



2014-15



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# 2014-2015 CERTIFICATION COURSES

## AGGREGATE PRODUCTION

ID #	DATES	LOCATION
AG1439	Dec 2-4, 2014	MnDOT Maplewood Lab
AG1440	Dec 3-5, 2014	MnDOT Maplewood Lab
AG1441	Dec 8-10, 2014	MnDOT Maplewood Lab
AG1442	Dec 9-11, 2014	MnDOT Maplewood Lab
AG1443	Dec 15-17, 2014	MnDOT Mankato
AG1444	Dec 16-18, 2014	MnDOT Mankato
AG1445	Jan 6-8, 2015	MnDOT Maplewood Lab
AG1446	Jan 7-9, 2015	MnDOT Maplewood Lab
AG1447	Jan 12-14, 2015	MnDOT Maplewood Lab
AG1448	Jan 13-15, 2015	MnDOT Maplewood Lab
AG1449	Jan 27-29, 2015	MnDOT Baxter
AG1450	Jan 28-30, 2015	MnDOT Baxter
AG1451	Feb 24-26, 2015	MnDOT Willmar
AG1452	Feb 25-27, 2015	MnDOT Willmar
AG1453	Mar 3-5, 2015	MnDOT Bemidji
AG1454	Mar 4-6, 2015	MnDOT Bemidji
AG1455	Mar 10-12, 2015	MnDOT Detroit Lakes
AG1456	Mar 11-13, 2015	MnDOT Detroit Lakes
AG1464	Mar 30-Apr 1, 2015	MnDOT Training & Conf Ctr
AG1465	Mar 31-Apr 2, 2015	MnDOT Training & Conf Ctr
AG1457	Apr 7-9, 2015	MnDOT Duluth
AG1458	Apr 8-10, 2015	MnDOT Duluth

## BITUMINOUS PLANT 1

ID #	DATES	LOCATION
BP1181	Jan 20-22, 2015	MnDOT Maplewood Lab
BP1182	Jan 21-23, 2015	MnDOT Maplewood Lab
BP1183	Jan 27-29, 2015	MnDOT Maplewood Lab
BP1184	Jan 28-30, 2015	MnDOT Maplewood Lab
BP1185	Feb 2-4, 2015	MnDOT Mankato
BP1186	Feb 11-13, 2015	MnDOT Baxter
BP1187	Apr 21-23, 2015	MnDOT Duluth
BP1189	Feb 3-5, 2015	MnDOT Mankato

## BITUMINOUS PLANT 2

ID #	DATES	LOCATION
BP2042	Mar 16-20, 2015	MnDOT Training & Conf Ctr

## BITUMINOUS STREET

ID #	DATES	LOCATION
ST3023	Jan 26-28, 2015	MnDOT Training & Conf Ctr
ST3024	Jan 28-30, 2015	MnDOT Training & Conf Ctr
ST3025	Mar 30-Apr 1, 2015	MnDOT Training & Conf Ctr
ST3026	Apr 1-3, 2015	MnDOT Training & Conf Ctr
ST3027	Apr 27-29, 2015	MnDOT Training & Conf Ctr
ST3028	Apr 29-May 1, 2015	MnDOT Training & Conf Ctr

## BRIDGE CONSTRUCTION

ID #	DATES	LOCATION
BC2053	Jan 27-Feb 13, 2015	MnDOT Training & Conf Ctr
BC2054	Feb 24-Mar 13, 2015	MnDOT Training & Conf Ctr

## CONCRETE FIELD 1

ID #	DATES	LOCATION
CF1315	Jan 5-6, 2015	MnDOT Training & Conf Ctr
CF1316	Jan 21-22, 2015	MnDOT Training & Conf Ctr
CF1317	Feb 2-3, 2015	MnDOT Training & Conf Ctr
CF1318	Feb 24-25, 2015	MnDOT Training & Conf Ctr
CF1319	Mar 17-18, 2015	MnDOT Training & Conf Ctr
CF1320	Apr 8-9, 2015	MnDOT Bemidji
CF1321	Apr 13-14, 2015	MnDOT Training & Conf Ctr

## CONCRETE FIELD 2

ID #	DATES	LOCATION
CF2111	Dec 15-17, 2014	MnDOT Training & Conf Ctr
CF2112	Feb 9-11, 2015	MnDOT St Cloud
CF2113	Mar 16-18, 2015	MnDOT Training & Conf Ctr
CF2115	Apr 21-23, 2015	MnDOT Training & Conf Ctr

## CONCRETE PLANT 1

ID #	DATES	LOCATION
CP1132	Jan 6-7, 2015	MnDOT Training & Conf Ctr
CP1133	Feb 11-12, 2015	MnDOT Training & Conf Ctr
CP1134	Mar 10-11, 2015	MnDOT St Cloud
CP1135	Mar 25-26, 2015	MnDOT Mankato

