

TENDER DOCUMENT

SRI SATHYA SAI CENTRAL TRUST

PRASANTHI NILAYAM, PUTTAPARTHI



**PROCUREMENT TENDER NOTIFICATION
RAGI FLOUR AND JAGGERY POWDER FOR DONATION
TO SCHOOL CHILDREN
UNDER 'JAGANANNAGORUMUDDA-PM POSHAN'
(MID DAY MEAL SCHEME) FOR THE YEAR 2024-25**

EXTENT OF SUPPLY: All the 26 District Level Stock Points in the State of Andhra Pradesh

Address for Communication:

**SRI SATHYA SAI CENTRAL TRUST
PRASANTHI NILAYAM, PUTTAPARTHI
SRI SATHYA SAI DISTRICT
ANDHRA PRADESH – 515134.**

Website: www.srisathyasai.org

Email: compliance@sssct.org

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SRI SATHYA SAI CENTRAL TRUST

PRASANTHI NILAYAM, PUTTAPARTHI

SRI SATHYA SAI DISTRICT

ANDHRA PRADESH - 515134.

Website: www.srisathyasai.org

Email: compliance@sssct.org

TENDER NO. SSSCT/PROC/24-25/RJ/001 Date: 05-02-2024

SRI SATHYA SAI CENTRAL TRUST AND ITS INITIATIVE TO PROMOTE EDUCATION TO SCHOOL GOING CHILDREN IN THE GOVT SCHOOLS OF A.P.

Sri Sathya Sai Central Trust is a Public Charitable Trust founded by Bhagawan Sri Sathya Sai Baba Varu in 1972 and a registered Public Charitable Trust, doing yeoman service in the fields of education, medical relief, disaster management, providing drinking water, etc. It manages and supports educational institutions across the country. It has founded several medical institutions in Andhra Pradesh and Karnataka which have been providing primary care and tertiary care. The Sri Sathya Sai Central Trust had executed massive drinking water supply projects in Andhra Pradesh and various other States benefitting lakhs of people.

The hallmark of all the services rendered by the Sri Sathya Sai Central Trust is that all the services are provided “Free of Cost” to all the people irrespective of caste, creed, religion, race and gender.

Therefore, when the Govt. of Andhra Pradesh approached the Sri Sathya Sai Central Trust for providing additional nourishment of nutritious Millet drink called Ragi Jawa to the **34.00** lakh students of classes I to X in 26 Districts under the Jagananna Gorumudda - PM Poshan (Mid Day Meal Scheme) in Andhra Pradesh, the Sri Sathya Sai Central Trust has agreed to donate Ragi Flour and Jaggery Powder, as part of its objective of furtherance of education for the children of classes I to X and supplying the same with effect from February 2023.

SECTION – I

Procurement Bid Invitation for Supply of Ragi Flour and Jaggery Powder For the academic year 2024 - 25

The Sri Sathya Sai Central Trust, Prasanthi Nilayam, Puttaparthi, Andhra Pradesh hereby invites tender in sealed envelope system (Pre- qualification / Technical Bid and Financial Bids in sealed envelopes) from the eligible Firms/ Organisations / Whole-sale suppliers for supply of Ragi Flour & Jaggery Powder as per the specifications. This has to be delivered at District Level Stock Points in all 26 Districts of the State of Andhra Pradesh from June 2024 to April 2025.

Interested parties, who wish to supply the above required food materials, have to obtain their Bid Form and send their Technical Bids and Financial Bids in separate seal covers mentioning as Technical Bid and Financial Bid and to be sent to

The Chairman

Tender Committee

Sri Sathya Sai Central Trust, Prasanthi Nilayam

PUTTAPARTHI, Sri Sathya Sai District

Andhra Pradesh. Pin: 515134

Sl. No	Bid issue	Discription
1.	Tender Inviting Authority	Chairman Tender Committee Sri Sathya Sai Central Trust
2.	Name of the Procurement	Procurement of Ragi Flour and Jaggery Powder (in 1kg Packing)
3.	Place of Delivery	Ragi Flour & Jaggery Powder to be supplied to the 26 District Level Stock Points of Andhra Pradesh State

4.	Requirement	<p>RAGI FLOUR: 250 to 300 MT Per Month (approx)</p> <p>JAGGERY POWDER: 250 to 300 MT Per Month (approx)</p>
5.	Place at which Tender Document available and Cost.	<p>Tender Document can be downloaded from website:https://tenders.sssct.org/Ragi_Jaggery_Tender_Feb24.pdf</p> <p>Cost of the Tender Document is Rs.30,000/- (non refundable) and the payment is to be made by bank Transfer as detailed below.</p> <p>SRI SATHYA SAI CENTRAL TRUST INDIAN DONATIONS A/C A/C No:10678029796. IFSC CODE: SBIN0010480 STATE BANK OF INDIA, PRASANTHI NILAYAM</p>
6.	Earnest Money Deposit (EMD)	<p>Estimated Value of the Bid Rs. 30 Crores EMD: 30 Lakhs (Rupees Thirty Lakhs only) To be paid by all the Bidders by bank Transfer as per the details below.</p> <p>SRI SATHYA SAI CENTRAL TRUST INDIAN DONATIONS A/C A/C No: 10678029796. IFSC CODE: SBIN0010480 STATE BANK OF INDIA, PRASANTHI NILAYAM</p>
7.	Security Deposit	<p>Security Deposit is to be paid by the selected Bidders through Bank Guarantee @ 2.5% of value of the Contract. EMD Amount of Rs. 30 Lakhs will be returned, after submission of the Bank Guarantee.</p>
8.	Last Date for Submission of Technical Bid & Financial Bid in two separate sealed covers	<p>19.02.2024 (Until 3.00 PM)</p>

9.	Opening of the Technical & Financial Bids	<p>1. Technical Bid: The details of the Payment of Rs. 10,000/- made for Tender application form shall invariably be given along with the Technical Bid.</p> <p>2. Financial Bid: to be submitted separately along with the Technical Bid on or before 3.00 PM on 19/02/2024 in a sealed cover addressed to The Chairman, Tender Committee, IT Centre, Sri Sathya Sai Central Trust, Near West -7, Prasanthi Nilayam - 515134.</p> <p>3. After Scrutiny of the Technical Bids, the Qualified Bidders will be informed by e mail /Whatsapp / Phone to participate in the Financial Bid on 29th February 2024 at 12.00 Noon.</p> <p>Qualified Bidders shall remit the EMD amount of Rs. 30 Lakhs and the amount should be received by the Sri Sathya Sai Central Trust on or before the opening date of the Financial Bid i.e. 29th February 2024.</p> <p>The Financial Bid will not be considered unless the EMD amount is remitted to Trust Account before opening the Bid.</p>
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1. PROCEDURE FOR BID SUBMISSION:

The Bidder shall submit the Bids on or before 19.02.2024 (Until 3.00 PM) to the Tender Inviting Authority by following the procedure detailed below:

- a. The Bidders shall submit their Technical Bid in a separate sealed cover. The Bidder should attach all the documents as per the Annexure – I along with the Technical Bid.
- b. The Bidder shall sign on all the statements, documents, certificates, sent by him, owning responsibility for their correctness/ authenticity.
- c. The bidder shall submit the Financial Bid on or before 19.02.2024 (Until 3.00 PM) in a separate sealed cover as per Annexure – VI.

