

Rules of the workplace

Lesson code: DEEG-37N8-HA37

ELEMENTARY

1 Vocabulary

Put the expressions below each picture.

drive to work
smoke

park in front of the office
wear a hard hat

play computer games
wear casual clothes



1. _____



2. _____



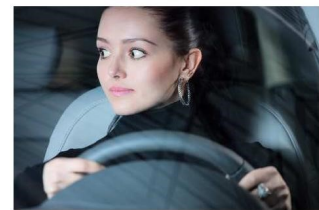
3. _____



4. _____



5. _____



6. _____

Work in pairs. Ask and answer questions about the above activities. Make questions with 'Do you ...?', 'How often ...?' and 'Do you like ...?'.

2 First day at work

It's Brett's first day at work. Listen to his manager explaining the workplace rules and put a tick (✓) or cross (X) next to each rule below.



1. park in front of the office
2. enter the factory without a hard hat
3. smoke in the car park
4. play computer games
5. use Facebook
6. come to work late
7. work on Saturdays and Sundays

Now complete the sentences below with 'can' or 'can't':

1. You _____ park in front of the office.
2. You _____ enter the factory without a hard hat.
3. You _____ smoke in the car park.
4. You _____ play computer games at work.
5. You _____ use Facebook at work.
6. You _____ come to work late.
7. You _____ work on Saturdays and Sundays.

Do you think the rules of this workplace are fair or unfair? Why?

3 Asking about rules

If we want to ask about rules, we can use questions with 'Can you ...?'

Form questions like in the example. For questions 8, 9, and 10 on the next page, use your own ideas to make questions about your own workplace.

1. smoke / car park ? Can you smoke in the car park?
2. park / where you want ?
3. wear / jeans / at work ?
4. come to work / late ?
5. take / coffee breaks?
6. drink alcohol / work ?
7. use Facebook / work ?



8. ?
9. ?
10. ?

4 Role play

Now work in pairs. Take turns to ask and answer each question from Ex 3 about your partner's workplace.

