

RISK	DESCRIPTION	SOLUTION
Wrong Time estimation	We miscalculated the amount of time it would take to complete a task, which meant specific task took more time than necessary which affected other tasks	Make a way to create schedule, organize and coordinate tasks within a project. Continued to keep track and update it if tasks require a shorter and longer time than required.
Lack of person(s) availability	A member that can't be part of a meeting or isn't available due to travel and during holiday so meetings couldn't be held and work progress was stagnant	Given information before travel and also the details of the lack of availability helped as it made us work earlier or more than required in some periods during this project.
Loss of any files, documents and data due to software error	Files could easily be lost because of human negligence and other factors like adding to a wrong drive, loss of power and some other things.	Save files at regular times and frequently and also when completing a task. Back up all data on an external hard drive or on cloud storage as well to prevent data loss
Unpredicted errors when executing software	The software may not work as smooth as expected, runtime errors may occur and even semantic errors.	Ensuing testing documentation is created explaining and detailing the bugs and other functions of the software.
Inadequate or inaccurate defined requirements	Requirements that are incomplete or inaccurate can cause problems to the project and the software	If there are any uncertainties ask the customer to clarify any requirements to prevent incorrect implementation
Unexpected changes in the requirements	The customer may request some particular changes to the project requirements halfway through so it has to still be implemented.	Always be ready to make any changes to come as to ensure the project is made in an orthodox way to enable changes during the process without much difficulty.