2. APPLICATION FEE:

- a. It is mandatory for all the participant Bidders to pay a Non-refundable Application fee of **Rs.30,000/-** (Rupees thirty thousand only) to the Tender Inviting Authority towards cost of the Tender Document.
- b. The amount shall be paid through a NEFT as detailed below.

**SRI SATHYA SAI CENTRAL TRUST
INDIAN DONATIONS A/C
A/C No: 10678029796 - IFS CODE: SBIN0010480
STATE BANK OF INDIA, PRASANTHI NILAYAM**

3. TENDER DOCUMENT:

The Bidder is requested to download the Tender Document and read all the terms and conditions mentioned in the Tender Document and seek clarification if any, from the Tender Inviting Authority through e mail: **compliance@sssct.org**

4. BID SUBMISSION:

On or before 19.02.2024 (Until 3.00 PM)

5. EMD Amount:

After Scrutiny of the Technical Bids, the Qualified Bidders will be informed by e mail / Whatsapp / Phone to participate in the Financial Bid on 29th February 2024.

Qualified Bidders shall remit the EMD amount of Rs. 30 Lakhs and the amount should be received by the Sri Sathya Sai Central Trust on or before the opening date of the Financial Bid i.e. 29th February 2024.

The Financial Bid will not be considered unless the EMD amount is remitted to Trust Account before opening the Bid.

6. LATE BIDS:

Sri Sathya Sai Central Trust will not accept any bid after the deadline for submission of bids.

SECTION-II
INSTRUCTIONS TO BIDDERS

1. MINIMUM ELIGIBILITY CRITERIA FOR PARTICIPATION IN THE BIDS:

- a. **The Bidder shall be a Manufacturer or Wholesale-Supplier having constituted under** Proprietary concerns / Partnership firms registered under Partnership Act 1932 / LLP's / Companies, Private Ltd / Public Ltd registered under companies Act 1956, 2013 & 2019.
- b. The Bidder should have satisfactorily executed similar works equal to or more than 70% of the quantity as specified in any one year of the preceding three years. The experience of doing similar works and satisfactory executed orders for any State or Central Government Departments / Organizations / PSU / Local Body / Public Sector Undertakings / NGO's & Trusts will only be counted as experience.
- c. The Bidder shall have valid food safety standard certificates from the Food Safety Standard Authority of India (FSSAI), Bureau of Indian Standards (BIS) etc.
- d. The Bidder shall have valid HACCP and ISO certifications for the food products.
- e. The Bidder, who has been **black –listed** either by Tender Inviting Authority or by any State Government or Central Government or Public Undertaking, shall not participate in the Tender during the period of blacklisting.
- f. The Bidder shall demonstrate
 - i) Capability to produce and supply of Ragi Flour and Jaggery Powder to all the delivery points in each District of the State of Andhra Pradesh throughout the year without interruption.
 - ii) Availability of premises, delivery systems for delivering at all District Level Stock Points and other infrastructure facilities to execute the work.
 - iii) Availability of key personnel with adequate experience as required to execute the work.

g. The Bidder shall give a Declaration in **Annexure-IV** stating that all the requirements of minimum eligibility criteria of the Tender are fulfilled.

h. **Conflict of Interest.**

Any Bidder having a conflict of interest, which substantially affects fair competition, shall not be eligible to bid in this Tender. Bids found to have a conflict of interest shall be rejected as nonresponsive. Bidder shall be required to declare the absence of such conflict of interest in Procurement of GOODS as per the Annexure IV. A Bidder in this Tender Process shall be considered to have a conflict of interest if the Bidder:

- i) Directly or indirectly controls, is controlled by or is under common control with another Bidder; or
- ii) Receives or have received any direct or indirect subsidy / financial stake from another Bidder; or
- iii) has the same legal representative / agent as another Bidder for purposes of this Bid. A Principal can authorize only one agent, and an agent also should not represent or quote on behalf of more than one Principal or
- iv) has a relationship with another Bidder, directly or through common third parties, that puts it in a position to have access to information about or influence the Bid of another Bidder or influence the decisions of the Procuring Entity regarding this Tender process; or
- v) participates in more than one Bid in this Tender process. Participation in any capacity by a Bidder (including the participation of a Bidder as sub-contractor in another bid or vice-versa) in more than one Bid shall result in the disqualification of all Bids in which he is a party. However, this does not limit the participation of a non-Bidder firm as a sub-contractor in more than one Bid; or
- vi) would be providing goods, works, or non-consulting services resulting from or directly related to consulting services that it provided (or were provided by any affiliate that directly or indirectly controls, is controlled by, or is under common control with that firm), for the procurement planning (inter-alia preparation of feasibility/ cost estimates/ Detailed Project Report (DPR), design / technical specifications, terms of reference (ToR) / Activity Schedule / schedule of requirements or the Tender Document etc) of this Tender process; or

vii) has a close business or family relationship with a staff of the Procuring Organization who:

(a) are directly or indirectly involved in the preparation of the Tender document or specifications of the Tender Process, and /or the evaluation of Bids; or

(b) would be involved in the implementation or supervision of resulting Contract unless the conflict stemming from such relationship has been resolved in a manner acceptable to the Procuring Entity throughout the Tender process and execution of the Contract.

The selected Bidder shall enclose a self declaration at the time of concluding agreement for the supply of 100% of the tender quantity. If the price bid is made for a quantity which is less than the 100% of the Tender quantity, the Tender will summarily be rejected.

The Bidder shall go through instructions, terms and conditions given in this Tender Document. Failure to furnish all the requisite information called for in this Tender will be at the Bidders' risk and may result in rejection of the Tender. The Bidder shall download the Tender Document, sign and send confirming that the Bidder has gone through all the terms and conditions of the Tender.

2. AMENDMENT OF BIDDING DOCUMENTS

At any time prior to the deadline for submission of Bids, the Sri Sathya Sai Central Trust may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the Bidding documents by amendment.

Any such amendment / corrigendum shall be posted on the Sri Sathya Sai Central Trust website only and no other communication shall be made to any firm in this regard.

In order to allow prospective Bidders reasonable time, in which to take the amendment into account in preparing their Bids, the Sri Sathya Sai Central Trust, at its discretion, may extend the deadline for the submission of Bids.

Pre Bid Meet: There shall be no Pre Bid Meet.

3. LANGUAGE OF BID

The bid prepared by the Bidder, as well as all correspondence and documents relating to the Bid exchanged by the Bidder and the Sri Sathya Sai Central Trust shall be written in English language. Supporting documents and printed literature furnished by the Bidder may be in another language provided they are accompanied by an accurate translation of the relevant passages in the English language in which case, for purposes of interpretation of the Bid, the translation shall govern.

4. SUBMISSION OF TECHNICAL AND FINANCIAL BIDS

A. TECHNICAL BID:

The Bidder shall submit the Technical Bid in a sealed cover on or before 19-02-2024 until 3.00 PM and submit all the details as per Annexure-I.

B. FINANCIAL BID:

- i) The Bidder shall submit the Financial Bid along with the Technical Bid, as per the Annexure VI in a separate sealed cover on or before 19-02-2024, until 3.00 PM.