## CONCRETE PLANT 2

ID #	DATES	LOCATION
CP2044	May 12-15, 2015	MnDOT Training & Conf Ctr

## GRADING & BASE 1

ID #	DATES	LOCATION
GB1372	Dec 9-11, 2014	MnDOT Training & Conf Ctr
GB1373	Dec 10-12, 2014	MnDOT Training & Conf Ctr
GB1374	Jan 6-8, 2015	MnDOT Duluth
GB1375	Jan 7-9, 2015	MnDOT Duluth
GB1376	Jan 20-22, 2015	MnDOT Mankato
GB1377	Jan 21-23, 2015	MnDOT Mankato
GB1378	Feb 3-5, 2015	MnDOT Training & Conf Ctr
GB1379	Feb 4-6, 2015	MnDOT Training & Conf Ctr
GB1380	Mar 3-5, 2015	MnDOT Training & Conf Ctr
GB1381	Mar 4-6, 2015	MnDOT Training & Conf Ctr
GB1382	Mar 17-19, 2015	MnDOT Detroit Lakes
GB1383	Mar 18-20, 2015	MnDOT Detroit Lakes
GB1384	Mar 24-26, 2015	MnDOT Training & Conf Ctr
GB1385	Mar 25-27, 2015	MnDOT Training & Conf Ctr

## GRADING & BASE 2

ID #	DATES	LOCATION
GB2124	Jan 7-9, 2015	MnDOT Training & Conf Ctr
GB2125	Jan 20-22, 2015	MnDOT Training & Conf Ctr
GB2126	Feb 9-11, 2015	MnDOT St Cloud
GB2128	Apr 13-15, 2015	MnDOT Training & Conf Ctr

# 2014-2015 RECERTIFICATION COURSES

## BITUMINOUS PLANT 1 RECERT

ID #	DATES	LOCATION
BP1R84	February 3, 2015	MnDOT Mankato
BP1R85	February 12, 2015	MnDOT Baxter
BP1R86	April 9, 2015	MnDOT Training & Conf Ctr
BP1R87	April 10, 2015	MnDOT Training & Conf Ctr
BP1R88	April 22, 2015	MnDOT Duluth

## BITUMINOUS PLANT 2 RECERT

ID #	DATES	LOCATION
BP2R28	January 16, 2015	MnDOT Training & Conf Ctr
BP2R29	February 17, 2015	MnDOT St Cloud

## BITUMINOUS STREET RECERT ONLINE

ID #	DATES	LOCATION
BSR0167	Oct 1, 2014-Apr 30, 2015	ONLINE

## BITUMINOUS STREET RECERT CLASSROOM

ID #	DATES	LOCATION
BSR0161	January 5, 2015	MnDOT Training & Conf Ctr
BSR0162	February 6, 2015	MnDOT Training & Conf Ctr
BSR0163	February 12, 2015	MnDOT St Cloud
BSR0165	March 5, 2015	MnDOT Duluth
BSR0164	March 12, 2015	MnDOT Mankato

## BRIDGE CONSTRUCTION RECERT

ID #	DATES	LOCATION
BRR0056	February 5, 2015	MnDOT Training & Conf Ctr
BRR0057	February 18, 2015	MnDOT Mankato
BRR0058	February 19, 2015	MnDOT Training & Conf Ctr

## CONCRETE FIELD 1 RECERT ONLINE\*

ID #	DATES	LOCATION
CFR0147	Oct 1, 2014-Apr 30, 2015	ONLINE

## CONCRETE FIELD 1 & 2 RECERT CLASSROOM\*

ID #	DATES	LOCATION
CFR0149	December 18, 2014	MnDOT Owatonna
CFR0150	December 19, 2014	MnDOT Training & Conf Ctr
CFR0152	February 12, 2015	MnDOT Duluth
CFR0153	February 23, 2015	MnDOT Training & Conf Ctr
CFR0154	February 26, 2015	MnDOT Training & Conf Ctr
CFR0156	April 10, 2015	MnDOT Bemidji

## CONCRETE FIELD 1 RECERT (ACI)\*\*

ID #	DATES	LOCATION
CFR0151	January 20, 2015	MnDOT Training & Conf Ctr

## CONCRETE PLANT 1 RECERT

ID #	DATES	LOCATION
CP1R58	January 5, 2015	MnDOT Training & Conf Ctr
CP1R59	February 9, 2015	MnDOT Training & Conf Ctr
CP1R60	March 9, 2015	MnDOT St Cloud
CP1R61	March 17, 2015	MnDOT Training & Conf Ctr

## CONCRETE PLANT 2 RECERT

ID #	DATES	LOCATION
CP2R19	February 17, 2015	MnDOT Training & Conf Ctr
CR2R20	April 1, 2015	MnDOT Training & Conf Ctr

