

Udemy Online – User Guide for Course Enrollment

SAMPLE

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List of Abbreviations

LX – Learning Experience

SAMPLE

1. Getting Started with Udemy

Udemy is an online learning platform that is focused on delivering courses for you with seamless features. Udemy facilitates course accomplishments with its online platform leading to enhance course accessibility and availability. This platform empowers you with virtual training to learn as per your needs at any time. Udemy delivers courses with rich learning experience (LX).

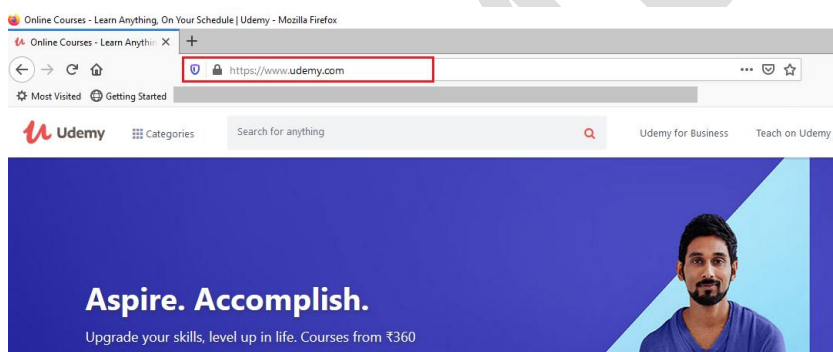
Udemy Features are listed as follows:

- Register your account
- Sign in to your account
- Explore courses
- Preview a course
- Manage Cart
- Manage Wishlist
- Buy a Course
- Access My Learning

2. Register Your Account

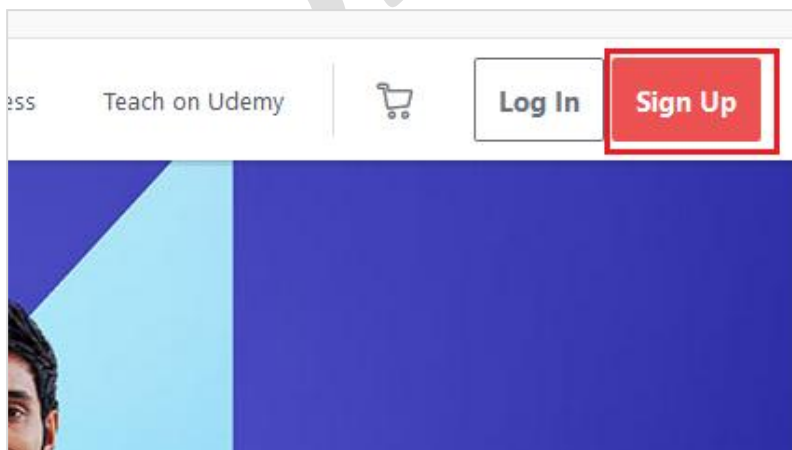
1. Go to website <https://www.udemy.com> in the browser

Figure 1: Udemy Website



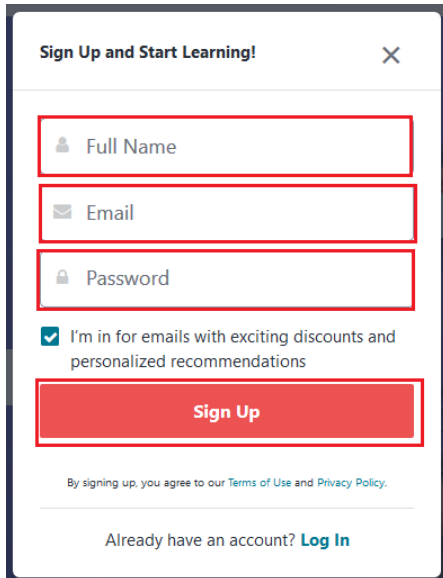
2. Click **Sign Up** at the top right corner

Figure 2: Sign Up



3. Type your **Full Name**, **Email**, **Password** and click **Sign Up**

Figure 3: Sign Up Details



Sign Up and Start Learning! ✕

Full Name

Email

Password

☒ I'm in for emails with exciting discounts and personalized recommendations

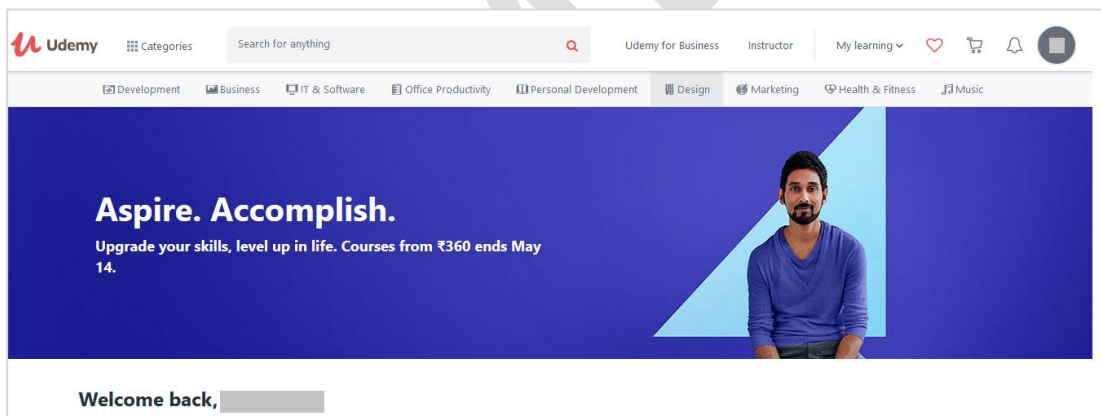
Sign Up

By signing up, you agree to our [Terms of Use](#) and [Privacy Policy](#).

Already have an account? [Log In](#)

Your account is created and displayed.

