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| **4.** | **CONTEXT OF THE ORANIZATION** |  |  |
|  | QMS 4.1 Understandings the organization and its context  **4.1 A** Has Climate Change has been considered and if determined to be a relevant issue.  4.2 Understanding the needs and expectations of the interested parties  4.3 Determining the scope of the quality management system  4.4 Quality management system and its process EMS 4.1 Understanding the organization and its context  **4.1 A** Has Climate Change has been considered and if determined to be a relevant issue  4.2 Understanding the needs and expectations of interested party  4.3 Determining the scope of the environmental management system  4.4 Environmental management system OH&S 4.1 Understanding the organization and its context  **4.1 A** Has Climate Change has been considered and if determined to be a relevant issue  4.2 Understanding the needs and expectations of interested party  4.3 Determining the scope of the OH&S management system  4.4 OH&S management system | The IMS Manual (Ref: {{manual\_number}}, dated {{ manual\_date }}), procedures, process maps, and controlled records are established, implemented, and maintained.  The IMS Procedure (Ref: {{manual\_number}}, dated {{ manual\_date }}) and maintained.  Internal and External Issues (Ref: {{ INTERNAL\_ISSUE\_NO }}, dated {{ manual\_date }}) have been identified, reviewed, and documented by the organization in line with ISO requirements, ensuring consideration of factors that may affect the Integrated Management Systems.  Internal issue: {{ INTERNAL\_ISSUE }}  External issue: {{ EXTERNAL\_ISSUE }}  Interested parties (Ref: {{ interested\_parties\_NO }}, dated {{ manual\_date }}) are identified with defined needs and expectations.  Interested parties: {{ interested\_parties }}  The client has analyses its operations and its effect on climate change and to mitigate the effects verified in this Ref: {{manual\_number}}.  **Name**-{{ Organization\_Name }}  **ADDRESS**- {{ Address }}  Temp. site: {{ Temp\_Address }}    **Scope**- {{ Scope\_s }}  The organization's relationship record is confirmed by the MR, referenced in IMS manual {{ manual\_number }}, dated {{ Starting\_Date }}  The organization process was verified in this organization manual procedure Ref: {{ manual\_number }}  Process documentation for key activities is established and covers:  {{ PROCESS }} |  |
| **5** | **LEADERSHIP** |  |  |
|  | QMS 5.1 Leadership and commitment  5.1.1 general  5.1.2 customer focus  5.2 policy  5.2.1 establishing the quality policy  5.2.2 communicating the quality policy  5.3 organizational roles, responsibility and authorities . | [5.1.1] Leadership and Commitment Leadership and commitment are established at the top management level, with responsibilities clearly defined and documented. Records ensure management provides support, resources, and guidance for safe and effective operations. Verification is conducted periodically.  **[5.1.2] Customer Focus**  Customer needs and expectations are identified, documented, and regularly reviewed. Processes are in place to ensure products and services meet or exceed these expectations. Verification of records is performed as part of management review.  **[5.2] Quality Policy**  The organization maintains an integrated policy covering quality, environmental, and OH&S aspects, committing to customer satisfaction, compliance, continual improvement, resource efficiency, environmental protection, and workplace safety.  **[5.2.1] Establishing the quality policy**  The policy is defined, documented, and approved by top management.  The IMS Policy is displayed in HR, Reception, the Entrance, and operation area, as per Manual Ref: {{manual\_number}}, to ensure visibility for suppliers and customers.  **[5.2.2] Communication of Quality Policy**  The policy is communicated to all employees and stakeholders, visibly displayed, and periodically reviewed for effectiveness.  **[5.3] Organizational roles, responsibility and authorities**  Roles and responsibilities within the organization are clearly defined and documented. Verification ensures that all personnel understand their duties and are accountable for their functions. |  |
|  | EMS 5.1 leadership and commitment  5.2 environmental policy  5.3 organizational roles, responsibility and authorities | EMS **[5.1] Leadership and Commitment**  Management demonstrates leadership and commitment by allocating resources, defining responsibilities, and ensuring support for environmental management objectives. Records of leadership actions are maintained and periodically reviewed.  **[5.2] Environmental Policy**  The organization maintains an integrated policy covering quality, environmental, and OH&S aspects, committing to customer satisfaction, compliance, continual improvement, resource efficiency, environmental protection, and workplace safety.  **[5.3] Environmental Roles and Responsibilities**  Name: {{ EHS\_Manager }}  Designation: EHS Manager  Environmental responsibilities are assigned, documented, and communicated within the organization. Verification ensures personnel are aware of their environmental responsibilities. |  |
