
VAT Workbench

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1 VAT Workbench

1.1 Introduction

1.1.1 Introduction

This document provides a brief outline of the VAT Module, Making Tax Digital and VAT Workbench.

Companies will be mandated to use the Making Tax Digital (electronic VAT return submission) to meet their VAT obligations from April 2019. This will apply to businesses who have a turnover above the VAT threshold - the smallest businesses will not be required to use the system, although they can choose to do so voluntarily. The COINS VAT workbench will meet this requirements

For more information see: <https://www.gov.uk/government/publications/making-tax-digital/overview-of-making-tax-digital>

Note: The VAT Returns Workbench must be used for all Companies. The old method will no longer be available.

1.1.1.1 Background

The COINS VAT Module and workbench manage the VAT set up for a Business, vat configuration impacts multiple modules in coins covering purchasing, sales and expenses.

The VAT modules manages:

- Vat Codes
- [Vat parameters](#)
- Specific UK VAT parameters (required for workbench)
- Vat reverse charge and substitution table

- **Key Points for COINS Clients**

- MTD (electronic submission) for VAT mandatory from April 2019
- HMRC Portal will no longer be available
- COINS VAT workbench allows direct submission
- Relatively few returns submitted directly from accounting software
- Spreadsheets used for consolidation of group returns
- Spreadsheets used for partial exemption and other adjustments
- Submission method will be changed under MTD for VAT

1.1.2 VAT Return Work Bench

The VAT Workbench was introduced in 11-04 – this greatly simplifies the process for making Vat returns.

The Workbench is where Vat returns are managed, reviewed and processed

Some of the Benefits include:

- Ensure all VAT is processed in coins
- Full and complete audit trail
- Reduction in hours required for VAT return
- Compliant with Electronic Transmission to HMRC (as required by HMRC from April 2019)
- Electronic Transmission Reports
- Use of Status colours Green/Amber/Red
- VAT Return Posted to GL
- Enhanced reporting
- Drill down functionality
- Enhanced Review process for unreturned transactions
- Reconciliation report between GL and VAT transactions

1.1.3 Implementation and Planning

Companies need to start planning now for the changes VAT business process changes required.

Preparation

In preparation for moving to coins it is recommended that

- A recent copy of COINS is available for Testing
- VAT transactions are reconciled and up to date
- Review and Document existing VAT business process
- Activate VAT Workbench Licence

Survey and Questionnaire

- To assist with Implementation a questionnaire will need to be completed to aid understanding of current VAT process and coins set.

VAT Module Licence Code

- A licence is required to use the VAT workbench module - however clients are required to engage in training or consultancy to activate the licence.

• **Note:** Using the workbench incorrectly can result in errors.

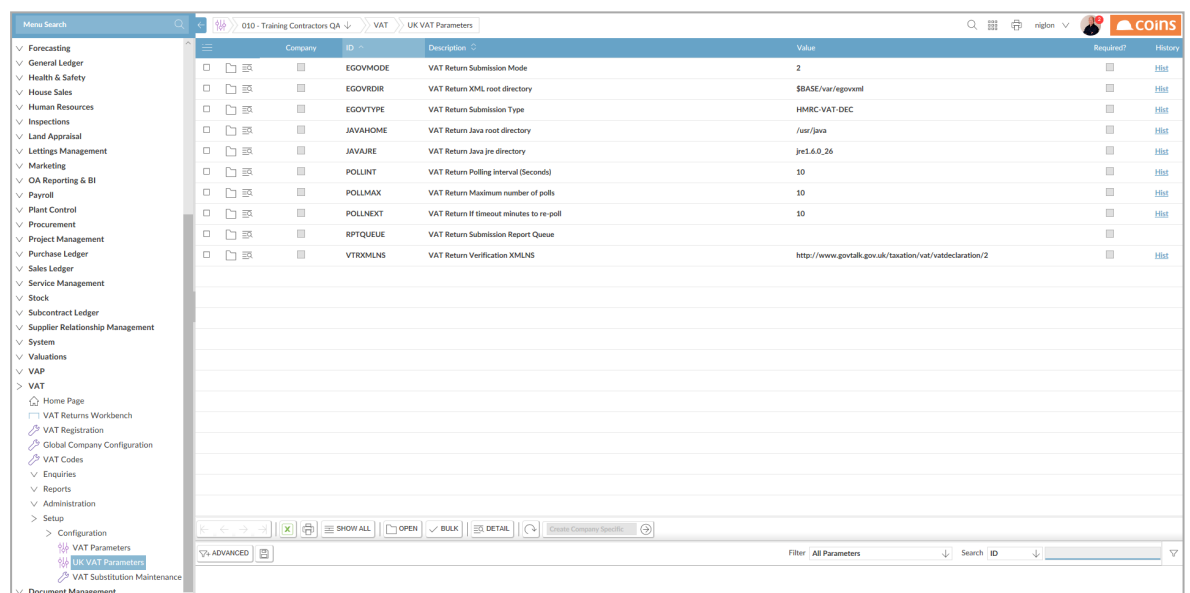
1.2 Configuration and Parameters

1.2.1 VAT Workbench Configuration

1.2.1.1 UK-specific VAT parameters.

UK Vat Parameters can be found in:

VAT > Setup > Configuration > UK VAT Parameters



Company	ID	Description	Value	Required?	History
	EGOVMODE	VAT Return Submission Mode	2		Hist
	EGOVDIR	VAT Return XML root directory	\$BASE/vat/egovxml		Hist
	EGOVTYPE	VAT Return Submission Type	HMRC-VAT-DEC		Hist
	JAVAHOME	VAT Return Java root directory	/usr/java		Hist
	JAVAJRE	VAT Return Java jre directory	jre1.6.0_26		Hist
	POLLINT	VAT Return Polling Interval (Seconds)	10		Hist
	POLLMAX	VAT Return Maximum number of polls	10		Hist
	POLLNEXT	VAT Return If timeout minutes to re-poll	10		Hist
	RPTQUEUE	VAT Return Submission Report Queue			
	VTRXMLNS	VAT Return Verification XMLNS	http://www.govtalk.gov.uk/taxation/vat/vatdeclaration/2		Hist

UK VAT Parameters allows you to set parameters that govern the electronic submission of UK VAT returns to HMRC.