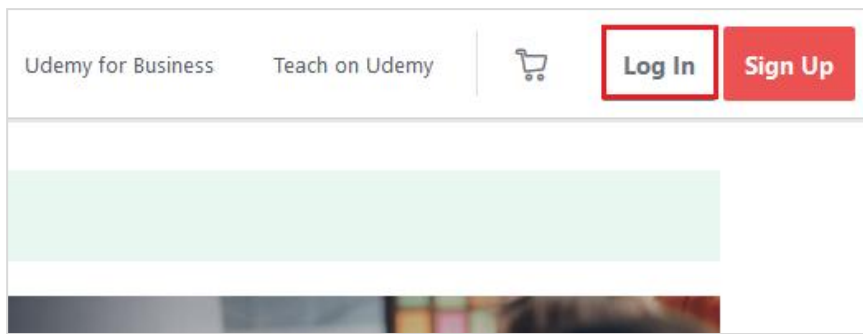
Figure 4: Udemy User Account



3. Sign in to Your Account

1. Go to website <https://www.udemy.com> in the browser. See **Figure 1**
2. Click **Log In** at the top right corner

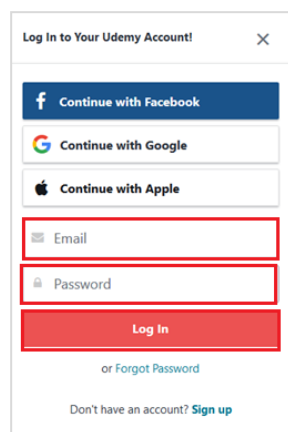
Figure 5: Log In



3. A pop-up window shows the following sign in options:

- Click **Continue with Facebook** to sign in to your account with Facebook account credentials
- Click **Continue with Google** to sign in to your account with Google account credentials
- Click **Continue with Apple** to sign in to your account with Apple account credentials
- Enter **Email** and **Password** (registered credentials) for your account and click **Log In**

Figure 6: Log In Details



You are signed in to your Udemy profile and your account is displayed. See **Figure 4**

4. Explore Courses

With Udemy platform, explore different courses as per categories, subcategories, and searching courses by entering related course topics or keywords.

4.1 Find Courses with Categories


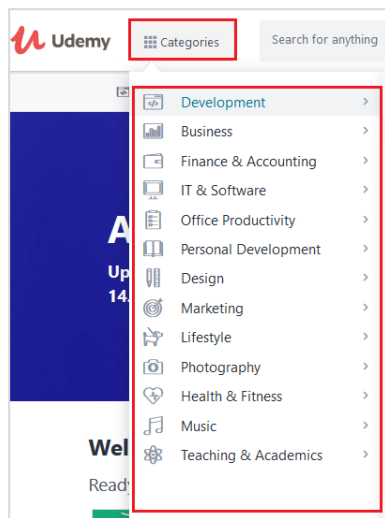
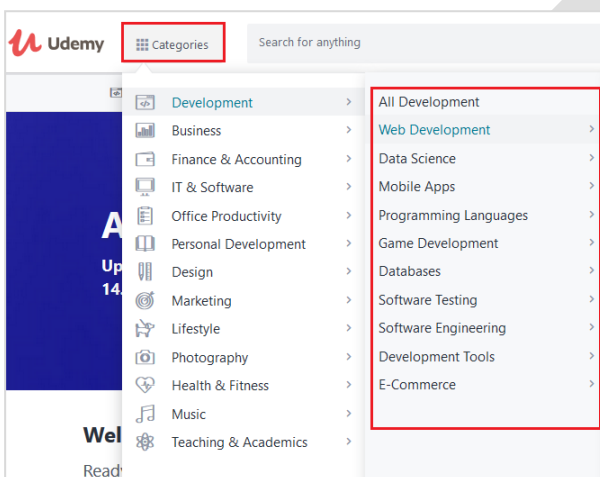
1. Move the mouse pointer over **Categories**  at the top to explore categories and select a category

Figure 7: Categories



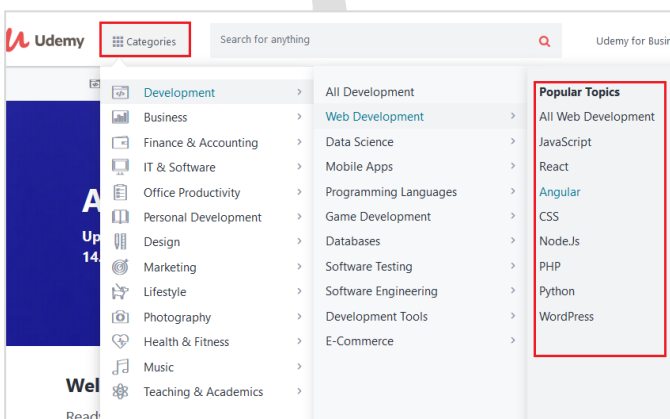
2. Select any one of the subcategories from a category

Figure 8: Sub Categories



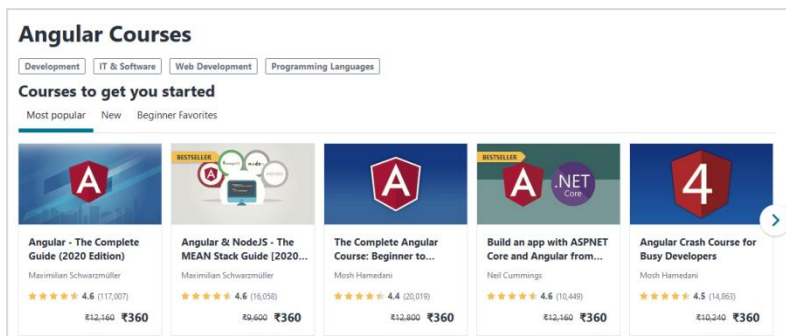
3. Select any one of the topics from the displayed **Popular Topics**

Figure 9: Popular Topics



The courses for the selected topic are displayed in the course cards.

