**APPLICATION FORM**

Please note that when submitted you will receive a notification. Should you have any inconvenience, please contact us by email to [info@venicecuratorialcourse.com](mailto:info@venicecuratorialcourse.com)

The following should be submitted with the application form:

1. A brief (500 words max) personal statement describing your interest in the program, academic and professional preparation, and familiarity with contemporary art field.
2. A brief (100 words max) concept for an exhibition you would like to undertake.
3. A Curriculum Vitae.

\*\* Completing this application does not imply acceptance to the program. All personal data that is collected is confidential.

Fields marked with \* are mandatory

SECTION 1 — PERSONAL INFORMATION AND CONTACT

First Name\* Last Name\*

Date and place of birth\*

Country of residency and address\* Email\*

Phone number\*

SECTION 2 – PROFESSIONAL PROFILE

Education

Bachelor’s Degree or equivalent\*

Post Graduate Studies, PhD\*

Courses, seminars, workshops

Projects related to the curatorial and cultural field

SECTION 3 – PROCEDURE

Once your application is accepted, you will receive information regarding methods of payment. The total amount of the fee is 1750€.

* DEPOSIT: To formalize your enrolment upon acceptance, you will be asked to make an initial registration payment of 250€ to secure your place in the program.

\*Once registration payment is received, we will forward you a receipt confirming the registration to the course.

* The deadline to pay the remaining amount (1500€) in full payment is: May 1st, 2020.
* The fees can be paid through bank transfer. Account details will be handed once application is positively received and accepted.
* Once full payment of €1750 has been made, a copy of the bank transfer must be sent by email to [info@venicecuratorialcourse.com](mailto:info@venicecuratorialcourse.com) in order to complete enrolment.

\*once full payment of the fee has been made, we will forward a receipt confirming full enrolment to the course

* In case of inactivation of the course, due to an insufficient number of participants, or organizational reasons, Venice Curatorial Course will provide entire fee refund.

SECTION 4 – FINAL CONSIDERATIONS/DISCLAIMER.

Venice Curatorial Course

1.-Thanks to the collaboration with Museo Universidad de Navarra, students coming from Universidad de Navarra will get a discount at our program.

2.-Venice Curatorial Course provides an optional internship program taking place after the Course. Students are enabled to apply after completing the course benefiting as alumni, as part of the conventions reached between the course and the collaborating institutions.

3.-As part of the program and final project of the course, students are welcome to participate on the exhibition being held in September, taking part in the organization and management of the project at no extra costs. Travel costs, accommodation and maintenance will be paid entirely by the student.

4.- Venice Curatorial Course offers free advice and guidance to find and manage the trip to Venice and

accommodation in the city.

5.-Students are entitled to receive certification of assistance upon compliance of minimum 30% of lectures.

6.- Students will be able to enjoy discounts, promotions and activities organized and proposed in the future by Venice Curatorial Course.

7.-Venice Curatorial Course will provide entire fee refund in case of inactivation of the course, due to

an insufficient number of participants, or organizational reasons.

8.-Venice Curatorial Course does not cover individuals against the cancellations of bookings for any reason, including cancellations or postponement of the course, nor for theft, loss or damage to personal belongings. We strongly recommend to get personal insurance to cover travel, accommodation, medical expenses, personal possessions and any kind of accident. Insurance is responsibility of each individual and participant of the course.

9.-Venice Curatorial Course does not accept responsibility for any financial or other losses incurred by participant in the event of industrial disruptions or natural disasters.

10.-Venice Curatorial Course reserves the right to expel from the course students who do not meet the minimum behaviour requirements. In this case, the amount paid for the course will not be refunded. People responsible for any damage will be charged in full for any damage caused due to inappropriate attitude or activities.

11.-Costs of external visits to exhibitions or institutions, as well as transportation, will be borne by the student.

12.-Payment of the Course fee implies acceptance of the schedules, program, terms and conditions of the Course.