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| **Introduction** | I am a technology enthusiast in the midst of switching careers from higher education  administration to the technology field. I’m looking to leverage my technical experience and  exposure to programming for a position that facilitates learning and takes advantage of my  excellent communication skills!  ­ |
| **Skills** | |  |  | | --- | --- | | *Languages:* | Ruby, HTML & CSS, Javascript/JQuery | | *Technologies:* | GitHub, Git, Rails, Sinatra, Rspec, Minitest, SQLite, PostgreSQL | | *Tools:* | Trello, WaffleIO, Photoshop, Illustrator, TDD, Pair Programming | |
| **Education** | **Turing School of Software and Design || Denver, CO**  *Web Application Development with Ruby, Rails and JavaScript, Modules 1 & 2, 2015*  Focus on standard web development methodologies building web applications from scratch, including project conceptualization, mapping business and functional requirements, back-end database architecture, and front-end user-experience with HTML/CSS and JavaScript.  **George Washington University, Elliott School of International Affairs || DC**  *BA, Asian Studies, Chinese Languages and Literature Minor, 2005*  *Graduate coursework, Political Science & Asian Studies, 2007* |
| **Projects** | [**The Dirty Cookie**](http://teresafinn.github.io/projects/#techie-projects)  Ruby on Rails group project showcasing an online commerce platform for a local cookie delivery service. The app facilitates online ordering and allows restaurant administrators to process and complete orders. Features: authentication, authorization, session-based shopping cart, and checkout. My main focus on this project was implementing the shopping cart, testing with Rspec, Capybara, and FactoryGirl, , and taking a crack at the front-end with Bootstrap and JQuery. Contact me for login credentials to access the admin dashboard.  [**Idea Box App**](http://teresafinn.github.io/projects/#techie-projects)  First Ruby on Rails app built from scratch that allows an authenticated user to input ideas into an online platform, upload images, and categorize ideas. The project helped me learn  the principles of version control, how to use Git, how to push to GitHub, the MVC design  pattern, CRUD actions, RESTful routing, HTTP protocols, forms and route helpers, database  modeling and relationships, flash messages, and test-driven development. To access the app, login with credentials: ‘Sunshine’/’unicorn5’. |
| **Employment** | **Office Manager, University of Denver, Writing Program || Denver CO, 2014**  Managed and updated all aspects of department website including the look-and-feel with  HTML/CSS and digital assets using OmniUpdate; coordinated conferences and events;  managed payroll and overall department budget; fielded student and faculty inquiries.  **Administrative Assistant, GMU, Office of the Provost || Fairfax VA, 2012**  Provided a broad range of office-wide administrative assistance including scheduling  meetings, human resources and financial operations support, arranging travel, tracking and  routing mail, preparing documents for internal distribution, and managing special projects.  **Events and Communications Assistant, GWU, Sigur Center || DC, 2011**  Assisted with Sigur Center program planning, administration and logistics including  arranging speakers and managing communications; administered website and maintained  listserv and database of constituent emails; updated blog Asia on E Street and social media  outlets such as Facebook and Twitter. |
| **Volunteer** | **Ruby for Good, Co-Organizer || DC, 2015**  Assist in coordinating annual programmer conference, [Ruby for Good](http://www.rubyforgood.com), where developers get together for a summer weekend and code projects that help solve business needs for non-profits in our communities. This has entailed contacting non-profits and sussing out needs that programmers can help solve/automate; collecting functional requirements for possible projects; plot out goals, milestones, hours to completion, and number of people needed for each team; responding to emails, dispersing scholarship funds, and soliciting donations from the community. I also developed the Ruby for Good [logo](http://teresafinn.github.io/images/ruby-for-good-logo.jpg)! |
| **Factoids** | \* Avid coffee roaster, aspiring zymurgist, ardent horticulturist  \* Soon-to-be hobbyist shitake mushroom farmer  \* Chinese, intermediate listening/speaking, beginning reading/writing  \* Baker of beautiful things - see pictures on my [blog](http://teresafinn.github.io/projects/cake-pictures)! |