Board Meeting

Tuesday, January 18, 2022 7:00 PM
Italics are notes/minutes from meetings.

Attendees

Emily Harden	Devon Mobley	Se Yeon Kim	Kendall Werts	Bekah Mercer	Tyrance Billingsly
x	x	x	x	x	
Maxx Crawford	Milecia McGregor	Dodzidenu Dzakuma	Jasmine Kendricks	Alex Ayon	Mikeal Vaughn
x	x	x	x	x	

Open

- Attendance (video no longer required)
- Approve [previous board meeting minutes](#)
  - *Minutes approved. 7 approved, 2 abstain*

Officer Reports

President (~10 minutes)

- Greeting
  a. *Thanks to Kendall and the community for allowing Devon to be president!*
  b. *We have been able to see how the community has improved, despite COVID issues.*
  c. *We need a vision to be able to be on the same page, unify and plan for the next iteration of the next organization.*
- Emily's New Role
  a. *First official meeting with an Executive Director, will have a growth plan.*
- Strategic Plan - a few high level points
  a. Guiding Principles / Vision

      i. *Unifying language so everyone is on the same page, don't just have a mission/vision just to have one.*

b. ThunderPlains / Conferences

      i. *Let's focus on expanding and growing our conferences, especially the already large ThunderPlains*

c. User Groups + Streaming

      i. *The lifeblood of our community, working on growing our connections*

d. Getting our message out there

      i. *Connecting to our outside community*

e. Equity & Inclusion

      i. *Our community has always been inclusive, but we can foster this more including on-ramps. Let's work on focusing on "all backgrounds" per our mission.*

Vice President (~5 minutes)

- Greeting

    a. *Board Introductions- occurred later in agenda than initially anticipated*

- Learning about DEI and Intersectionality and how this can support technologists of all backgrounds

    a. Looking at [NSF's work](#) for guidance and inspiration

    b. Brief fact sheet about [Intersectionality](#)

    c. *Se Yeon is getting herself acclimated to guideworks and programming in DEI. Looking into how work ties into Code of Conduct*

Treasurer (~5 minutes)

- Donor Letters

    a. *Being sent later this month*

- Credit Card for Emily

    a. *To be voted on later in meeting*

- [Budgets](#) and [Runway](#)

    a. *Kendall has worked on creating a new budget/runway through xero*

    b. *Since we are still early in the year/month, the numbers haven't been entered yet.*

    c. *Runway- we have about 6 months of runway (if we made no more money at all, we would hit $0 at 6 months from now.*

Secretary (~5 minutes)

- Vote at the end of the meeting.

Program/Committee Reports

Conduct (~10 Minutes)

- What is our CoC?
  - [*Presentation*](#) *given by Se Yeon*
  - *Unofficial events count too! (Hanging out after an event, any location where attendees may be congregating)*
- What's the difference between conduct and mods?
  - *Mods*
    - *Slack administrators*
    - *Answer questions, block and remove posts*
  - *Conduct*
    - *Review Incidents*
    - *Be Present in CoC channel*
- Need more mods and conduct members
- *Need to update incident report form + create a NDA*
- *Devon also added that he wants to make sure this is on top of mind for everyone.*

User Groups (~5 minutes)

- New Training Session Coming Up!
  a. *First one ever! Excited to see how it goes!*
  b. *Maxx added that Techlahoma Tech Night went really well!*

Workshops and Civic Tech (~1 minute)

- Devon intro new chair
  a. *Jasmine has stepped up to be our new Chair! She has an interest in policy and tech, and hopes to work on a vision for this.*
  b. *SeYeon offered to meet with Jasmine to discuss Code for Tulsa*
  c. *Kendall offered to meet with Jasmine to discuss workshops*
  d. *Maxx expressed interest in discussing policy in tech*

Streaming (~1 minute)

- *No report. Hoping to get more people involved*

Marketing (~5 minutes)

- LinkedIn, Twitter
    a. *Invite everyone to like us on Facebook, Instagram, Twitter, LinkedIn*
    b. *Emily to provide growth numbers every meeting*

Fundraising (~5 minutes)

- Write On Update
    a. *Emily met with them today. Hope to get some grant applications out by a mid-Feb deadline*
    b. *Proposal has been almost finalized*
- Connections/Job Board
    a. *We need to connect more employers/potential employees to this service*
    b. *Coupon code currently active! (FirstPostFree expires 2/14/22)*
- *If anyone is interested in helping with Fundraising, reach out to Devon or Emily*

Conferences and Events (~5 Minutes)

- [Link to Presentation](#)
- 200OK
    a. *Jinn Studios already has a lunch sponsor!*
    b. *Need to get some sort of COVID plan*
- UXOK
    a. *TBD*
- ThunderPlains
    a. *Planning will get more focused in q2*
    b. *Kendall volun-told Bekah to be ThunderPlains chair*

Executive Director (~3 minutes)

- Schedule and [Appointments](#)
    a. *Emily has limited time so expressed trying to make a schedule so she is more accessible and efficient. Tuesday, Wednesday, and Thursday are her main work days.*

b. *She will message you often, but feel free to respond in your own time. Don't mean to use slack as an annoyance. Some things below are important, so look out for those.*

- Growth Plan

    a. *Discussed growth plan as a way of Board being able to form and give feedback to the Executive Director Role. Devon and Emily finalizing together - will communicate with the Board.*

- Signature on docs

    a. *Need signature from every board member. Make sure that you've signed it.*

- Donations by Feb 1.

    a. *Need 100% donation rate by Board - this is important for our work with grant writing. They like to see 100% donation rate by leadership.*

- Volunteer Gifts

    a. *Emily sent out blankets to everyone.*

- Thank You Cards

    a. *12 Cards for every Board member to fill out and write name/address*

    b. *Each Board member will get a list of donors and we will use these cards to send to these donors.*

Old Business (~15 Minutes)

Open roles

- Fundraising
- Workshops and Civic Tech

New Business (~15 Minutes)

- Vote: Credit Card for Emily
    - *Clarifications made regarding budget and expenses allowed. Budget is approved by the Techlahoma board each year.*
    - *Results: 7-yes*
- Vote: Bekah Mercer for Secretary
    - *Results: 7-Yes, 2-Abstain*
- Are we comfortable recording board meetings moving forward? For board to reflect on, not for public use.
    - *Yes, no vote needed.*

Enriching Oklahoma's technologists of all backgrounds through education, connection, and opportunity

Thank Yous (~5 minutes)

- *Devon is thankful for all of us and wants to make sure to truly represent the community by making sure everyone gets all their opinions*
- *Emily is thankful to be Exec Direc*
- *Alex says reach out if needed!*

Adjourn

Next Meeting Date: 3/15/22 at 7 pm