

Sri Handayani



Personal Identity

Place, Date Of Birth : Ponorogo, 08 April 1999

Gender : Female

Religion : Moslem

Nationality : Indonesia

Marital Status : Single

Address : RT/02, RW/02. Ds Janti, Kec. Slahung, Kab. Ponorogo, East Java

Height : 161 cm

Weight : 56 kg

A challenging position to associate my self with a progressive organization where simple opportunities are available to utilize my potentials to the optimum level so that will benefit my personal development as well as the growth of the organization to the maximum extent possible and possesses good character. Dedicated professional and have strong determination.

Contact

Phone : 0822 6463 9063

Email :

srihandayani8499@gmail.com

CURRICULUM VITAE

Academic Qualifications

Educational Background :

2018 – 2019 : NEPTUNE, The Internasional Hotel and Cruise Ship Apprenticeship Program

2015-2018 : SMA NEGERI 3 PONOROGO

2012-2015 : SMP NEGERI 2 BALONG

Informal Education and Course :

1. Basic and Speaking English Course at NEPTUNE
2. Table Manner at Purnama Hotel, Batu Malang, East Java
3. Basic Intensive English Program at Language Center Pare, Kediri, East Java

Languages : 1. English
2. Indonesia

Computer Knowladge : 1. Microsoft Word, Excel, Power Point
2. Micros Oracle

Key Skills

1. Disciplined
2. Good communication skills
3. Smart working and energetic
4. Innovative and motivated
5. Dedicated professional and Strong Determination

Working Experience

- **December 2021 – until now**, Daily Worker Regular Club Lounge The Westin Hotel Surabaya
- **December 6th, 2019 – December 5th, 2020**. Staff Associate (Waitress and Hostess) - Sapore Dining Restaurant and Lobby Lounge Shangri-La Hotel Surabaya
- **October 1st, 2019 – December 5th, 2019**. Daily Worker (Waitress and Hostess) Sapore Dining Restaurant Shangri-La Hotel Surabaya.
- **April 1st, 2019 – September 30th, 2019**. Internship (Waitress). Jamoo Restaurant and Lobby Lounge Shangri-La Hotel Surabaya.
- **September 2018 – March 2019 :**
 1. Casual, waitress at Aston Hotel, Madiun, East Java
 2. Casual, waitress at Sun Hotel, Madiun,, East Java

Reference :

1. Endah Prihatiningsih (Asst.Direc.of F&B Service Shangri-La Hotel Surabaya) : 0813 3118 9185
2. Jalu Aji Nugraha (Manager Lobby Lounge & Sapore Restaurant) : 0813 4756 4695

Certificate

No. 20097 / IEP / II / 2021

This is to Certify that :

SRI HANDAYANI

Ponorogo, 08 April 1999

Has Completed :

BASIC INTENSIVE ENGLISH PROGRAM

One Month

Details of Score :

LESSON	SCORE
Grammar	84
Speaking	79
Pronunciation	78
Vocabulary	90
AVERAGE	83

Average Score

SATISFACTORY

Classification of Score:

Excellent	90 - 100
Satisfactory	80 - 89
Good	70 - 79
Enough	60 - 69
Poor	50 - 59



Pare, February 6th, 2021
Director,

ARIF KUSWANTO, S.Pd.



TO WHOM IT MAY CONCERN

This is to certify that:

SRI HANDAYANI

Had been with Shangri-la Hotel Surabaya in the capacity of **Service Associate-F&B (Sapores)** from **December 06, 2019 to December 05, 2020.**

We would like to take this opportunity to wish her every success in the future.

Should a reference be required please do not hesitate to contact myself at Human Resources Department

Surabaya, 05 December 2020

Sincerely Yours,

A handwritten signature in blue ink, appearing to read "Wayan Pemilia", written over a blue circular stamp that contains the Shangri-La logo and the word "SURABAYA".

Wayan Pemilia
Director of Human Resources



BarSmarts
By Pernod Ricard USA

THIS
DOCUMENT CERTIFIES
THAT

Sri Handayani

has successfully fulfilled the requirements for the **BarStarts**
spirits and mixology course and is therefore awarded this Certificate on behalf of
the founding partners of **Beverage Alcohol Resource, LLC** and **Pernod Ricard USA**.

July 26, 2020

F. Paul Pacult
PARTNER, BAR, LLC

Kevin Denton
ADVOCACY LEAD
AND NATIONAL MIXOLOGIST



Pernod Ricard USA

PLEASE DRINK AND SERVE RESPONSIBLY
©2019 PERNOD RICARD USA, PURCHASE, NY.

