Requirements

ID	Requirement	Priority	Type
R1	The Tempus II system shall have a user login system with different roles and permissions (Project Resource, Supervisor, Client Representative, Admin) to manage and access different functionalities	High	Functional
R2	The Tempus II system shall allow all employees to submit their hours worked	High	Functional
R3	The Tempus II system shall require employees to add comments if they enter more hours than they previously set as their schedule	Medium	Functional
R4	The Tempus II system shall combine a timesheet with the previous one if there cannot be a full 7 day timesheet to end the month without having to cross into the next one	High	Functional
R5	The Tempus II system shall allow users to enter their standard working hours/days	High	Functional
R6	The Tempus II system shall have a cost/billing system at both the user and project level	High	Functional
R7	The Tempus II system shall have a notifications system to alert users of any updates or changes to their timesheets or projects	High	Functional
R8	The Tempus II system shall have a confirmation system for extended timesheets with forecasted hours, to ensure that the forecasted hours are accurate	Low	Functional

R9	The Tempus II system shall have a standard US calendar that contains holidays incorporated into the timesheet	High	Functional
R10	The Tempus II system shall allow users to create custom calendars for specific clients.	Low	Functional
R11	The Tempus II system shall have an audit log to track and record any changes or modifications made to the system	High	Functional
R12	The Tempus II system shall have a cost rate comment feature that requires users to provide an explanation when modifying the cost rate for an employee	Low	Functional
R13	The Tempus II system shall have a generic calendar with all holidays, including international holidays	Medium	Functional
R14	The Tempus II system shall have saturday to be the last day and sunday be the first day of the timesheet period	High	Functional
R15	The Tempus II system shall allow supervisors to approve timesheets before they are sent to the client representative for final approval.	High	Functional
R16	The Tempus II system shall notify the client representative when a timesheet is awaiting approval	High	Functional
R17	The Tempus II system shall notify users when they fill out hours for holidays	Medium	Functional
R18	The Tempus II system shall allow the client representative to see and approve timesheets that are awaiting approval	High	Functional

R19	The Tempus II system shall notify the supervisor when there are timesheets that are awaiting approval	High	Functional
R20	The Tempus II system shall ensure that supervisor timesheets only require approval from the client representative	High	Functional
R21	The Tempus II system shall be capable of modifying a user's role/permissions	High	Functional