There are 10 specific UK Parameters for VAT workbench. These parameters cover how the Workbench communicates with the Government Gateway Transaction Engine (this is a centralised registration service for e-Government filing services allowing the exchange of electronic data. Used for PAYE year-end returns as well as for CIS monthly returns and verification requests).

1.2.1.2 VAT Workbench Parameters:

Some of Parameters used for the government Transaction engine are also used in the Payroll and or Subcontract modules. These Values can be used for the VAT workbench

Equivalent UK Specific Parameters			
	ID	Description	Equivalent parameter in Module
1	EGOVMODE	VAT Return Submission Mode	SC and Payroll
2	EGOVRDIR	VAT Return XML root directory	SC and Payroll
3	EGOVTYPE	VAT Return Submission Type	VAT Only
4	JAVAHOME	VAT Return Java root directory	SC and Payroll
5	JAVAJRE	VAT Return Java jre directory	SC
6	POLLINT	VAT Return Polling interval (Seconds)	SC
7	POLLMAX	VAT Return Maximum number of polls	SC
8	POLLNEXT	VAT Return If timeout minutes to re-poll	SC
9	RPTQUEUE	VAT Return Submission Report Queue	SC and Payroll
10	VTRXMLNS	VAT Return Verification XMLNS	VAT Only

1.2.1.3 Parameters further details

Parameter	Description
VTUK/EGOVMODE - VAT Return Submission Mode	<p>The submission mode; this must be set to 0 for live operation.</p> <p>0 = Live operation.</p> <p>1 = Test in live. This service is not currently supported by HMRC, and will not be supported until further notice.</p> <p>2 = Vendor test. For COINS use only, Do Not Use.</p> <p>3 = Put XML Only. This allows you to create an output XML file but not to transfer it to HMRC. This can be used for test purposes.</p>
VTUK/EGOVRDIR - VAT Return XML root directory	<p>The base directory for XML (Extensible Markup Language - a markup language based on HTML, often used for creating structured data files) submissions to the Government Transaction Engine - For example, \$BASE/var/egovxml.</p> <p>The ASCII text files that COINS creates during a submission attempt will be held in a subdirectory of this root directory. The subdirectory name is the same as the 'message class', and is created automatically. These are:</p> <ul style="list-style-type: none"> • HMRC-VAT-DEC - Live Submissions • HMRC-VAT-DEC-TIL - Test in Live Submissions <p>All users who will send the Internet submissions will require permissions to read and write from this directory.</p> <p>If you have more than one submission company, you may want to create separate subdirectories for each submission company, to make it easier to locate the XML for each company.</p> <p>For example: \$BASE/var/egovxml/company16</p>
VTUK/EGOVTYPE - VAT Return Submission Type	<p>VAT Return HMRC Submission Class.</p> <p>Must be empty or set to HMRC-VAT-DEC for Live submissions.</p> <p>Must be set to HMRC-VAT-DEC-TIL for Test in live submissions.</p>

Parameter	Description
VTUK/JAVAHOME - VAT Return Java root directory	<p>The root directory of the Java installation on the server.</p> <p>The report which COINS will provide after running the Daltrey* test (a test that COINS can run to confirm that your COINS server can communicate with the Government Transaction Engine (a centralised registration service for e-Government filing).</p>
VTUK/JAVAJRE - VAT Return Java jre directory	<p>The Java Runtime Environment (JRE) subdirectory of the Java root directory.</p> <p>The report which COINS will provide after running the Daltrey test (a test that COINS can run to confirm that your COINS server can communicate with the Government Transaction Engine. Coins Support run test if required.</p>
VTUK/POLLINT - VAT Return Polling interval (Seconds)	<p>The interval (in seconds) between request events by COINS to check whether the Government Transaction has a response from HMRC to submissions.</p> <p>To comply with HMRC guidelines on polling, COINS recommend you set this to 10 seconds or more.</p>
VTUK/POLLMAX - VAT Return Maximum number of polls	<p>The maximum number of times that COINS will re-check for a response via the Government Transaction Engine before timing out.</p> <p>If COINS has not received a response after this number of attempts, the status of the submission is set to "Timeout" and COINS creates a new delayed request (see POLLNEXT).</p> <p>To comply with HMRC guidelines on polling, COINS recommend you set this to 10.</p>
VTUK/POLLNEXT - VAT Return If timeout minutes to re-poll	<p>The number of minutes COINS waits before creating a new polling request.</p> <p>If polling times out (see POLLINT and POLLMAX), COINS creates a new (delayed) request with a start time based on the value of POLLNEXT.</p> <p>COINS suggest you set this to 10.</p>

Parameter	Description
VTUK/RPTQUEUE - VAT Return Submission Report Queue	The report queue to use for electronic VAT Return submissions to HMRC. COINS uses the OA background report generator for electronic submissions to HMRC. It is Possible to set up more than one queue, to give different priority to different types of request
VTUK/VTRXMLNS - VAT Return Verification XMLNS	The XML namespace for VAT Returns, that is: http://www.govtalk.gov.uk/ taxation/vat/vatdeclaration/2

