

SRM UNIVERSITY, AP - ANDHRA PRADESH

SRMAP/Reg. Off/Circular/05/2024-25

08th October 2024

CIRCULAR

Sub: Usage of Intranet Portal – SRM University - AP - Reg.

Intranet Portal - Internal Communications Platform

Dear All,

During the earlier Deans and Directors meeting, intranet portal was presented to all the stakeholders and necessary training sessions were also conducted to the departments to start using the same.

As per the instructions from the Competent Authority, please be informed that all the events conducted by the departments, policies, announcements, news, minutes of the meetings, and any other documents that are necessary for sharing it with SRMAP community, to be posted on the intranet. The portal may be used as a platform for internal communication with an immediate effect. All the Schools, Departments and Directorates may please nominate departmental team members who may start posting the information on intranet, so that further training sessions may be arranged for them.

Intranet Portal link – <http://intranet.srmap.edu.in> (Login Credentials are shared by ITKM and if needed, email may please be sent to ITKM Helpdesk to reset the password). Directorate of Communications will be happy to provide any further trainings to enhance the intranet usage.

Please reach out to Dr. Arundhati G, Associate Director – Communications, for any further support in this regard.



Registrar

Dr. R. PREMKUMAR
REGISTRAR
SRM UNIVERSITY - AP
Andhra Pradesh - 522240

Copy to:

1. PS to Vice Chancellor
2. PS to Registrar

3. Deans / Associate Deans / Deputy Dean / Assistant Dean
4. Chief Finance and Accounts Officer
5. All Directors / Associate Directors / Assistant Directors
6. All Heads of the Department
7. All Faculty Members
8. All Staff
9. All Students
10. All SRM Global Staff
11. HRD
12. File