

# INDUSTRY COACH ASSESSMENT FORM School of Computing, Faculty of Engineering, Universiti Teknologi Malaysia

The purpose of this assessment is to evaluate UTM 2u2i students' performance throughout this 6th week of internship period.

Dear Industry Coaches, this form consist of 4 sections:

Section A - General information on Industry, University Coach and Students

Section B - Assessment form for [SCSP4114-Professional Development]

Section C - Assessment form for [SCSP4124-Professional Practice]

Section D - Assessment form for [SCSP4134-Professional Development & Practice]

\* Required

1. Email address \*

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## SECTION A - General Information

Industry, University Coaches and Students Information

2. Industry Name: \*

*Mark only one oval.*

☐ TM ONE

☐ TM R&D

☐ PPG

☐ Huawei

☐ Vitrox

☐ Petronas Digital

☐ Quandatics

☐ DHL Asia Pacific Shared Services

☐ Topglove

3. Industry Coach Name: \*

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## 4. University Coach Name: \*

*Mark only one oval.*

- ☐ MRS. NOR HAWANIAH ZAKARIA
- ☐ MRS. ROZILAWATI BINTI DOLLAH @ MD. ZAIN
- ☐ DR. ARYATI BINTI BAKRI
- ☐ DR. CHAN WENG HOWE
- ☐ DR. HASLINA BINTI HASHIM
- ☐ DR. HAZA NUZLY BIN ABDULL HAMED
- ☐ DR. MUHAMMAD IQBAL TARIQ IDRIS
- ☐ DR. NOORFA HASZLINNA BINTI MUSTAFFA
- ☐ DR. NOR HAIZAN BT MOHAMED RADZI
- ☐ DR. NUR EILYAH @ WONG YEE LENG
- ☐ DR. SHARIN HAZLIN BINTI HUSPI
- ☐ DR. SUHAILA BINTI MOHAMAD YUSUF
- ☐ PROF. MADYA DR. ROLIANA BINTI IBRAHIM

## 5. Student Name: \*

Mark only one oval.

- ☐ AIN SYAHZANANI BINTI MANSOR
- ☐ CHAI MING CHING
- ☐ CHUA KEK XIAN
- ☐ DANIEL NIZRI BIN NASIR
- ☐ DARYSYINI A/P KUMARESAN
- ☐ HILMAN SYAFIE BIN ZAILANI
- ☐ INTAN NORATHIRAH BINTI ANNUAR
- ☐ ISMA REDHA BIN ABD RAHIM
- ☐ LEE KEEN SHEN
- ☐ LIM WEI WEN
- ☐ MAIZATUL HUSNA BINTI MARSONO
- ☐ MUHAMMAD ALIF IRFAN BIN ROSLI
- ☐ MUHAMMAD SYAFIQ BIN MAT SHOKERI
- ☐ MUHAMMED AFIQ AFWAN BIN MOHD SALMI
- ☐ NAZATUL SYAHIRAH BINTI NAZARUDDIN
- ☐ NG LI TIAN
- ☐ NG ZHAN LUN
- ☐ NIK NUR ARISHA BINTI NIK ISMAIL
- ☐ NOR SYUHADA BINTI ANUAR
- ☐ NUR AFIQAH BINTI IBRAHIM
- ☐ NUR ATIQA BINTI AHMAD ZAKI
- ☐ NUR AZMINA FATINI BINTI MAHADZIR
- ☐ NUR Wafa Binti Abdul Hadi
- ☐ NURAINI SYAHIRA BINTI ROZMAN
- ☐ NURSYAZWANI BINTI HASNIZAM
- ☐ NURUL NADIA BINTI ASRIN
- ☐ ONG TING JIE
- ☐ OOI CHEE SEANG
- ☐ PRIYANGKA A/P SELVAKUMARAN
- ☐ SHANGGAVEE A/P VELOO
- ☐ SHURAIKH `EZZUDDIN BIN SHUKRI
- ☐ TEO ZHI XIAN
- ☐ WONG YEN PING
- ☐ YEO YI SHENG

**Section B- Assessment Form**  
**[SCSP4114-Professional**  
**Development]**

The purpose of this assessment is to evaluate student's GENERIC SKILLS throughout this 6th week of internship period.  
 We appreciate your valuable time in evaluating the students performance. Please indicate your rating in the categories below by choosing the appropriate number, using a scale of 1 (low) through 5 (high).

**CRITERIA 1**

Interpersonal Skills

## 6. Respecting \*

Mark only one oval.

1 2 3 4 5

Sometimes respect the opinions, offer encouragement and support for new ideas and efforts. ☐ ☐ ☐ ☐ ☐ Always respect the opin

## 7. Participating \*

*Mark only one oval.*

	1	2	3	4	5	
Sometimes actively contribute to the team assignment.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Always actively contribute to the team assignment.

## 8. Sharing \*

*Mark only one oval.*

	1	2	3	4	5	
Sometimes share ideas, thoughts and tasks.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Always share ideas, thoughts and tasks.