|  | OH&S 5.1 leadership and commitment  5.2 OH&S policy  5.3 organizational roles, responsibility and authorities  5.4 consultation and participation of workers | **OH&S**  **[5.1] leadership and commitment**  Top management demonstrates leadership by providing necessary resources, defining responsibilities, and supporting safe and healthy operations. Records ensure commitment to OH&S objectives.  **[5.2] OH&S policy**  The organization maintains an integrated policy covering quality, environmental, and OH&S aspects, committing to customer satisfaction, compliance, continual improvement, resource efficiency, environmental protection, and workplace safety.  **[5.3] OH&S Roles and Responsibilities**  Name: {{ safety\_officer }}  Designation: safety officer  The Safety Officer ensures workplace safety by monitoring compliance, conducting risk assessments, implementing safe practices, facilitating training, and coordinating emergency preparedness. Activities and records are maintained and periodically reviewed for effectiveness.  **[5.4] consultation and participation of workers**  {{ consultation\_and\_participation\_of\_workers }} |  |
| 6 | PLANNING |  |  |
|  | QMS 6.1 Action to address risks and opportunities  6.2 Quality objectives and planning to achieve them  6.3 planning to changes | **QMS**  **[6.1] Action to address risks and opportunities**  The organization action to address risk and opportunities and hazards are properly define in Hazard Identification Risk Analysis (HIRA) Register seen in this Ref: {{ HIRA\_NO }}  {{ risk\_AND\_MITIGATION }}  **[6.2] Quality objectives and planning to achieve them**  The company’s IMS objectives were verified and found aligned with strategic direction, compliance obligations, and continual improvement, with measurable targets effectively implemented and monitored record was verified in Ref: {{ IMS\_objective\_NO}}  {{ IMS\_OBJECTIVE }}  **[6.3] planning to changes**  A structured process is in place for planning and managing changes in products, processes, and resources. Each change is reviewed for potential impact on quality, approved by management, and communicated to relevant personnel to maintain system integrity. |  |
|  | EMS 6.1 Action to address risks and opportunities  6.1.1 general  6.1.2 environmental aspects  6.1.3 compliance obligations  6.1.4 planning action  6.2 environmental objectives and planning to achieve them  6.2.1 environmental objectives  6.2.2 planning actions to achieve environmental objectives | EMS **[6.1] Action to address risks and opportunities**  The organization action to address risk and opportunities and hazards are properly define in Hazard Identification Risk Analysis (HIRA) Register seen in this Ref: {{ HIRA\_NO }}  {{ risk\_AND\_MITIGATION }}  **[6.1.1] general**  **[6.1.2] environmental aspects**  The organization aspect impact register was verified in Ref: {{ ASPECT\_IMPACT\_NO }}  {{ ASPECT\_IMPACT\_COMMENT }}    **[6.1.3] compliance obligations**  Name-{{ Organization\_Name }}  ADDRESS- {{ Address }}  Temp. site**:** {{ Temp\_Address }}  The organization has identified and verified the following legal compliance documents, as confirmed by the L-Auditor.  The organization legal register was verified In Ref: {{ legal\_REGISTER\_NO }}  {{ legal\_LICENSE }}  **[6.1.4] Planning action** Actions to address risks, opportunities, and environmental aspects are integrated into the operational control and management planning process.[6.2.1] Objectives and Achieving Plan The company’s IMS objectives were verified and found aligned with strategic direction, compliance obligations, and continual improvement, with measurable targets effectively implemented and monitored record was verified in Ref: {{ IMS\_objective\_NO}}  {{ IMS\_OBJECTIVE }}  **[6.2.2] Planning actions to achieve environmental objective**  Plans include clear targets, responsible persons, required resources, and timelines to achieve defined objectives. Performance is periodically monitored and reviewed. |  |
