

Tessa Sherin-Snidal

Resume

A: 7039 3rd Line Rd. S. K0A 2E0

M: (613) 447-8377

E: tessa@sherinsnidaldesign.ca

@: sherinsnidaldesign.ca

Experience

Closing Waitress, Jack Astor's Bar and Grill, Huntclub Rd. Ottawa, August 2015–December 2017

Opening and closing the restaurant, making it presentable for guests, serving guests food and alcoholic beverages.

Closing Waitress/Bartender, Carleton Golf and Yacht Club, Manotick, August 2012–2015

Opening and making the restaurant presentable for members, serving members food and alcoholic beverages, preparing/decorating the club for weddings, tending bar, cleaning up after club events and closing the club.

Cashier/Key-holder, Boathouse, Bayshore, Ottawa, Ontario, July 2012–February 2014

In charge of managing staff members, keeping the staff on task and achieving their sales goals, re-stocking and arranging products and displays, in charge of closing/opening the store and counting/depositing the daily cash.

Assistant to Hairstylist, Snips Hair Design, North Gower, Ontario August 2011–January 2013

In charge of keeping track of appointments, responding to calls, maintaining the studio, keeping track of products.

Sales Associate/Cashier/Barista/Key-holder, Truffle Treasures, Ottawa, Ontario, September 2011–April 2012

In charge of cash, serving customers, restocking products, responding to calls, arranging products and displays, maintaining cleanliness of store, doing cash outs and in charge of opening and closing the store.

Cashier and Marina Attendant, Carveth's Marina, Stoney Lake, Lakefield, Ontario, May–September 2010

In charge of the cash, restocking products, maintaining store area, cleaning the grounds, type up and send out the monthly newsletter to all customers, arranging displays, responding to calls.

Education

2013–Present Algonquin College: Graphic Design

2008–2013 University of Ottawa: Bachelor of Arts, Honours in Visual Arts, Minor in Classical Studies

2004–2008 Grade 9–12 South Carleton High School

Skills

- | | | |
|---|-----------------|-----------------------------------|
| • Bilingual | • Indesign | • Design for screen and print |
| • Personable | • Illustrator | • Flexible work hours |
| • Works well in teams and independently | • Photoshop | • Types approx. 65 words per min. |
| • MS Office Suite & IWorks | • After Effects | |
| | • HTML & CSS | |

Training

- | | | |
|-----------------------------|-------------------------|---------------|
| • Driver's Licence, Glass G | • First Aid Certificate | • Smart Serve |
|-----------------------------|-------------------------|---------------|