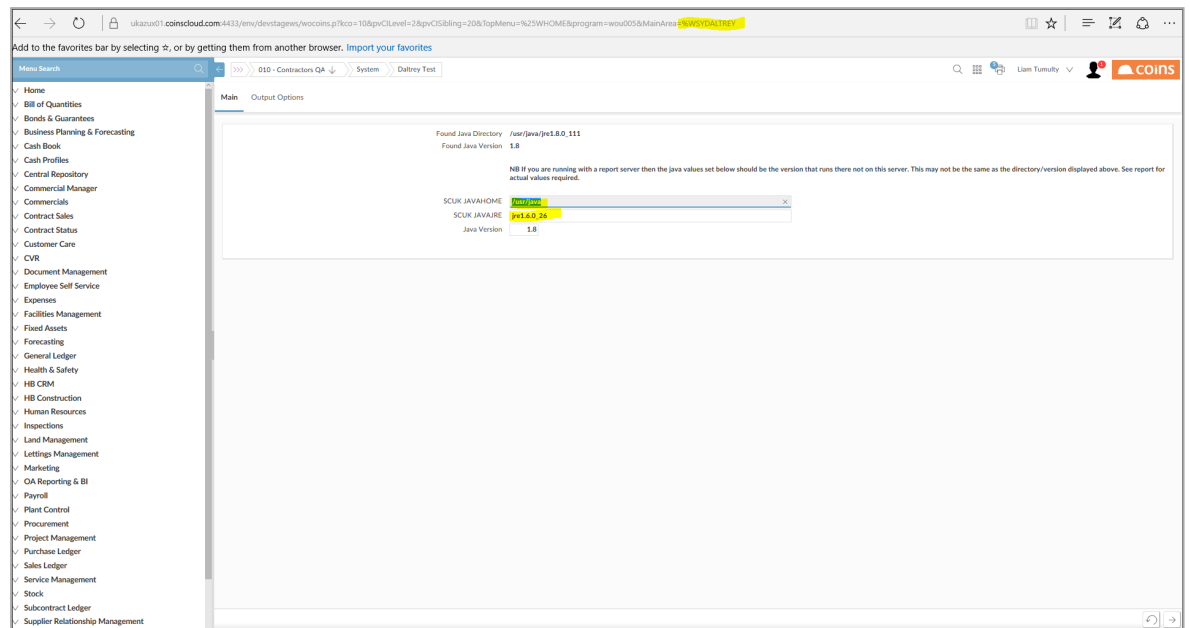
1.2.2 Java Home/Java JRE (Daltrey Test)

The Daltrey Test provides details of the JAVA in use in a coins environment. A system administrator or COINS support can run the report. The result can be used to populate JAVAHOME and JAVAJRE

The Daltrey test is run as follows:

- Coins Plus by running programme **Sys.p.Daltrey**
- Coins OA by adding "&MainArea=%wsydaltrey"amending to the the URL
-
-

COINS Learning Resources: VAT Workbench

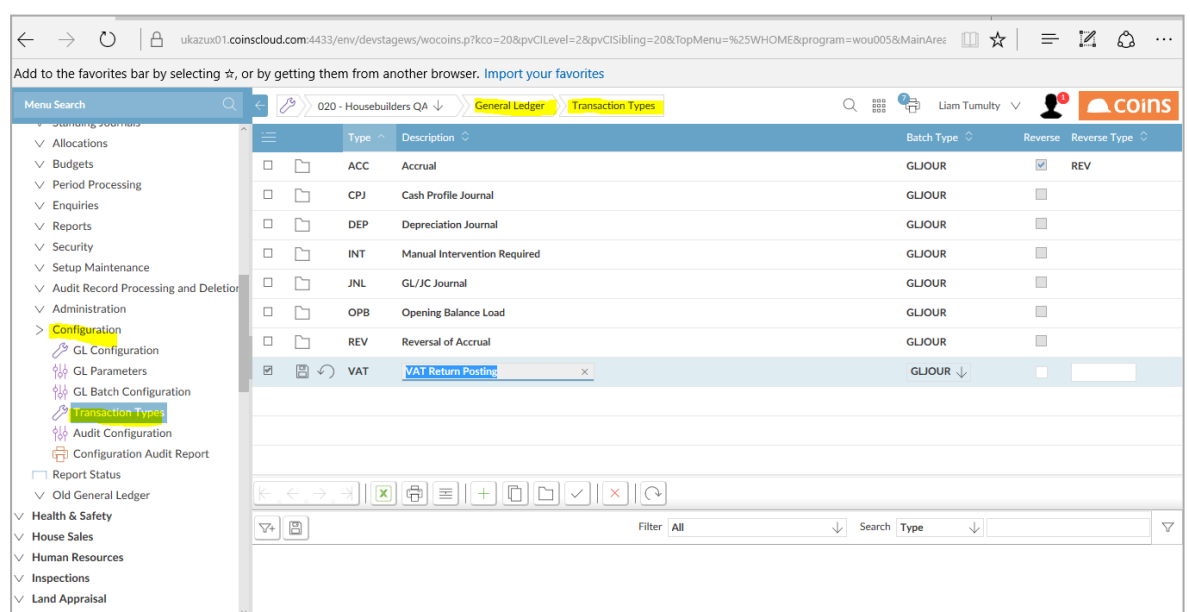


1.2.3 Transaction Types

To Create a New Transaction Type

General Ledger > Setup > Configuration > Transaction Types.

Add Transaction Type eg VAT (Short Code) VAT Return Journal (Description) and Batch Type GLJOUR.



1.2.4 Specific VAT Parameters:

	ID	Description	Sample Value
1	EGOVMODE	VAT Return Submission Mode	0
2	EGOVRDIR	VAT Return XML root directory	\$BASE/var/egovxml
3	EGOVTYPE	VAT Return Submission Type	HMRC-VAT-DEC
4	JAVAHOME	VAT Return Java root directory	/usr/java
5	JAVAJRE	VAT Return Java jre directory	jre1.6.0_26
6	POLLINT	VAT Return Polling interval (Seconds)	10
7	POLLMAX	VAT Return Maximum number of polls	10
8	POLLNEXT	VAT Return If timeout minutes to re-poll	10
9	RPTQUEUE	VAT Return Submission Report Queue	
10	VTRXMLNS	VAT Return Verification XMLNS	http://www.govtalk.gov.uk/taxation/vat/vatdeclaration/2

1.2.5 VAT Parameters by Module

Use the coins Side bar help for further information

Module	ID	Description	Value
CO - COINS Common	BDACCT	VAT Bad Debt Control Account	00.7C04
	BDVATI	Bad Debt Input VAT Code (Malaysia Only)	
	BDVATO	Bad Debt Output VAT Code (Malaysia Only)	
	CURRTAXP	Currency conversion at payment (ledgers)	
	DEFTAX	Default Tax Code (Sales Tax Processing)	
	DEFVAT	Default VAT Code	
	FEDTAX	Federal Tax Authority	CA
	INTRAST	Create Intrastats during Invoicing (Y/N)	N
	PRINCIP	No VAT Charge (to Principal) Codes	
	PRVATUPD	Prevent PL Reverse VAT Amount Update	
	RCPHRASE	Reverse Charge Statement	
	RCPLTYPE	Reverse Charge PL Txn Types	
	RCTEXT1	Reverse Charge Text1	
	RCTEXT2	Reverse Charge Text2	
	RCTEXT3	Reverse Charge Text3	
	RCTEXT4	Reverse Charge Text4	

