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| <br><b>PT GRAMEDIA</b><br><b>Printing</b><br><b>Bandung Plant</b> | <b>CHECK LIST</b>   | Doc. No : CHK/MME/U1/06   |
|   | <b>PREVENTIVE MAINTENANCE</b><br><b>PAKET A - HARIAN UNIT CETAK</b><br><b>KORAN ( SHIFT 3 )</b> | Revised : Original<br>Due Date : <b>02 05 2018</b><br>Page : 1 of 1 |

HARI / TANGGAL : .....  
 NAMA PELAKSANA : 1. .... 2. ....  
 WAKTU : ..... s/d ..... WIB

### PAKET A - HARIAN ( MEKANIK ) MESIN DGM 430

| No. | Detail Lokasi                               | A | B | C | D | F | G | H | I | J | L |
|-----|---|---|---|---|---|---|---|---|---|---|---|
| 1   | Ink Feed Roll Bushing ( greasing )          |   |   |   |   |   |   |   |   |   |   |
| 2   | Ink Vibrating Bushing ( greasing )          |   |   |   |   |   |   |   |   |   |   |
| 3   | Dampener Vibrating Bushing ( greasing )     |   |   |   |   |   |   |   |   |   |   |
| 4   | Dampener Fountain Roll Bushing ( greasing ) |   |   |   |   |   |   |   |   |   |   |

**KET:**  
**E & K FOLDER**

CHK/MME/U1/RP2/07  
 WG/MME/U1/RP2/02

NAMA PELAKSANA : 1. .... 2. ....  
 WAKTU : ..... s/d ..... WIB

### PAKET A - HARIAN ( MEKANIK ) FOLDER DGM

| No. | Detail Lokasi                                      | DGM 1 | DGM 2 | KET:   |
|-----|--|-------|-------|--|
| 1   | Former ( bersihkan )                               |       |       | <div style="border: 1px solid black; height: 100px; width: 100%;"></div> |
| 2   | Cuting Cyl Bearing ( greasing )                    |       |       |  |
| 3   | Folding Cylinder Bearing ( greasing )              |       |       |  |
| 4   | Follower bearing ( greasing )                      |       |       |  |
| 5   | Bearing Fly finger ( greasing )                    |       |       |  |
| 6   | Bushing penggerak jarum ( greasing )               |       |       |  |
| 7   | Bushing penggerak moveable jaw ( greasing )        |       |       |  |
| 8   | Nipping Roller upper dan lower Former ( greasing ) |       |       |  |

CHK/MME/U1/RP2/25  
 WG/MME/U1/RP2/18


**Catatan:**

Beri Tanda " V " jika telah dikerjakan  
 Beri Tanda " X " jika tidak dikerjakan  
 Beri Tanda " O " jika ditemukan penyimpangan  
 dan tulis informasi status pekerjaan dan penyimpangan pada kolom Keterangan.



**Team Leader**

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|  <b>PT GRAMEDIA</b><br><b>Printing</b><br><b>Bandung Plant</b> | <b>CHECK LIST</b>   | Doc. No : CHK/MME/U1/07   |
|  | <b>PREVENTIVE MAINTENANCE</b><br><b>PAKET A - HARIAN UNIT CETAK</b><br><b>KORAN ( SHIFT 3 )</b> | Revised : Original<br>Due Date : <b>02 05 2018</b><br>Page : 1 of 1 |

HARI / TANGGAL : .....  
 NAMA PELAKSANA : 1. .... 2. ....  
 WAKTU : ..... s/d ..... WIB

### PAKET A - HARIAN ( MEKANIK ) MESIN GOSS COMMUNITY

| No. | Detail Lokasi                               |
|-----|---|
| 1   | Ink Feed Roll Bushing ( greasing )          |
| 2   | Ink Vibrating Bushing ( greasing )          |
| 3   | Dampener Vibrating Bushing ( greasing )     |
| 4   | Dampener Fountain Roll Bushing ( greasing ) |

| A    | B | C | D | E | F | G                 | H | I | J |
|------|---|---|---|---|---|-------------------|---|---|---|
|      |   |   |   |   |   |                   |   |   |   |
|      |   |   |   |   |   |                   |   |   |   |
|      |   |   |   |   |   |                   |   |   |   |
|      |   |   |   |   |   |                   |   |   |   |
| KET: |   |   |   |   |   | CHK/MME/U1/RP2/14 |   |   |   |
|      |   |   |   |   |   | WG/MME/U1/RP2/28  |   |   |   |