SHANGRI-LA ACADEMY
Transformational Learning For Everyone

CERTIFICATE OF COMPLETION

Art of Barista

26 Apr 20 -

Sri Handayani



NEPTUNE

THE INTERNATIONAL HOTEL AND CRUISE SHIP APPRENTICESHIP PROGRAM

No. 503/0005/ILPK/419.104/2019 | No 503/0002/ISPNF/419.104/2019

THIS IS CERTIFY THAT

Name : Sri Handayani
ID Number : 026.0918.029
Date of Graduation : 4th of October 2019

has achieved the following award
Apprenticeship Program in Hotel and Cruise Ship skills



KOESWORO, A.Md., SE., MM.
Director





NEPTUNE

THE INTERNATIONAL HOTEL AND CRUISE SHIP APPRENTICESHIP PROGRAM

Kantor Kediri : Jl. KH. Hasyim Asyari No. 49 Telp / Fax : + 62- 354- 775676 KOTA KEDIRI

Kantor Madiun : Jl. Taman Kunir Ring Road Barat Kawasan Rado Trade Center (RTC) Blok 10, 11, 12

Telp / Fax : + 62- 351- 4772883 KOTA MADIUN

e-mail : neptunecruise1@gmail.com

website : www.neptunecruise.com

TRANSKRIP AKADEMIK

Diberikan Kepada :

Nama : SRI HANDAYANI

Periode : September 2018

No. Induk Peserta Didik : 026.0918.029

Tanggal Lulus : 04 Oktober 2019

A. MATERI INTI

NO	KODE	MATERI KETERAMPILAN	NILAI HURUF	NILAI ANGKA
1.	NPT-001	Food and Beverage Service	A	3,75
2.	NPT-003	Food and Beverage Product	B	3
3.	NPT-005	Pastry & Bakery	B+	3,25
4.	NPT-007	Housekeeping	A-	3,5
5.	NPT-009	Front Office	B+	3,25
6.	NPT-011	Cruise Ship	A-	3,5
7.	NPT-014	Beverage Knowledge	A-	3,5
8.	NPT- 015	General English	B+	3,25
9.	NPT- 016	English for Hotel	A-	3,5
Jumlah				30,5

B. MATERI PENDUKUNG

NO	KODE	MATERI KETERAMPILAN	NILAI HURUF	NILAI ANGKA
1.	DUM-001	Personality	A	3,75
2.	DUM-003	Entrepreneurship	B+	3,25
3.	GRM-001	Bahasa Jerman	B+	3,25
Jumlah				10,25

Total Mata Pelajaran : 12

Total Nilai : 40,75

Indeks Prestasi Kumulatif (IPK) : Total Nilai Angka : Total Mata Pelajaran

IPK : 3.40 (Sangat Memuaskan)



Kediri, 04 Oktober 2019

Kabag Akademik,

Mohamad Ikhwanuddin



This certificate is awarded to

Sertifikat ini diberikan kepada

Sri Handayani

in recognition of

sebagai penghargaan atas

the successful completion of

kesuksesannya dalam menempuh

On-the-Job-Training Food & Beverage Service Department

April 1st, 2019 – September 30th, 2019

issued on

dikeluarkan, *October 15th, 2019*

Joice Gunawan

Asst. Training Manager

Wayan Pemilia

Director of Human Resources

TRAINEE EVALUATION FORM

Trainee's Name : <u>Sn Handayani</u>	Appraiser : <u>Jh Aji Nugroho</u>
Training Period : <u>1 April - 30 September 2019</u>	Position : <u>Asst Mgt Lobby Lounge</u>
Dept/Outlet : <u>F&B Service / Lobby Lounge</u>	Appraisal date & signature : <u>17/10/19</u>

Please rate the trainee's performance based on the criteria given. Circle the rating suitable for the performance and discuss the result with the trainee before submitting this form. Thank you!

