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| **4.** | **CONTEXT OF THE ORANIZATION** |  |  |
|  | QMS 4.1 Understandings the organization and its context  **4.1 A** Has Climate Change has been considered and if determined to be a relevant issue.  4.2 Understanding the needs and expectations of the interested parties  4.3 Determining the scope of the quality management system  4.4 Quality management system and its process EMS 4.1 Understanding the organization and its context  **4.1 A** Has Climate Change has been considered and if determined to be a relevant issue  4.2 Understanding the needs and expectations of interested party  4.3 Determining the scope of the environmental management system  4.4 Environmental management system OH&S 4.1 Understanding the organization and its context  **4.1 A** Has Climate Change has been considered and if determined to be a relevant issue  4.2 Understanding the needs and expectations of interested party  4.3 Determining the scope of the OH&S management system  4.4 OH&S management system | The IMS Manual (Ref: {{manual\_number}}, dated {{ manual\_date }}), procedures, process maps, and controlled records are established, implemented, and maintained.  The IMS Procedure (Ref: {{manual\_number}}, dated {{ manual\_date }}) and maintained.  Internal and External Issues (Ref: {{ INTERNAL\_ISSUE\_NO }}, dated {{ manual\_date }}) have been identified, reviewed, and documented by the organization in line with ISO requirements, ensuring consideration of factors that may affect the Integrated Management Systems.  Internal issue: {{ INTERNAL\_ISSUE }}  External issue: {{ EXTERNAL\_ISSUE }}  Interested parties (Ref: {{ interested\_parties\_NO }}, dated {{ manual\_date }}) are identified with defined needs and expectations.  Interested parties: {{ interested\_parties }}  The client has analyses its operations and its effect on climate change and to mitigate the effects verified in this Ref: {{manual\_number}}.  **Name**-{{ Organization\_Name }}  **ADDRESS**- {{ Address }}  Temp. site: {{ Temp\_Address }}    **Scope**- {{ Scope\_s }}  The organization's relationship record is confirmed by the MR, referenced in IMS manual {{ manual\_number }}, dated {{ Starting\_Date }}  The organization process was verified in this organization manual procedure Ref: {{ manual\_number }}  Process documentation for key activities is established and covers:  {{ PROCESS }} |  |
| **5** | **LEADERSHIP** |  |  |
|  | QMS 5.1 Leadership and commitment  5.1.1 general  5.1.2 customer focus  5.2 policy  5.2.1 establishing the quality policy  5.2.2 communicating the quality policy  5.3 organizational roles, responsibility and authorities . | [5.1.1] Leadership and Commitment Top management commitment evident through alignment of policy & objectives with strategy, provision of resources, risk-based approach, and continual improvement.  Evidence: MRM records, Quality Policy, Risk Register.  **[5.1.2] Customer Focus**  Customer requirements and expectations are systematically identified, recorded, and periodically reviewed. Established processes ensure that products and services consistently fulfill or surpass these expectations. Records of verification are maintained and evaluated during management reviews.  **[5.2] Quality Policy**  **[5.2.1] Establishing the quality policy**  The organization upholds an integrated policy encompassing quality, environmental, and occupational health & safety aspects, demonstrating commitment to customer satisfaction, regulatory compliance, continual improvement, efficient use of resources, environmental stewardship, and a safe workplace.  **[5.2.2] Communication of Quality Policy**  The quality policy is effectively communicated to all employees and relevant stakeholders, prominently displayed, and periodically evaluated to ensure its continued relevance and effectiveness.  **[5.3] Organizational roles, responsibility and authorities**  Roles and responsibilities within the organization are clearly defined and documented. Verification ensures that all personnel understand their duties and are accountable for their functions. |  |
