

TIPS IN OBJECTIVE WRITING

1. Objectives must be **SMART**. That is, avoid using verbs which are not **SMART**.
2. **AVOID** using the following **VERBS**:
 - a. Appreciate
 - b. Become aware
 - c. Comprehend
 - d. Develop (*Except if there's a tangible output*)
 - e. Familiarize
 - f. Know
 - g. Perceive
 - h. Realize
 - i. Recognize
 - j. Understand
3. Study Bloom's Taxonomy of Objectives as revised by Lorin Anderson for the list of VERBS that you may use in making your learning objectives.

Here are some VERBS you may use:

COGNITIVE

defines	describes	identifies	labels
matches	names	outlines	recalls
reproduces	selects	states	paraphrases
predicts	summarizes	converts	defends
extends	generalizes	interprets	distinguish
estimates	explains	applies	changes
computes	constructs	demonstrates	infers
rewrites	translates	discovers	manipulates
modifies	operates	predicts	prepares
relates	shows	produces	uses
solves	analyzes	breaks down	compares
contrasts	diagrams	appraises	deconstructs
differentiate	discriminate	distinguish	identifies
illustrates	infers	outlines	relates
selects	separates	critiques	explains
appraises	defends	describes	compares
concludes	discriminate	contrasts	evaluates
relates	justifies	criticizes	summarizes
supports	categorizes	combines	explains
generates	relates	reorganizes	compiles
modifies	revises	composes	creates
organizes	rewrites	plans	summarizes
tells	devises	rearranges	designs
reconstructs	writes		

AFFECTIVE

acts	discriminates	displays	influences
listens	questions	revises	serves
solves	verifies	adheres	alters
arranges	combines	compares	completes
demonstrates	differentiates	explains	follows
forms	defends	explains	formulates
generalizes	identifies	integrates	modifies
orders	organizes	prepares	relates
synthesizes	reports	selects	shares
studies	works	modifies	performs
practices	proposes	qualifies	initiates
invites	joins	justifies	proposes
reads	answers	helps	recites
assists	labels	reports	selects
aids	performs	practices	tells
complies	presents	writes	conforms
discusses	holds	selects	asks
identifies	sits	chooses	locates
erects	describes	follows	names
replies	gives	points to	uses

PSYCHOMOTOR

chooses	describes	detects	isolates
relates	selects	differentiates	distinguishes
identifies	begins	moves	proceeds
displays	explains	reacts	shows
states	volunteers	copies	follows
reproduces	responds	traces	reacts
fixes	manipulates	mixes	grinds
heats	measures	organizes	sketches
mends	assembles	calibrates	constructs
dismantles	displays	fastens	arranges
builds	combines	composes	constructs
creates	designs	makes	initiates
originates			