NO	CRITERIA	PERFORMANCE RATING					COMMENTS
1.	ATTENDANCE & PUNCTUALITY <i>Kesiapan dan kehadiran di tempat kerja</i>	5	4	3	2	1	
2.	WORK ATTITUDE/ETIQUETTE <i>Perilaku kerja: cara merespon/kesiapan menerima tugas dari senior, etos kerja</i>	5	4	3	2	1	
3.	PERSONAL GROOMING <i>Kesiplan diri: rambut, pakaian, tangan, sepatu, secara umum</i>	5	4	3	2	1	
4.	PERSONALITY <i>Kepribadian sikap atas profesi yang ditakuti, ber-pribadi yang menyenangkan</i>	5	4	3	2	1	
5.	KNOWLEDGE OF JOB <i>Pengetahuan dasar atas pekerjaan yang dilakukan: pengetahuan tentang peralatan kerja, cara kerja</i>	5	4	3	2	1	
6.	QUANTITY & QUALITY OF WORK <i>Hasil akhir dari tugas-tugas yang diberikan: jumlah, kecermatan dan ketepatan, pencapaian hasil standar yang ditentukan</i>	5	4	3	2	1	
7.	INIAIVE <i>Ketekunan dan kemampuan menyampaikan ide-ide baru, komentar, cara demi pencapaian standar kerja</i>	5	4	3	2	1	
8.	DEPENDABILITY <i>Kemampuan bekerja dengan tanpa pengawasan</i>	5	4	3	2	1	
9.	RESPONSIBILITY <i>Kemauan menerima tanggung jawab atas tugas-tugas yang diberikan</i>	5	4	3	2	1	
10.	COURTESY <i>Tata krama, kesopansantunan, menghormati orang lain (sesama trainee, staff, supervisor)</i>	5	4	3	2	1	
11.	MOTIVATION & COMMUNICATION <i>Antusiasme persona, dalam bekerja, kemauan belajar dan mencari informasi-informasi baru, kemampuan berkomunikasi dengan orang lain</i>	5	4	3	2	1	
12.	GENERAL CONDUCT <i>Kepatuhan terhadap peraturan yang ada dan kesepakatan trainee secara keseluruhan</i>	5	4	3	2	1	
GPA = $\frac{\text{Total A+B+C+D+E}}{12} = \frac{42}{12} = 3.5$		A	B	C	D	E	

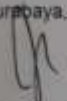
Remark

5 = Excellent	2 = Fair
4 = Very Good	1 = Poor
3 = Good	

Absenteeism

Sick	=	—	day/s
Absence with notice	=	—	day/s
Absence without notice	=	—	day/s

Surabaya, 28-10-2019


Joice Gunawan
Asst. Training Manager

Certificate of Attendance

This is to certify that

SRI HANDAYANI

Has successfully completed the

Table Manner participant of

NEPTUNE

THE INTERNATIONAL HOTEL AND CRUISE SHIP APPRENTICECHIP PROGRAM

Conducted on December 22nd, 2018

At PURNAMA HOTEL, Batu - East Java

Batu, December 22nd 2018


HIBIT PUJIYANTO
Instructor


 **ANTONIO BRILIANTO**
F&B Manager

Wardāh



SERTIFIKAT PARTISIPASI

Sri Handayani

Telah Berhasil Mengikuti dan Menyelesaikan
BEAUTY CLASS / TRAINING / SEMINAR

WARDAH COSMETICS


Yang Diselenggarakan Pada


Hari / Tanggal


Jum'at / 27 Juli 2018

Tempat

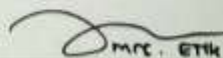
NEPTUNE

 Wardah Cosmetics

 @wardahbeauty

 @wardahbeauty

www.wardahbeauty.com



Instruktur

TO WHOM IT MAY CONCERN

This is to certify that the names bellow are :

NEPTUNE'S STUDENTS OF 25th PERIOD

at :

ASTON HOTEL MADIUN

November 01st, 2018, as casual worker

NO.	NAME	M / F	CLASS	REG. NUMBER	DEPARTMENT
1	Vionika Finanda Sari	F			F & B Service
2	Lela Kristiana	F			F & B Service
3	Siti Haryuningsih	F			F & B Service
4	Melania Sri R	F			F & B Service
5	Alinsa Dinda P	F			F & B Service

We appreciate for their good job, and we believe they can get bright carrier in the future.

Acknowledged,

Neptune Special Job Fair Department

Management ASTON HOTEL MADIUN


Nova Kartikasari
Staff BKK


ASTON MADIUN
HOTEL & RESTAURANT

NEPTUNE BKK / 009 / 02.2018

TO WHOM IT MAY CONCERN

This is to certify that the names bellow are :

NEPTUNE'S STUDENTS OF 25th PERIOD

at :

ASTON HOTEL MADIUN

November 13, 2018, as casual worker

NO.	NAME	M / F	CLASS	REG. NUMBER	DEPARTMENT
01	Fatur Rahman Anas	M	America		Housekeeping
02	Ajiva Despi Fenikho	M	America		Housekeeping
03	Syahri Mustopa	M	America		Housekeeping
04	Sri Handayani	F	Dubai		F & B Service
05	Anggi Debiana P	F	Dubai		F & B Service

We appreciate for their good job, and we believe they can get bright carrier in the future.

