



2012-2013



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ARM Registration Office
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registration@armofmn.com • www.armofmn.com/training

CERTIFICATION COURSES

AGGREGATE PRODUCTION

ID #	DATES	LOCATION
AG1384	Nov. 27-29, 2012	MnDOT Maplewood Lab
AG1385	Nov. 28-30, 2012	MnDOT Maplewood Lab
AG1386	Dec. 3-5, 2012	MnDOT Maplewood Lab
AG1387	Dec. 4-6, 2012	MnDOT Maplewood Lab
AG1388	Dec. 17-19, 2012	MnDOT Rochester
AG1389	Dec. 18-20, 2012	MnDOT Rochester
AG1390	Jan. 8-10, 2013	MnDOT Maplewood Lab
AG1391	Jan. 9-11, 2013	MnDOT Maplewood Lab
AG1392	Jan. 14-16, 2013	MnDOT Maplewood Lab
AG1393	Jan. 15-17, 2013	MnDOT Maplewood Lab
AG1394	Jan. 29-31, 2013	MnDOT Baxter
AG1400	Feb. 26-28, 2013	MnDOT Willmar
AG1396	Mar. 5-7, 2013	MnDOT Bemidji
AG1398	Apr. 9-11, 2013	MnDOT Duluth
AG1399	Apr. 10-12, 2013	MnDOT Duluth

BITUMINOUS PLANT 1

ID #	DATES	LOCATION
BP1166	Jan. 28-30, 2013	MnDOT Maplewood Lab
BP1167	Jan. 29-31, 2013	MnDOT Maplewood Lab
BP1168	Feb. 4-6, 2013	MnDOT Rochester
BP1169	Feb. 12-14, 2013	MnDOT Baxter
BP1170	Apr. 22-24, 2013	MnDOT Duluth

BITUMINOUS PLANT 2

ID #	DATES	LOCATION
BP2038	Mar. 18-22, 2013	MnDOT Training & Conf Ctr

BITUMINOUS STREET

ID #	DATES	LOCATION
ST3011	Jan. 7-9, 2013	MnDOT Training & Conf Ctr
ST3012	Jan. 9-11, 2013	MnDOT Training & Conf Ctr
ST3013	Apr. 1-3, 2013	MnDOT St. Cloud
ST3014	Apr. 3-5, 2013	Braun Intertec

BRIDGE CONSTRUCTION

ID #	DATES	LOCATION
BC2047	Jan. 29-Feb. 15, 2013	MnDOT Training & Conf Ctr

CONCRETE FIELD 1

ID #	DATES	LOCATION
CF1284	Dec. 17-18, 2012	MnDOT Training & Conf Ctr
CF1285	Jan. 23-24, 2013	MnDOT Training & Conf Ctr

CONCRETE FIELD 1 (continued)

CF1286	Feb. 13-14, 2013	MnDOT Rochester
CF1287	Feb. 27-28, 2013	Ramsey County Public Works
CF1288	Mar. 11-12, 2013	MnDOT Training & Conf Ctr
CF1289	Apr. 10-11, 2013	MnDOT Bemidji

CONCRETE FIELD 2

ID #	DATES	LOCATION
CF2103	Dec. 11-14, 2012	MnDOT Training & Conf Ctr
CF2104	Mar. 26-29, 2013	MnDOT St. Cloud
CF2105	Apr. 2-5, 2013	MnDOT Training & Conf Ctr

CONCRETE PLANT 1

ID #	DATES	LOCATION
CP1121	Jan. 8-9, 2013	MnDOT Training & Conf Ctr
CP1122	Feb. 12-13, 2013	MnDOT Training & Conf Ctr
CP1123	Mar. 12-13, 2013	MnDOT St. Cloud
CP1124	Mar. 19-20, 2013	MnDOT Training & Conf Ctr
CP1125	Apr. 22-23, 2013	MnDOT Training & Conf Ctr