|  | EMS 5.1 leadership and commitment  5.2 environmental policy  5.3 organizational roles, responsibility and authorities | EMS **[5.1] Leadership and Commitment**  Management demonstrates leadership and commitment by allocating resources, defining responsibilities, and ensuring support for environmental management objectives. Records of leadership actions are maintained and periodically reviewed.  **[5.2] Environmental Policy**  The organization upholds an integrated policy encompassing quality, environmental, and occupational health & safety aspects, demonstrating commitment to customer satisfaction, regulatory compliance, continual improvement, efficient use of resources, environmental stewardship, and a safe workplace.  The quality policy is effectively communicated to all employees and relevant stakeholders, prominently displayed, and periodically evaluated to ensure its continued relevance and effectiveness.  **[5.3] Environmental Roles and Responsibilities**  Name: {{ EHS\_Manager }}  Designation: EHS Manager  Environmental responsibilities are assigned, documented, and communicated within the organization. Verification ensures personnel are aware of their environmental responsibilities. |  |
|  | OH&S 5.1 leadership and commitment  5.2 OH&S policy  5.3 organizational roles, responsibility and authorities  5.4 consultation and participation of workers | **OH&S**  **[5.1] leadership and commitment**  Top management demonstrates leadership by providing necessary resources, defining responsibilities, and supporting safe and healthy operations. Records ensure commitment to OH&S objectives.  **[5.2] OH&S policy**  The organization upholds an integrated policy encompassing quality, environmental, and occupational health & safety aspects, demonstrating commitment to customer satisfaction, regulatory compliance, continual improvement, efficient use of resources, environmental stewardship, and a safe workplace.  The quality policy is effectively communicated to all employees and relevant stakeholders, prominently displayed, and periodically evaluated to ensure its continued relevance and effectiveness.  **[5.3] OH&S Roles and Responsibilities**  Name: {{ safety\_officer }}  Designation: safety officer  The Safety Officer ensures workplace safety by monitoring compliance, conducting risk assessments, implementing safe practices, facilitating training, and coordinating emergency preparedness. Activities and records are maintained and periodically reviewed for effectiveness.  **[5.4] consultation and participation of workers**  {{ consultation\_and\_participation\_of\_workers }} |  |
| 6 | PLANNING |  |  |
|  | QMS 6.1 Action to address risks and opportunities  6.2 Quality objectives and planning to achieve them  6.3 planning to changes | **QMS**  **[6.1] Action to address risks and opportunities**  The organization action to address risk and opportunities and hazards are properly define in Hazard Identification Risk Analysis (HIRA) Register seen in this Ref: {{ HIRA\_NO }}  {{ risk\_AND\_MITIGATION }}  **[6.2] Quality objectives and planning to achieve them**  The company’s IMS objectives were verified and found aligned with strategic direction, compliance obligations, and continual improvement, with measurable targets effectively implemented and monitored record was verified in Ref: {{ IMS\_objective\_NO}}  {{ IMS\_OBJECTIVE }}  **[6.3] planning to changes**  A structured process is in place for planning and managing changes in products, processes, and resources. Each change is reviewed for potential impact on quality, approved by management, and communicated to relevant personnel to maintain system integrity. |  |