Acknowledged,

Neptune Special Job Fair Department

Management ASTON HOTEL MADIUN


Noyla Kartikasari
Staff BKK


ASTON MADIUN
MEETING & CONFERENCE CENTER
Riky Triana

NEPTUNE-BKK / 009 / 02.2018

TO WHOM IT MAY CONCERN

This is to certify that the names bellow are :

NEPTUNE'S STUDENTS OF 25th PERIOD

at :

ASTON HOTEL MADIUN

November 28, 2018, as casual worker

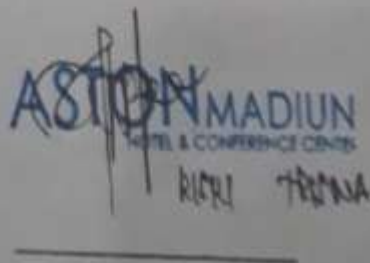
NO.	NAME	M / F	CLASS	REG. NUMBER	DEPARTMENT
01	Alinsa Danila Putri	F			F & B Service
02	Sri Handayani	F			F & B Service
03	Mohamad Ryan Herfiansyah	M			F & B Service
04	Rizal Rizhal Wahyu Hernanto	M			F & B Service
05	Cicela Eksanti	F			F & B Service
06	Anggi Didiyanti P	F			F & B service

We appreciate for their good job, and we believe they can get bright carrier in the future.

Acknowledged,

Neptune Special Job Fair Department

Management ASTON HOTEL MADIUN



NEPTUNE-BKK / 009 / 02 2018

**DAFTAR NILAI
SEKOLAH MENENGAH ATAS
PROGRAM ILMU PENGETAHUAN ALAM
TAHUN PELAJARAN 2017/2018**

Nama **SRI HANDAYANI**
 Tempat dan Tanggal Lahir **Ponorogo, 8 April 1999**
 Nomor Induk Siswa **7061**
 Nomor Induk Siswa Nasional **9098735143**

No.	Mata Pelajaran (Kurikulum 2006)	Nilai Rata-rata Rapor	Nilai Ujian Sekolah
1.	Pendidikan Agama	84	81
2.	Pendidikan Kewarganegaraan	90	77
3.	Bahasa Indonesia	87	90
4.	Bahasa Inggris	83	89
5.	Matematika	85	94
6.	Fisika	87	88
7.	Kimia	85	72
8.	Biologi	82	84
9.	Sejarah	86	72
10.	Seni Budaya	85	86
11.	Pendidikan Jasmani, Olahraga, dan Kesehatan	86	85
12.	Teknologi Informasi dan Komunikasi	89	86
13.	Keterampilan/Bahasa Asing: Bahasa Arab	84	75
14.	Muatan Lokal		
	a. Bahasa Jawa	90	90
	b.		
	c.		
Rata-rata		86	84

Ponorogo, 03 Mei 2018
 Kepala Sekolah
SMAN 3
PONOROGO
 Drs. H. Budi Susanto
 NIP. 195901181985031014

KEMENTERIAN PENDIDIKAN DAN KEBUDAYAAN
REPUBLIK INDONESIA

IJAZAH
SEKOLAH MENENGAH ATAS
PROGRAM ILMU PENGETAHUAN ALAM
TAHUN PELAJARAN 2017/2018

Yang bertanda tangan di bawah ini, Kepala Sekolah Menengah Atas
Negeri 3 Ponorogo

Nomor Pokok Sekolah Nasional : 20510146

Kabupaten/Kota Ponorogo

Provinsi Jawa Timur menerangkan bahwa:

nama SRI HANDAYANI

tempat dan tanggal lahir Ponorogo, 8 April 1999

nama orang tua/wali Panimin

Nomor Induk Siswa 7061

Nomor Induk Siswa Nasional 9998735143

nomor peserta Ujian Nasional 3-18-05-20-007-033-8

sekolah penyelenggara Ujian SMA Negeri 3 Ponorogo

sekolah penyelenggara Ujian SMA Negeri 3 Ponorogo

LULUS

dari sekolah menengah atas setelah memenuhi seluruh kriteria sesuai dengan
peraturan perundang-undangan.