COINS Learning Resources:
VAT Workbench

Module	ID	Description	Value
	REVCHGSC	Reverse Charge VAT For S/C	
	TAXDEFBL	Allow blank default VAT codes?	Y
	TAXINV	Desc of Tax Invoice	
	TAXINVNO	Desc of not a Tax Invoice	
	TAXREV	Tax codes that will be automatically reversed on entry	FW,OW,Q85,QW
	TAXTOL\$	Tolerance limit for use tax (value)	.02
	TAXTOL%	Tolerance limit for use tax (percent)	.005
	TAXTYPE	Tax Type - VAT or Sales Tax Processing	
	TAXUSE	Accrue use tax (Sales Tax Processing)	N
	TXLINKCO	Enter Company Number which this company uses to maintain VAT Codes	
	UNESTVAT	Treat Non-Established As VAT Reg	N
	VATABLAB	VATable Label	
	VATATPAY	VAT Liability at payment by VAT code	Y
	VATEX	VAT Exempt Code List	P3
	VATLAB	VAT Label	LABEL=Tax
	VATONLY	VAT only codes	P6,S6
	VATTEXT1	VAT Doc Text1	

Module	ID	Description	Value
	VATTEXT2	VAT Doc Text2	
	VATTEXT3	VAT Doc Text3	
	VATTEXT4	VAT Doc Text4	
	VATWARN	Modules to ignore VAT discrepancies	
	VATZERO	Apply strict VAT rate/amount rules	Y
	VTPHRASE	VAT Document Statement	
SC - Subcontract Ledger	ALWBLNKB	Allow blank Billing Type in PO Entry and Subcontract Maintenance	N
	AUTHZERO	Auth Receipt Zero Value (Y/N)	N
	BDACCT	Bad Debts Control Account	00.7899
	CHQ+DAYS	No of Days to add to Cheque Date (VAT/ATR)	3
	DEFBILL	Default Billing Type	I
	DEFSBVAT	Default Self Billing VAT Code	P0
	DEFSCPRT	Default Printing Type Cert/Remit Print	
	DEFVATFR	Default VAT Code on Subcontract Order from ...	SUBCONTRACTOR
	IGVATVAL	Ignore VAT Validation on Subcontracts	
	LABVATCD	VAT code for PL to SC Labour	

Module	ID	Description	Value
	NOAUTH	Authenticated Receipt Limit	
	OVRBTYPE	Override Billing Type on Subcontract	Y
	RCTILETT	Recipient Created Tax Invoice Letter Code	
	SB+DAYS	Self Billing Tax Point days after payment	2
	SBANAGRE	Validate self billing annual agreement expiry	E
	SBATPAY	Self Billing Tax Point at payment	Y
	SBTOINV	Self Billing Certificates switch to invoice billing type	
	SCFORM-A	Certificate Authenticated Receipt Form	
	SCFORM-I	Certificate Invoice Form	
	SCFORM-S	Certificate Self Billing Form	
	STOPVAT	Disallow Incorrect VAT Registration No's	Y
	UNREGVAT	Unregistered VAT Code	
	VALBTYPE	OA Only - Validate Billing Type against VAT Registration	
	VAT%CHK	Warn if VAT % Incorrect	Y
	VATCOST	Only post VAT when the invoice is certified	N

Module	ID	Description	Value
	VATDISCI	Settlement Discount before VAT (Invoice Register)	Y
	VATLINES	Enter number of VAT lines for web input	3
	VATNONRG	Disallow VAT on Non-Reg'd Supplier	
	VATREG	VAT Register Account	
	VATTEXT1	VAT text 1	
	VATTEXT2	VAT text 2	
	VATTEXT3	VAT text 3	
	WEBVAT	VAT codes for OA Certificate Entry	F*,Q*,O*,P*,AAA
PL - Purchase Ledger	BDACCT	Bad Debts Control Account	00.7898
	CSTVAT	List of VAT Codes to Translate	
	DEFLABOU	Default Labour From Gross minus VAT	W
	MINTRVAL	Minimum Value above which a VAT tax receipt is required (PCards)	5000
	STOPVAT	Disallow Incorrect VAT Registration No's	N
	TRANSNAT	Nature of Transaction Code (Intrastats)	
	UNREGVAT	Unregistered VAT Code	P5
	VAT%CHK	Warn if VAT % Incorrect	Y

COINS Learning Resources:
VAT Workbench

Module	ID	Description	Value
	VATCOST	Only Post VAT When the Invoice is Costed	Y
	VATDISC	Settlement Discount Before VAT	N
	VATERROR	Treat Diff VAT Code on Supplier as Error	N
	VATNONRG	Disallow VAT on Non-Reg'd Supplier	N
	VATREG	VAT Register Account	00.7C00
	VATSTOP	Inhibit Auto VAT Calc. on Invoices	N
	VATVARCD	VAT Code for PO Inv VAT Variance Posting	{OASIS}
CB - Cash Book	GSTEXDIR	The directory where to place output files produced by VAT Extract routine	/tmp/pdr23771
	ITSCORCT	Correction Routine for Intrastat Reports	
	ITSEDIDN	Intrastats EDI extract directory	
	ITSEDIFN	Intrastats EDI file name	
	ITSTRAN	Intrastats file delivery method	
	RETCTYPE	VAT Return Transaction Type	VAT
	VATIDCAN	Users able to cancel a VAT Return	

COINS Learning Resources:
VAT Workbench

Module	ID	Description	Value
	VATIOMSG	VAT input/output message is warning (module list)	
	VATREC	Allow update of VAT recoverable flag?	Y
SL - Sales Ledger	BDACCT	Bad Debts Control Account	00.6899
	CSTVAT	List of VAT Codes to Translate	
	METHTRAN	Transport Method Code (Intrastats)	
	STOPVAT	Disallow Incorrect GST Registration No's	N
	TRANSNAT	Nature of Transaction Code (Intrastats)	
	TXNATPAY	Transaction Types treated as VAT At Pay	
	VATDISC	Settlement Discount Before GST	N
VP - VAP	CSTNRVAT	NR VAT Costing Mask	_.-----
	DEFVATCD	Default VAT Code	P0
	REBVAT	Rebate Sales Ledger invoice VAT code	S0
	VATDIST	VAT distribution: +/-; Item ID; VAT Code	-,CITB2,P0
	VATFIRST	Create VAT Distribution first time only	N

