PREPARATION FOR TEAM CONTRACT

Team C Members: Teddy Kalp, Raafat Aburashed, Lee Erisman, McKenzie Lefebvre, & Lucas Johannson

1. <u>What do I want to get out of the team project?</u>

   Lucas- Strong project

   Teddy- Well-done project with good communication and teamwork

   McKenzie- Strong project

   Lee- Quality final product

   Raafat- A good grade

2. <u>What do I want to learn?</u>

   Lucas- Prototyping, design thinking, UI implementation techniques

   Teddy- UI Design, Investigation, Research Skills

   McKenzie- prototyping & UI design

   Lee- More in-depth understanding of UI design

   Raafat- How to create a well designed UI

3. <u>How do I learn?</u>

   Lucas- Video Tutorials, examples

   Teddy- Stack Overflow and Tutorials

   McKenzie- trial and error, repetition

   Lee- Repetition, collaboration

   Raafat- Self teaching, and video examples

4. <u>What are my goals for the project?</u>

Lucas- Aesthetic UI, Use skills used in class for project, Good Grade

Teddy- Gain skills that are applicable to the workforce

McKenzie- Good grade, gain prototyping skills

Lee- A good grade and something I'm proud of

Raafat- Learn some UI fundamental and get a good grade

5. <u>What are my hopes and fears about the group?</u>

Lucas- Communication might be difficult

Teddy- Fear of project not being the best it could be because of lack of communication

McKenzie- lack of communication resulting in incomplete deliverables

Lee- New challenges of remote collaboration and how that could impact our learning and deliverables

Raafat- Hope to get things done in a reasonable amount of time, fear to have a incomplete project

6. <u>What do I have to offer the team and project?</u>
   a. Previous Experience

Lucas- Code testing, GUI, worked for startup company last summer and attended multiple UI/UX meetings

Teddy- Code Testing and Clean up, Data Science Skills, Market Research, UI Design

McKenzie- UI design, document formatting

Lee- I've worked in a quality assurance internship for the last year and a half. Lots of recent experience with user feedback on bugs and workflows.

Raafat- Some experience with creating a startup, debugging experience, competitive research/analysis

b. Special Skills

Lucas- graphic design [Procreate, photoshop]

Teddy- Backend/Frontend development and Data Science

McKenzie- coding, conflict resolution, organization

Lee- Background in coding, software quality

Raafat- Idea generator, programming background

7. My Personal Preferences and Work Styles are:

Lucas- Collaborative work style

Teddy- Collaborative

McKenzie- Discussing tasks as a group then delegating

Lee- Collaborative

Raafat- Splitting work and getting it done in reasonable time

TEAM CONTRACT

Team Goals

Our goals include achieving a good grade, creating a project we are proud of and that has a good implementation of UI design as learned in class.

Team Roles

Team Member:	Role:
Lee Erisman	Project reviewer
Teddy Kalp	User Research
Raafat Aburashed	Team project worker
Lucas Johannson	Visual Element Generation
McKenzie Lefebvre	Coordinator & Editor

(roles subject to change based on task at hand and team discussion)

Team Organization

1. How will you communicate?

   Through Microsoft Teams

2. Where/when will you meet?

   We will meet off-campus through Microsoft Teams

3. How will you share files?

   Google Drive, Github, MS Teams

4. <u>What operating system will you use?</u>

   MacOS and Windows

5. <u>What editor(s) will you use?</u>

   Visual Studio Code

6. <u>What editing style will you use?</u>

   Commenting, Indentation, camelCase format

7. <u>Expectations from Team Members</u> - If a team member has 3 strikes, will have to send each team member 20 tim-bits

Expectation	Consequence
Show up to meetings	Strike
Finish deliverables on scheduled time	Finish next task a day early & If deliverable is late due to missing component from team member -> Strike
Respond in microsoft teams	Strike

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All team members participated in formulating the standards, roles, and procedures as stated in this contract.
We understand that we are obligated to abide by these terms and conditions.

1)Teddy Kalp, Sept 21 2020

2) Raafat Aburashed, Sept 21 2020

3) Lee Erisman, Sept 21 2020

4) McKenzie Lefebvre, Sept 21 2020

5) Lucas Johannson, Sept 21 2020