



2013-14



TrainingCentral

The registration road leads to **ARM**

MnDOT Technical Certification and Recertification Courses

NOW... one-spot registration at www.armofmn.com/training

Aggregate Production • Bituminous Plant • Bituminous Street
Bridge Construction • Concrete Field
Concrete Plant • Grading & Base

ARM Registration Office
P.O. Box 385878 • Bloomington, MN 55438 • 888-REDI-MIX (888.733.4649) • Fax 952.707.1251
registration@armofmn.com • www.armofmn.com/training

2013-2014 CERTIFICATION COURSES

AGGREGATE PRODUCTION

ID #	DATES	LOCATION
AG1411	Dec 3-5, 2013	MnDOT Maplewood Lab
AG1412	Dec 4-6, 2013	MnDOT Maplewood Lab
AG1413	Dec 9-11, 2013	MnDOT Maplewood Lab
AG1414	Dec 10-12, 2013	MnDOT Maplewood Lab
AG1415	Dec 17-19, 2013	MnDOT Mankato
AG1416	Dec 18-20, 2013	MnDOT Mankato
AG1417	Jan 7-9, 2014	MnDOT Maplewood Lab
AG1418	Jan 8-10, 2014	MnDOT Maplewood Lab
AG1419	Jan 13-15, 2014	MnDOT Maplewood Lab
AG1420	Jan 14-16, 2014	MnDOT Maplewood Lab
AG1421	Jan 21-23, 2014	MnDOT Baxter
AG1422	Jan 22-24, 2014	MnDOT Baxter
AG1423	Feb 25-27, 2014	MnDOT Willmar
AG1424	Feb 26-28, 2014	MnDOT Willmar
AG1425	Mar 4-6, 2014	MnDOT Bemidji
AG1426	Mar 5-7, 2014	MnDOT Bemidji
AG1427	Mar 11-13, 2014	MnDOT Detroit Lakes
AG1428	Mar 12-14, 2014	MnDOT Detroit Lakes
AG1429	Apr 8-10, 2014	MnDOT Duluth
AG1430	Apr 9-11, 2014	MnDOT Duluth

BITUMINOUS PLANT 1

ID #	DATES	LOCATION
BP1173	Jan 21-23, 2014	MnDOT Maplewood Lab
BP1174	Jan 22-24, 2014	MnDOT Maplewood Lab
BP1175	Jan 28-30, 2014	MnDOT Maplewood Lab
BP1176	Jan 29-31, 2014	MnDOT Maplewood Lab
BP1177	Feb 4-6, 2014	MnDOT Mankato
BP1178	Feb 12-14, 2014	MnDOT Baxter
BP1179	Apr 22-24, 2014	MnDOT Bemidji

BITUMINOUS PLANT 2

ID #	DATES	LOCATION
BP2040	Mar 17-21, 2014	MnDOT Training & Conf Ctr

BITUMINOUS STREET

ID #	DATES	LOCATION
ST3016	Jan 27-29, 2014	MnDOT Training & Conf Ctr
ST3017	Jan 29-31, 2014	MnDOT Training & Conf Ctr
ST3018	Apr 7-9, 2014	MnDOT Training & Conf Ctr
ST3019	Apr 9-11, 2014	MnDOT Training & Conf Ctr

BRIDGE CONSTRUCTION

ID #	DATES	LOCATION
BC2050	Jan 28-Feb 14, 2014	MnDOT Training & Conf Ctr
BC2051	Feb 25-Mar 14, 2014	MnDOT Training & Conf Ctr

CONCRETE FIELD 1

ID #	DATES	LOCATION
CF1298	Dec 18-19, 2013	MnDOT Training & Conf Ctr
CF1299	Jan 15-16, 2014	MnDOT Training & Conf Ctr
CF1300	Feb 25-26, 2014	MnDOT Mankato
CF1301	Mar 17-18, 2014	MnDOT Training & Conf Ctr
CF1302	Apr 9-10, 2014	MnDOT Detroit Lakes
CF1303	Apr 16-17, 2014	MnDOT Training & Conf Ctr

CONCRETE FIELD 2

ID #	DATES	LOCATION
CF2107	Dec 17-19, 2013	MnDOT Training & Conf Ctr
CF2108	Mar 25-27, 2014	MnDOT St Cloud

CONCRETE PAVING - PILOT

ID #	DATES	LOCATION
CV1001	Dec 20, 2013	MnDOT Training & Conf Ctr
CV1002	Mar 28, 2014	MnDOT St Cloud

CONCRETE PLANT 1

ID #	DATES	LOCATION
CP1127	Jan 7-8, 2014	MnDOT Training & Conf Ctr
CP1128	Feb 11-12, 2014	MnDOT Training & Conf Ctr
CP1129	Mar 11-12, 2014	MnDOT St Cloud
CP1130	Mar 26-27, 2014	MnDOT Mankato

