



2013-14



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MnDOT Technical Certification and Recertification Courses

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2013-2014 CERTIFICATION COURSES

AGGREGATE PRODUCTION

| ID # | DATES | LOCATION |
|--------|-----------------|---------------------|
| AG1411 | Dec 3-5, 2013 | MnDOT Maplewood Lab |
| AG1412 | Dec 4-6, 2013 | MnDOT Maplewood Lab |
| AG1413 | Dec 9-11, 2013 | MnDOT Maplewood Lab |
| AG1414 | Dec 10-12, 2013 | MnDOT Maplewood Lab |
| AG1415 | Dec 17-19, 2013 | MnDOT Mankato |
| AG1416 | Dec 18-20, 2013 | MnDOT Mankato |
| AG1417 | Jan 7-9, 2014 | MnDOT Maplewood Lab |
| AG1418 | Jan 8-10, 2014 | MnDOT Maplewood Lab |
| AG1419 | Jan 13-15, 2014 | MnDOT Maplewood Lab |
| AG1420 | Jan 14-16, 2014 | MnDOT Maplewood Lab |
| AG1421 | Jan 21-23, 2014 | MnDOT Baxter |
| AG1422 | Jan 22-24, 2014 | MnDOT Baxter |
| AG1423 | Feb 25-27, 2014 | MnDOT Willmar |
| AG1424 | Feb 26-28, 2014 | MnDOT Willmar |
| AG1425 | Mar 4-6, 2014 | MnDOT Bemidji |
| AG1426 | Mar 5-7, 2014 | MnDOT Bemidji |
| AG1427 | Mar 11-13, 2014 | MnDOT Detroit Lakes |
| AG1428 | Mar 12-14, 2014 | MnDOT Detroit Lakes |
| AG1429 | Apr 8-10, 2014 | MnDOT Duluth |
| AG1430 | Apr 9-11, 2014 | MnDOT Duluth |

BITUMINOUS PLANT 1

| ID # | DATES | LOCATION |
|--------|-----------------|---------------------|
| BP1173 | Jan 21-23, 2014 | MnDOT Maplewood Lab |
| BP1174 | Jan 22-24, 2014 | MnDOT Maplewood Lab |
| BP1175 | Jan 28-30, 2014 | MnDOT Maplewood Lab |
| BP1176 | Jan 29-31, 2014 | MnDOT Maplewood Lab |
| BP1177 | Feb 4-6, 2014 | MnDOT Mankato |
| BP1178 | Feb 12-14, 2014 | MnDOT Baxter |
| BP1179 | Apr 22-24, 2014 | MnDOT Bemidji |

BITUMINOUS PLANT 2

| ID # | DATES | LOCATION |
|--------|-----------------|---------------------------|
| BP2040 | Mar 17-21, 2014 | MnDOT Training & Conf Ctr |

BITUMINOUS STREET

| ID # | DATES | LOCATION |
|--------|--------------------|---------------------------|
| ST3016 | Jan 27-29, 2014 | MnDOT Training & Conf Ctr |
| ST3017 | Jan 29-31, 2014 | MnDOT Training & Conf Ctr |
| ST3018 | Apr 7-9, 2014 | MnDOT Training & Conf Ctr |
| ST3019 | Apr 9-11, 2014 | MnDOT Training & Conf Ctr |
| ST3020 | Apr 28-30, 2014 | MnDOT Training & Conf Ctr |
| ST3021 | Apr 30-May 2, 2014 | MnDOT Training & Conf Ctr |

BRIDGE CONSTRUCTION

| ID # | DATES | LOCATION |
|--------|---------------------|---------------------------|
| BC2050 | Jan 28-Feb 14, 2014 | MnDOT Training & Conf Ctr |

CONCRETE FIELD 1

| ID # | DATES | LOCATION |
|--------|-------------------|---------------------------|
| CF1298 | Dec 18-19, 2013 | MnDOT Training & Conf Ctr |
| CF1299 | Jan 15-16, 2014 | MnDOT Training & Conf Ctr |
| CF1300 | Feb 25-26, 2014 | MnDOT Mankato |
| CF1301 | Mar 17-18, 2014 | MnDOT Training & Conf Ctr |
| CF1302 | Apr 9-10, 2014 | MnDOT Detroit Lakes |
| CF1303 | Apr 16-17, 2014 | MnDOT Training & Conf Ctr |
| CF1308 | April 14-15, 2014 | MnDOT Training & Conf Ctr |