COINS Learning Resources:
VAT Workbench

Module	ID	Description	Value
	VATNRACC	Include non-recoverable VAT in Accruals and Commitments (OA)	
	VATUPD	Update VAT code on certificate header	Y
HS - House Sales	EXCREVAT	Exclude Recoverable VAT in journal fields	
	EXINPGRS	Input gross value of extras	
	GRVATJNL	Journal for ground rent billing with VAT	
	JNLIOV	Use VAT code setup to determine input/output VAT	Y
	OCVATJNL	Journal for other manual charges with VAT	
	SCVATJNL	Journal for service charge bill with VAT	
	BDACCT	Bad Debts Control Account	00.6898
	PAYSPLIT	Split Pay Into Net And VAT By Default	
	VATTEXT1	VAT text 1	
	VATTEXT2	VAT text 2	
	WEBVAT	List of VAT Codes for web certificate input	S0,S1,S10,S20,APAY,O*,AAA

COINS Learning Resources:
VAT Workbench

Module	ID	Description	Value
BQ - Bill of Quantities	DEFNOVAT	Default VAT code for non-VAT registered subcontractor	P0
	DEFVAT	Default VAT code for VAT registered subcontractor	P1
CI - Company Information	CENTVAT	Use centralised VAT registration?	Y
	STOPVAT	Disallow incorrect VAT Registration No's	N
ST - Stock	TXBYITEM	Dual taxability option	
	VATPREFIX	Luckins: Prefix for mapping GST codes	
ST - Stock Total			
AT - AT	VAT	VAT	LABEL=GST HELP=Enter GST Code
	VATREG	VAT Reg No	
SCAUS - SCAUS	GSTDATE	GST Activation Date	
PO - Procurement	VATREGNO	Display 'VAT Reg No' for PO Orders on COINSplus screens	Y
SW - Small Works	XSVATCDE	VAT Code For Excess Invoices	

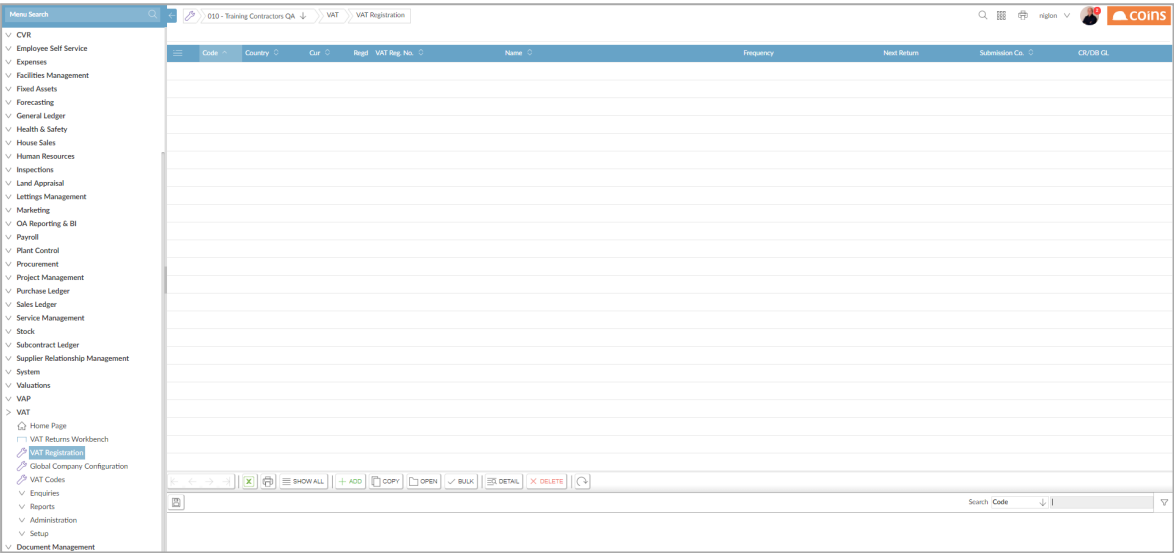
COINS Learning Resources:
VAT Workbench

Module	ID	Description	Value
GL - General Ledger	VALIDVAT	Validate VAT/GST value (yes/no)	
PC - Plant Control	PERS-USE	VAT codes split when Personal Use set	50:50

1.3 Setup and Registration

1.3.1 Set Up VAT Registrations

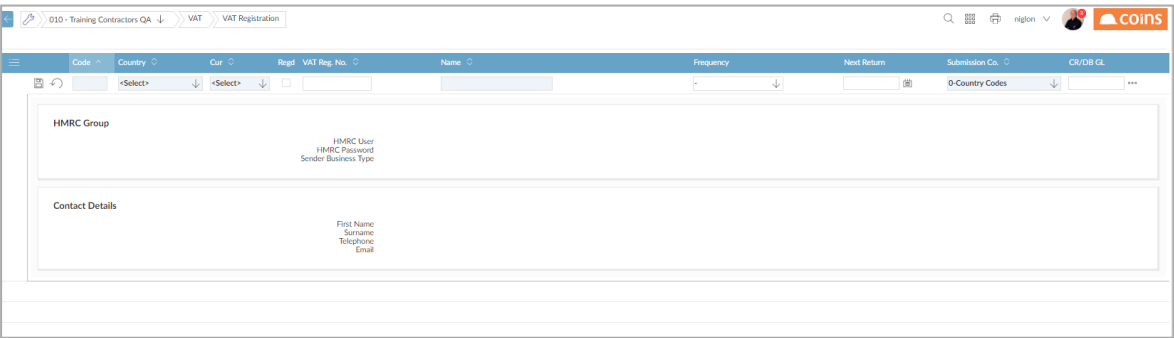
Location: COINS OA Modules > [VAT](#) > [VAT Returns](#) > To set up VAT registrations



Coins Vat Registration captures details for every VAT registration and dummy registrations.