|  | EMS 6.1 Action to address risks and opportunities  6.1.1 general  6.1.2 environmental aspects  6.1.3 compliance obligations  6.1.4 planning action  6.2 environmental objectives and planning to achieve them  6.2.1 environmental objectives  6.2.2 planning actions to achieve environmental objectives | EMS **[6.1] Action to address risks and opportunities**  The organization action to address risk and opportunities and hazards are properly define in Hazard Identification Risk Analysis (HIRA) Register seen in this Ref: {{ HIRA\_NO }}  {{ risk\_AND\_MITIGATION }}  **[6.1.1] general**  **[6.1.2] environmental aspects**  The organization aspect impact register was verified in Ref: {{ ASPECT\_IMPACT\_NO }}  {{ ASPECT\_IMPACT\_COMMENT }}    **[6.1.3] compliance obligations**  Name-{{ Organization\_Name }}  ADDRESS- {{ Address }}  Temp. site**:** {{ Temp\_Address }}  The organization has identified and verified the following legal compliance documents, as confirmed by the L-Auditor.  The organization legal register was verified In Ref: {{ legal\_REGISTER\_NO }}  {{ legal\_LICENSE }}  **[6.1.4] Planning action** Actions to address risks, opportunities, and environmental aspects are integrated into the operational control and management planning process.[6.2.1] Objectives and Achieving Plan The company’s IMS objectives were verified and found aligned with strategic direction, compliance obligations, and continual improvement, with measurable targets effectively implemented and monitored record was verified in Ref: {{ IMS\_objective\_NO}}  {{ IMS\_OBJECTIVE }}  **[6.2.2] Planning actions to achieve environmental objective**  Plans include clear targets, responsible persons, required resources, and timelines to achieve defined objectives. Performance is periodically monitored and reviewed. |  |
|  | OH&S6.1 Action to address risks and opportunities6.1.1 general6.1.2 hazard identification and assessment of risk and opportunities6.1.3 determination of legal requirements and other requirements6.1.4 planning action6.2 OH&S objectives and planning to achieve them6.2.1 OH&S objective6.2.2 planning to achieve OH&S objectives | OH&S-[6.1] Action to Address Risks and Opportunities The organization action to address risk and opportunities and hazards are properly define in Hazard Identification Risk Analysis (HIRA) Register seen in this Ref: {{ HIRA\_NO }}  {{ risk\_AND\_MITIGATION }} [6.1.1] Identified OH&S Risk Hazards are identified through inspections and employee feedback, with appropriate control measures applied to prevent injury and ill health.  **[6.1.2] OH&S Hazard and mitigation**  {{ OHSAS\_Hazard\_and\_mitigation }} [6.1.3] determination of legal requirements and other requirements Name-{{ Organization\_Name }}  ADDRESS- {{ Address }}  Temp. site**:** {{ Temp\_Address }}  The organization has identified and verified the following legal compliance documents, as confirmed by the L-Auditor.  The organization legal register was verified In Ref: {{ legal\_REGISTER\_NO }}  {{ legal\_LICENSE }} [6.1.4] planning action The organization plans actions to manage risks and ensure continual improvement of OH&S performance. [6.2] OH&S Objectives and Planning to Achieve Them The company’s IMS objectives were verified and found aligned with strategic direction, compliance obligations, and continual improvement, with measurable targets effectively implemented and monitored record was verified in Ref: {{ IMS\_objective\_NO}}  {{ IMS\_OBJECTIVE }} |  |
| 7 | SUPPORT |  |  |
|  | **QMS**  7.1 Resources  7.1.1 general  7.1.2 people  7.1.3 infrastructure  7.1.4 environment for the operation of processes  7.1.5 monitoring and measuring resources  7.1.6 organizational knowledge  7.2 Competence  7.3 awareness  7.4 communication  7.5 documented information  7.5.1 general  7.5.2 creating and updating  7.5.3 control of documented information  **EMS**  7.1 Resources  7.2 Competence  7.3 awareness  7.4 communication  7.4.1 general  7.4.2 internal communication  7.4.3 external communication  7.5 documented information  7.5.1 general  7.5.2 creating and uploading  7.5.3 control of documented information  **OH&S**  7.1 Resources  7.2 Competence  7.3 awareness  7.4 communication  7.4.1 general  7.4.2 internal communication  7.4.3 external communication  7.5 documented information  7.5.1 general  7.5.2 creating and uploading  7.5.3 control of documented information | QMS[7.1] Resources[7.1.1] generalThe organization ensures that adequate resources such as machinery, equipment, manpower, and technology are available to achieve product conformity and continual improvement. Regular maintenance and calibration of machines are carried out to ensure accuracy and efficiency.[7.1.2] PeopleThe organization total no. of employee {{ NO\_OF\_EMPLOYEE }} and they will provide training or development opportunities to ensure they can perform their roles effectively within the QMS, EMS and OHS.