**Standard Operating Procedure (SOP) for Consolidation of Sales Register from All ERPs**

**Step 1:** Download the monthly sales files from their respective ERPs.

**Step 2:** Give new column name as “Remarks”. (Except Aurora file)

**Step 2:** Ensure that the sheet names in each file should be “Sheet1”.

**Step 3:** Ensure that the data in each file begins at cell A1 of the sheet. This means that the data headings should start from the first row.

**Step 4:** Run the provided application. A new selection window will pop up. Select the respective files and wait for the next window to appear.

To save the file, assign an appropriate name and select the desired location. Save the file accordingly.

**Note:** Python is case-sensitive, so ensure that the column headings are entered correctly and consistently