After scrutiny of the Technical Bid, the eligible Bidders will be informed to participate in the opening of the Financial Bid (i.e. 29-02-2024 at 12.00 noon) in the presence of Authorized Representatives of the Bidders.

- ii) The rate quoted shall be for the supply of unit Ragi Flour per Kg and Jaggery Powder per Kg up to Stock points in 26 Districts of State of Andhra Pradesh. The rates quoted shall include all taxes levied by the State & Central Govt., Packing charges, Destination charges, Unloading charges at District Level Stock Points etc,. The Rate quoted should be in the proforma as specified in the Annexure VI.
- iii) The Bidding shall be quoted in Indian Rupees (INR) only. It shall be both in numbers and words. Any variation between words and figures is liable for rejection of Tender.
- iv) Multiple quotes/ prices are not permitted.
- v) Samples of 1 kg of Ragi Flour and 1 kg of Jaggery Powder and Lab Test Reports must be submitted along with the Technical Bid.

- vi) The price shall not be indicated / mentioned in anywhere (pre-qualification or Technical bids); it should be submitted in the Financial Bid only in a separate sealed cover. If this condition is violated the Bid will be treated as invalid.
- vii) The Bidders should give clause-by-clause compliance for the technical specification (organic / physical composition) in their Technical Bids. They should also give compliance of all the terms & conditions as mentioned in the Tender Document. Conditional bids / partial compliance shall not be accepted on any grounds and shall be rejected straightway.

5. CONTRACT PERIOD:

The period of Contract is for a period commencing
From 1st May 2024 to 30th April 2025.

6. QUALITY PARAMETERS:

The quality of Ragi Flour and Jaggery Powder now proposed to be supplied shall be strictly conforming to quality specifications as prescribed hereunder:

1 .The quality of Ragi Flour and Jaggery Powder shall strictly confirm to the following quality specifications as per Govt Norms.

Parameters for RAGI Flour

S no	Test Parameters	Units	Permissible Limits	Test Method
1	Moisture	% / Mass	10.0 Max	FSSAI Manual for cereal & Cereal Products Method No. 2.0
2	Crude Fibre (on Dry Basis)	% / Mass	4.5 Max	FSSAI Manual for cereal & Cereal Products Method No. 2.0
3	Crude Protein (on Dry Basis)	% / Mass	7.0 Min	FSSAI Manual for cereal & Cereal Products Method No. 2.0
4	Acid insoluble Ash (on Dry Basis)	% / Mass	0.15 Max	FSSAI Manual for cereal & Cereal Products Method No. 2.0

5	Uric Acid	Mg/ kg	100 Max	FSSAI Manual for cereal & Cereal Products Method No. 2.0
6	Particle size	% / Mass	Shall pass through a 1mm Sieve (18 Mesh)	

Parameters for Jaggery Powder

S no	Test Para meters	Units	Permissible Limits	Test Method
1	Moisture	% by Mass	Not more than 7.0	IS:12923:1990
2	Total sugar as invert sugar	% by Mass	Not less than 90.0	IS:12923:1990
3	Sucrose (on dry Basis)	% by Mass	Not Less than 70.0	IS:12923:1990
4	Reducing sugars	% by Mass	Not more than 20.0	IS:12923:1990
5	Sulphate ash	% by Mass	Not more than 4.0	IS:12923:1990
6	Ash insoluble in HCL	% by Mass	Not more than 0.5	IS:12923:1990
7	Extraneous matter and water insoluble matter	% by Mass	Not more than 2.0	IS:12923:1990

2. Ragi flour should be made using pure grains conforming to Bureau of Indian Standards (BIS). Ragi Flour and Jaggery Powder to be delivered to all 26 District Level Stock Points at least 90 days before Expiry of the Product.
3. Packing bags should be in standard mode conforming to grades as per Indian Standards with high density polyethylene (HDPE) or polypropylene (PP).
4. The items shall not contain any added colours and flavoring agents, preservatives other than those covered under the provisions of the Prevention of Food Adulteration Act, 1954 and the Rules framed there under.
5. Ragi Flour and Jaggery Powder shall have certification from FSSAI with number along with the nutritional values, Net Weight: Batch Number, Date of Manufacture and Usage: Best before 90 Days from the Date of Manufacture, etc.

6. At the time of delivery of stocks by the Supplier(s), the stocks will be subjected to quality verification by the quality control committee at each District Level Stock Point.
7. In the event of supply of stocks not conforming to specifications as indicated, such stocks are liable for rejection, and will be viewed seriously besides imposing penalty.
8. If any deviation in quality specifications and terms and conditions are noticed, the said Supplier will be blacklisted from participating in further Tenders besides recovery of any loss /damage sustained by the Sri Sathya Sai Central Trust in this account.
9. In case if the concerned officer at the District Level Stock Point is not satisfied with the quality of commodity supplied, then he /she would arrange to draw samples in the presence of the Supplier (or representative if present) and forward the same for testing and certification.

7. PACKING:

- a. While supplying to the designated District Level Stock Points the Ragi Flour and Jaggery Powder has to be packed in 1 kg packets only and such 30 Nos of 1 kg packets are to be kept separately in a **30 Kg** Bag.
- b. All the Packets supplied to each designated District Level Stock Points should be mandatorily Bar Coded.
- c.
 1. The thickness of the 1 kg packet must withstand from damage or deterioration during transit till they reach the school point. The multilayered packet shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation and open storage. The material kept in the packet shall have a shelf life of minimum 90 days.
 2. Label to be printed on the packets shall be strictly as per the design confirmed by the Trust and it should not be altered without the written permission of the Trust.
 3. The 1 kg packet of Ragi Flour and Jaggery Powder shall display all the details as shown in the following label.

Label for 1 kg Packet – Ragi Flour

 <p>Department of School Education Government of Andhra Pradesh</p> <h3>Ragi Flour</h3>  <p>GOVT. OF AP SUPPLY NOT FOR SALE</p>	<p>Om Sri Sai Ram</p>  <h3>Ragi Flour</h3> <p>Nutritional Value per 10g</p> <table><tr><td>Energy (kcal)</td><td>: 38.20</td></tr><tr><td>Protein (g)</td><td>: 1.10</td></tr><tr><td>Fat (g)</td><td>: 0.43</td></tr><tr><td>Iron (mg)</td><td>: 0.46</td></tr><tr><td>Calcium (mg)</td><td>: 36.40</td></tr></table> <p>Net weight : 1 kg Batch No. : MFG Date : (Best before 90 days from the date of manufacture)</p> <p> QR Code: Licence No.</p> <p>Sponsored by SRI SATHYA SAI CENTRAL TRUST Prasanthi Nilayam Puttaparthi - 515134</p> <p>NOT FOR SALE</p> <p>MANUFACTURED BY</p> <p>WhatsApp No: 7833-888-555 www.jaganannagorumudda.ap.gov.in</p>	Energy (kcal)	: 38.20	Protein (g)	: 1.10	Fat (g)	: 0.43	Iron (mg)	: 0.46	Calcium (mg)	: 36.40
Energy (kcal)	: 38.20										
Protein (g)	: 1.10										
Fat (g)	: 0.43										
Iron (mg)	: 0.46										
Calcium (mg)	: 36.40										

