## Membership Qualifications

# As Of November 14, 2017

#### **O**VERVIEW **O**F **Q**UALIFICATIONS

Techlahoma Foundation strives to attract individuals who want to participate and advance in the technology community of Oklahoma.

As specifically defined in the Membership Qualifications, the minimum requirements are generally described as follows:

We believe these Membership Qualifications will allow Techlahoma Foundation to sustain our growth and achieve our mission.

### MEMBERSHIP QUALIFICATIONS POLICY

#### PLAN AND PURPOSE

This Plan represents the policy of Techlahoma Foundation (the "Foundation") with respect to admitting new Members to the Organization (the "Members"). Purposes of the Plan include (a) defining clear expectations for participation in the organization and tech community (b) providing clear procedures and proper functioning of the Foundation as well as to comply with applicable legal or tax requirements; and (c) developing guidance for the Foundation Members, Directors, officers, staff and other constituencies with respect to their responsibilities concerning admitting new Members to the Foundation. Notwithstanding the foregoing, the Foundation's Board of Directors reserves the right to revise or revoke this Plan at any time, with thirty (30) days written notice to the Foundation and its Members.

#### **A**DMINISTRATION

**Responsibilities of the Administrators.** The Foundation's Directors and Officers shall be the administrators (the "Administrators") in charge of the administration of this Plan. The Administrators' responsibilities shall include supervising and coordinating application of this Plan. The Administrators are also authorized to periodically review this Plan and Plan compliance and to report to the Directors and Members of the Foundation as to its effectiveness of meeting Foundation goals. The Administrators may also appoint one or more assistants to assist in carrying out the Administrators' responsibilities, with the Administrators, however, retaining ultimate responsibility for administration of this Plan.

**Revision or Revocation of Plan.** The Administrators may revise, amend or modify the Plan from time to time or revoke the Plan in its entirety as necessary to meet Foundation goals or to comply with law. The Administrators shall provide Members thirty (30) days written notice of Plan revision or revocation.

#### **Q**UALIFICATIONS

**Dues.** Each prospective Member must agree to the annual payment of dues.

OR

**Expertise.** Each prospective Member must provide industry services or expertise to the benefit of Techlahoma and its community in a manner that is respected and recognized by the the technology industry

OF

Volunteering. Each prospective Member must volunteer on at least (1) Techlahoma program

OR

Attendance. Each prospective Member attends or engages in Techlahoma programs

IN WITNESS WHEREOF, the foregoing Plan is adopted by the founders as of the date set forth hereinabove.

**Founders:** 

Jesse Harlin, Founder

Vance Lucas, Founder

Amanda Harlin Amanda Harlin, Founder

## **DIRECTOR QUALIFICATIONS**

## **As Of November 14, 2017**

#### **O**VERVIEW **O**F **Q**UALIFICATIONS

Techlahoma Foundation strives to attract directors to execute the mission of Techlahoma to "advance Oklahoma's grassroots technology community". We especially want active participants, community role models and individuals that "lead by example" to achieve this goal.

As specifically defined in the Director Qualifications Plan, the minimum requirements are generally described as follows:

- Must be an active Member; and
- Must make an annual contribution; and
- Must show 1 year of active participation in Techlahoma, in the form of volunteer service in Techlahoma programs or expertise given to advance our mission; and
- Must meet minimum attendance requirements; and
- Must intend to serve for the entire term.

We believe these Director Qualifications will allow Techlahoma Foundation to sustain our growth and achieve our mission.

## **DIRECTOR QUALIFICATIONS POLICY**

### PLAN AND PURPOSE

This Plan represents the policy of Techlahoma Foundation (the "Foundation") with respect to admitting new Directors to the Organization (the "Directors"). Purposes of the Plan include (a) defining clear expectations for participation in the organization and tech community (b) providing clear procedures and proper functioning of the Foundation as well as to comply with applicable legal or tax requirements; and (c) developing guidance for the Foundation Members, Directors, officers, staff and other constituencies with respect to their responsibilities concerning admitting new Directors to the Foundation. Notwithstanding the foregoing, the Foundation's Board of Directors reserves the right to revise or revoke this Plan at any time, with thirty (30) days written notice to the Foundation and its Members.

### **A**DMINISTRATION

**Responsibilities of the Administrators.** The Foundation's Directors shall be the administrators (the "Administrators") in charge of the administration of this Plan. The Administrators' responsibilities shall include supervising and coordinating application of this Plan. The Administrators are also authorized to periodically review this Plan and Plan compliance and to report to the Directors and Members of the Foundation as to its effectiveness of meeting Foundation goals. The Administrators may also appoint one or more assistants to assist in carrying out the Administrators' responsibilities, with the Administrators, however, retaining ultimate responsibility for administration of this Plan.

