

## Meeting Minutes

**Members:** Aaron Priestley, Heng Lin, Malcolm Karutz, Tessa Song

**Lab Time:** Monday 1000~1200

**Group ID:** 18

Meeting Number	1
Date	25 AUG
Location	Alice Hoy 246
Attendees	All
Apologies	N.A.
Minute Taken by	Heng Lin (Henry)

## Agenda

1. To get to know a bit more about each other among the team
2. Exchange contacts.
3. To reach an equal level of understanding toward the project between members

## Major Points of Discussion

1. Clarifying the structure of the project, such as components like the user interface and the access of database.
2. Identify the skills required, such as Python, HTML/CSS.

## Group Progress

Not Applicable (First meeting)

## Actions

Actions	Member Responsible	Estimated Date of Completion
Read the case study	All members	01 SEP
Provide 3 comments based on comparing the case study and the Database Guidelines	All members	01 SEP
Create a discussion board through a Social Network Site (Facebook)	Heng Lin (Henry)	01 SEP

## Concerns

1. All the materials will be uploaded onto our private Facebook Group DB2014.

## Next Meeting

Date: 01 SEP

Time: 1100

Location: Alice Hoy 246

Meeting Number	2
Date	01 SEP
Location	Alice Hoy 246
Attendees	All
Apologies	N.A.
Minute Taken by	Heng Lin (Henry)

### Agenda

1. To examine the correctness of the given database model, such as data type and name of attributes.

### Major Points of Discussion

1. The relationship between the entities 'Viewer', 'CrowdFundingViewer', and 'PremiumViewer'.

### Group Progress

1. All members have completed the reading of the Case Study.
2. Online discussion group has been created.

### Actions

Actions	Member Responsible	Estimated Date of Completion
Write CREATE statement for approximately 8 tables per member.	All members	09 SEP
Create Assignment Cover Page	Tessa Song	14 SEP

### Concerns

1. Need to clarify the representation of symbols in the Database Guideline, such as the red key, yellow key, and the red diamonds.
2. Please use a C style comment to describe the element of table if they have been modified from the Database Guideline.

### Next Meeting

Date: 09 SEP

Time: 1200

Location: Henry's Place (Meet at the front of Redmond Berry Lyle Theatre)

Meeting Number	3
Date	09 SEP
Location	Henry's Place (Queen's College)
Attendees	All
Apologies	N.A.
Minute Taken by	Heng Lin (Henry)

### Agenda

1. Decide the order of creation of the tables.
2. Combine the CREATE statement into one file.

### Major Points of Discussion

1. The foreign key relationships and the priority of table creation.

### Group Progress

1. All the CREATE statement has been created as a draft.
2. Assignment Cover Page has been completed.

### Group Progress

Not Applicable (First meeting)

### Actions

Actions	Member Responsible	Estimated Date of Completion
Re-order the CREATE statements	Aaron Priestley	13 SEP
Review the statement and provide comments.	All Members	14 SEP
Collect all the files for submission	Malcolm Karutz	14 SEP

### Concerns

1. Last official meeting before submission of Assignment Component 1. All other communications will be made through online discussion group.

### Next Meeting

Date: 15 SEP

Time: 1000 - 1130

Location: Alice Hoy 246

Meeting Number	4
Date	15 SEP

Location	Alice Hoy 236
Attendees	Aaron Priestley, Malcolm Karutz, Tessa Song
Apologies	Heng Lin - Had to work on assessment work for another subject and could not make it to the meeting
Minute Taken by	Aaron Priestley

## Agenda

3. Submit and confirm hurdle component
4. Review Python and web development skills, and review Python+HTML+SQL examples
5. Start addressing design of software

## Major Points of Discussion

2. How we will approach the design of software implementation for part 2
3. Review of Python and the use of Python with MySQL (mysqlldb)

## Group Progress

3. The hurdle requirement was completed
4. We are familiar with the abstract idea of our implementation but need to go into detail

## Group Progress

Hurdle Submission completed and second part of project underway

## Actions

Actions	Member Responsible	Estimated Date of Completion
Plan next meeting	Aaron Priestley	15 SEP

## Concerns

1. Although we have started thinking about design of project, we will need to start writing down the details of the implementation and figure out roles in implementation. This will be addressed next meeting