Figure 10: Courses for the Selected Topic

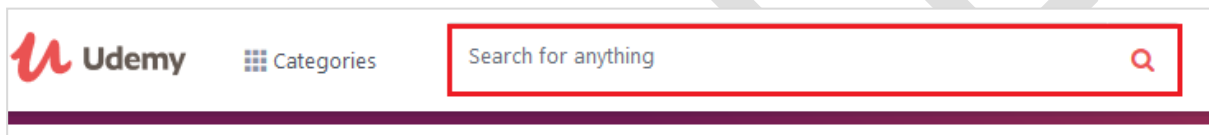


4.2 Find Courses with Search Box

Udemy allows you to search courses directly in search box.

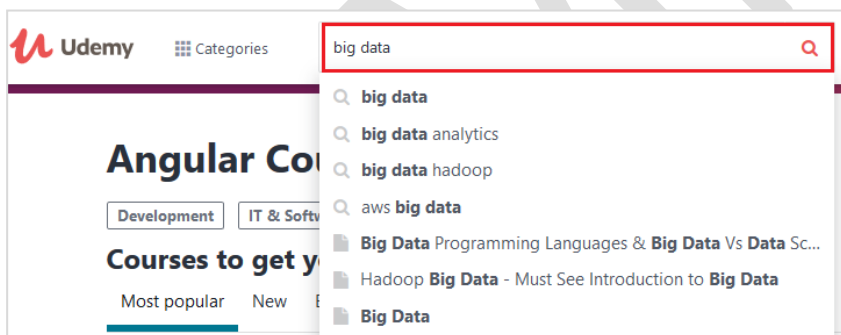
1. Enter keyword or search phrase related to your course in the **Search box** at the top

Figure 11: Search Box



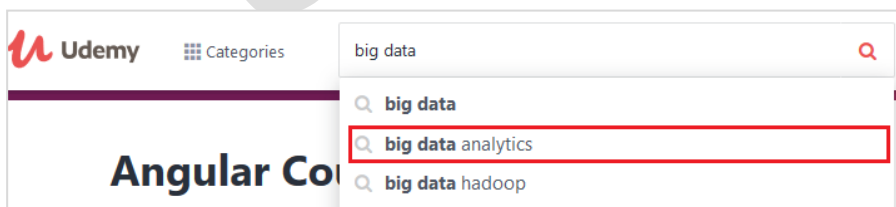
2. View the auto suggestion keywords and available courses for entered keyword

Figure 12: Auto Suggestion



3. Select any one of the keywords or courses from the suggested list

Figure 13: Related Keywords and Courses



All the related courses are displayed.

Figure 14: Course List for the Selected Keyword

1,102 results for "big data hadoop"

Filter | Most Relevant | 1,102 results

Topic

- ☐ Big Data (147)
- ☐ Apache Spark (107)
- ☐ Hadoop (99)
- ☐ Python (54)
- Show more

Level

- ☐ All Levels (553)
- ☐ Beginner (308)

The Ultimate Hands-On Hadoop - Tame your Big Data!
Hadoop tutorial with MapReduce, HDFS, Spark, Flink, Hive, HBase, MongoDB, Cassandra, Kafka + more! Over 25 technologies.
Sundog Education by Frank Kane, Frank Kane
4.5 ★★★★★ (1,000+)
14.5 total hours • 100 lectures • All Levels
Bestseller
₹360

Taming Big Data with MapReduce and Hadoop - Hands On!
Learn MapReduce fast by building over 10 real examples, using Python, MRJob, and Amazon's Elastic MapReduce Service.
Sundog Education by Frank Kane, Frank Kane
4.6 ★★★★★ (1,000+)
5 total hours • 54 lectures • All Levels
Bestseller
₹360

Learn Big Data: The Hadoop Ecosystem Masterclass
₹360

5. Preview a Course

Udemy enables you to preview a course before buying the course in the platform.

1. Refer to **Explore Courses** to view courses of your desired topic
2. Select a course from the displayed list of courses

Figure 15: Course List

10,000 results for "technical writing"

Explore **Technical Writing** courses

Students also learn **XML, JSON, Business Writing, Technical Support, Writing, API**

Filter | Most Relevant | 10,000 results

Topic

- ☐ Writing (224)
- ☐ English Grammar (200)
- ☐ Screenwriting (60)
- ☐ Business English (57)
- Show more

Learn API Technical Writing: JSON and XML for Writers
API Documentation1: Teaches **technical** writers how to document structured data. No programming experience required.
Peter Gruenbaum
4.4 ★★★★★ (1,000+)
1.5 total hours • 16 lectures • Beginner
Bestseller
₹360

Business & Technical Writing Immersion
Learn a proven, systematic approach to the art of effective, persuasive business and financial writing.
Stanveaver /live
₹800

3. Click the play button at the right to preview the selected course

Figure 16: Play the Preview

IT & Software > Other > Technical Writing

Learn API Technical Writing: JSON and XML for Writers

API Documentation1: Teaches technical writers how to document structured data. No programming experience required.

Bestseller ★★★★★ 4.4 (2,787 ratings) 11,754 students enrolled

Created by Peter Gruenbaum Last updated 3/2020 English English

What you'll learn

- ✓ Read and understand structured data in JSON and XML formats.
- ✓ Write documentation for JSON and XML files, for API documentation or other types of documentation.

