

Certificate Number: MBTOAI

Last Updated On: 02-Jun-2015

**FORM NO. 16**

[See rule 31(1)(b)]

**Certificate under Section 203 of the Income Tax Act, 1961 for tax deducted at source on Salary**

Name and Address of Employer	Name and Address of Employee
CVENT INDIA PRIVATE LIMITED H-89, Nariana vihar - 110028 Delhi +(91)124-4263654 PayrollIndia@cvent.com	AMIT KEJRIWAL P 30 BLOCK B, LAKE TOWN, KOLKATA - 700089 West Bengal  <small>Note: Name and address is as present in PAN Database of Income Tax Department. Apply for PAN change request to update details</small>

PAN of Deductor	TAN of Deductor	PAN of Deductee
AACCC7670F	DELC08753D	BBOPK9690L

CIT (TDS)	Assessment Year	Period	
The Commissioner of Income Tax (TDS) Aayakar Bhawan, District Centre, 6th Floor Room no 610, Hall no. 4 , Luxmi Nagar, Delhi, 110092	2015-16	From 01-Apr-2014	To 31-Mar-2015

**Summary of Tax Deducted at Source**

Quarter	Receipt Numbers of Original Quarterly Statements of TDS Under sub-section (3) of Section 200	Amount of Tax Deducted in respect of Deductee (₹)	Amount of Tax Deposited / Remitted in respect of Deductee (₹)	Status of Booking*
Q1	QQSPCAQG	135101.00	135101.00	F
Q2	QQVIQYYG	62782.00	62782.00	F
Q3	QRBZUSHG	62948.00	62948.00	F
Q4	QRFHARYC	132062.00	132062.00	F
<b>Total (₹)</b>		<b>392893.00</b>	<b>392893.00</b>	

**Verification**

I **VARUN SAREEN**, son / daughter of **KRISHAN KUMAR SAREEN** working in the capacity of **CONTROLLER** (designation), do hereby certify that a sum of **(₹) 392893.00 [Rupees Three Lakh Ninety Two Thousand Eight Hundred and Ninety Three Only]** has been deducted and a sum of **(₹) 392893.00 [Rupees Three Lakh Ninety Two Thousand Eight Hundred and Ninety Three Only]** has been deposited to the credit of the Central Government. I further certify that the information given above is true, complete and correct and is based on the books of account, documents, TDS statements, TDS deposited and other available records.

Place	NEW DELHI	
Date	11-Jun-2015	Signature of Person Responsible for Deduction of Tax
Designation: CONTROLLER		Full Name: VARUN SAREEN

**Notes:**

- If an assessee is employed under more than one employer during the year, each of the employers shall issue Part A of the certificate in Form No.16 pertaining to the period for which such assessee was employed with each of the employers
- The deductor shall furnish the address of the Commissioner of Income-tax(TDS) having jurisdiction as regards TDS statements of the assessee
- To update PAN details in Income Tax Department database, apply for 'PAN change request' through NSDL or UTITSL
- Form 16 contains the latest transaction reported by the deductor in the TDS / TCS Statement. For further details please view your 26AS for same AY on the website <https://www.tdscpc.gov.in>



## ANNEXURE - A

**DETAILS OF TAX DEDUCTED AND DEPOSITED IN THE CENTRAL GOVERNMENT ACCOUNT THROUGH BOOK ENTRY**

(The Employer to provide payment wise details of tax deducted and deposited with respect to the employee)

Sr. No.	Tax Deposited in respect of Deductee (₹)	Book Identification Number (BIN)			
		Receipt Numbers of Form 24G	DDO Sequence Number in Book Adjustment Mini Statement	Date on which Tax Deposited	Status of Booking*
<b>Total (₹)</b>					

Note:

1. In the column for TDS, give total amount for TDS, Surcharge (if applicable) and education cess

## ANNEXURE - B

**DETAILS OF TAX DEDUCTED AND DEPOSITED IN THE CENTRAL GOVERNMENT ACCOUNT THROUGH CHALLAN**

(The Employer to provide payment wise details of tax deducted and deposited with respect to the employee)

Sr. No.	Tax Deposited in respect of the Deductee (₹)	Challan Identification Number (CIN)			
		BSR Code of the Bank Branch	Date on which Tax Deposited	Challan Serial Number	Status of Booking*
1	91695.00	0510308	06-May-2014	08229	F
2	21703.00	0510308	09-Jun-2014	00914	F
3	21703.00	0510308	04-Jul-2014	01636	F
4	21703.00	0510308	06-Aug-2014	04002	F
5	20697.00	0510308	05-Sep-2014	14704	F
6	20382.00	0510308	10-Oct-2014	00427	F
7	22184.00	0510308	07-Nov-2014	27370	F
8	20382.00	0510308	02-Dec-2014	11939	F
9	20382.00	0510308	05-Jan-2015	13749	F
10	20382.00	0510308	05-Feb-2015	21304	F
11	89830.00	0510308	07-Mar-2015	21340	F
12	21850.00	0510308	28-Apr-2015	13465	F
<b>Total (₹)</b>	<b>392893.00</b>				

