



BOOKKEEPER

Fort Hare Solutions is a wholly owned private company of the University of Fort Hare. The company has a vacancy for a Bookkeeper (1 year contract). The company is based at the University campus in Bhisho

Qualifications:

- Grade 12
- Bookkeeping diploma (advantageous)

Experience:

- 3 - 5 years bookkeeping experience
- Pastel
- MS Office Package (Excel, Word, Email)

Duties will include but are not limited to:

Debtors, Creditors, Cashbook, Fixed Assets, Payroll, SARS returns (EMP201, EMP501, VAT201)

Requirements:

Please send CV and Certificates to:
wflanagan@ufh.ac.za

Closing date: 03 December 2019