Click



Column	Example	Comment
Code	GB03	A unique code to identify this VAT registration Maximum Length: 8 characters
Country	GB - United Kingdom	The country where this company is based

Column	Example	Comment
Cur	GBP - Sterling	From Drop Down
Regd	yes	Whether this entity is currently VAT registered This can be unticked for companies or sectors: which are not VAT registered for any reason, or which have become dormant so no longer required to submit returns.
VAT Reg. No.	807123752	Country code of GB or IE will validate this field using standard VAT Registration number rules.
Name	Contractors QA 03	VAT Registration Name. Enter this as it appears on the VAT Registration Certificate and should appear on the VAT Return.
Frequency	M - Calendar Month	How often Returns need to be made. M - Calendar Month. Q - Calendar Quarter. Y - Calendar Year. COINS does not support annual electronic Returns so you will have to make the Returns outside of COINS. A - Agreed with HMRC. If you have agreed non- standard Return periods, for example, based on your accounting periods.
Next Return	31/03/2018	The date on which the next Return is due. When you set up the record initially, you need to set the date manually. COINS updates the date automatically each time a Return is generated, based on the Return frequency and the end date of the Return. You can override this date at any time to allow for changes in Return periods, although this should rarely be necessary. For non-standard VAT periods where HMRC have agreed that they are not based on calendar months, you need to update the Next Return date as part of the return process.

Column	Example	Comment
Submission Co.	10 - Contractors QA	The COINS company (kco) from which the submission will be made. If the registration covers part or all of one company then this will be that company. If the registration spans more than one company then this will be one of the companies - the user will need to be logged onto the submission company when processing and submitting the return.
CR/DB GL	00.7C03	The creditor/ debtor General Ledger account. The General Ledger account to which the Returned VAT amount should be transferred on posting the return. This needs to be a single account (not masked) which is valid in the submission company.
Details for Government Gateway		
HMRC User	384669182053	The Government Gateway User ID for electronic submissions.
HMRC Password	Password	The Government Gateway password for electronic submissions.
Sender Business Type	Company	The Sender Business Type to be used for electronic submissions.
Details of the person HMRC should contact if there are any queries about the Return.		
First Name	Liam	The Contact First Name.
Surname	Tumulty	The Contact Surname.
Telephone	07917574615	The Contact Telephone.
Email	liam.tumulty@coins-global.com	The Contact Email.

Using VAT > VAT Registration, set up a record for each VAT registration (each entity that is registered with the tax authority and that will make VAT returns).

COINS Learning Resources: VAT Workbench

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Menu Search 🔍

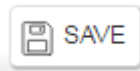
- OA Reporting & BI
- Payroll
- Plant Control
- Procurement
- Project Management
- Purchase Ledger
- Sales Ledger
- Service Management
- Stock
- Subcontract Ledger
- Supplier Relationship Management
- System
- Valuations
- VAP
- VAT**
- Home Page
- VAT Returns Workbench
- VAT Registration
- Global Company Configuration
- VAT Codes
- Enquiries
- Reports
- Administration
- Setup

020 - Housebuilders QA ▾ VAT VAT Registration

Liam Tumulty 📧 COINS

		Code	Country	Currency	Regd.	VAT Reg. No.	Name	Frequency	Next Return	Submission Co.	CR/DB GL
<input type="checkbox"/>		AE1	UAE-	AED-AED	<input checked="" type="checkbox"/>	745632356	Company 60	M-Calendar Month	28/01/18	60-Middle East Region	00.7C03
<input type="checkbox"/>		AUS01	AU-	AUD-Aud	<input checked="" type="checkbox"/>	33073882087	Australian QA	Q-Calendar Quarter	30/04/13	40-Australian QA	99.00.310270
<input type="checkbox"/>		AUS02	AUS-	AUD-Aud	<input checked="" type="checkbox"/>	44073882087	Australian QA	Q-Calendar Quarter	30/04/13	40-Australian QA	99.00.310270
<input type="checkbox"/>		GB000	GB-United Kingdom	GBP-Sterling	<input type="checkbox"/>	000000000	Dummy Code	Q-Calendar Quarter	31/03/18	20-Housebuilders QA	00.7C03
<input type="checkbox"/>		GB001	GB-United Kingdom	GBP-Sterling	<input checked="" type="checkbox"/>	996935244	Test RT Company	Q-Calendar Quarter	30/11/13	1-CONTRACTOR MASTER	00.7C00
<input type="checkbox"/>		GB01	GB-United Kingdom	GBP-Sterling	<input checked="" type="checkbox"/>	999900001	Contractors QA 01	M-Calendar Month	28/05/17	10-Contractors QA	00.7C03
<input type="checkbox"/>		GB02	GB-United Kingdom	GBP-Sterling	<input checked="" type="checkbox"/>	116286126	Housebuilders QA 02	Q-Calendar Quarter	31/05/14	20-Housebuilders QA	00.7C03
<input type="checkbox"/>		GB03	GB-United Kingdom	GBP-Sterling	<input checked="" type="checkbox"/>	807123752	Contractors QA 03	Y-Calendar Year	30/06/19	10-Contractors QA	00.7C03
<input type="checkbox"/>		GB04	GB-United Kingdom	GBP-Sterling	<input checked="" type="checkbox"/>	226732663	This name is either 35 or 36 charac	M-Calendar Month	31/01/13	12-SureStart UK CATS	00.7C03
<input type="checkbox"/>		GB05	GB-United Kingdom	GBP-Sterling	<input type="checkbox"/>		Non Reg'd GB	M-Calendar Month		10-Contractors QA	
<input type="checkbox"/>		GB101	GB-United Kingdom	GBP-Sterling	<input type="checkbox"/>	999900002	Vinci kco 101	Q-Calendar Quarter		101-Vinci Construction UK	00.7C03

