

# Raphael Pang Teng Xuan

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# **EXPERIENCE**

#### IT ASSISTANT ENGINEER

Intretech Malaysia Sdn. Bhd. (2021 - 2022)

- IT System Maintenance Server backups, user domain/email account management, servers & VMs configuration, CCTV administration.
- Level 1 / 2 / 3 Desktop Support Troubleshoot errors regarding hardware, software, system issues. Which includes office laptops, printers, photocopy machines, surveillance cameras, network cables, servers, manufacturing systems, etc.
- Maintain rules & regulations Create IT system / software SOPs for office users / production users. Supervise and guide office / production users to use respective systems correctly.

Supervisor: IT Supervisor,

Mr. Roger Huang Guan Hao (+60)11-51341316

### SOFTWARE DEVELOPER

OCK Setia Engineering Sdn. Bhd. (2020 - 2021)

- Design & develop new system modules, maintain & enhance the functionality of existing ERP system.
- Maintain organization 's websites and build new functionalities.
- Create SOPs and documentations for new system modules.

**Supervisor: IT Senior Manager, Ms. Quek Meow Wah** 

# **LANGUAGES**

**English** | Frequently used in verbal and written during tertiary studies, and during work.

**Mandarin** | Mother tongue. Able to literate both Simplified and Traditional Chinese.

## **EDUCATION**

### **BACHELOR OF INFORMATION SYSTEMS**

School of Computing & Creative Media, UOW Malaysia KDU University College

## **SKILLS**

SCSS

Tailwind

### **FRONT END**

HTML5 CSS3 JavaScript React Next.js Framer Motion

## **BACK END**

**GRAPHIC** 

Adobe Photoshop

Adobe After Effects

Adobe Illustrator

PHP

Figma

SQL Server

# **RECOGNITIONS**

#### **Advance Employee 2021**

- Intretech Malaysia Sdn. Bhd. I was issued a Certification of Appreciation with the title of "Advance Employee" of the year 2021 as the recognitions of my effort during work.

# ISO 27001:2013 Awareness, Implementation & Internal Auditing Training

- Intretech Malaysia Sdn. Bhd. I was selected to be the person-in-charge to liaise between the trainer and the company, given training and prepare the company for audit and host the audit.

## **CO-CURRICULAR**

**Chinese Cultural Society** / Member UOW Malaysia KDU University College

**Journalist Society** / Vice Editor-in-Chef Foon Yew Hight School