

PAULA E. MERR

Email: paulaemerr@andrew.cmu.edu | Cell: (123) 456-7890

EDUCATION	Carnegie Mellon University Bachelor of Science in Chemical Engineering Secondary Major in Biomedical Engineering GPA: 3.15/4.00	Pittsburgh, PA May 20XX
	San Francisco High School High School Diploma GPA 3.82/4.00	San Francisco, CA June 20XX
PROJECTS	Capsaicin Analysis Project, Chemistry Lab <ul style="list-style-type: none"> Designed and performed an experiment to determine the quantity of capsaicin in peppers and salsas using reversed-phase HPLC. Presented findings to a class size of 50+ students to educate them on the critical components of the process. 	Spring 20XX
	Chemical Engineering Filtration System <ul style="list-style-type: none"> Partnered with a team of 4 other students to design a filtration system to remove dye from water, increasing water safety. Identified new, cost-effective materials and reduced operating costs by 3%. 	Fall 20XX
WORK EXPERIENCE	Carnegie Mellon University Career Center Career Peer Mentor	Pittsburgh, PA Spring 20XX – Present
	<ul style="list-style-type: none"> Conduct 1-on-1 resume reviews with first-year students to educate them on resume formatting and content creation. Create career-related handouts and research tools to facilitate internship searches. 	
	YMCA Camp Camp Counselor	San Jose, CA Summers 20XX – 20XX
	<ul style="list-style-type: none"> Coordinated the daily activities of 22 children to encourage social learning. Collaborated with other camp counselors to plan weekly events. 	
LEADERSHIP	Vice President, American Institute of Chemical Engineers <ul style="list-style-type: none"> Organize monthly speaker series featuring corporate and alumni panelists. Engage 150 members to attend events with marketing and social media campaigns. 	20XX – Present
SKILLS	Laboratory: HPLC, Organic Synthesis & Purification, Gas Absorber, Rheometer Computer: MathCAD, MATLAB, SIMULINK, ImageJ, AutoSketch, MS Office Spoken Languages: Fluent in Spanish; Conversant in French	
ACTIVITIES	Alpha Beta Gamma Women's Fraternity	20XX – Present
	Intramural Soccer	20XX – Present
	American Institute of Chemical Engineers	20XX – Present
HONORS	College of Engineering Dean's List (GPA 3.75 and above)	Spring 20XX
	Andrew Carnegie Scholarship	Fall 20XX – Present
	Valedictorian, San Francisco High School	June 20XX