[7.1.3] InfrastructureThe organization ensures that sufficient and safe infrastructure—including buildings, machinery, utilities, transportation, and IT systems—is maintained to support operational activities. All equipment undergoes regular maintenance and inspection to uphold quality, environmental protection, and occupational health & safety. Preventive maintenance and safety measures are implemented to guarantee smooth, compliant, and reliable operations.[7.1.4] Operational EnvironmentThe organization ensures a clean, safe, and well-ventilated workplace with adequate lighting, temperature control, and space to facilitate efficient operations. Measures are implemented to manage noise, dust, and emissions, supporting both environmental protection and employee safety. A positive and disciplined work culture is fostered to enhance productivity, quality, and sustainability.[7.1.5] Monitoring and Measuring Instruments {{ Monitoring\_and\_Measuring\_Instruments }} [7.1.6] Organizational KnowledgeThe organization systematically manages and disseminates essential knowledge across all departments. Operational data, technical information, lessons learned, and best practices are accurately documented and applied in daily operations. Employees exhibit awareness of process knowledge, supporting continual improvement and minimizing risks within the management system.[7.2] Competence {{ Competence }} [7.3] Awareness {{ Awareness }} [7.4] CommunicationThe organization has implemented effective communication processes for both internal and external stakeholders.Internal Communication: Achieved through meetings, notice boards, emails, and training sessions to align objectives and reinforce safe work practices.External Communication: Maintained with customers, suppliers, contractors, and regulatory authorities to share relevant quality, environmental, and safety information, ensuring compliance and transparency.[7.5.1] Documented Information for Continual Improvement {{ Documented\_Information }} [7.5.2] Creating and updatingThe organization implements a controlled process for the creation and revision of documented information. All documents are prepared, reviewed, and approved by authorized personnel prior to issuance. Revisions are clearly marked, and the latest versions are readily accessible at designated points of use.[7.5.3] Control of Documented InformationDocumented information is protected through secure password access to maintain confidentiality. Document control is overseen by the respective department head, with records retained and managed by the Management Representative (MR). |  |
| **8** | **OPERATION** |  |  |
|  | **QMS**  8.1 operational planning and control  8.2 requirements for products and services  8.2.1 customer communication  8.2.2 determining the requirements for products and services  8.2.3 review of the requirements for products and services  8.2.3 Review of the requirements for products and services.  8.2.4 changes to requirements for products and services  8.3 design and development of products and services  8.3.1 general  8.3.2 design and development planning  8.3.3 design and development inputs  8.3.4 design and development controls  8.3.5 design and development output  8.3.6 design and development changes  8.4 Control of externally provided processes, products and services  8.4.1 General  8.4.2 Type and extent of control  8.4.3 Information for external providers  8.5 Production and service provision  8.5.1 Control of production and service provision  8,5.2 identification and traceability  8.5.3 property belong to customers or external providers  8.5.4 preservation  8.5.5 post-delivery activities  8.5.6 control of changes  8.6 release of product and services  8.7 control of nonconforming outputs | **QMS**  **[8.1] Operational planning and control**  The organization process was verified in this organization manual procedure Ref: {{ manual\_number }}  Process documentation for key activities is established and covers:  {{ PROCESS }}  {{ Operational\_planning\_and\_control }}  **[8.2]** **Requirements for products and services**  **[8.2.1] Customer communication**  {{ Customer\_communication }}  **[8.2.2] Determining the requirements for products and services**  Name-{{ Organization\_Name }}  ADDRESS- {{ Address }}  Temp. site**:** {{ Temp\_Address }}  The organization has identified and verified the following legal compliance documents, as confirmed by the L-Auditor.  