Gift This Course | Wishlist

Preview this course

₹360 ₹1,600 78% off

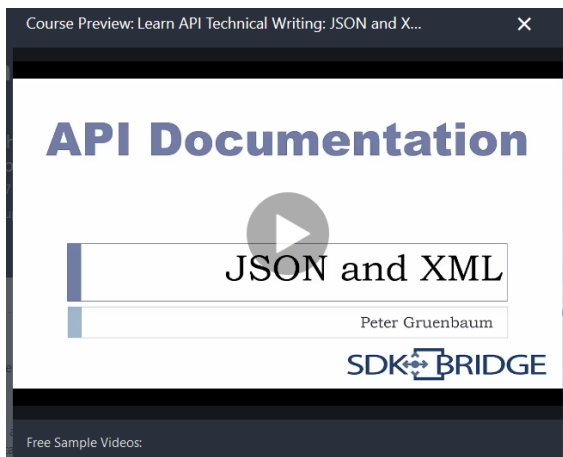
4 days left at this price!

Add to cart

Buy now

Course preview is played in a pop-up window.

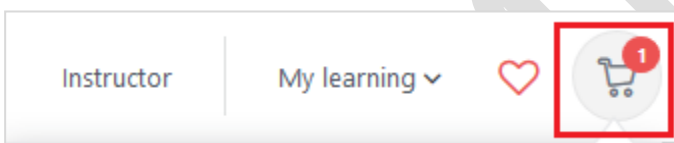
Figure 17: Course Preview



6. Manage Your Cart

Udemy allows you to manage cart by either adding courses to your cart or removing courses from your cart. With this feature, add more courses to your cart and buy all at once. You can view added courses by clicking cart icon at the top right. Number in the cart icon represents number of courses in the cart.

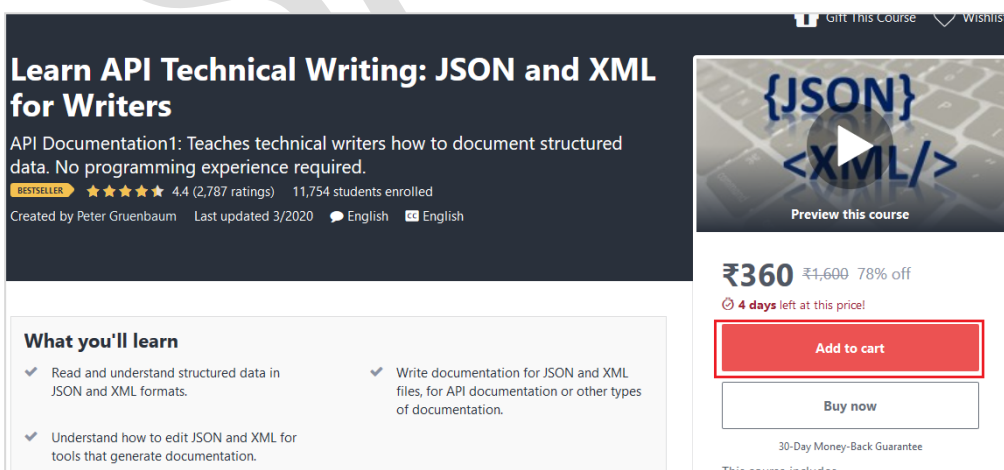
Figure 18: Cart



6.1 Add a Course to Cart

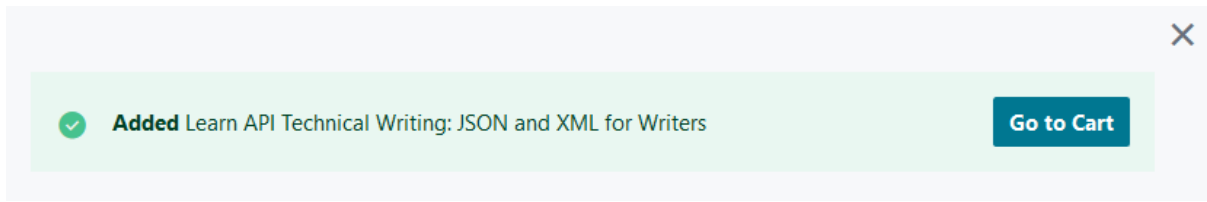
1. Refer to Explore Courses to view courses of your desired topic
2. Select a course from the displayed list of courses. See **Figure 15**
3. Click **Add to Cart** at the right to add the selected course to cart

Figure 19: Add to Cart



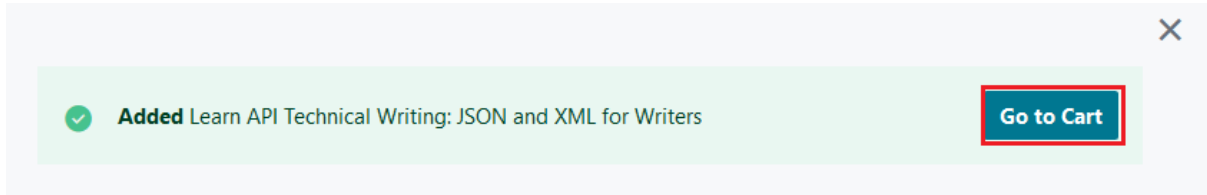
A modal window shows notification that your selected course is added to your cart.

Figure 20: Notification for adding course to cart



4. Click **Go to Cart** in the modal window to view your cart

Figure 21: Go to Cart

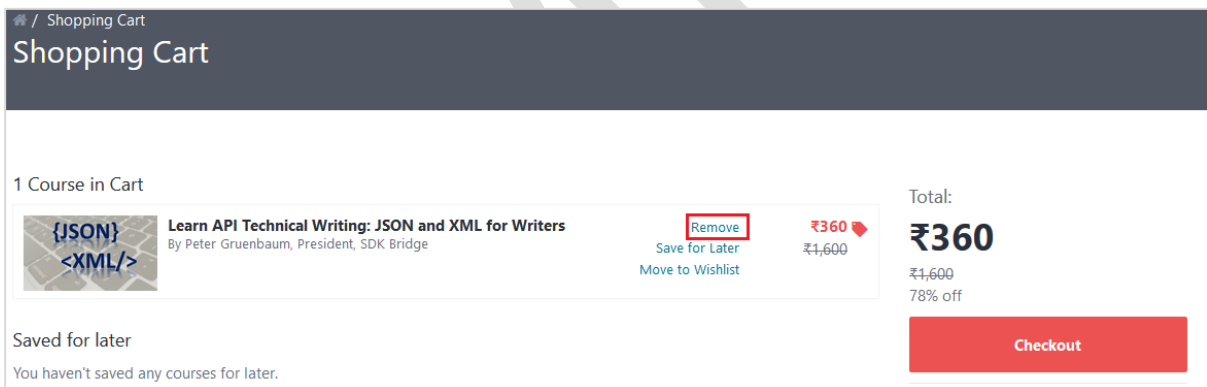


Your cart with the added course is displayed.