Ponorogo, 03 Mei 2018



Ditandatangani oleh Budi Susanto
NIP. 195901181985031014



DN-Ma/06 050023066

PROVINSI JAWA TIMUR
KABUPATEN PONOROGO

NIK : 3502014804990001

Nama : SRI HANDAYANI
Tempat/Tgl Lahir : PONOROGO
08-04-1999
Jenis kelamin : PEREMPUAN Gol. Darah : O
Alamat : DUKUH BLIMBING
RT/RW : 002/002
Kel/Desa : JANTI
Kecamatan : SLAHUNG
Agama : ISLAM
Status Perkawinan: BELUM KAWIN
Pekerjaan : PELAJAR/MAHASISWA
Kewarganegaraan: WNI
Berlaku Hingga : SEUMUR HIDUP



PONOROGO
16-06-2016

[Handwritten signature]

Surat Keterangan Vaksinasi COVID-19
Certificate of COVID-19 Vaccination

Sertifikat ini diberikan kepada
This is to certify that

Sri Handayani		
NIK <i>ID Number</i>	Tanggal Lahir <i>Date of Birth</i>	
3502014804990001	08 April 1999	

ID : 60f99f22c467d272c36dd4c4

pada tanggal 23 Juli 2021
on date July 23, 2021

telah dilakukan vaksinasi COVID-19 untuk dosis pertama
has been vaccinated for the 1st dose of the


Sinovac COVID-19 (Batch ID : 24201621)

sesuai dengan Peraturan Menteri Kesehatan Republik Indonesia
in accordance with the health regulation of Republic of Indonesia



Surat Keterangan Vaksinasi COVID-19
Certificate of COVID-19 Vaccination

Sertifikat ini diberikan kepada:
This is to certify that

Sri Handayani		
NIK <i>ID Number</i>	Tanggal Lahir <i>Date of Birth</i>	
3502014804990001	08 April 1999	

ID : 60f99f22c467d272c36dd4c4

pada tanggal 26 Agustus 2021
on date August 26, 2021

telah dilakukan vaksinasi COVID-19 untuk dosis kedua
has been vaccinated for the 2nd dose of the

Sinovac COVID-19 (Batch ID : 24202521)

sesuai dengan Peraturan Menteri Kesehatan Republik Indonesia
in accordance with the health regulation of Republic of Indonesia





SURAT KETERANGAN CATATAN KEPOLISIAN
POLICE RECORD

Nomor: SKCK/YANMAS/7372/XI/YAN.2.3/2021/SATINTELKAM

Diterangkan bersama ini bahwa:

This is to certify that:

Nama : Sri Handayani
Name
Jenis Kelamin : Perempuan
Sex
Kebangsaan : Indonesia
Nationality
Agama : Islam
Religion
Tempat dan tgl lahir : Ponorogo, 8 April 1999
Place and date of birth
Tempat tinggal sekarang : Dkh. Blimbing RT/RW 002/002 Ds. Janti Kec. Slahung Kab.Ponorogo
Current address
Pekerjaan : -
Occupation
Nomor Kartu Tanda penduduk : 3502014804990001
Citizens card number
Nomor Passpor/KITAS/KITAP* : -
Passport/KITAS/KITAP number
Rumus sidik jari : 12 O 13 U OIO 19
Fingerprints Formula : I 19 W 100

Setelah diadakan penelitian hingga saat dikeluarkan surat keterangan ini yang didasarkan kepada:
As of screening trough the issue hare of by virtue of

Catatan Kepolisian yang ada
Existing Police record

bahwa nama tersebut diatas tidak memiliki catatan atau keterlibatan dalam kegiatan kriminal apapun
the bearer hare of proves not to be involved in any criminal cases

selama ia berada di Indonesia dari : 8 April 1999
during his/her stay in Indonesia from
sampai dengan : 25 November 2021
to
Keterangan ini diberikan berhubungan dengan permohonan
This certificate is issued at the request to the applicant

Untuk keperluan/menuju* : Persyaratan Kerja
For the purpose
Berlaku dari tanggal : 25 November 2021
Valid from
Sampai dengan : 25 Mei 2022
To

Apabila dikemudian hari
ybs terlibat kejahatan /
pelanggaran SKCK ini
dinyatakan tidak
berlaku.
If the future is
concerned involved in
the crime / violations
SKCK is declared invalid.

*) coret yang tidak perlu



Dikeluarkan di : Ponorogo
Issued in
Pada tanggal : 25 November 2021
On
a.n. KEPALA KEPOLISIAN RESOR PONOROGO
KEPALA SATUAN INTELKAM
SUDARINI, S.H.
A. LUKMAN SARIS POLISI NRP 69040134