Note:

1. In the column for TDS, give total amount for TDS, Surcharge (if applicable) and education cess

**Legend used in Form 16****\* Status of Booking**

Legend	Description	Definition
<b>U</b>	Unmatched	Deductors have not deposited taxes or have furnished incorrect particulars of tax payment. Final credit will be reflected only when payment details in bank match with details of deposit in TDS / TCS statement
<b>P</b>	Provisional	Provisional tax credit is effected only for TDS / TCS Statements filed by Government deductors. "P" status will be changed to Final (F) on verification of payment details submitted by Pay and Accounts Officer (PAO)
<b>F</b>	Final	In case of non-government deductors, payment details of TDS / TCS deposited in bank by deductor have matched with the payment details mentioned in the TDS / TCS statement filed by the deductors. In case of government deductors, details of TDS / TCS booked in Government account have been verified by Pay & Accounts Officer (PAO)
<b>O</b>	Overbooked	Payment details of TDS / TCS deposited in bank by deductor have matched with details mentioned in the TDS / TCS statement but the amount is over claimed in the statement. Final (F) credit will be reflected only when deductor reduces claimed amount in the statement or makes new payment for excess amount claimed in the statement



Cvent India Private Limited

Form 16

Employee Name	Amit Kejriwal
Employee Pan	BBOPK9690L
Employee Designation	Team Leader
Financial Year	2014-2015
Name of Signatory	Varun Sareen
Designation of Signatory	Finance Director

Digitally Signed Form 16

This form has been signed and certified using Digital Signature Certificate as specifid under section 119 of the Income Tax Act, 1961 Please refer Circular No.2/2007 ,dated 21-05-2007.

The Digital Signature of the signatory has been affixed in the box provided below. To see the details and validate the signature, you should click on the box.



ANNEXURE TO FORM 16

Description	Gross Amount	Exempted	Taxable
Basic	1080000.00	0.00	1080000.00
HRA	540000.00	198000.00	342000.00
Special Allowance	177000.00	0.00	177000.00
Bonus	200000.00	0.00	200000.00
Misc Earning	5833.00	0.00	5833.00
Telephone Reim	12000.00	12000.00	0.00
Uniform Allow	24000.00	24000.00	0.00
Prof subs	12000.00	12000.00	0.00
Car Repair and Maint	180000.00	180000.00	0.00
Driver's Salary	120000.00	120000.00	0.00
Medical	15000.00	15000.00	0.00
Joining Bonus	200000.00	0.00	200000.00
Total	2565833.00	561000.00	2004833.00

FORM NO. 16  
[See Rule (31)(1) (a)]

Certificate under section 203 of the Income-tax Act, 1961 for tax deducted at source on salary

Certificate No. CVENT1415-C1439		Last updated on 31 May 2015	
Name and address of the Employer		Name and designation of the Employee	
Cvent India Private Limited H-89 Nariana vihar DELHI, DELHI - 110028		Amit Kejriwal Team Leader	
PAN of the Deductor	TAN of the Deductor	PAN of the Employee	Employee Reference No. provided by the Employer (If available)
AACCC7670F	DELC08753D	BBOPK9690L	C1439
CIT (TDS)		Assessment Year	Period
Address:		From	To
City: Pin Code:		2015-2016	01 Apr 2014 31 Mar 2015

PART B (Annexure)

Details of Salary paid and any other income and tax deducted

1. Gross Salary			
(a) Salary as per provisions contained in Sec 17(1)	Rs. 2565833.00		
(b) Value of perquisites Under Section 17(2) (as Per Form No.12 BA, whenever applicable)	Rs. 0.00		
(c) Profits in lieu of salary Under Section 17(3) (as per Form No.12BA, wherever applicable)	Rs. 0.00		
(d) Total		Rs. 2565833.00	
2. Less: Allowance to the extent Exempt under Section 10			
Allowance			
HRA	198000.00		
Telephone Reim	12000.00		
Uniform Allow	24000.00		
Prof subs	12000.00		
Car Repair and Maint	180000.00		
Driver's Salary	120000.00		
Medical	15000.00		
	Rs. 561000.00	Rs. 561000.00	
3. Balance (1-2)		Rs. 2004833.00	
4. Deductions:			
(a) Entertainment Allowance	Rs. 0.00		
(b) Tax on Employment	Rs. 0.00		
5. Aggregate of 4 (a) and (b)		Rs. 0.00	
6. Income Chargeable under the head 'Salaries' (3-5)			Rs. 2004833.00
7. Add: Any other Income reported by the employee			Rs. 0.00
8. Gross total income (6 + 7)			Rs. 2004833.00
9. Deductions under Chapter VI-A			
(A) Sections 80C, 80CCC and 80CCD		Gross amount	Deductible amount
(a) Under 80C			
(i) Provident Fund	Rs. 16500.00		
(ii) Public Provident Fund	Rs. 150000.00		
		Rs. 166500.00	Rs. 150000.00
Note: 1. Aggregate amount deductible under sections 80C, 80CCC and 80CCD(1), shall not exceed one lakh fifty thousand rupees.			

