

# Exit Criteria Checklist

*QA completion requirements before release*

## 1. Test Execution

- All planned test cases or checklists have been executed
- High-risk areas have been covered
- Regression tests for impacted areas are completed

## 2. Defect Resolution

- All critical defects are fixed and retested
- All major defects are fixed and retested
- Medium and minor defects are resolved or accepted for future release
- No open issues block core functionality

## 3. Acceptance Criteria & Quality Benchmarks

- All acceptance criteria defined in requirements are met
- No unexpected behaviour in core workflows
- Performance is acceptable for this release
- Usability is acceptable for the team

## 4. Documentation Completion

- Test results are recorded and stored
- Known issues are documented and communicated
- Release notes or defect summaries are prepared (if required)

## 5. Build Stability Verification

- Final build is stable in the test environment
- No recurring crashes or environment issues
- Integrations with other systems/modules function correctly

## 6. Stakeholder Approval

- QA engineer confirms testing is complete
- Product owner or team lead approves release readiness
- Remaining risks are communicated and accepted