



No.: South /Local Bodies/2020/@

Dated: 29/01/2020

SAMPLE CIRCULAR

Subject: Timelines for issue of Completion-Occupancy Certificate through
Common Application Form {CAF} of Local Bodies.

As per clause 2.7.7 of UBBL-201h the Completion-Occupancy Certificate is to be issued online in the time bound manner. It is once again clarified that the time limit for Joint Inspection and issue of NOC from external agencies is 15 days failing which the provision of deemed NOC shall apply automatically by the system. After receipt of NOC, the online application for Completion-Occupancy Certificate shall be approved/decided by the Local Bodies within 7 days, failing which, the deemed provision shall be applied by the system automatically.

With a view to maintain uniformity in the Construction Permits, this shall be applicable in the online Building Plan of all the three Corporations.

This issues with the approval of the competent authority.

Local Bodies.

Distribution:

1. Commissioner-South, North & East Local Bodies.
2. Jal Board.
3. Additional Commissioner (Local Bodies) – North & East.
4. Heads of All NOC agencies.
5. South, North & East .
6. South, North & East .
7. South —with the request to upload the circular on the website under.
8. South, North & East.
9. South, North & East.

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