CONCRETE PLANT 2

ID #	DATES	LOCATION
CP2042	May 5-8, 2014	MnDOT Training & Conf Ctr

GRADING & BASE 1

ID #	DATES	LOCATION
GB1355	Dec 10-12, 2013	Braun Intertec
GB1356	Dec 11-13, 2013	Braun Intertec
GB1357	Jan 7-9, 2014	MnDOT Duluth
GB1358	Jan 8-10, 2014	MnDOT Duluth
GB1359	Jan 21-23, 2014	MnDOT Training & Conf Ctr
GB1360	Jan 22-24, 2014	MnDOT Training & Conf Ctr
GB1361	Feb 4-6, 2014	MnDOT Training & Conf Ctr
GB1362	Feb 5-7, 2014	MnDOT Training & Conf Ctr
GB1363	Mar 4-6, 2014	MnDOT Mankato
GB1364	Mar 5-7, 2014	MnDOT Mankato

GRADING & BASE 2

ID #	DATES	LOCATION
GB2119	Jan 7-9, 2014	MnDOT Mankato
GB2120	Jan 15-17, 2014	MnDOT Baxter
GB2122	Jan 21-23, 2014	MnDOT Training & Conf Ctr
GB2123	Feb 11-13, 2014	MnDOT Bemidji

2013-2014 RECERTIFICATION COURSES

BITUMINOUS PLANT 1 RECERT

ID #	DATES	LOCATION
BP1R78	February 5, 2014	MnDOT Mankato
BP1R79	February 13, 2014	MnDOT Baxter
BP1R80	April 10, 2014	MnDOT Training & Conf Ctr
BP1R81	April 11, 2014	MnDOT Training & Conf Ctr
BP1R82	April 23, 2014	MnDOT Bemidji

BITUMINOUS PLANT 2 RECERT

ID #	DATES	LOCATION
BP2R26	January 17, 2014	MnDOT Training & Conf Ctr
BP2R27	February 18, 2014	MnDOT St Cloud

BITUMINOUS STREET RECERT ONLINE

ID #	DATES	LOCATION
BSR0151	Oct 1, 2013-Apr 30, 2014	ONLINE

BITUMINOUS STREET RECERT CLASSROOM

ID #	DATES	LOCATION
BSR0152	January 7, 2014	MnDOT Training & Conf Ctr
BSR0153	January 10, 2014	MnDOT Training & Conf Ctr
BSR0154	February 7, 2014	MnDOT Training & Conf Ctr
BSR0155	February 13, 2014	MnDOT St Cloud
BSR0156	February 18, 2014	MnDOT Training & Conf Ctr
BSR0157	March 5, 2014	MnDOT Duluth
BSR0158	March 10, 2014	MnDOT Training & Conf Ctr
BSR0159	March 13, 2014	MnDOT Mankato
BSR0160	March 24, 2014	MnDOT Training & Conf Ctr

BRIDGE CONSTRUCTION RECERT

ID #	DATES	LOCATION
BRR052	February 6, 2014	MnDOT Training & Conf Ctr
BRR053	February 20, 2014	MnDOT Baxter
BRR054	March 6, 2014	MnDOT Training & Conf Ctr

CONCRETE FIELD 1 RECERT ONLINE*

ID #	DATES	LOCATION
CFR0136	Nov 1, 2013-Apr 30, 2014	ONLINE

CONCRETE FIELD 1 & 2 RECERT CLASSROOM*

ID #	DATES	LOCATION
CFR0137	December 11, 2013	MnDOT Training & Conf Ctr
CFR0138	December 12, 2013	MnDOT Owatonna
CFR0139	December 13, 2013	MnDOT Training & Conf Ctr
CFR0140	December 16, 2013	MnDOT Training & Conf Ctr
CFR0141	March 24, 2014	MnDOT St Cloud
CFR0142	March 31, 2014	MnDOT Training & Conf Ctr
CFR0143	April 7, 2014	MnDOT Duluth
CFR0144	April 8, 2014	MnDOT Detroit Lakes

CONCRETE FIELD 1 RECERT (ACI)**

ID #	DATES	LOCATION
CFR0145	January 13, 2014	MnDOT Training & Conf Ctr

CONCRETE PLANT 1 RECERT

ID #	DATES	LOCATION
CP1R52	January 6, 2014	MnDOT Training & Conf Ctr
CP1R53	February 10, 2014	MnDOT Training & Conf Ctr
CP1R54	March 10, 2014	MnDOT Training & Conf Ctr
CP1R55	March 18, 2014	MnDOT St Cloud

CONCRETE PLANT 2 RECERT

ID #	DATES	LOCATION
CP2R16	February 18, 2014	MnDOT St Cloud
CP2R18	May 9, 2014	MnDOT Training & Conf Ctr

