**MIS581: Self-Evaluation Form**

**Name: Ted Tomes**

**Title/Topic of Speech: Portfolio Project**

**Please answer the following questions in detail (*meaning a minimum of two complete sentences per question*). Feel free to type your answers after the questions below. Your completed self-evaluation should be uploaded to the Week 1 Capstone Milestone page for the self-introduction speech and to the Week 8 Capstone Project page for the final assignment.**

**How well did you believe that you explained and supported your ideas?**

I did well overall explaining my portfolio project. I explained my research and my analysis to support my recommendations for the organization.

**Did you state your purpose and speaking topic?**

Yes. I stated my name and what my speaking topic was about.

**Did you state your thesis?**

Yes, I stated what my project was about and what hypothesis was.

**How effective was your introduction?**

My introduction was good. I kept it simple by saying my name and what the presentation was about.

**Did you preview your main points?**

Yes, my main points were on the slide deck after reviewing the main points.

**How effectively did you use transitions?**

My transitions were better this time because the presentation was prepared and I knew the topic pretty well.

**Did you provide adequate nonverbal support?**

Yes, my slides had references and visuals to support the data I was analyzing and presenting on.

**Did you use visual aids?**

Yes, I used visual aids for my presentation. This allowed me to stay focus and draw focus to specific parts of the pjoject.

**Did you cue for closure?**

Yes, I thanked the audience for watching my presentation and showed my references at close.

**Did you restate your thesis and main points?**

I need to work on restating my thesis at the end. I just thanked the audience after giving my recommendations.

**Looking over your Microsoft Office Presenter Coach report, what were your areas of strength? What areas do you need to work on? How do you plan to address these areas?**

My strengths of the presenter coach report were that my speed was good overall. I was overall pretty good at not using the word “umm” and just moving forward in the project.

**What is the link to your Youtube video?**

https://youtu.be/9r0d5l91Y48