

Meeting Notes: Nutmeg Stratford and Orange Meeting

Date: 6/3/24

Attendees:

Main Topics

- **NM ID**
 - User List (Existing and New)
 - Action: Get Permission from CIVLS
 - Location/Cash Drawers
 - Responsible: Adeel/Abner
 - Printing
 - Responsible: Sahal
- **Network**
 - Timeline (All Mondays)
 - Internet [Router] (BITS) -> July 1st
 - Installation of Hardware -> July 8th
 - Go Live -> July 15th
 - Action: Quick Walkthrough in June
- **Issues/Potential Issues**
 - Not enough Power Outlets in Closets
 - Action: Verify and Address
 - Camera Setup
 - Bolt vs Box Setup?
 - Coordination needed with IDEMIA.
 - Desk Layout (Ties to Camera Setup)
 - Bring Back 5 g7 laptops
 - Printers IPs and LU linked for Mainframe printing [alert BITS]
 - Shaun update 6/3/24
 - Transportation
 - 2 vehicles to carry equipment
 - Credit Card Scanners
 - Action: Procure more scanners
 - IDEMIA issues with outdated scanners
 - South Side of Connecticut CEO's request for more scanners
- **Teams**
 - Stratford (Shaun)
 - Orange (Karl)
 - Floater between both Locations: Gerald
 - Split Team: Eric (Office/Remote)
- **Equipment**
 - Router (BITS)
 - Switch (DMV)
 - Potential for New Equipment (Could take up to 2 months)