|  | OH&S6.1 Action to address risks and opportunities6.1.1 general6.1.2 hazard identification and assessment of risk and opportunities6.1.3 determination of legal requirements and other requirements6.1.4 planning action6.2 OH&S objectives and planning to achieve them6.2.1 OH&S objective6.2.2 planning to achieve OH&S objectives | OH&S-[6.1] Action to Address Risks and Opportunities The organization action to address risk and opportunities and hazards are properly define in Hazard Identification Risk Analysis (HIRA) Register seen in this Ref: {{ HIRA\_NO }}  {{ risk\_AND\_MITIGATION }} [6.1.1] Identified OH&S Risk Hazards are identified through inspections and employee feedback, with appropriate control measures applied to prevent injury and ill health.  **[6.1.2] OH&S Hazard and mitigation**  {{ OHSAS\_Hazard\_and\_mitigation }} [6.1.3] determination of legal requirements and other requirements Name-{{ Organization\_Name }}  ADDRESS- {{ Address }}  Temp. site**:** {{ Temp\_Address }}  The organization has identified and verified the following legal compliance documents, as confirmed by the L-Auditor.  The organization legal register was verified In Ref: {{ legal\_REGISTER\_NO }}  {{ legal\_LICENSE }} [6.1.4] planning action The organization plans actions to manage risks and ensure continual improvement of OH&S performance. [6.2] OH&S Objectives and Planning to Achieve Them The company’s IMS objectives were verified and found aligned with strategic direction, compliance obligations, and continual improvement, with measurable targets effectively implemented and monitored record was verified in Ref: {{ IMS\_objective\_NO}}  {{ IMS\_OBJECTIVE }} |  |
| 7 | SUPPORT |  |  |
|  | **QMS**  7.1 Resources  7.1.1 general  7.1.2 people  7.1.3 infrastructure  7.1.4 environment for the operation of processes  7.1.5 monitoring and measuring resources  7.1.6 organizational knowledge  7.2 Competence  7.3 awareness  7.4 communication  7.5 documented information  7.5.1 general  7.5.2 creating and updating  7.5.3 control of documented information  **EMS**  7.1 Resources  7.2 Competence  7.3 awareness  7.4 communication  7.4.1 general  7.4.2 internal communication  7.4.3 external communication  7.5 documented information  7.5.1 general  7.5.2 creating and uploading  7.5.3 control of documented information  **OH&S**  7.1 Resources  7.2 Competence  7.3 awareness  7.4 communication  7.4.1 general  7.4.2 internal communication  7.4.3 external communication  7.5 documented information  7.5.1 general  7.5.2 creating and uploading  7.5.3 control of documented information | QMS[7.1] Resources[7.1.1] generalThe organization ensures that adequate resources such as machinery, equipment, manpower, and technology are available to achieve product conformity and continual improvement. Regular maintenance and calibration of machines are carried out to ensure accuracy and efficiency.[7.1.2] PeopleThe organization total no. of employee {{ NO\_OF\_EMPLOYEE }} and they will provide training or development opportunities to ensure they can perform their roles effectively within the QMS, EMS and OHS.[7.1.3] InfrastructureThe organization maintains adequate and safe infrastructure including buildings, machinery, utilities, transport, and IT systems to support operations. All equipment is properly maintained and inspected to ensure quality, environmental protection, and occupational health & safety. Preventive maintenance and safety measures are implemented to ensure smooth and compliant operations.[7.1.4] Operational EnvironmentThe organization provides a clean, safe, and well-ventilated workplace with proper lighting, temperature, and space to ensure efficient operations. Measures are taken to control noise, dust, and emissions, promoting both environmental protection and worker safety. A positive and disciplined work culture is maintained to support productivity, quality, and sustainability.[7.1.5] Monitoring and Measuring Instruments {{ Monitoring\_and\_Measuring\_Instruments }} [7.1.6] Organizational KnowledgeThe organization effectively maintains and shares necessary knowledge across all departments. Operational information, technical data, lessons learned, and best practices are properly documented and used in daily activities. Employees demonstrated awareness of process knowledge, contributing to continual improvement and risk reduction within the management system.[7.2] Competence {{ Competence }} [7.3] Awareness {{ Awareness }} [7.4] CommunicationThe organization has established effective communication processes for both internal and external.Internal Communication: Conducted through meetings, notice boards, emails, and training sessions to ensure alignment of goals and safe work practices.External Communication: Maintained with customers, suppliers, contractors, and regulatory authorities to exchange relevant quality, environmental, and safety information, ensuring compliance and transparency.[7.5.1] Documented Information for Continual Improvement {{ Documented\_Information }} [7.5.2] Creating and updatingthe organization follows a controlled process for creating and updating documented information. All documents are prepared, reviewed, and approved by authorized personnel before issue. Revisions are clearly identified, and current versions are made available at points of use.[7.5.3] Control of Documented InformationDocumented information is secured through password access to ensure confidentiality.The department head document control, with records maintained by MR. |  |
