Teandra Davis

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SKILLS

- Proficient in Java, Python, C++, and PowerShell for software development
- Experience with MongoDB, MySQL, PostgreSQL for database management
- Proficient in JavaScript, HTML, CSS, Node.js, React.js for web development
- Proficient in Git for version control
- Experience with Dockers for containerization
- Experience with Agile/Waterfall methodologies

- Certified in Adobe Premiere and Photoshop
- Certified in Microsoft Word and PowerPoint
- Excellent oral and written communication
- Team Collaboration
- Problem Solving
- Adaptability in tech-driven environments

EXPERIENCE

INFORMATION & COMMUNICATION SPECIALIST I

State of North Carolina / Raleigh, NC   *November 2023 – Present*

- Spearheaded the development and management of web content, utilizing advanced proficiency in Adobe Photoshop and Premiere for dynamic digital storytelling.
- Conducted comprehensive website audits and updates, ensuring seamless functionality, user-friendly navigation, and compliance with accessibility standards.
- Developed visually engaging and informative digital assets that effectively communicated key messages and promoted brand awareness.
- Administered website operations, including content management, layout adjustments, and technical updates, ensuring a user-friendly experience.
- Collaborated with internal teams to ensure a consistent and effective communication approach across all platforms and media.

SOFTWARE DEVELOPER INTERN

Visual Risk IQ / Charlotte, NC   *June 2023 – September 2023*

- Collaborated with the team to design and implement AI-driven application using Angular.
- Actively participated in meetings, ensuring clear dissemination of information and alignment with project requirements.
- Developed clear, concise, and well-structured documentation and reports for technical and non-technical stakeholders.
- Enhanced system features by recommending and implementing appropriate software changes and fixes.
- Utilized strong problem-solving skills to troubleshoot and resolve complex issues during the production phase.
- Streamlined communication processing using technical tools, showcasing the ability to convey information effectively in a change-driven environment.

INTERNSHIP

Mack Paul Political Campaign / Raleigh, NC   *July 2022 – December 2022*

- Produced high-quality documents, spreadsheets, visuals, and presentations for both internal stakeholders and external audiences.
- Collected and organized campaign donation information using Microsoft Excel.
- Utilized technical expertise to implemented mass communication strategies through mail merge, enhancing outreach efficiency and stakeholder engagement.
- Cultivated donor relationships through effective dialogue and follow-up, ensuring a robust funding stream and donor retention.

EDUCATION

UNIVERSITY OF NORTH CAROLINA CHARLOTTE / CHARLOTTE, NC   *2019 – 2023*

Bachelor of Arts in Computer Science; Concentration in Information Technology; Graduated Cum Laude

PROJECTS

Event Scheduler   *May 2023*

- Developed a dynamic website utilizing Node.js, MongoDB, HTML, and CSS to enable seamless event creation, RSVP functionalities, user account creation, and secure login for Charlotte-based users.