CONCRETE FIELD 2

| ID # | DATES | LOCATION |
|--------|-----------------|---------------------------|
| CF2107 | Dec 17-19, 2013 | MnDOT Training & Conf Ctr |
| CF2108 | Mar 25-27, 2014 | MnDOT St Cloud |
| CF2109 | Apr 1-3, 2014 | MnDOT Training & Conf Ctr |

CONCRETE PAVING - PILOT

| ID # | DATES | LOCATION |
|--------|--------------|---------------------------|
| CV1001 | Dec 20, 2013 | MnDOT Training & Conf Ctr |

CONCRETE PLANT 1

| ID # | DATES | LOCATION |
|--------|-----------------|---------------------------|
| CP1127 | Jan 7-8, 2014 | MnDOT Training & Conf Ctr |
| CP1128 | Feb 11-12, 2014 | MnDOT Training & Conf Ctr |
| CP1129 | Mar 11-12, 2014 | MnDOT St Cloud |
| CP1130 | Mar 26-27, 2014 | MnDOT Mankato |
| CP1132 | April 2-3, 2014 | MnDOT Training & Conf Ctr |

CONCRETE PLANT 2

| ID # | DATES | LOCATION |
|--------|---------------|---------------------------|
| CP2042 | May 5-8, 2014 | MnDOT Training & Conf Ctr |

GRADING & BASE 1

| ID # | DATES | LOCATION |
|--------|-----------------|---------------------------|
| GB1355 | Dec 10-12, 2013 | Braun Intertec |
| GB1356 | Dec 11-13, 2013 | Braun Intertec |
| GB1357 | Jan 7-9, 2014 | MnDOT Duluth |
| GB1358 | Jan 8-10, 2014 | MnDOT Duluth |
| GB1359 | Jan 21-23, 2014 | MnDOT Training & Conf Ctr |
| GB1360 | Jan 22-24, 2014 | MnDOT Training & Conf Ctr |
| GB1361 | Feb 4-6, 2014 | MnDOT Training & Conf Ctr |
| GB1362 | Feb 5-7, 2014 | MnDOT Training & Conf Ctr |
| GB1363 | Mar 4-6, 2014 | MnDOT Mankato |
| GB1364 | Mar 5-7, 2014 | MnDOT Mankato |
| GB1365 | Mar 18-20, 2014 | MnDOT Rochester |
| GB1366 | Mar 19-21, 2014 | MnDOT Rochester |
| GB1367 | Mar 25-27, 2014 | MnDOT Training & Conf Ctr |

GRADING & BASE 2

| ID # | DATES | LOCATION |
|--------|-----------------|---------------------------|
| GB2119 | Jan 7-9, 2014 | MnDOT Mankato |
| GB2120 | Jan 15-17, 2014 | MnDOT Baxter |
| GB2122 | Jan 21-23, 2014 | MnDOT Training & Conf Ctr |
| GB2123 | Feb 11-13, 2014 | MnDOT Bemidji |

2013-2014 RECERTIFICATION COURSES

BITUMINOUS PLANT 1 RECERT

| ID # | DATES | LOCATION |
|--------|-------------------|---------------------------|
| BP1R78 | February 5, 2014 | MnDOT Mankato |
| BP1R79 | February 13, 2014 | MnDOT Baxter |
| BP1R80 | April 10, 2014 | MnDOT Training & Conf Ctr |
| BP1R81 | April 11, 2014 | MnDOT Training & Conf Ctr |
| BP1R82 | April 23, 2014 | MnDOT Bemidji |

BITUMINOUS PLANT 2 RECERT

| ID # | DATES | LOCATION |
|--------|-------------------|---------------------------|
| BP2R26 | January 17, 2014 | MnDOT Training & Conf Ctr |
| BP2R27 | February 18, 2014 | MnDOT St Cloud |