Label for 1 kg Packet – Jaggery Powder

 <p>Department of School Education Government of Andhra Pradesh</p> <h3>Jaggery Powder</h3>  <p>GOVT. OF AP SUPPLY NOT FOR SALE</p>	<p>Om Sri Sai Ram</p>  <h3>Jaggery Powder</h3> <p>Nutritional Value per 10g</p> <table><tr><td>Energy (kcal)</td><td>: 35.30</td></tr><tr><td>Protein (g)</td><td>: 0.19</td></tr><tr><td>Fat (g)</td><td>: 0.02</td></tr><tr><td>Iron (mg)</td><td>: 0.46</td></tr><tr><td>Calcium (mg)</td><td>: 8.54</td></tr></table> <p>Net weight : 1 kg Batch No. : MFG Date : (Best before 90 days from the date of manufacture)</p> <p> QR Code: Licence No.</p> <p>Sponsored by SRI SATHYA SAI CENTRAL TRUST Prasanthi Nilayam Puttaparthi - 515134</p> <p>NOT FOR SALE</p> <p>MANUFACTURED BY</p> <p>WhatsApp No: 7833-888-555 www.jaganannagorumudda.ap.gov.in</p>	Energy (kcal)	: 35.30	Protein (g)	: 0.19	Fat (g)	: 0.02	Iron (mg)	: 0.46	Calcium (mg)	: 8.54
Energy (kcal)	: 35.30										
Protein (g)	: 0.19										
Fat (g)	: 0.02										
Iron (mg)	: 0.46										
Calcium (mg)	: 8.54										

- d. 1. The 30 kg size bags containing 30 Nos of 1 kg packets shall have thickness to withstand multiple rough handlings during transit and exposure to extreme temperature and open storage.
2. The 30 kg Bag of Ragi Flour and Jaggery Powder shall display all the details as shown in the following label.

Label for 30 Kg Bag (1kg x 30 Packets)–Ragi Flour
(to be printed in Blue Colour)



The label for Ragi Flour is a vertical rectangular template with a light pink background. At the top center is the Government of Andhra Pradesh emblem. Below it, the text 'Department of School Education' and 'Government of Andhra Pradesh' is centered. The product name 'Ragi Flour' is written in a large, bold, maroon font. To the left of the center is a circular logo for 'JAGANNATHA GORUMUDA' featuring a portrait of a man and a map of Andhra Pradesh. To the right is a circular logo for 'LOVE ALL SERVE ALL' with a central figure. Below the 'JAGANNATHA GORUMUDA' logo, the text 'Net weight : 30 kg (1kg x 30)', 'Batch No.', 'MFG Date', '(Best before 90 days from the date of manufacture)', and 'QR Code:' is listed. To the right of this text, the sponsor information 'Sponsored by SRI SATHYA SAI CENTRAL TRUST', 'Prasanthi Nilayam', and 'Puttaparthi - 515134' is displayed. Below the QR code area is a large rectangular box labeled 'MANUFACTURED BY'. At the bottom, the text 'GOVT. OF AP SUPPLY' and 'NOT FOR SALE' is centered.

Department of School Education
Government of Andhra Pradesh

Ragi Flour

Net weight : 30 kg (1kg x 30)
Batch No.
MFG Date
(Best before 90 days from the date of
manufacture)
QR Code:

Sponsored by
**SRI SATHYA SAI
CENTRAL TRUST**
Prasanthi Nilayam
Puttaparthi - 515134

MANUFACTURED BY

GOVT. OF AP SUPPLY
NOT FOR SALE

Label for 30 Kg Bag (1kg x 30 Packets)–Jaggery Powder
(to be printed in Red Colour)



The label for Jaggery Powder is a vertical rectangular template with a light yellow background. It follows the same layout as the Ragi Flour label. At the top center is the Government of Andhra Pradesh emblem. Below it, the text 'Department of School Education' and 'Government of Andhra Pradesh' is centered. The product name 'Jaggery Powder' is written in a large, bold, maroon font. To the left of the center is a circular logo for 'JAGANNATHA GORUMUDA' featuring a portrait of a man and a map of Andhra Pradesh. To the right is a circular logo for 'LOVE ALL SERVE ALL' with a central figure. Below the 'JAGANNATHA GORUMUDA' logo, the text 'Net weight : 30 kg (1kg x 30)', 'Batch No.', 'MFG Date', '(Best before 90 days from the date of manufacture)', and 'QR Code:' is listed. To the right of this text, the sponsor information 'Sponsored by SRI SATHYA SAI CENTRAL TRUST', 'Prasanthi Nilayam', and 'Puttaparthi - 515134' is displayed. Below the QR code area is a large rectangular box labeled 'MANUFACTURED BY'. At the bottom, the text 'GOVT. OF AP SUPPLY' and 'NOT FOR SALE' is centered.

Department of School Education
Government of Andhra Pradesh

Jaggery Powder

Net weight : 30 kg (1kg x 30)
Batch No.
MFG Date
(Best before 90 days from the date of
manufacture)
QR Code:

Sponsored by
**SRI SATHYA SAI
CENTRAL TRUST**
Prasanthi Nilayam
Puttaparthi - 515134

MANUFACTURED BY

GOVT. OF AP SUPPLY
NOT FOR SALE

- e. If the stocks are brought to the delivery points without fulfilling the above conditions the Supplier / Vendor has to take back the stocks at their own risk and cost. The Trust is not responsible for any loss in such cases. The Supplier has to reimburse any loss /penalty levied by the Govt to the Trust, if any.
- f. The Bidder / Supplier will be solely responsible for the consequences for any violation of the Food Safety and Standards Authority of India with regards to adulteration. The Bidder has to reimburse or make good of all losses / penalties levied by the Govt to the Trust.
- g. The Trust reserves the right to undertake quality checks through Independent Agencies at the Manufacturing unit or Supply point and any decision of acceptance / rejection of consignments lies with exclusive discretion of the Tender Inviting Authority (Sri Sathya Sai Central Trust).

8. FREQUENCY OF SUPPLY:

The Frequency of supply of required quantity of Ragi Flour and Jaggery Powder to District Stock Level Points by the Bidder is once in a month.

Indent will be provided by the Trust or by any other officer, specified by the Trust, and the supply shall be done up to District Level Stock Points.

9. REQUIREMENT:

The District-wise requirement (Indent) of Ragi Flour and Jaggery Powder will be given in advance every month, specifying the due date of supply.

10. OPENING OF BIDS:

The Tender evaluation will be done based on the Technical Bids. The Financial Bid of the Bidder, whose Technical Bid is qualified after Tender evaluations, will only be considered and intimated to eligible Bidders by email / WhatsApp / Phone to participate in the Financial Bid.

Such eligible Bidders shall have to remit EMD amount of Rs. 30 Lakhs on or before the date of opening the Financial Bid.

The Bidder shall submit the Financial Bid along with the Technical bid, as per the Annexure VI in a sealed cover on or before 19-02-2024, until 3.00 PM.

After scrutiny of the Technical Bid, the eligible Bidders will be informed to participate in the opening of the Financial Bid (i.e. 29-02-2024 at 12.00 noon) in the presence of Authorized Representatives of the Bidders.