6.2 Remove a Course from Cart

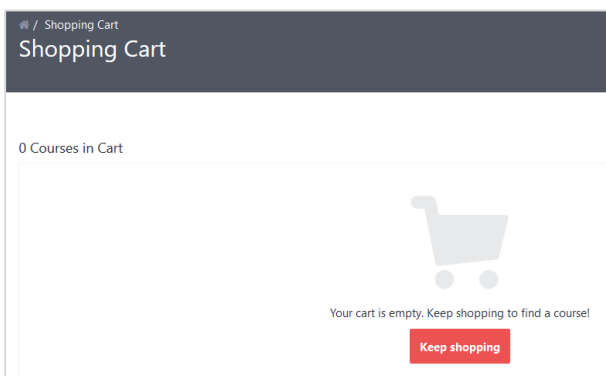
1. Click your cart at the top right to access course lists in your cart. See **Figure 18**
2. Find the course that you want to remove from the cart and click **Remove**

Figure 22: Remove a Course from Cart



The course is removed from cart.

Figure 23: Shopping Cart with Removed Course



7. Manage your Wishlist



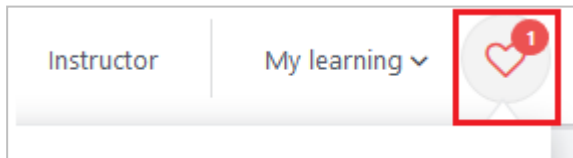
Udemy allows you to manage **Wishlist**  by either adding or removing courses in your Wishlist. With Wishlist, you can create your own personalized collections of courses that you want to buy and save in the user account for future or later. You can manage your wishlist in your cart by clicking the heart icon  at the top right. Number in the icon represents number of courses in the wishlist.

Figure 24: Wishlist



7.1 Add a Course in Wishlist

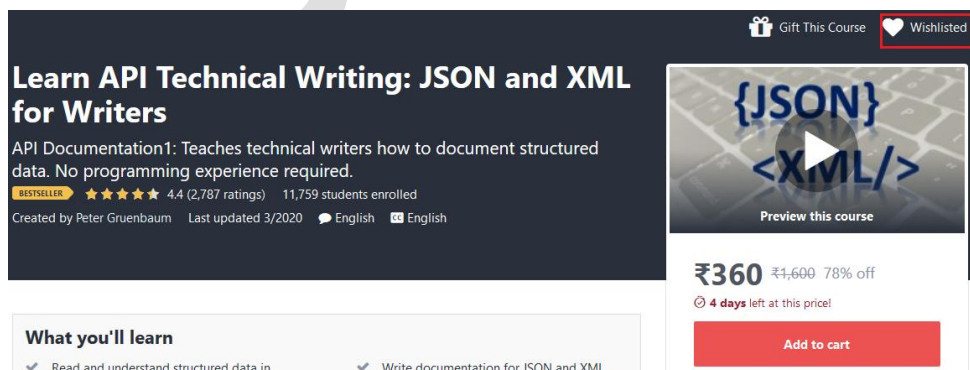
1. Refer to Explore Courses to view courses of your desired topic
2. Select a course from the displayed list of courses. See **Figure 15**
3. Click the **Wishlist** heart at the right to add course to the wishlist

Figure 25: Wishlist Heart



The course is added to your **Wishlist**

Figure 26: Course Added to Wishlist



7.2 Remove a Course from Wishlist


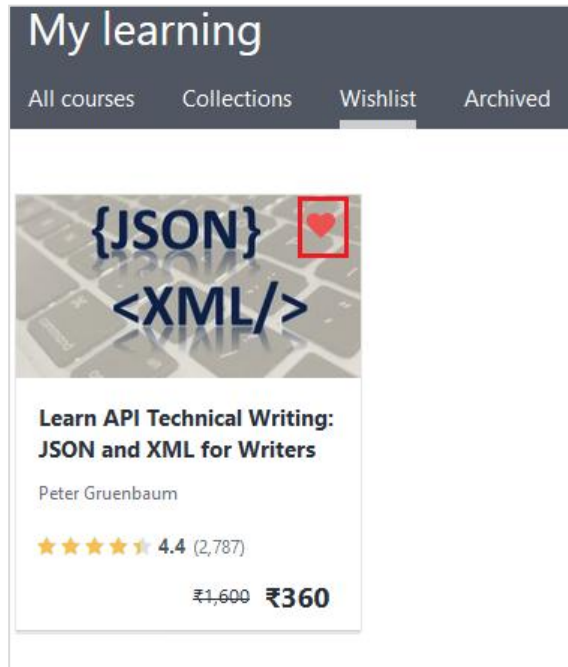
1. Click **Wishlist**  at the top right to access course lists in your wishlist. See **Figure 24**
2. Find the course that you want to remove from wishlist and click the red heart located on the course card