GRADING & BASE RECERT

ID #	DATES	LOCATION
GBR0151	December 12, 2013	MnDOT Training & Conf Ctr
GBR0152	January 6, 2014	MnDOT Mankato
GBR0153	January 14, 2014	MnDOT Baxter
GBR0154	February 6, 2014	MnDOT Training & Conf Ctr
GBR0155	February 10, 2014	MnDOT Bemidji
GBR0156	February 28, 2014	MnDOT Training & Conf Ctr
GBR0157	March 3, 2014	MnDOT Training & Conf Ctr

* Students will receive MnDOT Certification only

** Students will receive MnDOT & ACI Certification

PLEASE NOTE: If any of your certifications show an expiration date of 5/31/14, you must complete a recertification class this training season to retain certification in that area. If your certification has expired, you must successfully complete the original certification course, including any performance evaluations. For more information contact Cheryl at the Technical Certification Unit at 651-366-4214 or email cheryl.jimenez@state.mn.us



REGISTRATION INFORMATION

Registrations will be processed on a first come-first served basis. The class sizes are limited, so early registrations are suggested to obtain the date preferred. All registrations must be accompanied by a check or credit card number. **REGISTRATIONS WILL NOT BE PROCESSED WITHOUT PAYMENT AND A MnDOT TECH ID #.**

Registrations will be confirmed on a daily basis. If you have not received a class or waiting list confirmation notice within two to three weeks, please contact the ARM Registration office to ensure your registration has been received. Confirmation will include class date, location and general directions. Hotel Recommendations are listed on the ARM web site (www.armofmn.com) and lodging reservations are the responsibility of the student.

If a registrant's class choices are full, the student will be contacted with alternative options. If all classes are full, the registrant will be placed on a waiting list and will be notified of openings at any location on any date unless otherwise specified.

Individuals who have a disability, either permanent or temporary, which might affect their ability to perform in a class should indicate the disability on the attached registration form or contact the ARM Registration Office at (888) 733-4649 or registration@armofmn.com.

CANCELLATION POLICY

NON-REFUNDABLE REGISTRATION FEE

All tuition fees include a \$30 Non-Refundable Registration Fee. Students may request class changes without penalty, however students requesting cancellations at least seven (7) calendar days prior to the class will receive a refund LESS the \$30 registration fee. All E-learning classes must be cancelled by **April 25, 2014**.

Cancellations and class changes must be made in writing and received by the ARM Registration office at least seven (7) calendar days prior to the class. No refunds will be issued after that time. Companies may opt to send replacements to a class. If a student misses a class, they are required to re-register and resubmit the class fee.

Cancellations may be mailed to the address on the brochure cover, emailed to registration@armofmn.com or faxed to (952) 707-1251. If faxing, it is your responsibility to make sure the transmission is confirmed.

COURSE RESCHEDULING & CANCELLATION

ARM, MnDOT and Lake Superior College reserve the right to reschedule and/or cancel courses due to insufficient registrations. Students registered in those classes will be notified and offered an alternative date and/or location, or a refund if requested.

RETESTING

Retesting can be scheduled through the MnDOT Technical Certification office in St. Paul by calling 651-366-4201.

TEST OUT POLICY

You may apply for certification through a test-out in one or more areas. A test-out presumes you have a broad knowledge of the material and are proficient in that area. Test-outs are not for the convenience of the applicant, all efforts should be made to certify/recertify while classes are held during the training season. **For test-outs, all prerequisites must be kept current.** The Test-out for Certification process involves a series of steps that must be completed. Please go to the MnDOT Technical Certification website: <http://www.dot.state.mn.us/const/tcp/> click on **Forms and Publications** in the top navigation bar and download the **Test-out Application**. Please read the **Test-out Process Instructions** from the link provided before filling out the application.

STUDENT INFORMATION UPDATES

If a student has a change of job, address, or phone prior to attending classes, please contact the ARM Registration office with the updated information.

LODGING & MEALS

Registrants are responsible for their own meals and lodging. The MnDOT training facilities have vending machines available for food and beverage purchase.

***PLEASE NOTE:** The MnDOT Training & Conference Center is also known as the Arden Hills Training Center. The MnDOT Materials Lab is also known as Maplewood Lab. Duluth "LSC" is Duluth Lake Superior College.

CONTACT INFORMATION

John Micheau, Technical Certification Specialist (MnDOT)
651-366-4201 or john.micheau@state.mn.us

Dan Frentress, P.E., Technical Certification Coordinator (ARM of MN)
651-619-8399 or dfren@wcta.net

Fred Lyon, Customized Training Representative (Lake Superior College)
218-733-5918 or f.lyon@lsc.edu

Suzanne Johnsrud, Registration Coordinator
952-707-1250 or registration@armofmn.com