11. EVALUATION AND COMPARISON OF BIDS:

The quality of the Ragi Flour and Jaggery Powder, proposed to be supplied by the Bidder is equally important to the price quoted.

Evaluation of Tenders shall be made strictly in terms of the provisions in the Tender Documents to ensure financial and technical aspects.

12. AWARD OF CONTRACT:

The Financial Bids of only those Bidders that fulfill the eligibility criteria as required in Technical Bid will only be considered for comparison of prices and awarding of the Contract.

The Tender Inviting Authority reserves the right to award the Contract to the Bidder(s), who meets the requisite standards of capability and resources and whose Bid has been determined (i) To be substantially responsive to the Tender Documents and (ii) to offer the least unit price.

There must be a minimum of three Offers/ Bidders in response to the call for Tenders. Two offers received in response to a call for Tenders will also be considered for award at the sole discretion of the Tender Inviting Authority.

The Tender Inviting Authority reserves the right to decide the quantities for the purpose of award of the Contract by splitting the quantities originally intended among different qualified Bidders.

13. SUB-CONTRACT:

Sub-Contracts are strictly not permitted.

14. SECURITY DEPOSIT FOR PERFORMANCE OF THE CONTRACT:

The EMD / SD will not carry any interest. No claim shall be made against the Tender Inviting Authority in respect of interest on EMD / SD under any circumstances.

Successful Bidder (s) shall be required to execute an Agreement with the Tender Inviting Authority on a Hundred rupees Non-Judicial stamp paper for faithful, sincere and satisfactory supply of the materials.

The EMD shall be returned to the unsuccessful Bidders after finalization of Tenders. The Bidders are advised to give their bank details for remitting the amount by bank transfer.

Any interlineations, erasures or overwriting or cancellation in the Bid documents shall not be valid unless they are initialed by the Bidder.

The successful Bidder's EMD amount will be adjusted towards Security Deposit to be furnished by the Bidder before signing the Contract Agreement. In case the successful Bidder submits the Security Deposit in full by way of Bank Guarantee, the EMD amount will be returned to Bidder(s).

On demand by the Tender Inviting Authority the successful Bidder is required to furnish Security Deposit for supply of Ragi Flour and Jaggery Powder to be submitted in the form of irrevocable **Bank Guarantee** from a Nationalized Bank (as per Proforma in Annexure V) within 7 (seven) days from the date of receipt of intimation to enter into an Agreement with the Tender Inviting Authority. The Bank Guarantee should be valid for a period up to 30th June 2025.

In case the successful Bidder fails to furnish the Security Deposit amount within 7 (seven) days of Intimation the EMD amount furnished by such Bidder will be forfeited.

15. **FORMAT & MODE OF BID:**

The Bidder is required to sign the declaration to be enclosed with the Technical Bid with date and stamp of the designation or status of the signatory enjoying the Authority of the Firm / LLP / Company.

The same signatory shall be required to execute the Agreement under his / her signature only. The signatory should produce documentary evidence empowering him / her to do so.

Unsigned Tenders will not be accepted.

Tenders from the Firms / Persons / Organizations, convicted under the Consumer Protection Act, GST or Income Tax or any other relevant Acts and Rules of State / Central Governments will be rejected. A declaration shall be appended with the Tender stating that the firm has not been convicted / penalized / black listed at any point of time prior to this Tender. The Tender, submitted without this declaration, will summarily be rejected.

Conditional Tenders will be rejected. Vague quotation with indefinite expressions such as "Subject to prior sale or subject to stocks being available etc." will be rejected.

The Tender Inviting Authority reserves the right to cancel the Tenders at any point of time without assigning any reason thereof.

16. OTHER CONDITIONS:

The Tender Inviting Authority reserves the right to split the order & assign to other qualified Bidders in order to ensure quick and efficient supply of materials.

The Bidder shall demonstrate the product before the Technical Evaluation Committee for assessing the Technical suitability and performance as per Tender specifications.

If any lab test is required during the demonstration process the cost of the product and lab test fees has to be borne by the Bidder. If their product is not found as per Tender Specifications, their offers are liable to be rejected.

17. FORUM FOR LEGAL PROCEEDINGS: -

In all cases of disputes, the decision of the Tender Inviting Authority shall be final. Any dispute or difference or any matter arising out of Contract or incidentals there to under this Tender shall be subjected to jurisdiction of a competent Court of Law in Puttaparthi in Andhra Pradesh alone and not in any other place.

18. ACCEPTANCE or REJECTION OF BIDS: -

i) The Tender Inviting Authority reserves the right to accept or reject any Bid and to annul the Bidding process and reject all Bids at any time prior to award of Contract, without thereby incurring any liability or any obligation to inform the affected Bidder or Bidders of the grounds for the said action.

ii) Any Bid with incomplete information is liable for rejection.

iv) For each category of eligibility criteria, the documentary evidence is to be produced duly attested by the Bidder, serially numbered and enclosed with the Bids. If the documentary proof is not enclosed for any /all criteria the Bid is liable for rejection.

iv) If any information given by the Bidder is found to be false / fictitious, the Bidder will be debarred for 2 years from participating in any other Tenders and will be blacklisted.

SECTION-III
GENERAL CONDITIONS OF CONTRACT

The following are the General Conditions of Contract for supply of Ragi Flour and Jaggery Powder as per the specifications given in the document.

1 DEFINITIONS

In this Contract, the following terms shall be interpreted as indicated:

- a.** “The Contract” means the Agreement entered into between the Purchaser and the Supplier, as recorded in the contract form signed by the parties, including all the attachments and appendices there to and all documents incorporated by reference therein;
- b.** “The Contract Price” means the price payable to the Supplier under the Contract for the full and proper performance of its contractual obligation;
- c.** “The Commodity” means Ragi Flour, Jaggery Powder, which the Supplier is required to supply under the Contract.
- d.** “Services” means services ancillary to the supply of the Ragi Flour and Jaggery Powder, such as Transportation, unloading charges and insurance, and any other incidental services, such as commissioning, provision of technical assistance, training and other obligations of the Supplier covered under the Contract;
- e.** “GCC” means the General Conditions of Contract contained in this section;
- f.** “The Supplier” means the Bidder selected for supplying the Ragi Flour, Jaggery Powder and services under this Contract.
- g.** “The Purchaser” means the Tender Inviting Authority purchasing the Ragi Flour and Jaggery Powder.
- h.** “Government” Means the State Government of Andhra Pradesh.
- i.** “Tender Inviting Authority / Purchaser” means Sri Sathya Sai Central Trust, Prasanthi Nilayam.

2. **STANDARDS:** The commodity supplied under this Contract shall conform to the standards mentioned in the technical {organic /physical /quality (internal & external)} specifications and, when no applicable standard is mentioned, the authoritative standard appropriate to the Commodity country of origin and such standards shall be the latest applicable as issued by the concerned institution.

3. **USE OF CONTRACT DOCUMENTS AND INFORMATION; INSPECTION AND AUDIT BY THE GOVERNMENT**

The Supplier shall not, without the Purchaser's prior written consent, disclose the Contract or any provision or any specification, composition of Commodity, sample or information.