BITUMINOUS STREET RECERT ONLINE

| ID # | DATES | LOCATION |
|---------|--------------------------|----------|
| BSR0151 | Oct 1, 2013-Apr 30, 2014 | ONLINE |

BITUMINOUS STREET RECERT CLASSROOM

| ID # | DATES | LOCATION |
|---------|-------------------|---------------------------|
| BSR0152 | January 7, 2014 | MnDOT Training & Conf Ctr |
| BSR0153 | January 10, 2014 | MnDOT Training & Conf Ctr |
| BSR0154 | February 7, 2014 | MnDOT Training & Conf Ctr |
| BSR0155 | February 13, 2014 | MnDOT St Cloud |
| BSR0156 | February 18, 2014 | MnDOT Training & Conf Ctr |
| BSR0157 | March 5, 2014 | MnDOT Duluth |
| BSR0159 | March 13, 2014 | MnDOT Mankato |

BRIDGE CONSTRUCTION RECERT

| ID # | DATES | LOCATION |
|--------|-------------------|---------------------------|
| BRR052 | February 6, 2014 | MnDOT Training & Conf Ctr |
| BRR053 | February 20, 2014 | MnDOT Baxter |
| BRR054 | March 6, 2014 | MnDOT Training & Conf Ctr |

CONCRETE FIELD 1 RECERT ONLINE*

| ID # | DATES | LOCATION |
|---------|--------------------------|----------|
| CFR0136 | Nov 1, 2013-Apr 30, 2014 | ONLINE |

CONCRETE FIELD 1 & 2 RECERT CLASSROOM*

| ID # | DATES | LOCATION |
|---------|-------------------|---------------------------|
| CFR0137 | December 11, 2013 | MnDOT Training & Conf Ctr |
| CFR0138 | December 12, 2013 | MnDOT Owatonna |
| CFR0140 | December 16, 2013 | MnDOT Training & Conf Ctr |
| CFR0141 | March 24, 2014 | MnDOT St Cloud |
| CFR0142 | March 31, 2014 | MnDOT Training & Conf Ctr |
| CFR0143 | April 7, 2014 | MnDOT Duluth |
| CFR0144 | April 8, 2014 | MnDOT Detroit Lakes |

CONCRETE FIELD 1 RECERT (ACI)**

| ID # | DATES | LOCATION |
|---------|------------------|---------------------------|
| CFR0145 | January 13, 2014 | MnDOT Training & Conf Ctr |

CONCRETE PLANT 1 RECERT

| ID # | DATES | LOCATION |
|--------|-------------------|---------------------------|
| CP1R52 | January 6, 2014 | MnDOT Training & Conf Ctr |
| CP1R53 | February 10, 2014 | MnDOT Training & Conf Ctr |
| CP1R54 | March 10, 2014 | MnDOT Training & Conf Ctr |
| CP1R55 | March 18, 2014 | MnDOT St Cloud |
| CP1R56 | March 25, 2014 | MnDOT Mankato |

CONCRETE PLANT 2 RECERT

| ID # | DATES | LOCATION |
|--------|-------------------|---------------------------|
| CP2R16 | February 18, 2014 | MnDOT St Cloud |
| CP2R18 | May 9, 2014 | MnDOT Training & Conf Ctr |

GRADING & BASE RECERT

| ID # | DATES | LOCATION |
|---------|-------------------|---------------------------|
| GBR0151 | December 12, 2013 | MnDOT Training & Conf Ctr |
| GBR0152 | January 6, 2014 | MnDOT Mankato |
| GBR0153 | January 14, 2014 | MnDOT Baxter |
| GBR0154 | February 6, 2014 | MnDOT Training & Conf Ctr |
| GBR0155 | February 10, 2014 | MnDOT Bemidji |
| GBR0156 | February 28, 2014 | MnDOT Training & Conf Ctr |
| GBR0157 | March 3, 2014 | MnDOT Training & Conf Ctr |
| GBR0158 | March 31, 2014 | MnDOT Training & Conf Ctr |
| GBR0159 | April 4, 2014 | MnDOT Training & Conf Ctr |

