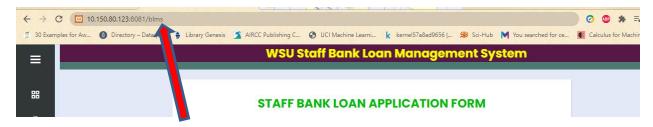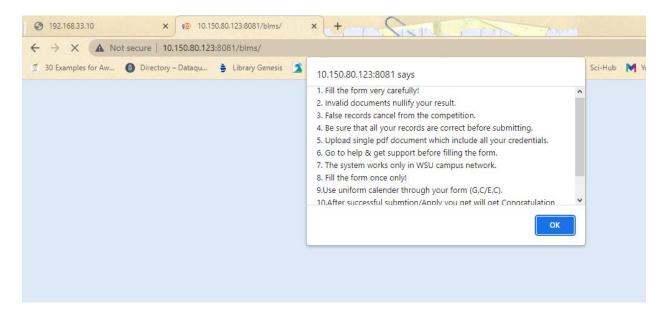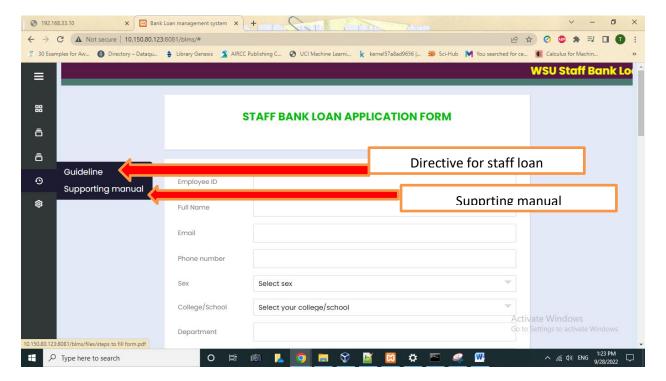1. Open web browser and type the URL: **10.150.80.123:8081/blms**

2. Before click **ok** properly read the instructions in the following page.

3. After clicking on ok button in the above page you will get the page below; before proceeding with application procedure get help doc, and directive as specified in the page below.

4. When you click on apply button finally on that page there you can find **Application ID,** Which very important to **update** the application detail once you are done with it. Copy & save it in somewhere.