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## **Q**UALIFICATIONS

Member. Each prospective Director must be a Member in good standing with the Foundation.

**Director Contribution.** Each prospective Director must agree to an annual contribution to the Foundation.

**Volunteering.** Each prospective Director must show one year of volunteer work in the local community or through volunteering in Foundation programs or committees.

**Attendance.** Each prospective Director must agree to attend:

- 8 live program events, such a user group meetings or conferences
- 75% of ( 9 of 12 ) Board of Directors meetings per year. Remote is acceptable considering Techlahoma is decentralized. This is done using the designated remote video conference meeting platform determined by Techlahoma.

**Term.** Each prospective Director must intend to serve for at least a 2 year term. While there is not maximum number of terms, each prospective Director must acknowledge that they cannot serve more than 3 consecutive terms.

Each year, during elections, a Director will be offered a chance to give up their seat if changing circumstances result in their are incapability of serving the remainder of their term. At which time the seat will be included in the elections. Therefore each Director will need to confirm they with to maintain their seat, regardless of term length every year.

IN WITNESS WHEREOF, the foregoing Plan is adopted by the founders as of the date set forth hereinabove.

Founders:
Jesse Harlin
Jesse Harlin, Founder
Vanu hun
Vance Lucas, Founder
Amanda Harlin
Amanda Harlin, Founder

### OFFICER QUALIFICATIONS

## **As Of November 14, 2017**

#### **O**VERVIEW **O**F **Q**UALIFICATIONS

Techlahoma Foundation strives to attract officers to define the vision and strategy of Techlahoma to "advance Oklahoma's grassroots technology community". We want officers with a strong understanding and status in the technology community, and the ability to leverage existing technology connections to form new ones for Oklahoma. We also want active participants and community role models who "lead by example" to set the tone and cadence for Techlahoma activity. It is expected an officer possess strong decision making and social skills as well as domain knowledge in the technology industry. An officer is an an educator, evangelist, teacher, expert as much as they are a decision maker.

As specifically defined in the Officer Qualifications Plan, the minimum requirements are generally described as follows:

- Must have previously been a Member and Director, and fulfilled their minimum requirements; and
- Must have demonstrated "active participation" in Techlahoma in the year preceding their election; and
- Must be nominated by an existing Director, and voted in by the active Board of directors; and
- Must make an annual contribution to Techlahoma

We believe these Officer Qualifications will allow Techlahoma Foundation to sustain our growth and achieve our mission.

## OFFICER QUALIFICATIONS POLICY

### PLAN AND PURPOSE

This Plan represents the policy of Techlahoma Foundation (the "Foundation") with respect to admitting new Officers to the Organization (the "Officers"). Purposes of the Plan include (a) defining clear expectations for participation in the organization and tech community (b) providing clear procedures and proper functioning of the Foundation as well as to comply with applicable legal or tax requirements; and (c) developing guidance for the Foundation Members, Directors, officers, staff and other constituencies with respect to their responsibilities concerning admitting new Officers to the Foundation. Notwithstanding the foregoing, the Foundation's Board of Directors reserves the right to revise or revoke this Plan at any time, with thirty (30) days written notice to the Foundation and its Members.

#### **A**DMINISTRATION

**Responsibilities of the Administrators.** The Foundation's Directors and Officers shall be the administrators (the "Administrators") in charge of the administration of this Plan. The Administrators' responsibilities shall include supervising and coordinating application of this Plan. The Administrators are also authorized to periodically review this Plan and Plan compliance and to report to the Directors and Members of the Foundation as to its effectiveness of meeting Foundation goals. The Administrators may also appoint one or more assistants to assist in carrying out the Administrators' responsibilities, with the Administrators, however, retaining ultimate responsibility for administration of this Plan.

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### **QUALIFICATIONS**

**Member.** Each prospective Officer must be, or have been a Director and also must be in "good standing" with Techlahoma. You must have completed your full term limit in this role.

**Volunteering.** Each prospective Officer must fulfill the volunteering requirements of a Director in the preceding year.

**Attendance.** Each prospective Officer must have fulfilled both the attendance policy requirements of a Member and Director in the preceding year.

**Term.** Each prospective Officer must intend to serve for at least a 1 year term.

IN WITNESS WHEREOF, the foregoing Plan is adopted by the founders as of the date set forth hereinabove.

**Founders:** 

Jesse Harlin, Founder

Vance Lucas, Founder

Amanda Harlin

Amanda Harlin, Founder