#### GAINING SKILLS FOR YOUR DESIRED CAREER: PREPARING BEFORE APPLYING

Acquiring skills relevant to your desired career is crucial for establishing yourself as a qualified and competitive candidate. For tech fields like software development or cloud architecture, this preparation involves mastering core technologies, certifications, and practical experience. Non-tech careers also benefit from targeted up-skilling, such as learning project management techniques or customer service tools. Investing in this process demonstrates initiative, enhances your confidence, and helps you effectively bridge any gaps between your current expertise and employer expectations.

# **IMPORTANCE OF SKILLS BEFORE APPLYING**

Employers prefer candidates who can hit the ground running. Possessing the necessary skills ensures you'll be able to contribute immediately, reducing onboarding challenges for the organization. Beyond meeting job requirements, having advanced skills can position you for promotions or leadership roles, preventing underperformance or imposter syndrome. On the contrary, applying without proper preparation may lead to job rejections, frustration, or stagnation. Skill-building is an investment in your career success and professional fulfillment.

## DETAILED PROCESS TO GAIN RELEVANT SKILLS

- 1. Analyze Job Descriptions: Identify core competencies frequently listed in job postings for your target role.
- 2. Learn Through Resources: Use online platforms like <u>Udemy</u>, <u>Coursera</u>, or <u>AWS Training</u> for technical fields, and <u>LinkedIn Learning</u> for soft or non-tech skills.
- 3. Earn Certifications: Enroll in certifications relevant to your field. For example:
  - Software Development: Microsoft Azure, Google Associate Android Developer.
  - Cloud Architecture: AWS Solutions Architect, Azure Fundamentals.
  - Non-Tech: Google Analytics for marketing, PMP for project management.
- 4. Engage in Practical Projects: Apply your skills in real-world scenarios, such as building a portfolio website for tech roles or organizing small events for project management experience.
- 5. Leverage Mentors and Feedback: Share your work with experienced professionals for constructive critiques.
- 6. Track Progress: Set milestones for skill acquisition, such as completing one certification every month.

This preparation not only equips you to meet job demands but ensures you stand out as a proactive, results-driven professional ready to thrive in your chosen field.

## TECH CAREERS: SOFTWARE DEVELOPMENT AND CLOUD ARCHITECTURE

For software development, skills like programming in languages such as Python, JavaScript, or Java, along with proficiency in frameworks like React or Django, are essential. Platforms like <a href="mailto:freeCodeCamp">freeCodeCamp</a>, <a href="mailto:Udemy">Udemy</a>, and <a href="mailto:Codecademy">Codecademy</a> offer courses in these areas.

For cloud architecture, understanding cloud providers like AWS, Azure, or Google Cloud is critical. AWS offers a <u>Cloud Practitioner Certification</u> as an entry point, and advanced certifications like the Solutions Architect are highly valued.

### **NON-TECH CAREERS:**

For fields like marketing, up-skilling in tools like Google Analytics, content creation, or social media management through platforms like <u>HubSpot Academy</u> or <u>Coursera</u> can position you as a competitive candidate. Similarly, learning customer service skills, project management, or public speaking can enhance readiness for roles in hospitality or management.

#### CERTIFICATIONS AND COURSES FOR UPSKILLING

Certifications are tangible proof of your abilities and commitment. Examples include:

- Software Development: Microsoft Certified: Azure Developer, or Certified Kubernetes Administrator (CKA).
- Cloud Architecture: AWS Certified Solutions Architect, or Google Cloud Professional Architect.
- Non-Tech: PMP Certification for project management or certifications in data analysis from platforms like edX.

Courses can also provide flexibility and depth. Consider online platforms like:

- <u>LinkedIn Learning</u> for various professional skills.
- <u>Pluralsight</u> for technology-focused skill-building.
- <u>Khan Academy</u> for foundational concepts.

## STEPS TO ACQUIRE SKILLS IN 30-90 DAYS

- 1. Identify Job Requirements: Review job descriptions to pinpoint key skills.
- 2. Create a Learning Plan: Dedicate daily or weekly time to online courses or tutorials.
- 3. Practical Application: Build small projects (e.g., a portfolio website for developers).
- 4. Earn Certifications: Complete relevant exams to showcase your expertise.
- 5. Join Communities: Engage with peers on forums like Reddit or Discord to learn collaboratively.
- 6. Seek Feedback: Share projects with mentors or online groups to refine your skills.

By focusing on gaining the right skills before applying, you ensure you're not only meeting expectations but also standing out as a proactive, capable professional ready to make an