Figure 27: Red Heart on the Course Card



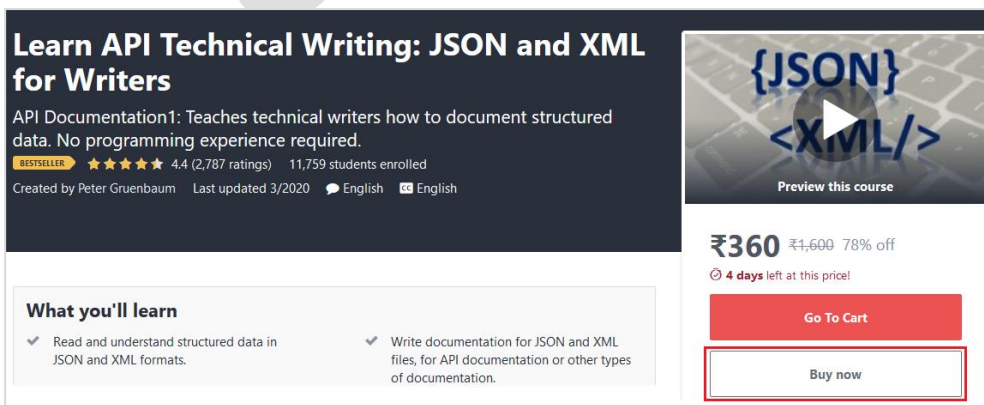
The course is removed from the wishlist.

8. Buy a Course

With Udemy, you can buy numerous courses as per your requirements. This platform enables you to search a course and preview it prior purchase. Based on the course materials, needs, availability, reviews, and ratings, you can buy a course.

1. Refer to Explore Courses to view courses of your desired topic
2. Select a course from the displayed list of courses. See **Figure 15**
3. Click **Buy Now** at the right

Figure 28: Buy Now

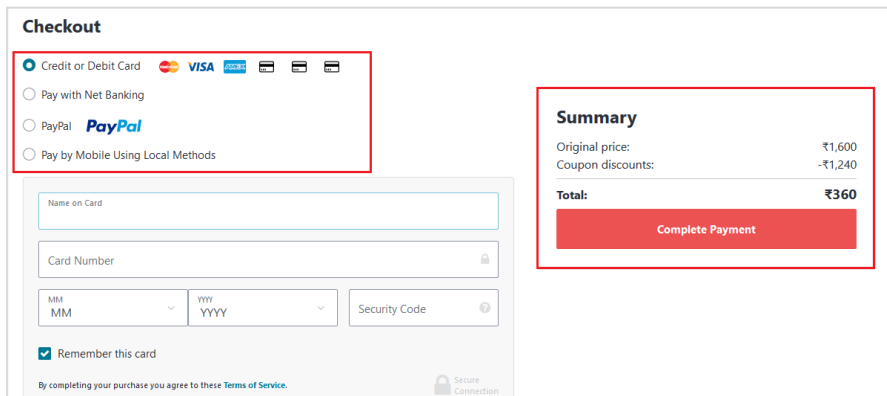


You are redirected to checkout page.







4. Checkout page shows four different options for payment with order details and summary.

- Select **Credit or Debit Card** to pay using card and click **Complete Payment**


Figure 29: Checkout with Credit or Debit Card



Checkout

☒ Credit or Debit Card      

☐ Pay with Net Banking

☐ PayPal 

☐ Pay by Mobile Using Local Methods

Name on Card

Card Number

MM MM YY YY Security Code

☒ Remember this card

By completing your purchase you agree to these [Terms of Service](#).

Secure Connection

Summary

Original price: ₹1,600

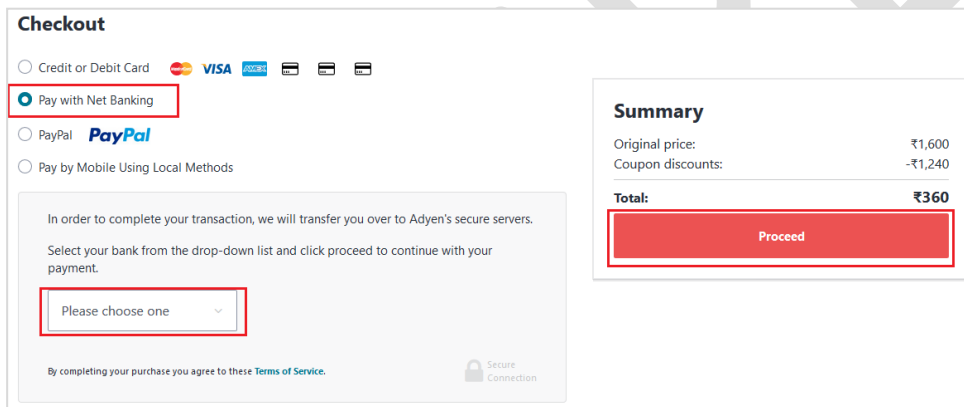
Coupon discounts: -₹1,240

Total: ₹360







Complete Payment

- Select **Pay with Net Banking**, choose a Bank from the drop-down list and click **Proceed**


Figure 30: Pay with Net Banking



Checkout

☐ Credit or Debit Card      

☒ Pay with Net Banking

☐ PayPal 

☐ Pay by Mobile Using Local Methods

In order to complete your transaction, we will transfer you over to Adyen's secure servers.

Select your bank from the drop-down list and click proceed to continue with your payment.

Please choose one

By completing your purchase you agree to these [Terms of Service](#).