Search Code ▾



Complete the Details and click

		Code	Country	Curr	Regd	VAT Reg. No.	Name	Frequency	Next Return	Submission Co.	CR/Dbl GL
<input type="checkbox"/>		GB04	GB-United Kingdom	GBP-Sterling	<input checked="" type="checkbox"/>	226732663	This name is either 35 or 36 charac	M-Calendar Month	31/01/13	12-SureStart UK CATS	00.7C03
<input type="checkbox"/>		GB07	GB-United Kingdom	GBP-Sterling	<input type="checkbox"/>	261736695	CoinsSlough	M-Calendar Month	31/03/18	10-Contractors QA	00.7C03
<input type="checkbox"/>		GB101	GB-United Kingdom	GBP-Sterling	<input type="checkbox"/>	999900002	Vinci kco 101	Q-Calendar Quarter		101-Vinci Construction UK	00.7C03
<input type="checkbox"/>		GB27	GB-United Kingdom	GBP-Sterling	<input checked="" type="checkbox"/>	999900027	GB VAT Bad Debt Test	M-Calendar Month	30/06/15	27-Financial Costing Functionality	00.7C03
<input type="checkbox"/>		GB28	GB-United Kingdom	GBP-Sterling	<input checked="" type="checkbox"/>	999900028	GB VAT Bad Debt Test	M-Calendar Month	31/07/15	28-Financial Integrity Testing	00.7C03
<input type="checkbox"/>		GB402	GB-United Kingdom	GBP-Sterling	<input type="checkbox"/>	402402402	Kco402	-		402-For ELLBEC Use only	
<input type="checkbox"/>		GB90	GB-United Kingdom	GBP-Sterling	<input type="checkbox"/>		Company 90	M-Calendar Month		90-Training Company	
<input type="checkbox"/>		GBFR	GB-United Kingdom	EUR-Euro	<input checked="" type="checkbox"/>	999900003	VAT-France	M-Calendar Month	30/09/15	10-Contractors QA	00.7C03
<input type="checkbox"/>		IE400	IE-Ireland	EUR-Euro	<input type="checkbox"/>	40000811	IE Test	M-Calendar Month	31/12/17	330-ROI payroll (COINS+ and OA)	00.7C03
<input type="checkbox"/>		N-GB	GB-United Kingdom	GBP-Sterling	<input type="checkbox"/>	N-GB	Non Reg GB	M-Calendar Month	28/02/13	10-Contractors QA	
<input type="checkbox"/>		N-IE	IE-Ireland	EUR-Euro	<input type="checkbox"/>		Non Reg Ireland	-		10-Contractors QA	
<input type="checkbox"/>		N-RCTq	IE-Ireland	EUR-Euro	<input type="checkbox"/>	IE98798799	RCT testing	B-Bi-Monthly	31/01/14	305-Pt6 1 Revenue testing environment	00.7c03
		<div>-Select-</div>	<div>-Select-</div>	<input type="checkbox"/>	<div></div>	<div></div>	<div></div>	<div>-</div>	<div></div>	<div>D-Country Codes</div>	<div>***</div>
<div>HMRC Group</div> <div>HMRC User HMRC Password Sender Business Type</div>											
<div>Contact Details</div> <div>First Name Surname Telephone Email</div>											

For companies or sectors that are not VAT registered, set up a separate "dummy" registration record with the Regd field unticked.

Note: Testing can be completed without entering HMRC registration details, set parameter to test mode.

1.3.2 Add a Company to a VAT Registration:

To add a company (and all sectors within) to a vat registration

The VAT workbench provides a link to Company Configuration.

Click to open Global Company Configuration

Add to the favorites bar by selecting ☆, or by getting them from another browser. [Import your favorites](#)

Menu Search

020 - Housebuilders QA > VAT > Global Company Configuration

Global Company Configuration All Companies and Sectors

	KCO	Name	Country Codes	Company Number	Registration No	Sector VAT Reg?	Contractor's Ref	Sectors Set Up
<input type="checkbox"/>	<input type="checkbox"/>	Country Codes		23 456 789	33 123 456 789	No	1234	4/4
<input type="checkbox"/>	<input type="checkbox"/>	1 COINS FIRSTBASE			N-GB	No		10/10
<input type="checkbox"/>	<input type="checkbox"/>	3 COINS FIRSTBASE for House Builders	GB GBP		000000000	Yes		3/3
<input type="checkbox"/>	<input type="checkbox"/>	5 Irish Firstbase	IE EUR		4000081L	No		3/3
<input type="checkbox"/>	<input type="checkbox"/>	9 Asset Management QA	GB			No		1/1
<input type="checkbox"/>	<input type="checkbox"/>	10 COINS FIRSTBASE	GB GBP	1234567	999900001	No	1111111111	20/20
<input type="checkbox"/>	<input type="checkbox"/>	11 COINS FIRSTBASE	GB GBP	1234567	999900001	No	1111111111	
<input type="checkbox"/>	<input type="checkbox"/>	12 FirstBase UK CATS	GB GBP			Yes	60714409	3/3
<input type="checkbox"/>	<input type="checkbox"/>	19 HB Test Company				No		1/1
<input type="checkbox"/>	<input type="checkbox"/>	20 COINS House Builders	GB GBP		116286126	Yes		14/14
<input type="checkbox"/>	<input type="checkbox"/>	21 COINS House Builders QA 10.21	GB GBP			No	941/R11883	3/3
<input type="checkbox"/>	<input type="checkbox"/>	22 COINS House Builders QA 10.21	GB GBP		000000000	No		3/3

Click to open Global Company Configuration >

Click on the [...]

Add to the favorites bar by selecting ☆, or by getting them from another browser. [Import your favorites](#)

Menu Search

020 - Housebuilders QA > VAT > Global Company Configuration

Company

Name COINS House Builders

Country GB

Address COINS Building
The Grove
Slough
Berkshire

Postcode SL1 5QP

Telephone 01753 505000

Fax 01753 711010

Contact Tim Armitage

Company Number

VAT Registration No

Contractor's Ref

Currency GBP

Email

Website

Extra Detail

from the VAT register

this open the VAT registrations

COINS Learning Resources:
VAT Workbench

Staging Environment-20-VAT-VAT Registrations-Housebuilders QA - Microsoft Edge

ukazux01.coinscloud.com:4433/env/devstagaws/wocoins.p?kco=20&TopMenu=%WMAIN&MainArea=...