| **8** | **OPERATION** |  |  |
|  | **QMS**  8.1 operational planning and control  8.2 requirements for products and services  8.2.1 customer communication  8.2.2 determining the requirements for products and services  8.2.3 review of the requirements for products and services  8.2.3 Review of the requirements for products and services.  8.2.4 changes to requirements for products and services  8.3 design and development of products and services  8.3.1 general  8.3.2 design and development planning  8.3.3 design and development inputs  8.3.4 design and development controls  8.3.5 design and development output  8.3.6 design and development changes  8.4 Control of externally provided processes, products and services  8.4.1 General  8.4.2 Type and extent of control  8.4.3 Information for external providers  8.5 Production and service provision  8.5.1 Control of production and service provision  8,5.2 identification and traceability  8.5.3 property belong to customers or external providers  8.5.4 preservation  8.5.5 post-delivery activities  8.5.6 control of changes  8.6 release of product and services  8.7 control of nonconforming outputs | **QMS**  **[8.1] Operational planning and control**  The organization process was verified in this organization manual procedure Ref: {{ manual\_number }}  Process documentation for key activities is established and covers:  {{ PROCESS }}  {{ Operational\_planning\_and\_control }}  **[8.2]** **Requirements for products and services**  **[8.2.1] Customer communication**  {{ Customer\_communication }}  **[8.2.2] Determining the requirements for products and services**  Name-{{ Organization\_Name }}  ADDRESS- {{ Address }}  Temp. site**:** {{ Temp\_Address }}  The organization has identified and verified the following legal compliance documents, as confirmed by the L-Auditor.  The organization legal register was verified In Ref: {{ legal\_REGISTER\_NO }}  {{ legal\_LICENSE }}  **[8.2.3] Review of the requirements for products and services**  {{ review\_of\_the\_requirements\_for\_products\_and\_services }}  **[8.2.4] changes to requirements for products and services**  The organization has an established process to control and manage any changes to customer or statutory requirements. All changes are reviewed, documented, and communicated torelevant departments to ensure proper implementation.  **[8.3] design and development of products and services**  **[8.3.1] general**  {{ design\_and\_development\_of\_products\_and\_services }}  **[8.3.2] design and development planning**  {{ design\_and\_development\_planning }}  **[8.3.3] design and development inputs**  {{ design\_and\_development\_inputs }}  **[8.3.4] design and development controls**  {{ design\_and\_development\_controls }}  **[8.3.5] design and development output**  {{ design\_and\_development\_output }}  **[8.3.6] design and development changes**  {{ design\_and\_development\_changes }}  **[8.4] Control of externally provided processes, products and services**  **[8.4.1] General**  {{ Control\_of\_externally\_provided\_processes\_products\_and\_services }}  **[8.4.2] Type and extent of control**  {{ Type\_and\_extent\_of\_control }}  **[8.4.3] Information for external providers**  {{ Information\_for\_external\_providers }}  **[8.5] Production and service provision**  **[8.5.1] Control of production and service provision**  Production and service provision are carried out under controlled conditions. Documented information defines product/service characteristics and expected results. Monitoring, measurement, competent personnel, suitable infrastructure, error prevention, and validation activities are implemented. Release, delivery, and post-delivery activities are also controlled.  Documents seen: Work instructions, process monitoring records, calibration records, competency records, validation reports, release records.  **[8.5.2] Identification and Traceability**  {{ Identification\_and\_Traceability }}  **8.5.3 property belong to customers or external providers**  {{ property\_belong\_to\_customers\_or\_external\_providers }}  **[8.5.4] Preservation**  Outputs during production and service provision are preserved appropriately to ensure conformity to specified requirements, including handling, storage, packaging, and transportation controls.  Documents seen: Preservation procedures, handling instructions, storage records, packaging guidelines.  **[8.5.5] Post-delivery activities**  Feedback Collection  Post-Delivery Surveys:  Conduct customer satisfaction surveys to gather feedback on product quality, delivery service, and overall experience.  **[8.5.6] Control of changes**  {{ Control\_of\_changes }}  **[8.6] Release of Product and Services**  {{ Release\_of\_Product\_and\_Services }}  **[8.7] Control of nonconforming output**  {{ Control\_of\_nonconforming\_output }} |  |