NAMA PELAKSANA : 1. .... 2. ....  
 WAKTU : ..... s/d ..... WIB

### PAKET A - HARIAN ( MEKANIK ) FOLDER GOSS COMMUNITY

| No. | Detail Lokasi                               |
|-----|---|
| 1   | Former ( bersihkan )                        |
| 2   | Cuting Cyl Bearing ( greasing )             |
| 3   | Folding Cylinder Bearing ( greasing )       |
| 4   | Bushing penggerak jarum ( greasing )        |
| 5   | Bushing penggerak moveable jaw ( greasing ) |
| 6   | Follower bearing ( greasing )               |

| FOLDER GOSS COMMUNITY 1 |      |
|-------------------------|------|
|                         | KET: |
|                         |      |
|                         |      |
|                         |      |
|                         |      |
|                         |      |
|                         |      |
| CHK/MME/U1/RP2/25       |      |
| WG/MME/U1/RP2/22        |      |

**Catatan:**

Beri Tanda " V " jika telah dikerjakan  
 Beri Tanda " X " jika tidak dikerjakan  
 Beri Tanda " O " jika ditemukan penyimpangan  
 dan tulis informasi status pekerjaan dan penyimpangan pada kolom Keterangan.



**Team Leader**

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|  <b>PT GRAMEDIA</b><br>Printing<br>Bandung Plant | <h1>CHECK LIST</h1>  | Doc. No : CHK/MME/U1/08<br>Revised : Original<br>Due Date : <b>02 05 2018</b><br>Page : 1 of 1 |
|   | <b>PREVENTIVE MAINTENANCE</b><br><b>PAKET A - HARIAN MESIN SOLNA D-25,</b><br><b>SOLNA 630, SOLNA D301</b> |  |

HARI / TANGGAL : .....  
 NAMA PELAKSANA : 1. .... 2. ....  
 WAKTU : ..... s/d ..... WIB

## PAKET A - HARIAN UNIT MESIN SOLNA 578 DAN 630

| No. | Detail Lokasi                     | D-25 |   | 630 |   |   |   | KET:                                  |
|-----|-----------------------------------|------|---|-----|---|---|---|---------------------------------------|
|     |                                   | 1    | 2 | 1   | 2 | 3 | 4 |                                       |
| 1   | Oli unit (cek, tambah jika perlu) |      |   |     |   |   |   | CHK/MME/U1/RP2/29<br>WG/MME/U1/RP2/48 |

NAMA PELAKSANA : 1. .... 2. ....  
 WAKTU : ..... s/d ..... WIB

## PAKET A - HARIAN FOLDER MESIN SOLNA 578 DAN 630

| No. | Detail Lokasi                             | FOLDER D-25 | FOLDER 630 | KET:                                  |
|-----|---|-------------|------------|---------------------------------------|
|     |   |             |            |                                       |
| 1   | Former (bersihkan)                        |             |            | CHK/MME/U1/RP2/35<br>WG/MME/U1/RP2/42 |
| 2   | Cuting Cyl Bearing (greasing)             |             |            |                                       |
| 3   | Folding Cylinder Bearing (greasing)       |             |            |                                       |
| 4   | Follower bearing (greasing)               |             |            |                                       |
| 5   | Bushing penggerak jarum (greasing)        |             |            |                                       |
| 6   | Bushing penggerak moveable jaw (greasing) |             |            |                                       |

NAMA PELAKSANA : 1. .... 2. ....  
 WAKTU : ..... s/d ..... WIB

## PAKET A - HARIAN UNIT MESIN SOLNA D301

| No. | Detail Lokasi                     | D301 |   |   |   | KET:                                  |
|-----|-----------------------------------|------|---|---|---|---------------------------------------|
|     |                                   | 1    | 2 | 3 | 4 |                                       |
| 1   | Oli unit (cek, tambah jika perlu) |      |   |   |   | CHK/MME/U1/RP2/29<br>WG/MME/U1/RP2/48 |

NAMA PELAKSANA : 1. .... 2. ....  
 WAKTU : ..... s/d ..... WIB

## PAKET A - HARIAN FOLDER MESIN SOLNA

| No. | Detail Lokasi                             | FOLDER 301 | KET:                                  |
|-----|---|------------|---------------------------------------|
|     |   |            |                                       |
| 1   | Former (bersihkan)                        |            | CHK/MME/U1/RP2/35<br>WG/MME/U1/RP2/42 |
| 2   | Cuting Cyl Bearing (greasing)             |            |                                       |
| 3   | Folding Cylinder Bearing (greasing)       |            |                                       |
| 4   | Follower bearing (greasing)               |            |                                       |
| 5   | Bushing penggerak jarum (greasing)        |            |                                       |
| 6   | Bushing penggerak moveable jaw (greasing) |            |                                       |

### Catatan:

Beri Tanda "V" jika telah dikerjakan

Beri Tanda "X" jika tidak dikerjakan

Beri Tanda "O" jika ditemukan penyimpangan

dan tulis informasi status pekerjaan dan penyimpangan pada kolom Keterangan.



Team Leader

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**PT GRAMEDIA**  
**Printing**  
**Bandung Plant**

## CHECK LIST

**PREVENTIVE MAINTENANCE**  
**PAKET A - HARIAN ( MEKANIK )**  
**FOLDER GOSS COMMUNITY 546**

Doc. No : CHK/MME/U1/09  
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 Due Date : **02 05 2018**  
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HARI / TANGGAL : .....  
 NAMA PELAKSANA : 1. .... 4. ....  
 2. .... 5. ....  
 3. .... 6. ....  
 WAKTU : ..... s/d ..... WIB

### PAKET A - HARIAN ( MEKANIK ) MESIN GOSS COMMUNITY 546

| No. | Detail Lokasi   | A | B | C | D | KET:              |
|-----|---|---|---|---|---|-------------------|
| 1   | Oli Unit ( <i>Check level oli</i> )                                     |   |   |   |   |                   |
| 2   | Ink Vibrator Drum ( <i>INK VIB</i> ) Bushings ( <i>Greasing</i> )       |   |   |   |   |                   |
| 3   | Dampener Drum ( <i>WATER VIB</i> ) Bushings ( <i>Greasing</i> )         |   |   |   |   |                   |
| 4   | Water Fountain Roller ( <i>WATER FTN</i> ) Bearings ( <i>Greasing</i> ) |   |   |   |   | CHK/MME/U1/RP2/54 |

### PAKET A - HARIAN ( MEKANIK ) FOLDER GOSS COMMUNITY 546

| No.      | Detail Lokasi  | FOLDER GOSS COMMUNITY 546 |  |  |  | KET:              |
|----------|--|---------------------------|--|--|--|-------------------|
| <b>A</b> | <b>GENERAL</b>   |                           |  |  |  |                   |
| 1        | Main Drive Housing ( <i>Check level oli</i> )  |                           |  |  |  |                   |
| 2        | Cylinder Gear Housing ( <i>Check level oli</i> )   |                           |  |  |  |                   |
| 3        | Half-fold Jaw Cylinder Bearing ( <i>Greasing</i> )                                       |                           |  |  |  |                   |
| 4        | Half-fold Cutting Cylinder Bearing ( <i>Greasing</i> )                                   |                           |  |  |  |                   |
| 5        | Half-fold Cutting Cylinder Pin Shaft Bearing ( <i>Greasing</i> )                         |                           |  |  |  |                   |
| <b>B</b> | <b>DOUBLE PARALLEL FOLD</b>  |                           |  |  |  |                   |
| 6        | Double parallel-fold Jaw Cylinder Bearing ( <i>Greasing</i> )                            |                           |  |  |  |                   |
| <b>C</b> | <b>QUARTER FOLD</b>  |                           |  |  |  |                   |
| 7        | Quarter-fold Drive Shaft Gear ( <i>Greasing</i> )  |                           |  |  |  |                   |
| 8        | Quarter-fold Drive Shaft Gear ( <i>Greasing</i> )  |                           |  |  |  |                   |
| 9        | Quarter-fold Chain Drive to Delivery Fly and Idler Sprocket Bearings ( <i>Greasing</i> ) |                           |  |  |  |                   |
| 10       | Quarter-fold Folding Roller ( <i>Greasing</i> )  |                           |  |  |  |                   |
| 11       | Quarter-fold Bevel Drive Gears ( <i>Greasing</i> )                                       |                           |  |  |  |                   |
| 12       | Quarter-fold Transport tape Roller Drive Gears ( <i>Greasing</i> )                       |                           |  |  |  |                   |
| 13       | Quarter-fold Drive Gears ( <i>Greasing</i> )   |                           |  |  |  |                   |
| 14       | Quarter-fold Roller Drive Gears ( <i>Greasing</i> )                                      |                           |  |  |  |                   |
| 15       | Quarter-fold Folding Motion Drive Gear ( <i>Greasing</i> )                               |                           |  |  |  | CHK/MME/U1/RP2/57 |

#### Catatan:

Beri Tanda " V " jika telah dikerjakan

Beri Tanda " X " jika tidak dikerjakan

Beri Tanda " O " jika ditemukan penyimpangan

dan tulis informasi status pekerjaan dan penyimpangan pada kolom Keterangan.



Team Leader

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