CONCRETE PLANT 2

ID #	DATES	LOCATION
CP2040	May 6-10, 2013	MnDOT Training & Conf Ctr

GRADING AND BASE 1

ID #	DATES	LOCATION
GB1337	Dec. 11-13, 2012	MnDOT Training & Conf Ctr
GB1338	Dec. 12-14, 2012	MnDOT Training & Conf Ctr
GB1339	Jan. 8-10, 2013	MnDOT Mankato
GB1340	Jan. 9-11, 2013	MnDOT Mankato
GB1341	Jan. 22-24, 2013	MnDOT Training & Conf Ctr
GB1342	Jan. 23-25, 2013	MnDOT Training & Conf Ctr
GB1343	Feb. 5-7, 2013	Braun Intertec
GB1344	Feb. 6-8, 2013	Braun Intertec
GB1345	Feb. 19-21, 2013	MnDOT Training & Conf Ctr
GB1346	Feb. 20-22, 2013	MnDOT Training & Conf Ctr
GB1347	Mar. 5-7, 2013	MnDOT Baxter
GB1348	Mar. 6-8, 2013	MnDOT Baxter

GRADING AND BASE 2

ID #	DATES	LOCATION
GB2115	Dec. 11-13, 2012	MnDOT Training & Conf Ctr
GB2116	Jan. 15-17, 2013	MnDOT Training & Conf Ctr
GB2117	Jan. 22-24, 2013	MnDOT Training & Conf Ctr
GB2118	Feb. 4-6, 2013	MnDOT Training & Conf Ctr

TRAINING LOCATIONS

MnDOT Training & Conference Center
1900 W. County Road I
Shoreview, MN 55126
Phone: 651-366-5252

MnDOT Maplewood Lab
Office of Materials
1400 Gervais Ave
Maplewood, MN 55109
Phone: 651-366-5592

MnDOT Duluth
1123 Mesaba Ave
Duluth, MN 55811
Phone: 218-725-2700

MnDOT Bemidji
3920 Hwy 2 West
Bemidji, MN 56601
Phone: 218-755-6500

RECERTIFICATION COURSES

EXAMINE YOUR CERTIFICATION CARD CAREFULLY. If any of your certifications show an expiration date of **5/31/13**, you must complete a recertification class this training season to retain certification in that area. If your certification has expired, you must successfully complete the original certification course, including any performance evaluations. For more information contact Cheryl at the Technical Certification Unit at 651-366-4214 or email Cheryl.jimenez@state.mn.us

BITUMINOUS PLANT 1 RECERT

ID #	DATES	LOCATION
BP1R73	Feb. 5, 2013	MnDOT Rochester
BP1R74	Feb. 13, 2013	MnDOT Baxter
BP1R75	Apr. 11, 2013	MnDOT Training & Conf Ctr
BP1R76	Apr. 12, 2013	MnDOT Training & Conf Ctr
BP1R77	Apr. 23, 2013	MnDOT Duluth

BITUMINOUS PLANT 2 RECERT

ID #	DATES	LOCATION
BP2R24	Jan. 15, 2013	MnDOT Training & Conf Ctr
BP2R25	Mar. 13, 2013	MnDOT Training & Conf Ctr

BITUMINOUS STREET RECERT (Classroom)

ID #	DATES	LOCATION
BSR0140	Jan. 7, 2013	MnDOT Mankato
BSR0141	Jan. 10, 2013	MnDOT Training & Conf Ctr
BSR0142	Feb. 7, 2013	MnDOT Training & Conf Ctr
BSR0143	Feb. 14, 2013	MnDOT St. Cloud
BSR0144	Feb. 21, 2013	MnDOT Training & Conf Ctr
BSR0145	Mar. 6, 2013	MnDOT Duluth
BSR0146	Mar. 11, 2013	MnDOT Training & Conf Ctr
BSR0147	Mar. 14, 2013	MnDOT Rochester
BSR0148	Mar. 26, 2013	MnDOT Training & Conf Ctr

BITUMINOUS STREET RECERT (E-Learning)