The organization legal register was verified In Ref: {{ legal\_REGISTER\_NO }}  {{ legal\_LICENSE }}  **[8.2.3] Review of the requirements for products and services**  {{ review\_of\_the\_requirements\_for\_products\_and\_services }}  **[8.2.4] changes to requirements for products and services**  The organization has an established process to control and manage any changes to customer or statutory requirements. All changes are reviewed, documented, and communicated torelevant departments to ensure proper implementation.  **[8.3] design and development of products and services**  **[8.3.1] general**  {{ design\_and\_development\_of\_products\_and\_services }}  **[8.3.2] design and development planning**  {{ design\_and\_development\_planning }}  **[8.3.3] design and development inputs**  {{ design\_and\_development\_inputs }}  **[8.3.4] design and development controls**  {{ design\_and\_development\_controls }}  **[8.3.5] design and development output**  {{ design\_and\_development\_output }}  **[8.3.6] design and development changes**  {{ design\_and\_development\_changes }}  **[8.4] Control of externally provided processes, products and services**  **[8.4.1] General**  {{ Control\_of\_externally\_provided\_processes\_products\_and\_services }}  **[8.4.2] Type and extent of control**  {{ Type\_and\_extent\_of\_control }}  **[8.4.3] Information for external providers**  {{ Information\_for\_external\_providers }}  **[8.5] Production and service provision**  **[8.5.1] Control of production and service provision**  Production and service provision are carried out under controlled conditions. Documented information defines product/service characteristics and expected results. Monitoring, measurement, competent personnel, suitable infrastructure, error prevention, and validation activities are implemented. Release, delivery, and post-delivery activities are also controlled.  Documents seen: Work instructions, process monitoring records, calibration records, competency records, validation reports, release records.  **[8.5.2] Identification and Traceability**  {{ Identification\_and\_Traceability }}  **8.5.3 property belong to customers or external providers**  {{ property\_belong\_to\_customers\_or\_external\_providers }}  **[8.5.4] Preservation**  Outputs during production and service provision are preserved appropriately to ensure conformity to specified requirements, including handling, storage, packaging, and transportation controls.  Documents seen: Preservation procedures, handling instructions, storage records, packaging guidelines.  **[8.5.5] Post-delivery activities**  Feedback Collection  Post-Delivery Surveys:  Conduct customer satisfaction surveys to gather feedback on product quality, delivery service, and overall experience.  **[8.5.6] Control of changes**  {{ Control\_of\_changes }}  **[8.6] Release of Product and Services**  {{ Release\_of\_Product\_and\_Services }}  **[8.7] Control of nonconforming output**  {{ Control\_of\_nonconforming\_output }} |  |
| EMS  8.1 operational planning and control  8.2 Emergency preparedness and response | **EMS**  **[8.1] operational planning and control**  The organization process was verified in this organization manual procedure Ref: {{ manual\_number }}  Process documentation for key activities is established and covers:  {{ PROCESS }}  {{ Operational\_planning\_and\_control }}  **[8.2] Emergency Preparedness and Response**  {{ Emergency\_Preparedness\_and\_Response }} |
|  | OH&S  8.1 operational planning and control  8.1.1 general  8.1.2 eliminating hazards and reducing OH&S risks  8.1.3 management of changes  8.1.4 procurement  8.2 Emergency preparedness and response | **OH&S**  **[8.1] operational planning and control**  The organization process was verified in this organization manual procedure Ref: {{ manual\_number }}  Process documentation for key activities is established and covers:  {{ PROCESS }}  {{ Operational\_planning\_and\_control }}  **[8.1.1] general**  **[8.1.2] Eliminating Hazards and Reducing OH&S Risks**  {{ Eliminating\_Hazards\_and\_Reducing\_OHS\_Risks }}  **[8.1.3] Management of Changes**  {{ Management\_of\_Changes }}  **[8.1.4] procurement**  {{ Procurement }} |  |