Secure Connection

Summary

Original price: ₹1,600

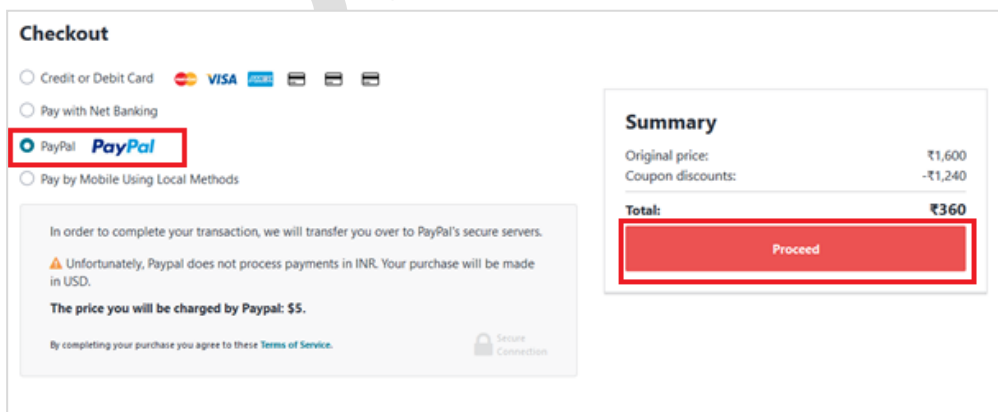
Coupon discounts: -₹1,240

Total: ₹360







Proceed

- Select **PayPal** and click **Proceed**


Figure 31: Checkout with PayPal



Checkout

☐ Credit or Debit Card      

☐ Pay with Net Banking

☒ PayPal 

☐ Pay by Mobile Using Local Methods

In order to complete your transaction, we will transfer you over to PayPal's secure servers.

⚠ Unfortunately, Paypal does not process payments in INR. Your purchase will be made in USD.

The price you will be charged by Paypal: \$5.

By completing your purchase you agree to these [Terms of Service](#).

Secure Connection

Summary

Original price: ₹1,600

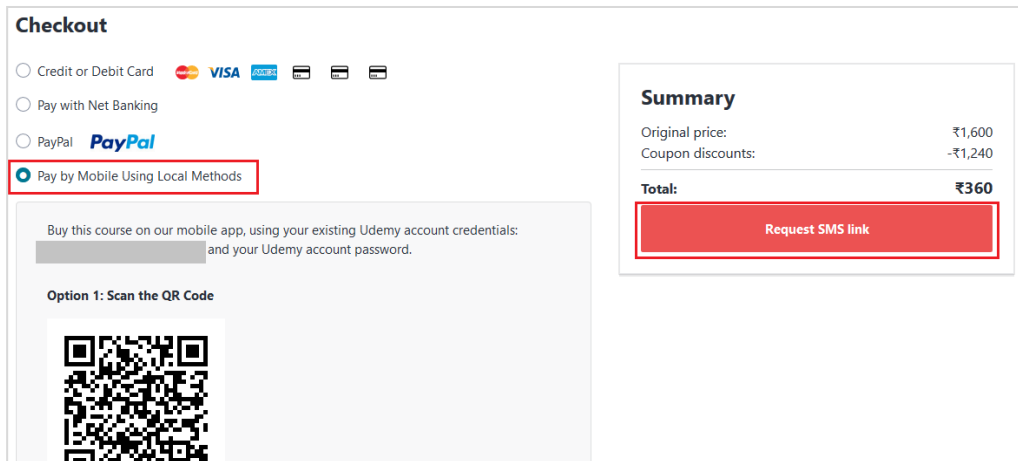
Coupon discounts: -₹1,240

Total: ₹360


Proceed

- Select **Pay by Mobile Using Local Methods** and click **Request SMS link**


Figure 32: Pay by Mobile Using Local Methods



Checkout

☐ Credit or Debit Card 


☐ Pay with Net Banking

☐ PayPal 

☒ **Pay by Mobile Using Local Methods**

Buy this course on our mobile app, using your existing Udemy account credentials: and your Udemy account password.

Option 1: Scan the QR Code



Summary

Original price: ₹1,600

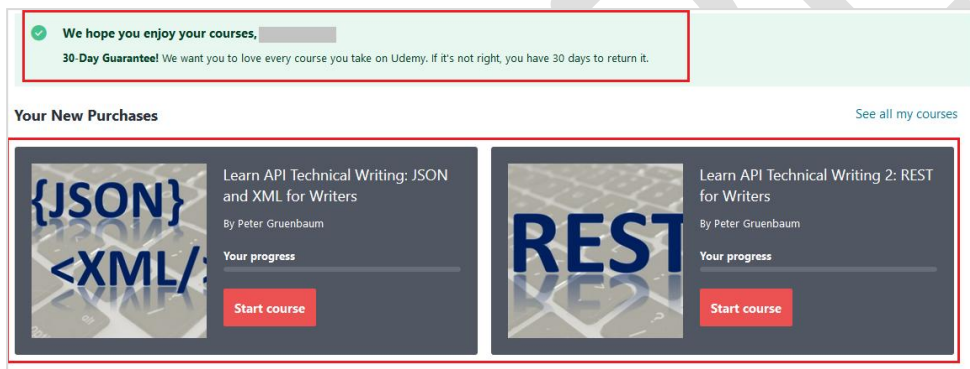
Coupon discounts: -₹1,240

Total: ₹360

Request SMS link


After payment, your new purchases are displayed and you are enrolled in the courses.

Figure 33: Purchased Courses



✓ We hope you enjoy your courses, . **30-Day Guarantee!** We want you to love every course you take on Udemy. If it's not right, you have 30 days to return it.


Your New Purchases [See all my courses](#)



Learn API Technical Writing: JSON and XML for Writers
By Peter Gruenbaum

Your progress

Start course



Learn API Technical Writing 2: REST for Writers
By Peter Gruenbaum

Your progress

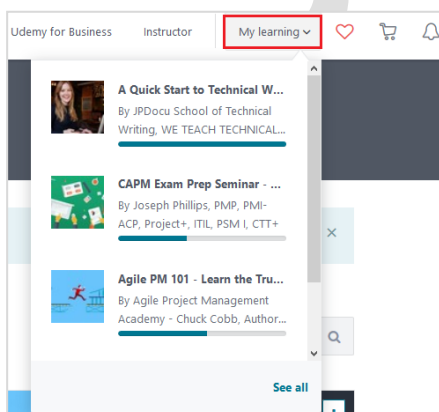
Start course




9. Access My Learning




Udemy offers you an easy way of accessing your courses with enriched availability and accessibility.

