

# Welcome Guide

PDF tools for productive people

# **App Overview**



#### **PDF Editor**

Include colorful comments and annotations in your PDF.

### E-signing and Scanner

E-sign and send PDFs right away.

### File manager

Store your documents easily and efficiently.

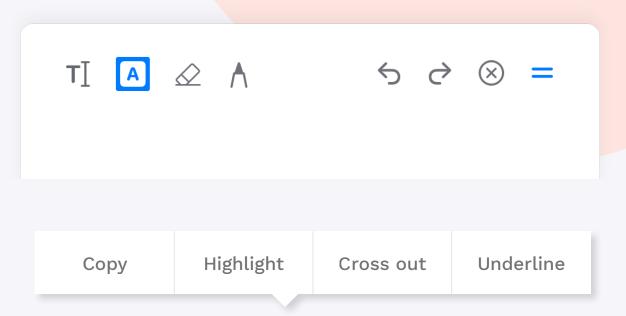


## **Annotation tools**

### **Annotate and Markup PDF**

Sometimes you need to give feedback on a document quickly. Tap Edit to start annotating directly on your PDF—you can highlight paragraphs and add comments or notes.

On the top toolbar under Annotate select the tool that works best for you.



Some annotation tools can be selected by tapping and holding any place in the document and choosing the tool from the popup.



### **Notes**

#### **Add text Notes**

Enrich your PDFs with important remarks by typing text comments in the margins of the page. They are searchable and you can find them later.

### **Highlight with Colors**

Colors emphasize different values of information: highlight the main ideas with yellow, take green for additional info, and red for corrections.

#### **Custom text**

You can also edit the size, font, and color of the added content.

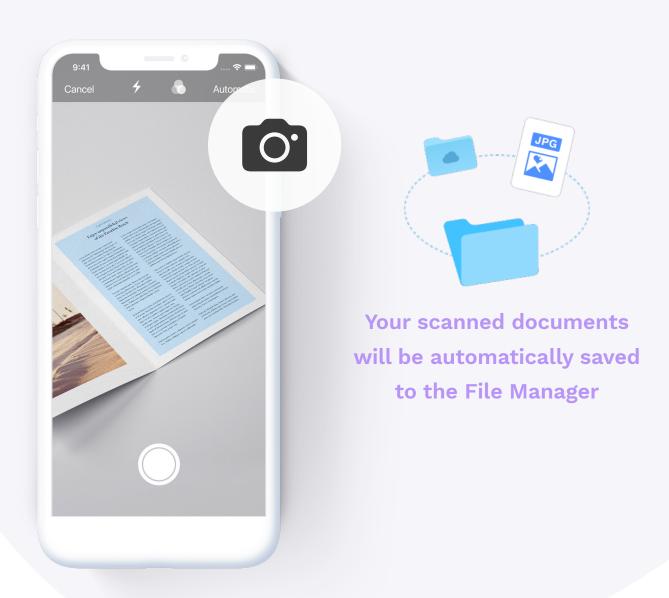




# Digitize with Scanner

### To get started, simply

To digitize your documents, head to the app's Scanner. It's a practical, easy way to create a digital archive of your personal papers.





# e-Sign PDF

No printer? No problem. To sign a document, just use the Sign PDF tool. Select Fill & Sign from the dropdown list at the top and tap Signature.



### Give it a try

Practice in creating your own life-like signature:





## **Your favorite PDF tools**

Convert files to and from PDF with a simple click. You can process Microsoft Office files like Word, Excel and PowerPoint as well as JPG or PNG images.



#### JPG to PDF

Take a picture of a document and save it to PDF.



#### **MS Office Converter**

Convert Office files such as Word, Excel or Powerpoint into PDF documents.



#### **Compress PDF**



Having trouble sending PDFs over email? Use the app's Compress PDF tool to reduce the size of your file for easy sharing.



#### **Merge PDF**

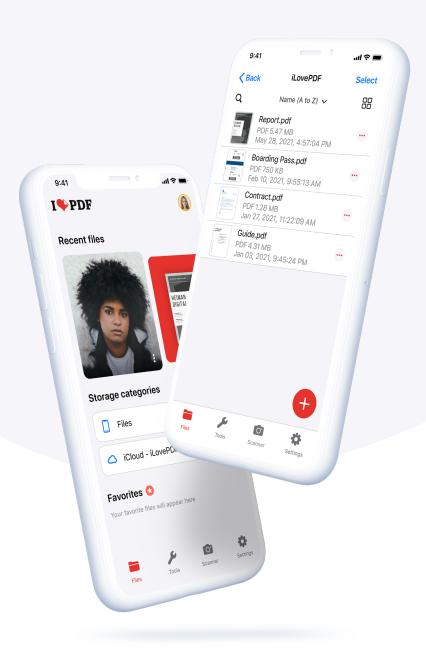
Add pages or merge the entire PDFs together without even opening them.

and more!

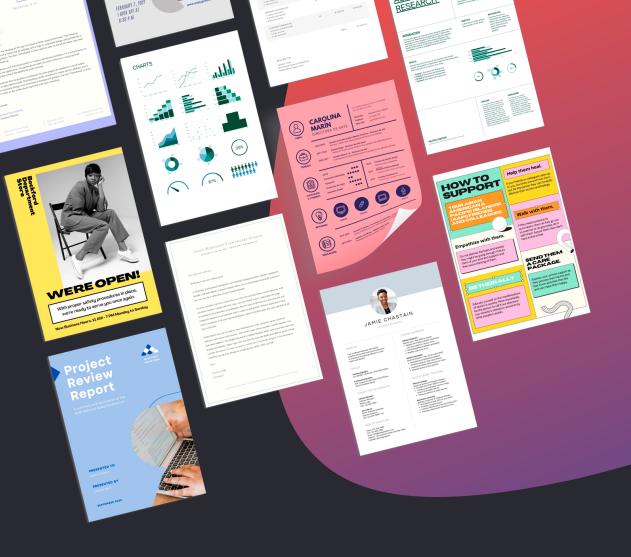


# Organize your files

Contracts, reports, records—to organize your documents, head to the app's File Manager. It's a practical, easy way to keep all your files together in one place.







## **Get Premium**

Edit, convert and e-sign documents without limits. Get full access to **ilovepdf.com** and Desktop App



# I PDF