## CRITERIA 2

Ethics &amp; Professionalism Skills

## 9. Attendance \*

*Mark only one oval.*

Sometimes demonstrate satisfied commitment on attendance with missing verified leave or medical certificate and does not conform to industrial training I
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## 10. Commitment \*

*Mark only one oval.*

	1	2	3	4	5	
Sometimes show commitment, dedication, selfconfidence and initiative on assigned work.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Show complete commitrn

## 11. Discipline \*

*Mark only one oval.*

	1	2	3	4	5	
Sometimes demonstrate commitment on punctuality, conformity to organization's rules, proper attire, etc.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Demonstr

## CRITERIA 3

Social Interaction Skills

## 12. Socialization \*

*Mark only one oval.*

Sometimes has the ability to socialize with different levels of staff in the organization, and to express ideas and opinions in clear and organized manner.
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## 13. Manner \*

*Mark only one oval.*

	1	2	3	4	5	
Rarely uses appropriate greetings to initiate with coaches.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Always uses appropriate greetings to initiate with coaches.

## 14. Confidence \*

*Mark only one oval.*

	1	2	3	4	5	
Sometimes deliver information confidently, without showing nervousness or clumsiness.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Always deliver information

## 15. Others comment related to student's generic skills \*

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### Section C- Assessment Form [SCSP4124- Professional Practice]

The purpose of this assessment is to evaluate student's PRACTICAL & THEORETICAL SKILLS throughout this 6th week of internship period. Please indicate your rating in the categories below by choosing the appropriate number, using a scale of 1 (low) through 5 (high).

## CRITERIA 1

Task Evaluation

## 16. Understanding of design problem and boundary \*

*Mark only one oval.*

	1	2	3	4	5	
Some understanding of problem. Major deficiencies that will impact the quality of solution.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Clear and complete understanding of problem.

## 17. Requirement and objectives \*

*Mark only one oval.*

	1	2	3	4	5	
Some requirements are identified and evaluated but some objectives are not completed.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	All requirements and objectives are identified and evaluated.

## 18. Supporting materials (i.e., Using technology learned to complete the task) \*

*Mark only one oval.*

	1	2	3	4	5	
Some sufficient materials (i.e., technologies, technique) were applied and most sources were valid. Analysis and design considerations were supported by	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Analysis and design considerations were supported by

## 19. Approach / new information for building application or research design \*

*Mark only one oval.*

	1	2	3	4	5
Some new information or approach offered to the project. The application is reasonable but requires further analysis.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

## CRITERIA 2

## Oral Presentation

## 20. Eye Contact \*

*Mark only one oval.*

	1	2	3	4	5
Display minimal eye contact with audience, while reading mostly from the notes.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Hold attention of entire audience w					

## 21. Body Language \*

*Mark only one oval.*

	1	2	3	4	5
Very little movement or descriptive gestures.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Movement seems fluid and helps the audience to visualize.					

## 22. Verbal Skills \*

*Mark only one oval.*

	1	2	3	4	5
Reluctantly interacts with audience. Responds to questions inadequately.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Highly responsive to audience comments ;					

## 23. Organization \*

*Mark only one oval.*

	1	2	3	4	5
Audience has difficulty following the presentation because student jumps around.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Presents information in logical, in					

## 24. Creativity \*

*Mark only one oval.*

	1	2	3	4	5
Moderate creativity level. Used moderate graphics, pictures, video etc.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Very high creativity level. Used many graphics					

## 25. Others comment related to student's practical &amp; theoretical skills \*

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### Section D- Assessment Form [SCSP4134- Professional Development & Practice]

The purpose of this assessment is to evaluate student's TECHNICAL REPORT & LOG BOOK progress throughout this 6th week of internship period. Please indicate your rating in the categories below by choosing the appropriate number, using a scale of 1 (low) through 5 (high).

#### CRITERIA 1

##### Technical Report

## 26. Description of Concepts and Technical Details \*

Mark only one oval.

	1	2	3	4	5
Incomplete explanation of the key concepts and insufficient description of the technical requirements of Chapter 1 & 2.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

## 27. Experience, Skills gained / Enhanced \*

Mark only one oval.

	1	2	3	4	5
Average explanation of the purpose and need of the task.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Detailed and extensive explanation of the purpose and need of the task.					

## 28. Style &amp; Formatting \*

Mark only one oval.

	1	2	3	4	5
Report looks fairly neat, but violates some formatting rules.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Report looks neat and professional. Using format correctly.					

#### CRITERIA 2

##### Log Book

## 29. Daily activities logbook \*

Mark only one oval.

	1	2	3	4
Demonstrate an appropriate amount of details is used to explain the daily task activities observed. Most information is copied.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

## 30. Formatting \*

Mark only one oval.

1 2 3 4 5

Logbook is not according to the organization's specified format. ☐ ☐ ☐ ☐ ☐ Logbook is according to the organization's specified format. ☐ ☐ ☐ ☐ ☐

## 31. Others comment related to student's technical report and logbook. \*

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**Terms & Conditions**

1. All industry coaches are responsible for ensuring the evaluation results of each assessable task are reviewed to ensure equivalency and consistency before final submission.  
2. Industry coaches must ensure that only letter grades (not marks) are provided to students during internship period for completed given tasks. This is to ensure no final grades are released to students prior to Board of Examiners (2u2i Data Engineering) and the official publication of results by the Universiti Teknologi Malaysia (UTM).

## 32. Industry coach declaration \*

Check all that apply.

☐ I understand and agree that this declaration is final and irrevocable, and that it is not subject to cancellation or amendments.

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