* Students will receive MnDOT Certification only

** Students will receive MnDOT & ACI Certification

PLEASE NOTE: If any of your certifications show an expiration date of 5/31/14, you must complete a recertification class this training season to retain certification in that area. If your certification has expired, you must successfully complete the original certification course, including any performance evaluations. For more information contact Cheryl at the Technical Certification Unit at 651-366-4214 or email cheryl.jimenez@state.mn.us



REGISTRATION INFORMATION

Registrations will be processed on a first come-first served basis. The class sizes are limited, so early registrations are suggested to obtain the date preferred. All registrations must be accompanied by a check or credit card number. **REGISTRATIONS WILL NOT BE PROCESSED WITHOUT PAYMENT AND A MnDOT TECH ID #.**

Registrations will be confirmed on a daily basis. If you have not received a class or waiting list confirmation notice within two to three weeks, please contact the ARM Registration office to ensure your registration has been received. Confirmation will include class date, location and general directions. Hotel Recommendations are listed on the ARM web site (www.armofmn.com) and lodging reservations are the responsibility of the student.

If a registrant's class choices are full, the student will be contacted with alternative options. If all classes are full, the registrant will be placed on a waiting list and will be notified of openings at any location on any date unless otherwise specified.

Individuals who have a disability, either permanent or temporary, which might affect their ability to perform in a class should indicate the disability on the attached registration form or contact the ARM Registration Office at (888) 733-4649 or registration@armofmn.com.

CANCELLATION POLICY

NON-REFUNDABLE REGISTRATION FEE

All tuition fees include a \$30 Non-Refundable Registration Fee. Students may request class changes without penalty, however students requesting cancellations at least seven (7) calendar days prior to the class will receive a refund LESS the \$30 registration fee. All E-learning classes must be cancelled by **April 25, 2014**.

Cancellations and class changes must be made in writing and received by the ARM Registration office at least seven (7) calendar days prior to the class. No refunds will be issued after that time. Companies may opt to send replacements to a class. If a student misses a class, they are required to re-register and resubmit the class fee.

Cancellations may be mailed to the address on the brochure cover, emailed to registration@armofmn.com or faxed to (952) 707-1251. If faxing, it is your responsibility to make sure the transmission is confirmed.

COURSE RESCHEDULING & CANCELLATION

ARM, MnDOT and Lake Superior College reserve the right to reschedule and/or cancel courses due to insufficient registrations. Students registered in those classes will be notified and offered an alternative date and/or location, or a refund if requested.

RETESTING

Retesting can be scheduled through the MnDOT Technical Certification office in St. Paul by calling 651-366-4201.

TEST OUT POLICY

You may apply for certification through a test-out in one or more areas. A test-out presumes you have a broad knowledge of the material and are proficient in that area. Test-outs are not for the convenience of the applicant, all efforts should be made to certify/recertify while classes are held during the training season. **For test-outs, all prerequisites must be kept current.** The Test-out for Certification process involves a series of steps that must be completed. Please go to the MnDOT Technical Certification website: <http://www.dot.state.mn.us/const/tcp/> click on **Forms and Publications** in the top navigation bar and download the **Test-out Application**. Please read the **Test-out Process Instructions** from the link provided before filling out the application.

STUDENT INFORMATION UPDATES

If a student has a change of job, address, or phone prior to attending classes, please contact the ARM Registration office with the updated information.

LODGING & MEALS

Registrants are responsible for their own meals and lodging. The MnDOT training facilities have vending machines available for food and beverage purchase.

***PLEASE NOTE:** The MnDOT Training & Conference Center is also known as the Arden Hills Training Center. The MnDOT Materials Lab is also known as Maplewood Lab. Duluth "LSC" is Duluth Lake Superior College.

CONTACT INFORMATION

John Micheau, Technical Certification Specialist (MnDOT)
651-366-4201 or john.micheau@state.mn.us

Dan Frentress, P.E., Technical Certification Coordinator (ARM of MN)
651-619-8399 or dfren@wcta.net

Fred Lyon, Customized Training Representative (Lake Superior College)
218-733-5918 or f.lyon@lsc.edu

Suzanne Johnsrud, Registration Coordinator
952-707-1250 or registration@armofmn.com

