



Many thanks for your purchase

Please read this document before starting.

Your satisfaction and deliver the best is our priority.

If after your read this document you encounter any difficulties in editing this template, please contact the support via direct message on the shop.

We are constantly improving and we will do everything to hear your comments in the next updates.



Ghislain Auzillon

CV house founder & designer

01 Files included

This "readme file" (.pdf)

CV/Resume template :

- A4 & US letter for Indesign CC (.indd)
- A4 & US letter for Indesign CS4/5/6 (.idml)
- A4 & US letter for Photoshop (.psd)
- A4 & US letter for Illustrator (.ai)
- A4 & US letter for Word (.docx)
- A4 & US letter demo PDF

Social icons :

- For Illustrator (.ai)
- For Indesign CC (.indd)
- For Indesign CS4/5/6 (.idml)
- For Word (.docx)

02 Before starting

Before starting editing your resume, please install the font used for having the same result than the demo.

Download Archivo & Archivo Black

<https://www.omnibus-type.com/fonts/archivo>

<https://www.omnibus-type.com/fonts/archivo-black>

Adobe Indesign *tips*

Share your CV/Resume

For sending your document by email or share online, please export on PDF document. This is the only way for that the same you see on your screen will be the same the other person will receive. If you export in another format you risk that your recipient don't see the same typography.

Editing the left column

Open the "Pages panel" and on the top, double click on "A - Gabarit".
The changes will be made on all pages

Editing the content blocks

Many blocks are grouped so that you can more easily move the content without changing the spacing. To move a block independently, double click below or ungroup. You can also use the white arrow in the tools panel.

Editing texts styles and spacing

We use paragraph styles to easily control the text parameters in one place, and you avoid a boring job. To edit it, open the "paragraph style" window and double click on the text you want to edit for display settings. I advise you to check «preview» to see what you do. Of course you can change only the text you want by selecting it, but the changes will not affect other similar texts.

Align items

To properly align the blocks, I suggest you to display the «rules guides» and open the "alignments" window.

04 Adobe Photoshop *tips*

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Adobe Illustrator *tips*

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06 Microsoft Word *tips*

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To use it select your text and change the style style in the home tab. If you want to modify the style, two ways. First right click and select «modify» for edit. Or change normally the text or paragraph setting and after, right click on the style and select "Update".

Replace image

Just right click on the demo image and select replace image. Use the crop settings to crop it if necessary.

Align items

To properly align the blocks, I suggest you to display the «grid» and use the «alignments» tools.

Frequently asked questions

Why my resume look is different of the demo ?

Check that the fonts has been correctly installed. The fonts are very important in the rendering of your resume. If so, try quitting and restarting your software.

How to remove the white border on my PDF?

By default word mac add a white border to our PDF. If you have a color that touches the edges of your document, this can be a problem.

To fix it:

- In word, go to «File», and click «Page Setup»
- Select «page attributes» and «any printer» in «format for» list.
- Click on «add new size» on the bottom of the «paper size» list.
- Click + to add new size & name it «PDF Borderless» for example.
- Set all margins to 0 and click «OK»
- Finally re-save and re-export your PDF. The problem is solved.

How add a social media icon ?

Open the social icon file in the same format of your CV/Resume.

Select the desired icon & Copy/Past it into your CV/Resume or used the drag & drop technique..