| **9** | **PERFORMANCE EVALUATION** |  |  |
|  | **QMS**  9.1 Monitoring, measurement, analysis and evaluation  9.1.1 general  9.1.2 customer satisfaction  9.1.3 analysis and evaluation  9.2 Internal audit  9.3 Management review  9.3.1 general  9.3.2 Management review inputs  9.3.3 Management review outputs  **EMS**  9.1 Monitoring, measurement, analysis and evaluation  9.1.1 general  9.1.2 Evolution of compliance  9.2 Internal audit  9.2.1 general  9.2.2 internal audit programme  9.3 Management review  **OH&S**  9.1 Monitoring, measurement, analysis and evaluation  9.1.1 general  9.1.2 Evolution of compliance  9.2 Internal audit  9.2.1 general  9.2.2 internal audit programme  9.3 Management review | **QMS**  **[9.1] Monitoring, Measurement, Analysis, and Evaluation**  {{ Monitoring\_measurement\_analysis\_and\_evaluation }}  **[9.1.2] customer satisfaction**  The organization monitors customer perceptions to determine the extent to which their needs and expectations are met. Methods for obtaining, monitoring, and reviewing customer feedback are defined and implemented.  Documents seen: Customer feedback records, surveys, complaint logs, review reports.  **[9.1.2] Evaluation of compliance**  The organization legal register was verified In Ref: {{ legal\_REGISTER\_NO }}  {{ legal\_LICENSE }}  {{ Evaluation\_of\_compliance }}  **[9.2] Internal Audit Program**  The organization's IMS internal audit conducted once in a year record was verified in Ref: {{ Internal\_Audit\_NO }} internal audit number on this date: {{ Internal\_Audit\_Date }}.  Internal Audit Number: {{ Internal\_Audit\_NO }}.  Internal Audit Date: {{ Internal\_Audit\_Date }}.  Frequency of internal audit: yearly  Internal Auditor Name: {{ Internal\_Auditor\_name }}  Qualification & Experience of Internal Auditor: {{ Auditor\_Qualification }}  During the OHS internal audit auditor was found few of NC and observation records was verified in internal audit record No: {{ Internal\_Audit\_NO }}.  Findings are given below  {{ Non\_conformity }}  **[9.3] Management Review Meeting (MRM)**  Management Review Meeting  The Management Review Meeting (MRM) is held 10-15 days after the Internal Audit (I-A) and takes place once in a year.  Procedure Reference: {{ MRM\_NO }} Date: {{ MRM\_Date }}  Attendees:  Name: {{ Director\_Name }}  Designation: Director  Name: {{ MR\_Name }}  Designation: MR  Name: {{ safety\_officer }}  Designation: Safety Officer  Name: {{ EHS\_Manager }}  Designation: EHS Manager Agenda: {{ MRM\_Agenda }} |  |
| **10** | **IMPROVEMENT** |  |  |
|  | **QMS**  10.1 general  10.2 nonconformity and corrective action  10.3 continual improvement  **EMS**  10.1 general  10.2 nonconformity and corrective action  10.3 continual improvement  **OH&S**  10.1 general  10.2 incident, nonconformity and corrective action  10.3 continual improvement  Opening meeting  Closing meeting | **[10.1] General**  The organization pursues continual improvement by enhancing products and services to fulfill current and future requirements, addressing nonconformities and undesired outcomes through corrective and preventive actions, and strengthening overall IMS performance and effectiveness.  Documents reviewed: CAPA records, continual improvement initiatives, customer feedback reports, and process enhancement activities.  **[10.2] Non-Conformity (NC)**  {{ Non\_Conformity }}  **[10.3] Continual Improvement**  The organization continually enhances the suitability, adequacy, and effectiveness of the Integrated Management System (IMS) by analyzing data, evaluating performance, and utilizing management review outputs to identify and implement improvement opportunities.  Documents reviewed: Improvement plans, management review meeting outputs, KPI analyses, and process improvement records.  **Opening meeting**  {{ Opening\_Meeting }}  **Closing meeting**  {{ Closing\_Meeting }} |  |
|  | END |  |  |