| EMS  8.1 operational planning and control  8.2 Emergency preparedness and response | **EMS**  **[8.1] operational planning and control**  The organization process was verified in this organization manual procedure Ref: {{ manual\_number }}  Process documentation for key activities is established and covers:  {{ PROCESS }}  {{ Operational\_planning\_and\_control }}  **[8.2] Emergency Preparedness and Response**  {{ Emergency\_Preparedness\_and\_Response }} |
|  | OH&S  8.1 operational planning and control  8.1.1 general  8.1.2 eliminating hazards and reducing OH&S risks  8.1.3 management of changes  8.1.4 procurement  8.2 Emergency preparedness and response | **OH&S**  **[8.1] operational planning and control**  The organization process was verified in this organization manual procedure Ref: {{ manual\_number }}  Process documentation for key activities is established and covers:  {{ PROCESS }}  {{ Operational\_planning\_and\_control }}  **[8.1.1] general**  **[8.1.2] Eliminating Hazards and Reducing OH&S Risks**  {{ Eliminating\_Hazards\_and\_Reducing\_OHS\_Risks }}  **[8.1.3] Management of Changes**  {{ Management\_of\_Changes }}  **[8.1.4] procurement**  {{ Procurement }} |  |
| **9** | **PERFORMANCE EVALUATION** |  |  |
|  | **QMS**  9.1 Monitoring, measurement, analysis and evaluation  9.1.1 general  9.1.2 customer satisfaction  9.1.3 analysis and evaluation  9.2 Internal audit  9.3 Management review  9.3.1 general  9.3.2 Management review inputs  9.3.3 Management review outputs  **EMS**  9.1 Monitoring, measurement, analysis and evaluation  9.1.1 general  9.1.2 Evolution of compliance  9.2 Internal audit  9.2.1 general  9.2.2 internal audit programme  9.3 Management review  **OH&S**  9.1 Monitoring, measurement, analysis and evaluation  9.1.1 general  9.1.2 Evolution of compliance  9.2 Internal audit  9.2.1 general  9.2.2 internal audit programme  9.3 Management review | **QMS**  **[9.1] Monitoring, Measurement, Analysis, and Evaluation**  {{ Monitoring\_measurement\_analysis\_and\_evaluation }}  **[9.1.2] customer satisfaction**  The organization monitors customer perceptions to determine the extent to which their needs and expectations are met. Methods for obtaining, monitoring, and reviewing customer feedback are defined and implemented.  Documents seen: Customer feedback records, surveys, complaint logs, review reports.  **[9.1.2] Evaluation of compliance**  The organization legal register was verified In Ref: {{ legal\_REGISTER\_NO }}  {{ legal\_LICENSE }}  {{ Evaluation\_of\_compliance }}  **[9.2] Internal Audit Program**  The organization's IMS internal audit conducted once in a year record was verified in Ref: {{ Internal\_Audit\_NO }} internal audit number on this date: {{ Internal\_Audit\_Date }}.  Internal Audit Number: {{ Internal\_Audit\_NO }}.  Internal Audit Date: {{ Internal\_Audit\_Date }}.  Frequency of internal audit: yearly  Internal Auditor Name: {{ Internal\_Auditor\_name }}  Qualification & Experience of Internal Auditor: {{ Auditor\_Qualification }}  During the OHS internal audit auditor was found few of NC and observation records was verified in internal audit record No: {{ Internal\_Audit\_NO }}.  Findings are given below  {{ Non\_conformity }}  **[9.3] Management Review Meeting (MRM)**  Management Review Meeting  The Management Review Meeting (MRM) is held 10-15 days after the Internal Audit (I-A) and takes place once in a year.  Procedure Reference: {{ MRM\_NO }} Date: {{ MRM\_Date }}  Attendees:  Name: {{ Director\_Name }}  Designation: Director  Name: {{ MR\_Name }}  Designation: MR  Name: {{ safety\_officer }}  Designation: Safety Officer  Name: {{ EHS\_Manager }}  Designation: EHS Manager Agenda: {{ MRM\_Agenda }} |  |
| **10** | **IMPROVEMENT** |  |  |
|  | **QMS**  10.1 general  10.2 nonconformity and corrective action  10.3 continual improvement  **EMS**  10.1 general  10.2 nonconformity and corrective action  10.3 continual improvement  **OH&S**  10.1 general  10.2 incident, nonconformity and corrective action  10.3 continual improvement  Opening meeting  Closing meeting | **[10.1] General**  The organization demonstrates continual improvement by enhancing products and services to meet current and future requirements, addressing nonconformities and undesired effects through corrective and preventive measures, and improving overall IMS performance and effectiveness. Documents seen: CAPA records, continual improvement projects, customer feedback reports, process enhancement initiatives.  **[10.2] Non-Conformity (NC)**  {{ Non\_Conformity }}  **[10.3] Continual Improvement**  The organization demonstrates continual improvement of IMS suitability, adequacy, and effectiveness by using analysis, evaluation, and management review outputs to identify and act on opportunities.  Documents seen: Improvement plans, MRM outputs, KPI analysis, process improvement records.  **Opening meeting**  {{ Opening\_Meeting }}  **Closing meeting**  {{ Closing\_Meeting }} |  |
|  | END |  |  |