EMP CODE: C1439  
S.No: 389

(B) Other sections (e.g. 80E, 80G, 80TTA, etc.) under Chapter VI-A.	Gross amount	Qualifying amount	Deductible amount
10. Aggregate of deductible amount under Chapter VI-A			Rs. 150000.00
11. Total income (8-10)			Rs. 1854833.00
12. Tax on Total income			Rs. 381449.00
13. Tax Rebate u/s 87a			Rs. 0.00
14. Net Tax (12 - 13)			Rs. 381449.00
15. Surcharge			Rs. 0.00
16. Education Cess @ 3% on (tax at S.No. 14 and 15)			Rs. 11444.00
17. Tax payable (14 + 15 + 16)			Rs. 392893.00
18. Relief under section 89 (attach details)			Rs. 0.00
19. Tax payable (17 -18)			Rs. 392893.00

Verification		
I, <b>Varun Sareen</b> son of <b>Krishan Kumar Sareen</b> working in the capacity of <b>Finance Director</b> do hereby certify that the information given above is true, complete and correct and is based on the books of account, documents, TDS statements, and other available records.		
Place	DELHI	
Date	31 May 2015	
		(Signature of person responsible for deduction of tax)
Designation: Finance Director		Full Name: Varun Sareen

FORM NO. 12BA  
[See rule 26A(2)(b)]

Statement showing particulars of perquisites, other fringe benefits or amenities and profits in lieu of salary with value thereof

1. Name and address of the Employer

:

Cvent India Private Limited  
H-89  
Nariana vihar  
DELHI, DELHI - 110028  
DELC08753D
2. TAN

:
3. TDS Assessment Range of the Employer

:
4. Name Designation and PAN of Employee

:

Amit Kejriwal , Team Leader  
BBOPK9690L
5. Is the employee a director or a person with Substantial interest in the company (where the employer is a company)

:

No
6. Income under the head 'Salaries' of the Employee: (other than from perquisites)

:

2004833.00
7. Financial year

:

2014 - 2015
8. Valuation of Perquisites

:

S. No.	Name of perquisites (See rule 3)	Value of perquisite as per rules(Rs.)	Amount, if any, recovered from the employee (Rs.)	Amount of perquisite chargeable to tax [Col(3)-Col(4)](Rs.)
(1)	(2)	(3)	(4)	(5)
1	Car Perquisite	0.00	0.00	0.00
2	CLA - Accomodation	0.00	0.00	0.00
3	Excess Interest Credited	0.00	0.00	0.00
4	Free Education	0.00	0.00	0.00
5	Gas, Electricity, Water	0.00	0.00	0.00
6	Gifts, Vouchers etc	0.00	0.00	0.00
7	Interest free or concessional Loans	0.00	0.00	0.00
8	PF in excess of 12%	0.00	0.00	0.00
9	Remuneration paid on behalf of employee	0.00	0.00	0.00
10	Stock Options	0.00	0.00	0.00
11	Superannuation Perq	0.00	0.00	0.00
12	Sweeper, Gardener, Watchman, Personal Attendant	0.00	0.00	0.00
13	Transfer of assets to employees	0.00	0.00	0.00
14	Use of movable assets by employees	0.00	0.00	0.00
15	Value of Other Benefit/Amenity/Service/Privilege	0.00	0.00	0.00
16	Lunch Allowance	0.00	0.00	0.00
17	Gain on ESOP	0.00	0.00	0.00
18	Total value of perquisites	0.00	0.00	0.00
19	Total value of profits in lieu of salary as per section 17(3)	0.00	0.00	0.00

9. Details of tax -

(a) Tax deducted from salary of the employee under sec. 192(1)

(b) Tax paid by employer on behalf of the employee under section 192(1A)

(c) Total tax paid

(d) Date of payment into Government treasury
- Rs. 392893.00

Rs. 0.00

Rs. 392893.00

Various Dates as mentioned on Page 2 of the Form 16

DECLARATION BY EMPLOYER

I, **Varun Sareen**, son of Krishan Kumar Sareen working as **Finance Director** do hereby declare on behalf of Cvent India Private Limited that the information given above is based on the books of account, documents and other relevant records or information available with us and the details of value of each such perquisite are in accordance with section 17 and rules framed there under and that such information is true and correct.

Place : DELHI

Date : 31 May 2015

Signature of the person responsible for deduction of tax

Full Name : Varun Sareen

Designation: Finance Director