## GRADING & BASE RECERT

ID #	DATES	LOCATION
GBR0160	December 11, 2014	MnDOT Training & Conf Ctr
GBR0161	January 6, 2015	MnDOT Mankato
GBR0162	January 14, 2015	MnDOT Baxter
GBR0163	February 6, 2015	MnDOT Training & Conf Ctr
GBR0164	February 17, 2015	MnDOT Duluth
GBR0165	February 27, 2015	MnDOT Training & Conf Ctr
GBR0166	March 3, 2015	MnDOT Training & Conf Ctr

\* Students will receive MnDOT Certification only

\*\* Students will receive MnDOT & ACI Certification

**PLEASE NOTE:** If any of your certifications show an expiration date of 5/31/15, you must complete a recertification class this training season to retain certification in that area. If your certification has expired, you must successfully complete the original certification course, including any performance evaluations. For more information contact Cheryl at the Technical Certification Unit. Phone: 651-366-4214 Email: [cheryl.jimenez@state.mn.us](mailto:cheryl.jimenez@state.mn.us)



# REGISTRATION INFORMATION

Registrations will be processed on a first come-first served basis. The class sizes are limited, so early registrations are suggested to obtain the date preferred. All registrations must be accompanied by a check or credit card number. **REGISTRATIONS WILL NOT BE PROCESSED WITHOUT PAYMENT AND A MnDOT TECH ID #.**

Registrations will be confirmed on a daily basis. If you have not received a class or waiting list confirmation notice within two to three weeks, please contact the ARM Registration office to ensure your registration has been received. Confirmation will include class date, location and general directions. Hotel Recommendations are listed on the ARM web site ([www.armofmn.com](http://www.armofmn.com)) and lodging reservations are the responsibility of the student.

If a registrant's class choices are full, the student will be contacted with alternative options. If all classes are full, the registrant will be placed on a waiting list and will be notified of openings at any location on any date unless otherwise specified.

Individuals who have a disability, either permanent or temporary, which might affect their ability to perform in a class should indicate the disability on the attached registration form or contact the ARM Registration Office at (888) 733-4649 or [registration@armofmn.com](mailto:registration@armofmn.com).

## CANCELLATION POLICY

### NON-REFUNDABLE REGISTRATION FEE

All tuition fees include a \$30 Non-Refundable Registration Fee. Students may request class changes without penalty, however students requesting cancellations at least seven (7) calendar days prior to the class will receive a refund LESS the \$30 registration fee. All E-learning classes must be cancelled by **April 24, 2015**.

Cancellations and class changes must be made in writing and received by the ARM Registration office at least seven (7) calendar days prior to the class. No refunds will be issued after that time. Companies may opt to send replacements to a class. If a student misses a class, they are required to re-register and resubmit the class fee.

Cancellations may be mailed to the address on the brochure cover, emailed to [registration@armofmn.com](mailto:registration@armofmn.com) or faxed to (952) 707-1251. If faxing, it is your responsibility to make sure the transmission is confirmed.

## COURSE RESCHEDULING & CANCELLATION

ARM, MnDOT and Lake Superior College reserve the right to reschedule and/or cancel courses due to insufficient registrations. Students registered in those classes will be notified and offered an alternative date and/or location, or a refund if requested.

## RETESTING

Retesting can be scheduled through the MnDOT Technical Certification office in St. Paul by calling 651-366-4201.

## TEST OUT POLICY

You may apply for certification through a test-out in one or more areas. A test-out presumes you have a broad knowledge of the material and are proficient in that area. Test-outs are not for the convenience of the applicant, all efforts should be made to certify/recertify while classes are held during the training season. **For test-outs, all prerequisites must be kept current.** The Test-out for Certification process involves a series of steps that must be completed. Please go to the MnDOT Technical Certification website: <http://www.dot.state.mn.us/const/tcp/> click on **Forms and Publications** in the top navigation bar and download the **Test-out Application**. Please read the **Test-out Process Instructions** from the link provided before filling out the application.

## STUDENT INFORMATION UPDATES

If a student has a change of job, address, or phone prior to attending classes, please contact the ARM Registration office with the updated information.

## LODGING & MEALS

Registrants are responsible for their own meals and lodging. The MnDOT training facilities have vending machines available for food and beverage purchase.

**\*PLEASE NOTE:** The MnDOT Training & Conference Center is also known as the Arden Hills Training Center. The MnDOT Materials Lab is also known as Maplewood Lab. Duluth "LSC" is Duluth Lake Superior College.

## CONTACT INFORMATION

John Micheau, Technical Certification Specialist (MnDOT)  
651-366-4201 or [john.micheau@state.mn.us](mailto:john.micheau@state.mn.us)

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