**John Smith**

**Email:** john.smith@example.com | **Phone:** (123) 456-7890  
**LinkedIn:** linkedin.com/in/johnsmith | **Portfolio:** johnsmithanalytics.com

**Professional Summary**

Results-driven Data Analyst with over 5 years of experience analyzing and visualizing complex datasets to provide actionable insights. Expertise in data modeling, statistical analysis, and creating compelling dashboards that drive business decision-making. Skilled in Python, SQL, Tableau, and Power BI with a passion for leveraging data to solve problems and improve outcomes.

**Skills**

* **Technical Skills:** SQL, Python, R, Tableau, Power BI, Excel (advanced), SAS, Google Analytics
* **Data Management:** ETL processes, database management, data cleaning, and preprocessing
* **Statistical Analysis:** Regression models, hypothesis testing, forecasting, and clustering
* **Visualization:** Interactive dashboards, charts, and reports
* **Soft Skills:** Problem-solving, communication, collaboration, and critical thinking

**Professional Experience**

**Data Analyst**  
XYZ Corporation — San Francisco, CA  
*March 2019 – Present*

* Designed and implemented interactive dashboards using Tableau and Power BI to monitor key performance indicators (KPIs), reducing data reporting time by 40%.
* Analyzed large datasets using SQL and Python to uncover business trends and generate actionable insights, resulting in a 15% increase in revenue.
* Optimized ETL pipelines, improving data processing efficiency by 25%.
* Partnered with cross-functional teams to translate business needs into analytics solutions, enhancing operational performance.
* Conducted statistical analyses to forecast sales and customer retention rates.

**Data Specialist**  
ABC Solutions — New York, NY  
*June 2016 – February 2019*

* Extracted, transformed, and loaded data from multiple sources to maintain the integrity of enterprise data systems.
* Automated data validation and reporting processes using Python scripts, reducing errors by 30%.
* Designed visualizations in Excel and Tableau to present insights, increasing stakeholder satisfaction.
* Assisted in predictive modeling efforts to forecast demand and reduce costs.

**Education**

**Bachelor of Science in Data Analytics**  
University of California, Berkeley  
*Graduated: May 2016*

**Certifications**

* **Certified Tableau Desktop Specialist**
* **Google Data Analytics Professional Certificate**
* **SQL for Data Analysis** (Coursera)

**Achievements**

* Improved operational reporting efficiency by developing an automated dashboard that reduced manual effort by 45%.
* Awarded "Data Excellence" at XYZ Corporation for providing actionable insights that led to a $2M increase in annual revenue.
* Led a project to migrate legacy systems into modern data pipelines, reducing processing times by 50%.