1. Click **My learning** at the top right

Figure 34: My learning



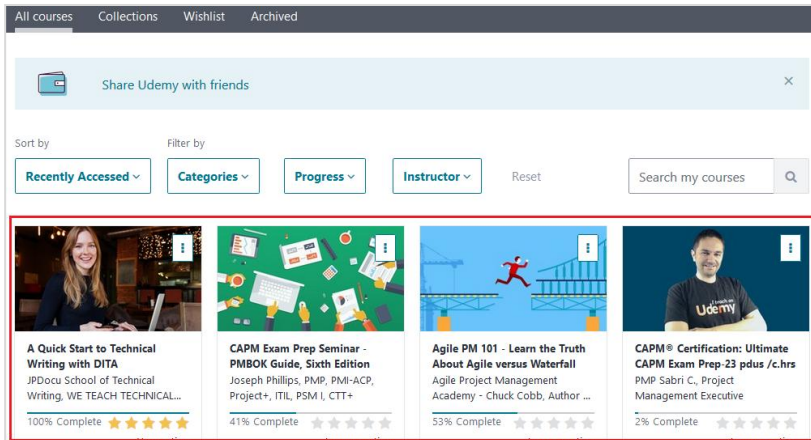
Udemy for Business Instructor **My learning**   

-  **A Quick Start to Technical W...**
By JPDocu School of Technical Writing, WE TEACH TECHNICAL...
-  **CAPM Exam Prep Seminar - ...**
By Joseph Phillips, PMP, PMI-ACP, Project+, ITIL, PSM I, CTT+
-  **Agile PM 101 - Learn the Tru...**
By Agile Project Management Academy - Chuck Cobb, Author...

[See all](#)

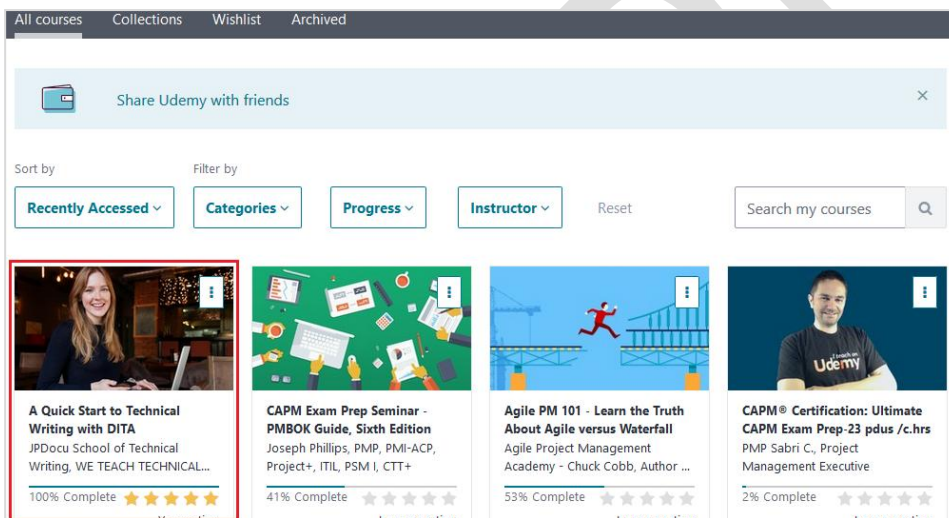
2. Click **All Courses** to show all your enrolled courses

Figure 35: All Courses



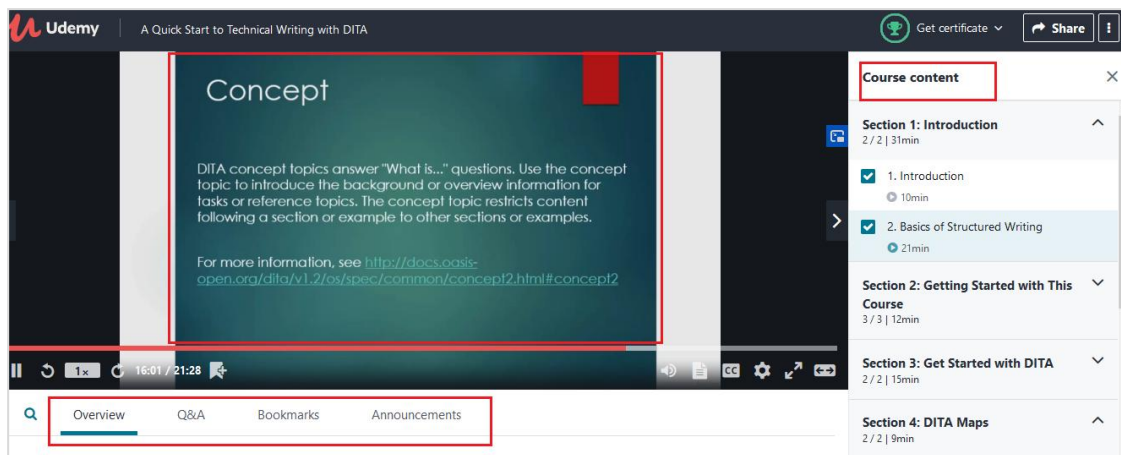
3. Click a course to access

Figure 36: Accessed Course



Course player shows course with navigational features, course content at the right with various sections and all other details related to the course such as overview, questions and answers, bookmarks, and announcements.

Figure 37: Course Player



Access course player controls to complete the course.

Glossary

Cart – A destination where you can add courses to buy all at once

Course Card – A list of courses, which are, arranged in the search results

Course Content – Course materials, which are divided into different sections

Wishlist – A destination where you can add your interested courses and can check back later for future references and purchase

Preview – A feature to play introductory part of the course

Course Player – A media player that plays courses in videos accompanying with audio narratives

SAMPLE