The Supplier shall not, without the Purchaser's prior written consent, make use of any document or information except for the purpose of performing the Contract.

Any document, other than the Contract itself, shall remain the property of the Tender Inviting Authority and shall be returned (in all copies) to the Bidder/ Supplier on completion of the Supplier performance under the Contract if so required by the Supplier.

4. **INSPECTIONS AND TESTS:** The Supplier shall keep the stock in selected stock points for verification by the State Level Technical Committee for the inspection / tests of each lot samples, which do not meet quality requirement, shall be liable to be rejected / replaced.

In the event of the samples of Commodity supplied failing quality tests or found to be not as per specifications, the Purchaser is at liberty to make alternative purchase of the item of Commodity for which the purchase order have been placed from any other sources or in the open market or from any other Bidder who might have quoted higher rate at the risk and the cost of the Supplier and in such cases the Tender Inviting Authority has every right to recover the cost and impose such penalty as deemed fit.

LEVY OF ADMINISTRATIVE PENALTY / TOLERANCE CLAUSE: Random sample out of the Commodity supplied by the Supplier will be subjected to laboratory tests at the cost of the successful Bidder both in terms of the testing charges as well as of the material.

5. INSURANCE:

The Commodity, supplied under the Contract, shall be fully insured in Indian Rupees against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery.

6. PAYMENT:

No advance payment towards costs of Commodity will be made to the Bidder. Payment towards the supply of Commodity will be made strictly as per the rules of the Tender Inviting Authority. The Bidder shall furnish the relevant details in original to make the online payment through RTGS (Real Time Gross Settlement System)/ Core Banking / NEFT. The samples of the Commodity supplied will be sent for Laboratory Tests. On successful confirming to the standards, the Payment for the supply of materials will be made within a period of 15 days after receipt of the material in Good Condition, as per the acknowledgement given by the Authorized Representatives of District Level Authorities and the Trust Representatives.

The Quality Test Reports from the approved Laboratories of the samples of Ragi Flour and Jaggery Powder, taken at the time of packing must be attached with the Original Invoices.

The supply of material should be strictly in accordance with the Indent in terms of Packing, Quantity and Quality. The Invoice shall contain details like Number of 1 kg packets, 30 kg bags, Batch no. Etc.

The proof of payments made to GST Authorities for the GST Collected from the previous bills should be submitted to the Trust.

In case of any enhancement in Tax / Duty due to notification of the Government after the date of submission of Tenders and during the Tender period, the quantum of additional duty so levied may be allowed to be charged extra as a separate item without any changes in price structure of the Commodity approved under the Tender. The Bidder should produce a letter from the concerned Authority (State/ Central Government) for such additional Duty on the Commodity supplied to Supplier.

In case of successful Bidder enjoying Tax exemption on any criteria of turnover etc., such Bidder will not be allowed to claim Duty / Tax at later point of time or during the currency of Contract, when the Tax / Duty is chargeable on Commodity.

7. CHANGE OF PURCHASE ORDERS / INDENTS:

The Purchaser may, at any point of time, by written order given to the Supplier make changes within the general scope of the Contract in any one or more of the following:

- a. The method of shipping or packing;
- b. The place of delivery; and/ or
- c. The services to be provided by the Supplier:

If any such change causes an increase or decrease in the cost of, or the time required for, the Supplier's performance of any provisions under the Contract, an equitable adjustment shall be made in the Contract price or delivery schedule, or both, and the Contract shall accordingly be amended. Any claims for adjustment under this clause must be asserted within thirty (30) days from the date of the Supplier's receipt of the change order.

8. CONTRACT AMENDMENTS:

No variation in or modification of terms of the Contract shall be made except by written amendment signed by the parties.

9. ASSIGNMENT:

The Supplier(s) shall not assign, in whole or in part, its obligations to perform under the Contract, except with the Purchaser's prior written consent.

10. DELAYS IN THE SUPPLIER'S PERFORMANCE:

Delivery of the Commodity and performance of the services shall be made by the Supplier in accordance with the time schedule specified by the Purchaser in the Schedule of requirements.

If, at any time during performance of the Contract, the Supplier encounters conditions impeding timely delivery of the Commodity and performance of services, the Supplier shall promptly notify the Purchaser in writing of the fact for the delay.

As soon as practicable after receipt of the Suppliers notice, the Purchaser shall evaluate the situation and may, at its discretion, extend the Supplier's time for performance with or without liquidated damages or cancel the Agreement.

Any delay by the Supplier in the performance of its delivery obligations shall render the Supplier liable to the imposition of liquidated damages pursuant to GCC Clauses, unless an extension of time is agreed upon without the application of liquidated damages.

11. LIQUIDATED DAMAGES:

If the Supplier fails to deliver any or all of the commodity or fails to perform the services within the period(s) specified in the Contract, the Purchaser shall, without prejudice to its other remedies under the Contract, deduct a sum equivalent to 2% of the delivered price of the delayed commodity or unperformed services for each week or part thereof, of delay until actual delivery or performance, up to a maximum deduction of 10% of the Contract price. Once the maximum is reached, the Purchaser may consider termination of the Contract irrespective of impairment/ loss occurred.

12. TERMINATION FOR DEFAULT:

The Purchaser may, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Supplier, terminate the Contract in whole or part:

- a.** If the Supplier fails to deliver the Commodity within the period (s) specified in the Contract, or within any extension thereof granted by the Purchaser; or
- b.** If the Supplier fails to perform any other obligation(s) under the Contract: or
- c.** If the Supplier has engaged in any corrupt or fraudulent practices while competing for in executing the contract:

For the purpose of this Clause:

"Corrupt Practice" means the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution.

"fraudulent Practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Purchaser, and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Purchaser of the benefits of free and open competition.

In the event of the termination of the Contract in whole or in part, the Purchaser may procure, upon such terms and in such manner as it deems appropriate, commodity or services similar to those undelivered, and the Supplier shall be liable to the Purchaser for any excess costs for such similar Commodity or services. However, the Supplier shall continue the performance of the Contract to the extent not terminated.

13. TERMINATION FOR INSOLVENCY:

The Purchaser may at any time terminate the Contract by giving written notice to the Supplier, if the Supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the Supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the Supplier.

14. TERMINATION FOR CONVENIENCE:

The Purchaser by written notice sent to the Supplier, may terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for the Purchaser's convenience, the extent to which performance of the Supplier under the Contract is terminated, and the date upon which such termination becomes effective.

15. FORCE MAJEURE:

For purposes of this Clause "Force Majeure" means an event beyond the control of the Supplier and not involving the Supplier's fault or negligence and not foreseeable. Such event may include, but are not limited to, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.

If a Force Majeure situation arises, the Supplier shall promptly notify the Purchaser in writing of such conditions and the cause thereof. Unless otherwise directed by the Purchaser in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure.

16. APPLICABLE LAWS:

The Contract shall be interpreted in accordance with the prevailing laws of the Government of Andhra Pradesh and Union of India.

17 NOTICES:

Any notice given by the Purchaser to the Supplier pursuant to this Contract shall be sent in writing or by e-mail and confirmed in writing to the Supplier's address specified in Contract.

A notice shall be effective when delivered or on the notice's effective date, whichever is later.

