

SRM UNIVERSITY - AP, ANDHRA PRADESH

SRMAP / Reg. Off / Policies / 12 / 2024-25 18th June 2025

Campus Event Accommodation Tariff Policy

1. Objective:

To Establish Rules for Campus Event Accommodation Allotment Procedure.

2. Scope:

- 2.1.** These rules may be called the Rules for Allotment of Campus Accommodation for Events / Activities in SRM University, AP, Andhra Pradesh.
- 2.2.** These shall come into force on the date of approval by the Competent Authority. Additions/Amendments approved by the Competent Authority. from time to time shall take effect from the date these are approved unless otherwise specified.

3. RESPONSIBILITY - Chief Warden / Directorate of Campus Life

4. ACCOUNTABILITY - Directorate of Campus Life

5. DEFINITIONS

- 5.1 "Allotment" means permitting guest to stay as temporary accommodation.
- 5.2 "Rent" Applicable on Hostel / Guest rooms as per category
- 5.3 "Registration" means any rental accommodation requires approval of competent authority of the University.
- 5.4 "Subletting" Not allowed.

6. ELIGIBILITY

- 6.1. The organizer of the event / program shall take approval from the Registrar for staying inside the campus.
- 6.2. The copy of approval shall be informed minimum seven days before to Chief Warden, Directorate of Student Affairs, CSC and Directorate of Campus Life.
- 6.3. Allotment of rooms shall be as per availability

7. FACILITY

- 7.1. Rooms to be furnished with Cot, Mattress, Bedsheet, Pillow, Bedcover, Pillow cover.



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- 7.2. Washroom to be equipped with Bath towel, Handwash Soap, Bucket & Mug
7.3. Daily Housekeeping

8. CLASSIFICATION OF EVENT / PROGRAM ACCOMMODATION & RENTAL

HOSTEL ROOM TYPE		Proposed Per Day Tariff of Campus Accommodation - Events / Activities	
Room Type	AC / Non-AC	Per Day / Per Bed Tariff	Per Day Mess Charges
2 Sharing	AC	450	250
	Non-AC	300	250
3 Sharing	AC	400	250
	Non-AC	250	250
4 Sharing	AC	350	250
	Non-AC	250	250
4 Sharing Bunker Bed	AC	250	250
	Non-AC	150	250
5 Sharing	AC	300	250
	Non-AC	200	250
6 Sharing	AC	300	250
	Non-AC	150	250
8 Sharing	AC	250	250
	Non-AC	100	250

Guest Room - Kaveri Tower		Proposed Per Day Tariff of Campus Accommodation - Events / Activities	
Room Type	AC / Non-AC	Per Day / Per Bed Tariff	Per Day Mess Charges
1 BHK	AC	800	300
Suit Room	AC	1000	300

Guest Room - Extended Hostel		Proposed Per Day Tariff of Campus Accommodation - Events / Activities	
Room Type	AC / Non-AC	Per Day / Per Bed Tariff	Per Day Mess Charges
2 BHK	AC	1000	300
3 BHK	AC	800	300



9. GUIDELINES FOR THE GUEST

- 9.1. Guests are not allowed to Smoke inside the room / campus.
- 9.2. Consumption of alcohol is strictly prohibited in the campus.
- 9.3. Strictly adhered to the timing of food canteen / mess.
- 9.4. Guests needs to inform in and out at the respective reception.
- 9.5. Key must be handover while vacating the room.
- 9.6. Guests are not allowed to pay any amount to the supporting staff.
- 9.7. Pets not allowed in the rooms.
- 9.8. The University is not responsible for the loss of personal belongings.
- 9.9. Guests strictly adhere to the duration of the stay – no extension will be allowed.
- 9.10. All the applicable payments pay to the SRM AP bank account.

Revision History:

Revision	Date	Changes	Requested By




Registrar
Dr. R. PREMKUMAR
REGISTRAR
SRM UNIVERSITY - AP
Andhra Pradesh - 522240