## Next Meeting

Date: 19 SEP

Time: 1515 - 1800

Location: Alice Hoy 332 (meet at Richard Berry courtyard)

Meeting Number	5
Date	19 SEP
Location	Alice Hoy 332 (meet at Richard Berry courtyard)

Attendees	All
Apologies	None
Minute Taken by	Aaron Priestley

## Agenda

- Discussion of web application design and revisions to SQL script

## Major Points of Discussion

- SQL script revision
- Implementation design for web application

## Group Progress

- We have made progress in revising our SQL script and begun to address how we will be implementing our web application

## Group Progress

Currently addressing design and logic concerns of web application

## Actions

Actions	Member Responsible	Estimated Date of Completion
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## Concerns

- None

## Next Meeting

Date: 22 SEP

Time: 1200 - 1400

Location: David Caro 210 (meet outside RB Lyle)

Meeting Number	6
Date	22 SEP
Location	David Caro 210 (meet outside RB Lyle)
Attendees	All
Apologies	None
Minute Taken by	Aaron Priestley

## Agenda

- Continue discussing design of web application and clear any concerns with the logic of the implementation

## Major Points of Discussion

6. SQL design and application implementation

## Group Progress

6. We have made significant progress in finalizing our SQL script, and are starting to think of application design

## Group Progress

Addressed SQL script

## Actions

Actions	Member Responsible	Estimated Date of Completion
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## Concerns

3. None

## Next Meeting

Date: 07 OCT

Time: 1200 - 1400

Location: Alice Hoy 210

Meeting Number	7
Date	07 OCT
Location	David Caro 210 (meet at RB Lyle)
Attendees	All
Apologies	None
Minute Taken by	Aaron Priestley

## Agenda

8. Sort out SQL so we can start creating the web application (without changing it repeatedly)

## Major Points of Discussion

7. Still finalizing SQL script for implementation

## Group Progress

7. We are close to finalizing our SQL script for our implementation

## Group Progress

On track

### **Actions**

Actions	Member Responsible	Estimated Date of Completion
Add page template	Malcolm Karutz	08 OCT
Add create/drop SQL	Aaron Priestley	07 OCT

### **Concerns**

4. None

### **Next Meeting**

Date: 09 OCT

Time: 1500 - 1700

Location: Alice Hoy 210

Meeting Number	7
Date	09 OCT
Location	David Caro 210
Attendees	All
Apologies	None
Minute Taken by	Aaron Priestley

### **Agenda**

9. Start working on our implementation

### **Major Points of Discussion**

8. Talked about a platform for keeping track of who is doing what (Trello), and about general roles in the implementation. Also talked about page template script and some precise implementation details.

### **Group Progress**

8. We are ready to start creating required scripts for project

### **Group Progress**

On track

### **Actions**

Actions	Member Responsible	Estimated Date of Completion
Set up Trello board for collaboration	Malcolm Karutz	09 OCT

## Concerns

5. We will be doing a lot of work outside meetings, using Facebook and Trello to communicate. However, this should not be a problem at all.

## Next Meeting

Date: 14 OCT

Time: 1200 - 1400

Location: Alice Hoy 210

Meeting Number	7
Date	07 OCT
Location	David Caro 210 (meet at RB Lyle)
Attendees	All
Apologies	None
Minute Taken by	Aaron Priestley

## Agenda

10. Catch up on work done since last meeting
11. Discuss some concerns with implementation in a constructive setting such as code problems

## Major Points of Discussion

9. Implementation details of various scripts, and further pages to be done

## Group Progress

9. We are making sound progress in our work. Although we are competing with other projects, we aim to be done as soon as we can.

## Group Progress

On track (aim to finish by the weekend and submit)

## Actions

Actions	Member Responsible	Estimated Date of Completion
Finalize SQL Script	Malcolm Karutz	17 OCT
Complete web application	All	19 OCT
Put work into .zip folder	Aaron Priestley	19 OCT
Finalize meeting minutes	Aaron Priestley	19 OCT
Submit	---	19 OCT



## Concerns

6. This will be our last meeting before submission. All other communication will be via Facebook and Trello. However, these tools will help us keep in touch over the implementation and finalization of the project.