



Aventura ...A Premier Catering Company  
Phoenix Convention Center  
100 N Third Street  
Phoenix, AZ 85004  
Phone: 602.534.85004  
Fax: 602.534.8603

**Event Contract**  
**S05262**  
**TESS Extended Mission /No Host Bars + NA Tickets**

**American Astronomical Society**

<b>Booking Contact</b> Michelle Stevenson	<b>Booking Tel</b> (202) 328-2010	<b>Site Contact</b> Michelle Stevenson	<b>Site Tel</b> (202) 328-2010	
<b>Client/Organization</b> American Astronomical Society		<b>Event #</b> E00671		
<b>Sales Rep</b> Tina Sullivan		<b>Event Manager</b> Lizbeth Peralta		

Date: Wednesday, 1/7/2026

Guest Count(GTD): 200

**LOCATION & TIMES**

Set Time	Start	End	Room	Building	Type	Description
5:15 pm	5:45 pm	9:00 pm	W301C		Disposable No Host Bar	Bars

**FOOD/SERVICE ITEMS**

Food/Service Items	Qty	Price	Tot
NO HOST BEER & WINE	1		
House Wine By The Glass - No Host		12.00	
Domestic Beer - No Host		11.00	
Imported Beer - No Host		11.50	
Microbrew Beer - No Host		11.50	
Soft Drinks - No Host		6.50	
Spring Water - No Host		6.50	
Sparkling Mineral Water - No Host		7.00	
HOST DRINK TICKETS - 1 Per Person			
House Wine By The Glass - Host		11.00	
Domestic Beer - Host		10.00	
Imported Beer - Host		10.50	
Microbrew Beer - Host		10.50	
Soft Drinks - Host		5.50	
Spring Water - Host		5.50	
Sparkling Mineral Water - Host		6.00	
Estimated Consumption - Host Beer & Wine	140	11.00	1,540.00
Estimated Consumption - Host NA	50	6.00	300.00

~~~~~REQUIRED STAFF~~~~~

|                    |   |        |        |
|--------------------|---|--------|--------|
| Bartender Required | 1 | 275.00 | 275.00 |
|--------------------|---|--------|--------|

**COMMENTS**

1) Client to Supply Drink Ticket by Friday, Jan 2

|                      |          |
|----------------------|----------|
| <b>Subtotal</b>      | 2,115.00 |
| <b>Tax (9.1%)</b>    | 232.66   |
| <b>Adm Chg (24%)</b> | 441.60   |
| <b>Total</b>         | 2,789.26 |

All food and beverage is subject to 24% administrative charge plus 9.1% sales tax. Administrative Charge is taxable in the state of Arizona.

This administrative charge is not intended to be a tip, gratuity or service charge for the benefit of employees and no portion of this administrative charge is distributed to employees.



12-17-2025

Client Signature and Date

Rebekah Hounsell

Printed name

Please review the Event Contract carefully. Your signature verifies the information is correct. This signed contract must be returned to Aventura to confirm event.



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**Event Contract**  
**S05263**  
**TESS Extended Mission Reception**  
**American Astronomical Society**

|                                                             |                                      |                                           |                                   |  |
|-------------------------------------------------------------|--------------------------------------|-------------------------------------------|-----------------------------------|--|
| <b>Booking Contact</b><br>Michelle Stevenson                | <b>Booking Tel</b><br>(202) 328-2010 | <b>Site Contact</b><br>Michelle Stevenson | <b>Site Tel</b><br>(202) 328-2010 |  |
| <b>Client/Organization</b><br>American Astronomical Society |                                      | <b>Event #</b><br>E00671                  |                                   |  |
| <b>Sales Rep</b><br>Tina Sullivan                           |                                      | <b>Event Manager</b><br>Lizbeth Peralta   |                                   |  |

Date: Wednesday, 1/7/2026

Guest Count(GTD): 200

**LOCATION & TIMES**

| Set Time | Start   | End     | Room  | Building | Type                 | Description |
|----------|---------|---------|-------|----------|----------------------|-------------|
| 5:15 pm  | 5:45 pm | 9:00 pm | W301C |          | Disposable Reception | Catering    |

**FOOD/SERVICE ITEMS**

| Food/Service Items                                          | Qty | Price | Tot    |
|-------------------------------------------------------------|-----|-------|--------|
| Assorted Donuts (dz)                                        | 4   | 50.00 | 200.00 |
| Assorted Cookies (dz)                                       | 4   | 46.00 | 184.00 |
| CHARCUTERIE DISPLAY                                         | 70  | 14.00 | 980.00 |
| Prosciutto, Genoa Salami, Capicola                          |     |       |        |
| Citrus Rosemary Marinated Olives, Sweet Cherry Peppers      |     |       |        |
| Artichoke Hearts, Roasted Tomatoes                          |     |       |        |
| Provolone Cheese, Parmesan Cheese, Mozzarella               |     |       |        |
| Focaccia, Bruschetta                                        |     |       |        |
| ~~~~~WARM HORS D'OEUVRES~~~~~                               |     |       |        |
| ****Hors D'Oeuvres to be SELF SERVE****                     |     |       |        |
| Quinoa & Zucchini Fritter (gf)(v)                           | 70  | 7.00  | 490.00 |
| Crumbled Pine Nuts, Feta Cheese, Lemon Juice, Parsley, Dill |     |       |        |
| Mini Green Rice & Black Bean Chimichanga (vg)               | 70  | 7.00  | 490.00 |
| Green Chili, Black Beans, Flour Tortilla                    |     |       |        |
| Vegetable Samosa, Potatoes, Peas, Carrots, Scallions (v)    | 70  | 6.00  | 420.00 |
| Vegetable Turnover, Potatoes, Peas, Carrots, Scallions      |     |       |        |
| Chicken Chili-Lime Skewer (gf)                              | 70  | 8.00  | 560.00 |
| Onions, Peppers, Marinated In Chili-Lime Sauce              |     |       |        |

**COMMENTS**

1) Client to Supply Drink Ticket by Friday, Jan 2

|                      |          |
|----------------------|----------|
| <b>Subtotal</b>      | 3,324.00 |
| <b>Tax (9.1%)</b>    | 375.08   |
| <b>Adm Chg (24%)</b> | 797.76   |
| <b>Total</b>         | 4,496.84 |

All food and beverage is subject to 24% administrative charge plus 9.1% sales tax. Administrative Charge is taxable in the state of Arizona.

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Client Signature and Date

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