18. AGREEMENT:

The successful Bidder(s) shall execute an Agreement for the fulfillment of the Contract on Rs.100/- non-judicial stamp paper in the prescribed format provided, within Ten days from the date of acceptance of the Bid and intimation of the award of Contract.

The incidental expenses of execution of Agreement shall be borne by the successful Bidder(s).

The conditions stipulated in the Agreement should be strictly adhered to and violation of any of the conditions in full or in part will entail termination of the Contract without prejudice to the rights of Purchaser towards purchase and recovery of any consequential loss from the Supplier.

19. COST OF INSPECTION / TESTING OF THE ITEM (S):

The costs, if any, incurred by the Purchaser or the persons nominated by the Purchaser, on account of inspection / testing from a certified food testing laboratory would be borne by the Supplier during the time of evaluation of their samples prior to conclusion of the Contract. The successful Bidder/ Supplier, with whom the Contract is concluded, would thereafter during the Contract period incur such costs of testing of the item(s). The expenditure incurred would be paid by the Supplier to the Food Testing Laboratory on receipt of a bill along with the test report. The number of tests during the Contract period to be carried out, are at the discretion of the Purchaser, primarily for ensuring the quality of the item(s) in conformity with the laid down specifications / standards.

20. ASSAYING:

- a. The Supplier shall, at his/her own cost, offer the stock from the identified batch marked for delivery at the loading point for inspection and certification in accordance with quality parameters, as specified.

- b. The Purchaser may randomly collect the samples at the depots and get the samples tested in any of the National Accreditation Board for Testing and Calibration Laboratories (NABL) independently. The results of testing will be final and binding on the Supplier. The stocks which fail the test have to be taken back and replaced with new stock with good quality by the Supplier at his own cost and risk.
- c. Suppliers may note that the cost of assaying will be borne by them for the test and such costs will be deducted while making the payment for supplies made.

21. SUBSTITUTION & WRONG SUPPLIES:

- a. Unauthorized/Pirated substitution or materials delivered in error of wrong discription or quality or supplied in excess quantity shall be taken back by the Supplier at his/her own cost and risk.
- b. Supply of Unauthorized or Pirated or Sub-Standard Ragi Flour and Jaggery Powder detected at any date during or after supply shall be notified to the Tender Inviting Authority/ Purchaser. Such material shall be replaced forthwith by the Supplier at his own cost.

Any penalty or litigations arising out of such supplies shall be the responsibility of the Supplier and any consequential damages shall be fully compensated by the Supplier.

- c. In all such cases the Purchaser reserves the right to invoke the conditions for 'deduction of payments' and 'termination by default' of General Conditions of Contract.

22. CHANGE OF SPECIFICATIONS

No change of specification after the placement of Order shall be entertained unless the alternate model offered is equivalent or higher in specifications and approval of the Competent Authority has been obtained in writing for such a change of model before the delivery of the product. Delivery of the alternate product without such an approval shall not be accepted.

23. OTHER IMPORTANT CONDITIONS:

- 1. Validity of offer: The prices quoted must be FIRM and the offers made must remain open for acceptance for 90 days from the date of opening of Tender.

2. The Purchaser will not issue any statutory forms like, Form C, Form D, Way bill Etc., and this should be taken into account by the Supplier while quoting the rates.
3. Annual Turnover should not be less than 30 Crores and Supplier should produce documents as an evidence of Firm's Turnover issued by Competent Authority / Chartered Accountant for previous three Financial Years.
4. The Supplier should produce evidence of their supplying in quantity of Ragi Flour and Jaggery Powder per year for last 3 years. The Supplier should have supplied at least 2000 MT of Ragi Flour and 2000 MT of Jaggery Powder in any one year during last three preceding financial years. (Proof of Invoices / way bills to be submitted).
5. The Tender Quantity is Tentative. It can be increased or decreased at the discretion of the Purchaser.
6. After finalization of Tender, a delivery schedule will be given to the Supplier which can be revised by the Purchaser from time to time.
7. Each supply should be accompanied by an Invoice, an e-way bill, Advanced Stamped Receipt and Bank account details.
8. Shortages and breakages will be intimated to the Supplier and equivalent amount will be deducted from the bill amount, if they are not replaced by the Supplier.
9. Penal clauses of the Supplier whatsoever like payment of interest on late payment of bills etc. shall not be acceptable to Tender Inviting Authority (Sri Sathya Sai Central Trust).
10. Impermissible variations to specifications on Lab Testing will be viewed seriously and will lead to black-listing.
11. The Bidder should give an undertaking as per the Annexure III.
12. The Bidder should sign on all the pages of the Tender Document and submit the same along with Technical Bid.
13. The Bidder should submit the details of the Organization as per Annexure II.
14. The Tender Inviting Authority reserves the right to override all the terms and conditions of the Tender at any time. It may reject any tender without assigning any reasons thereof and the same shall not be questioned in any court of law on any ground, whatsoever.

24. List of District Level Stock Points in the State of Andhra Pradesh

S No	Name of the District	Place of Delivery
1	ANAKAPALLI	PENDURTHI
2	ANANTHAPURAM	GUNTAKAL
3	ANNAMAYYA	YERPEDU
4	ASR	PENDURTHI
5	BAPATLA	KARLA PALEM
6	CHITTOOR	YERPEDU
7	EAST GODAVARI	RAJAVOLU
8	ELURU	VANGURU
9	GUNTUR	TENALI
10	KAKINADA	DIVILI
11	KONASEEMA	RAVULA PALEM
12	KRISHNA	MACHILIPATNAM
13	KURNOOL	KURNOOL
14	MANYAM	SUNKI, PARVATHI PURAM
15	NANDYAL	GAPAVARAM, NANDYAL
16	NTR	JAGGAYAPET
17	PALNADU	PIDUGURALLA
18	PRAKASAM	GUNDLAPALLI
19	SPSR NELLORE	NELLORE
20	SRI SATYASAI	KANDUKUR
21	SRIKAKULAM	AMUDALAVALASA
22	TIRUPATI	YERPEDU
23	VISAKHAPATNAM	VADLAPUDI, VISAKHA PATNAM
24	VIZIANAGARAM	VIZIANAGARAM and DONKIVALASA
25	WEST GODAVARI	UNDI
26	YSR KADAPA	KADAPA

