



Applications are hereby invited from suitably qualified and experienced persons for the following vacant position:

## **FINANCIAL INTERN x1**

**Two (2) year contract**

### **REQUIREMENTS**

- A three – year Bachelors Degree or National Diploma with majors in Accounting, Economics or Finance including either Risk Management and/or Auditing among other.
- Sound written and oral communication skills
- Computer literacy
- Accuracy will serve as a strong recommendation
- The intern will sign an internship agreement which is in addition to the employment contract.
- The effect of the agreement is to ensure commitment to the programme which require, amongst other, full participation in the educational and workplace assignments and observance of policies and procedures.
- The candidate must be between the ages 21 and 35.

### **INTERNSHIP OVERVIEW**

- The Internship programme is a structured professional training and work experience with the goal of providing high quality training and practical exposure in all aspects of a Municipal Budget and Treasury Office which is governed by the Municipal Finance Management Act, Act 56 of 2003 and the underlying reforms.

- The programme has a logical training sequence that builds on the skills and competencies acquired during University and Technikon training.
- It ends where appropriate, with the credits or a qualification in Municipal Finance Management in line with the Municipal Minimum Competency Regulations, Gazette 29967 of June 2007.

**REMUNERATION:** R96 000 per annum (All inclusive)

**POST: ENVIRONMENTAL HEALTH  
PRACTITIONER**

**SALARY TK: 11**

**SALARY SCALE: R256 884 – R333 492**

**QUALIFICATION AND EXPERIENCE REQUIRED**

- National Diploma/B-Tech in Environmental Health.
- Registration with the Health Professional Council of SA.
- Peace Officer registration will serve as an added advantage.
- At least 1 year relevant experience in environmental health community service.
- A valid Code B/EB Driver's Licence (the incumbent will be required to obtain a municipal driver's licence during the probationary period).
- The incumbent will serve the Janseville and Klipplaat area and also be required to reside or relocate to this Area.

**KEY ATTRIBUTES AND COMPETENCIES**

- Sound administrative skills.
- Computer literacy.
- Good verbal and written communication skills.
- Sound working knowledge of the Acts and Regulations governing the Scope of Environmental Health.

**CORE RESPONSIBILITIES**

- Enforce legislation, Council policies and by-laws relevant to environmental health.
- Perform several job-related administrative duties.
- Initiate and coordinate community involvement regarding environmental health issues within the sub-district.
- Identify, plan and implement appropriate environmental health projects in the area.
- Water Quality Monitoring.
- Food Safety and Control.
- Waste Management.
- Disposal of the Dead.
- Environmental Pollution Control.
- Chemical Safety.
- Vector Control.
- Health Surveillance of Premises.
- Surveillance and Prevention of Communicable Diseases excluding immunization.

All applicants must complete the official Dr Beyers Naude Local Municipality application form which must be accompanied by a detailed curriculum vitae plus certified copies of all qualifications of applicants and at least two recent testimonials which must reach the Human Resources Officer, (Mrs.H.C.Wessels) at Dr Beyers Naude Local Municipality, P.O. Box 71, Graaff-Reinet, 6280 not later than **Friday, 13 March 2020**. Late, faxed or emailed applications will not be considered.

The municipality is committed to the provisions of the Employment Equity Act in its Recruitment/Employment policies.

Applicants who have not been contacted within six weeks from the closing date should consider themselves unsuccessful.

Canvassing of councillors or officials in respect of the position

will lead to the disqualification of the applicant.

The Council reserves the right to recover the cost of this advert from any candidate who, after appointment, declines such appointment. Council reserves the right not to fill the vacancy.

Dr E.M. Rankwana  
**Municipal Manager**

**P.O. Box 71  
8075700  
Graaff-Reinet  
8924319  
6280**

**Tel: 049**

**Fax: 049**

**NOTICE NO: 06/2019**