This online course will cover the same topics as the instructor-led classroom course. It includes a series of online learning modules that the student will be able to complete in about 5-8 hours at their computer. Students will also take the exam online, but it will only be available **Oct. 1, 2012 - May 1, 2013**. The student's exam score will appear on the computer screen after finishing it. Those enrolling in this class should be comfortable with using a computer and taking the course and exam online. **Students will need to provide an active email address in order to receive the link to the E-Learning modules and exam.**

ID #	DATES
BSR0149	Oct. 1, 2012 - May 1, 2013

BRIDGE CONSTRUCTION RECERT

ID #	DATES	LOCATION
BRR0049	Feb. 7, 2013	MnDOT Training & Conf Ctr
BRR0050	Feb. 19, 2013	MnDOT Training & Conf Ctr
BRR0051	Feb. 20, 2013	MnDOT Training & Conf Ctr

CONCRETE FIELD 1 & 2 RECERT**

ID #	DATES	LOCATION
CFR0125	Dec. 10, 2012	MnDOT Training & Conf Ctr
CFR0126	Dec. 17, 2012	MnDOT Training & Conf Ctr
CFR0127	Dec. 18, 2012	MnDOT Owatonna
CFR0128	Dec. 19, 2012	MnDOT Training & Conf Ctr
CFR0129	Mar. 22, 2013	Ramsey County Public Works
CFR0130	Mar. 25, 2013	MnDOT St. Cloud
CFR0131	Apr. 1, 2013	MnDOT Training & Conf Ctr
CFR0132	Apr. 8, 2013	MnDOT Duluth
CFR0133	Apr. 9, 2013	MnDOT Bemidji

CONCRETE FIELD 1 RECERT***

ID #	DATES	LOCATION
CFR0134	Jan. 22, 2013	MnDOT Training & Conf Ctr

NOTE: To recertify for ACI you may also re-attend one of the Concrete Field 1 Courses

CONCRETE PLANT 1 RECERT

ID #	DATES	LOCATION
CP1R47	Jan. 7, 2013	MnDOT Training & Conf Ctr
CP1R48	Feb. 11, 2013	MnDOT Training & Conf Ctr
CP1R49	Mar. 11, 2013	MnDOT St. Cloud
CP1R50	Mar. 18, 2013	MnDOT Training & Conf Ctr
CP1R51	Apr. 25, 2013	MnDOT Training & Conf Ctr

CONCRETE PLANT 2 RECERT

ID #	DATES	LOCATION
CP2R15	Feb. 19, 2013	MnDOT Training & Conf Ctr

GRADING & BASE RECERT

ID #	DATES	LOCATION
GBR0137	Dec. 14, 2012	MnDOT Training & Conf Ctr
GBR0138	Feb. 15, 2013	MnDOT Training & Conf Ctr
GBR0139	Feb. 21, 2013	MnDOT Training & Conf Ctr
GBR0140	Mar. 1, 2013	MnDOT Training & Conf Ctr
GBR0143	Mar. 25, 2013	MnDOT Training & Conf Ctr
GBR0144	Mar. 29, 2013	MnDOT Training & Conf Ctr
GBR0146	Apr. 8, 2013	MnDOT Training & Conf Ctr

**Students will receive MnDOT Certification only

***Students will receive MnDOT & ACI Certification

TRAINING LOCATIONS

MnDOT Baxter
7694 Industrial Park Road
Baxter, MN 56425
Phone: 218-828-5700

MnDOT St. Cloud
3725 12th Street N.
St. Cloud, MN 56303
Phone: 320-223-6500

MnDOT Rochester
2900 48th Street NW
Rochester, MN 55901
Phone: 507-286-7500

MnDOT Mankato
2151 Bassett Drive
Mankato, MN 56001
Phone: 507-304-6100

*All course times are 8:00 am - 4:30 pm • Register at www.armofmn.com/training

REGISTRATION INFORMATION

Registrations will be processed on a first come-first served basis. The class sizes are limited, so early registrations are suggested to obtain the date preferred. All registrations must be accompanied by a check or credit card number. **REGISTRATIONS WILL NOT BE PROCESSED WITHOUT PAYMENT AND A MnDOT TECH ID #.**

Registrations will be confirmed on a daily basis. If you have not received a class or waiting list confirmation notice within two to three weeks, please contact the ARM Registration office to ensure your registration has been received. Confirmation will include class date, location and general directions. Hotel Recommendations are listed on the ARM web site (www.armofmn.com) and lodging reservations are the responsibility of the student.