ANNEXURE - I

<u>SRI SATHYA SAI CENTRAL TRUST, PRASANTHI NILAYAM</u>	
<u>List of Documents to be submitted by the Bidder along with Technical Bid in a sealed cover</u>	
NAME OF THE BIDDER:	
(Name, Address, Email, Name of Authorized Person & Contact Phone Number)	
S No	List of the Documents (Duly attested by the Authorized person on all the documents)
1	Tender Document duly signed & seal on all pages by the Authorized Signatory
2	Details of NEFT payment particulars relating to the cost of the Tender form Rs. 30,000/- (Rupees Thirty Thousand only)
3	Details of the Organization in Annexure - II
4	Status of the Bidder - Proprietary / Partnership Firm / LLP / Companies - submit documentary evidence (write the document details here)
5	Copy of Resolution authorizing the person to Sign the Bid Documents
6	PAN of the Establishment
7	GST Registration Certificate
8	FSSAI LICENSE / BIS / HACCP / ISO CERTIFICATIONS FOR THE FOOD PRODUCTS.
9	Authorized Person PAN And AADHAAR
10	Details of the Key Person and experience.
11	List of Directors / Partners with Aadhaar Numbers / PAN Numbers Duly attested
12	Documentary evidence to confirm the experience of doing the similar works in the preceding 3 years
13	Production Capacity of Ragi flour and Jaggery Powder - Registration /Certification from the relevant Industrial / Government Departments
14	List of Equipment / Machinery available for production and Packing of Ragi Flour and Jaggery Powder with details of production Capacities
15	Details of the availability of the Transport system
16	Statement of Annual Turnover for the past 3 Financial Years
17	Copies of Income Tax returns filed and Assessment orders for the last three financial years. Audited Financial statements for the last three financial years
18	Bidder's Bank Details
19	Samples of 1 kgs Ragi Flour and Jaggery Powder along with Lab Test Reports
20	Samples of Packing Material 1 kgs Packet and 30 kg Bag 2 No's Each
21	Undertaking in Annexure-III
22	Declaration in Annexure - IV (on non-judicial stamp paper of Rs.100/- duly attested by the First Class Magistrate / Notary)
<u>FINANCIAL BID</u>	
1	Form of Financial Bid in Annexure-VI (in a separate Sealed cover)

ANNEXURE – II

DETAILS OF THE ORGANISATION

S No	PARTICULARS	
1	Name of the Firm / Organization / Society	
2	Year of Establishment	
3	Registration Number & Date	
4	Complete Address: Pin Code: Phone No. Mobile No. e mail:	
5	Authorised Person Name: Designation: Address: Phone: Mobile: e mail:	
6	PAN NUMBER	
7	GST NUMBER	
8	BRANCHES	

9	<u>Annual Turnovers</u>	
a	FY 2020-21	
b	FY 2021-22	
c	FY 2022-23	
10	Geographical Coverage in the State of Andhra Pradesh	
11	Key Personal Details & Experience	
12	Details of Capacity of Production of Ragi Flour and Jaggery Powder per Day	
13	Details of Machinery available with Capacity Details	
14	Business Back Ground / History	
15	Special Accreditations or Awards, if any	
16	Customer Testimonials	
17	Details of Man Power	

18	Transportation Facilities available	
19	Other Information, if any	

PLACE:

DATE:

SIGNATURE OF THE BIDDER

ANNEXURE-III

UNDERTAKING

Ref. No.

Date:

To

Sri Sathya Sai Central Trust
Prasanthi Nilayam
Puttaparthi.

Sir,

We M/s..... (Name of the Bidder) here in after called “the Supplier” do hereby affirm and undertake to abide by all the terms, conditions and specifications given in the Tender Document while performing the contractual obligations relating to supply of Commodities (Ragi Flour and Jaggery Powder) to all the 26 District level Stock Points in the State within stipulated time, if the contract is awarded to us.

Place:

Date

Yours faithfully,

Signature of Bidder with Seal:

ANNEXURE-IV

DECLARATION

(on non-judicial stamp paper of Rs.100/- duly attested by the first class magistrate / notary)

I / we_____ declare that I am / we are owner / partner Company / Authorised Distributor having own firm _____

That our firm / Company has never been blacklisted or declared from doing business by any department of State Government of Andhra Pradesh or Government of India or other State Governments.

That no criminal case(s) has been instituted / pending against us by Government of Andhra Pradesh or any other State Governments or Government of India, regarding any supply and Contracts with our firm.

That we have not breached any contractual liability to any Government Department.

That all the requirements of minimum eligibility criteria of the Tender have been fulfilled.

If this declaration is found to be incorrect, then without prejudice to any other action that may be taken including the forfeiture of security deposits and cancellation of the Tender.

Signature of the Bidder
With Designation & Seal

ANNEXURE-V

(Bank Guarantee to be executed by any Nationalised Bank on Rs.100/- Stamp paper)

To

Date:

Sri Sathya Sai Central Trust,
Prasanthi Nilayam - 515134.

Sir/Madam,

Whereas _____ (Name of the Supplier) hereinafter called "the Supplier" has undertaken, in pursuance of Contract No. _____ dated: _____ for supply of Ragi Flour and Jaggery Powder and related services to District Level Stock Points in the state of Andhra Pradesh hereinafter called "The Contract".

And whereas it has been stipulated by you in the said Contract that the Contractor shall furnish you with a Bank Guarantee of Rs. 75 Lakhs by a Nationalized Bank for the sum specified therein as security for compliance in accordance with the Contract.

AND WHEREAS we have agreed to give the Supplier the Guarantee:

THEREFORE WE hereby affirm that we are Guarantor and responsible to you, on behalf of the Supplier, up to a total of Rs. 75 Lakhs (Rupees seventy five lakhs only) and we undertake to pay you, upon your first written demand declaring the Contractor to be in default under the Contract and without cavil or argument, any sum or sums within the limit of 75 Lakhs (Amount of Guarantee) as aforesaid, without your needing to prove or show grounds or reasons for your demand for the sum specified therein.

This Bank Guarantee is valid until the 30th day of June 2025.

Authorized signatory's Signature and Seal of Guarantor's Bank

.....

.....

Date

Address..... Place.....

ANNEXURE-VI
FORM OF FINANCIAL BID

Ref No:

Date:

To
Sri Sathya Sai Central Trust
Prasanthi Nilayam, Puttaparthi
Sri Sathya Sai District,
Andhra Pradesh – 515134.

Sir/Madam,

Having examined the Tender Document including all the Annexures, the receipt of which is hereby duly acknowledged. I / We, the undersigned, offer to supply and deliver Ragi Flour and Jaggery Powder to all the specified District Level Stock Points in conformity with the said Tender Document as shown under.

S No	Product	Rate per Kg (in Rs.)	Rate in Words (in Rs.)
1	RAGI FLOUR		
2	JAGGERY POWDER		

The above rates quoted are inclusive of all taxes levied by state and Central Governments, Packing Charges, Transport Charges, Unloading charges etc,.

Conditions:

1. We undertake that if our Bid is accepted, for supply of Commodity to all the District Level Stock Points in the state of Andhra Pradesh in accordance with the terms and conditions in the Tender Document.

Signature with Seal:

2. If our Bid is accepted, we will obtain the Bank Guarantee for the sum specified under Tender Conditions in the form prescribed by the Supplier.
3. We understand that in competing for (and if the award is made to us, in executing the above Contract) we will strictly observe the laws against fraud and corruption in force in India namely Prevention of Corruption Act 1988.
4. We understand that you are not bound to accept the lowest or any Bid you may receive.
5. We confirm that we comply with the eligibility Criteria as per the Clause-1 of Section II of the Tender Document.
6. We agree to abide by this Tender for bid validity period specified in Tender Document and shall remain binding upon us and may be accepted at any time before the expiry of the period (90 Days).
7. We understand and agree that canvassing and /or influencing in any manner, shall be treated as disqualification in the Tender process and the Tender issuing Authority may summarily reject the bid submitted by us.

Dated this day of 2024

Signature with Seal:

Duly authorized to sign Bid for and on behalf of

M/s. _____

Place: