

TELASJA REYNOLDS



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PROFESSIONAL SUMMARY

Hardworking and dedicated graduate, able to operate effectively using a variety of technological skills. Web development will never be “just a job” for me. It’s offered an engaging challenge to continually learn and improve my skills in creating high-quality websites. Web development is a full-fledged passion for me as it not only allows me to utilize my computer skills, but more importantly, incorporate the creativity skills that I’ve always thrived with. Interested in attaining a career that will allow me the opportunity to excel as a web developer or Tech Recruiter as well as highlight my current experience and leadership abilities.

EXPERIENCE

Generation Junior Web Developer Program | May 2022- September 2022

Certified JavaScript Developer

- Participated in an 11-week, 350+ hour Junior Web Developer program that emphasizes hands-on practical application
- Learning fundamentals of JavaScript, programming fundamentals, developer tools, Git and problem solving

WORK HISTORY

National Recruiter, 03/2022 - Current

Randstad, Remote

- Responsible for fulfillment of job requisitions through talent attraction, sourcing, interviewing, qualifying, coordinating client interviews, facilitating the close of the placement
- Participating in weekly staff meetings to motivate team members, address concerns, plan improvements, and evaluate progress toward goals.
- Building a solid pipeline and maintaining relationships with candidates
- Working with various search engines (Workplace, XPLORE, LinkedIn Recruiter, Indeed, Monster, Etc.)
- Leveraging multiple channels to proactively seek active and passive talent (e.g., internal database, external job boards,

SKILLS

- Problem solving skills
- Client Success Focused
- Organized
- Willingness to Learn
- Relationship Building
- Verbal and Written Communication
- Originality and Creativity
- Adapt to change quickly
- Detail Oriented

Technical Skills

- Microsoft offices
- CSS
- HTML
- JavaScript
- Bootstrap
- Github
- Git
- Mocha
- Scrum
- Node.js
- Wireframing

networking, advertising, social media, internet postings, and candidate referrals)

Life Insurance Broker, 07/2021 - Current

NASD, Toledo, OH

- Educated clients on the importance of life insurance
- Created a sense of urgency
- Explained different types of polices, riders, and living benefits
- Helped them to take advantage of policies within their budgets

Sales Representative, 01/2021-07/2021

Erie Construction, Toledo, OH

- Warm-calling of leads
- Gathered information on finances and current roofing conditions
- Built rapport and gave rebuttals to objections
- Set appointments for sales rep to come to the home and give presentation

General Warehouse associate, 04/2019-01/2021

Home Depot Distribution Center, Luckey, OH

- Handled multiple different operations within the facility, along with working effectively within a team.

Pharmacy Technician, 05/2015-07/2019

Walmart Pharmacy, Holland, OH

- Communicated with pharmacist, doctors, insurance companies, and patients
- Provided excellent customer service while distribution prescriptions
- Provided training for new hires

EDUCATION

BA, Film Production w/ Spanish minor, Graduated 12/2019

Bowling Green State University - Bowling Green, OH

Web Development Certificate, Expected completion 09/2022

Generation USA- Remote

HOBBIES

- Reading fiction and business books.
- Cooking with new recipes.
- Playing softball