsors.
Client/Sponsor Meetings:
We scheduled a meeting with our project sponsors on Thursday, May 21 at 4 pm. Length: 30 minutes Attendees: ● Team FourTrees (Krittika, Josh, Mitchell, Matthew) ● DRHMAI Project Sponsors (Brian, Jeannette) Agenda: The purpose of this meeting is to bring forward and get clarification on the following topics: ● Project scope and deliverables ● Available training datasets - which one should we use? ● Map features, polygons, or symbols to be identified ● Optimal output format ● Access to the sponsors' remote server