

# Programme CHECKLIST

Name : \_\_\_\_\_

Date of Event : \_\_\_\_\_

☐ Auditorium Booking

☐ Orchestra Team

☐ Nattuvangam

☐ Vocal

☐ Mridangam

☐ Flute

☐ Veena

☐ Violin

☐ Invitations

☐ Gifts or Memento

☐ Support Team

☐ Photographer

☐ Videographer

☐ Make-up Artist

☐ Compere/Emcee

☐ Auditorium Decor

☐ Nataraja statue

☐ Traditional Lamp (Villaku)

☐ Flowers

☐ Welcome Thali

Brass Plate, Sugar Crystal (Mishri), Rose Water, Sindoor,  
Sandalwood Paste (Chandan), Rice Grains, Flower Petals

☐ Auditorium Facilities

☐ Sound system: Mike, Feedback, Music Recorder

☐ Lights : Stage Light (yellow), Spot Light, Colour Lights and Fog Machine(optional)

☐ Food and Water, Snacks, Energy bars/Chocolate