If a registrant's class choices are full, the student will be contacted with alternative options. If all classes are full, the registrant will be placed on a waiting list and will be notified of openings at any location on any date unless otherwise specified.

Individuals who have a disability, either permanent or temporary, which might affect their ability to perform in a class should indicate the disability on the attached registration form or contact the ARM Registration Office at (888) 733-4649 or registration@armofmn.com.

CANCELLATION POLICY

NON-REFUNDABLE REGISTRATION FEE

All tuition fees include a \$30 Non-Refundable Registration Fee. Students may request class changes without penalty, however students requesting cancellations at least seven (7) calendar days prior to the class will receive a refund LESS the \$30 registration fee. All E-learning classes must be cancelled by April 24, 2013.

Cancellations and class changes must be made in writing and received by the ARM Registration office at least seven (7) calendar days prior to the class. No refunds will be issued after that time. Companies may opt to send replacements to a class. If a student misses a class, they are required to re-register and resubmit the class fee.

Cancellations may be mailed to the address on the brochure cover, emailed to registration@armofmn.com or faxed to (952) 707-1251. If faxing, it is your responsibility to make sure the transmission is confirmed.

COURSE RESCHEDULING & CANCELLATION

ARM, MnDOT and Lake Superior College reserve the right to reschedule and/or cancel courses due to insufficient registrations. Students registered in those classes will be notified and offered an alternative date and/or location, or a refund if requested.

TRAINING LOCATIONS

MnDOT Owatonna
1010 21st Ave NW
Owatonna, MN 55060
Phone: 507-446-5500

Ramsey County Public Works
1425 Paul Kirkwold Dr
Arden Hills, MN 55112
Phone: 651-266-7100

Braun Intertec
11001 Hampshire Ave S.
Bloomington, MN 55438
Phone: 952-995-2000

MnDOT Willmar
2505 Transportation Road
Willmar, MN 56201
Phone: 320-231-5195

RETESTING

Retesting can be scheduled through the MnDOT Technical Certification office in St. Paul by calling 651-366-4201.

TEST OUT POLICY

You may apply for certification through a test-out in one or more areas. A test-out presumes you have a broad knowledge of the material and are proficient in that area. Test-outs are not for the convenience of the applicant, all efforts should be made to certify/recertify while classes are held during the training season. **For test-outs, all prerequisites must be kept current.** The Test-out for Certification process involves a series of steps that must be completed. Please go to the MnDOT Technical Certification website: <http://www.dot.state.mn.us/const/tcp/> click on **Forms and Publications** in the top navigation bar and download the **Test-out Application**. Please read the **Test-out Process Instructions** from the link provided before filling out the application.

STUDENT INFORMATION UPDATES

If a student has a change of job, address, or phone prior to attending classes, please contact the ARM Registration office with the updated information.

LODGING & MEALS

Registrants are responsible for their own meals and lodging. The MnDOT training facilities have vending machines available for food and beverage purchase.

***PLEASE NOTE:** The MnDOT Training & Conference Center is also known as the Arden Hills Training Center. The MnDOT Materials Lab is also known as Maplewood Lab. Duluth "LSC" is Duluth Lake Superior College.

CONTACT INFORMATION

John Micheau, Technical Certification Specialist (MnDOT)
651-366-4201 or john.micheau@state.mn.us

Dan Frentress, P.E., Technical Certification Coordinator (ARM of MN)
651-619-8399 or dfren@wcta.net

Fred Lyon, Customized Training Representative (Lake Superior College)
218-733-5918 or f.lyon@lsc.edu

Suzanne Johnsrud, Registration Coordinator
952-707-1250 or registration@armofmn.com