Menu Search

020 - Housebuilders QA > VAT > Global Company Configuration

Company

Name: COINS House Builders
Country: GB
Address: COINS Building
The Grove
Slough
Berkshire
Postcode: SL1 1QP
Telephone: 01753 505000
Fax: 01753 711010
Contact: Tim Armitage
Company Number:
VAT Registration No:
Contractor's Ref:
Currency: GBP
Website:
Extra Detail:

From the look up Select the correct VAT registration

VAT Reg. No.	Name	Code	Country	Cur	Regd	Freq
745632356	Company 60	AE1	UAE-	AED-AED	<input checked="" type="checkbox"/>	M-Caler
33073882087	Australian QA	AUS01	AU-	AUD-Aud	<input checked="" type="checkbox"/>	Q-Caler
44073882087	Australian QA	AUS02	AUS-	AUD-Aud	<input checked="" type="checkbox"/>	Q-Caler
000000000	Dummy Code	GB000	GB-United Kingdom	GBP-Sterling	<input type="checkbox"/>	Q-Caler
999935244	Test RT Company	GB001	GB-United Kingdom	GBP-Sterling	<input checked="" type="checkbox"/>	Q-Caler
999900001	Contractors QA 01	GB01	GB-United Kingdom	GBP-Sterling	<input checked="" type="checkbox"/>	M-Caler
116286126	Housebuilders QA 02	GB02	GB-United Kingdom	GBP-Sterling	<input checked="" type="checkbox"/>	Q-Caler
807123752	Contractors QA 03	GB03	GB-United Kingdom	GBP-Sterling	<input checked="" type="checkbox"/>	M-Caler
226732663	This name is either 35 or 36 charac	GB04	GB-United Kingdom	GBP-Sterling	<input checked="" type="checkbox"/>	M-Caler
261736695	CoinsSlough	GB07	GB-United Kingdom	GBP-Sterling	<input type="checkbox"/>	M-Caler
999900002	Vinci kco 101	GB101	GB-United Kingdom	GBP-Sterling	<input type="checkbox"/>	Q-Caler
999900027	GB VAT Bad Debt Test	GB27	GB-United Kingdom	GBP-Sterling	<input checked="" type="checkbox"/>	M-Caler
999900028	GB VAT Bad Debt Test	GB28	GB-United Kingdom	GBP-Sterling	<input checked="" type="checkbox"/>	M-Caler

Save the Details

ukazux01.coinscloud.com:4433/env/devstagaws/wocoins.p?kco=20&TopMenu=%WMAIN&MainArea=...

Menu Search

020 - Housebuilders QA > VAT > Global Company Configuration

Company

Name: COINS House Builders
Country: GB
Address: COINS Building
The Grove
Slough
Berkshire
Postcode: SL1 1QP
Telephone: 01753 505000
Fax: 01753 711010
Contact: Tim Armitage
Company Number:
VAT Registration No: 116286126
Contractor's Ref:
Currency: GBP
Website:
Extra Detail:

Save Details

Click  SAVE

1.3.3 Add a Sector to a VAT Registration:

1.3.3.1 Add a Sector to a Registration:

Where a Company has Sectors with different Vat Registration then the sector can be added to the registration. This is completed by updating the GL Sector. The VAT workbench provides a link.

Global Company Configuration

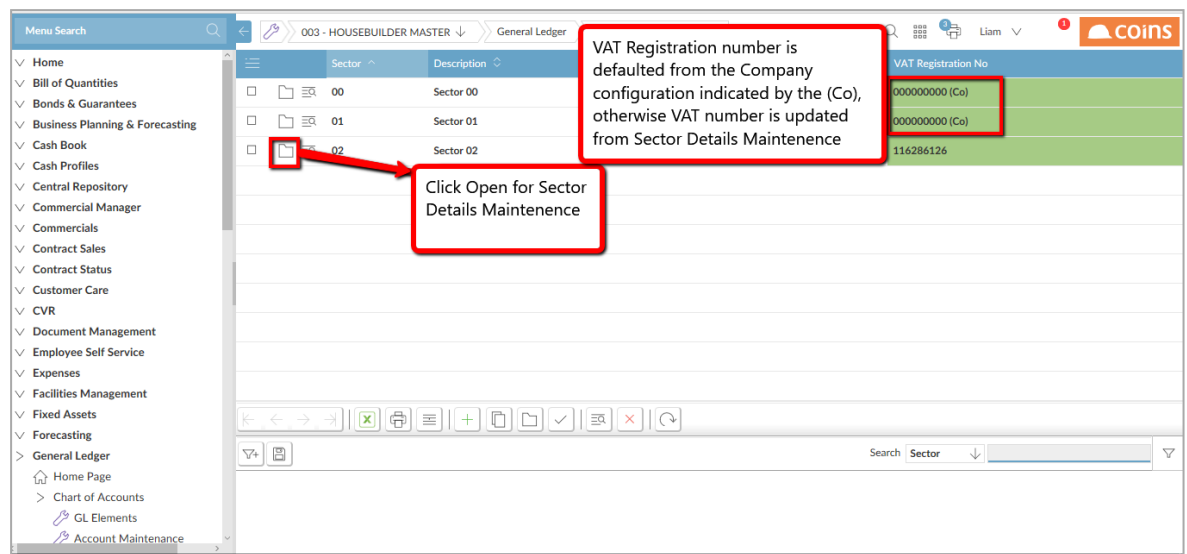
KCO	Name	Country	Currency	Company Number	Registration No	Sector VAT Reg?	Contractor's Ref	Sectors Set Up
0	Country Codes				33 123 456 789	No	1234	4/4
1	COINS FIRSTBASE				N-GB	No		10/10
3	COINS FIRSTBASE for House Bui				000000000	Yes		3/3
5	Irish Firstbase				4000081L	No		3/3
9	Asset Management QA	GB				No		1/1
10		GB	GBP	1234567	999900001	No	1111111111	20/20
11		GB	GBP	1234567	999900001	No	1111111111	
12		GB	GBP			Yes	60714409	3/3
19						No		1/1
20	COINS House Builders QA	GB	GBP		116286126	Yes		14/14
21	COINS House Builders QA 10.21	GB	GBP			No	941/R11883	3/3
22	COINS House Builders QA 10.21	GB	GBP		000000000	No		3/3

Click on the "Sector VAT Registration" this will open Sector Details Maintenance.

1.3.3.2 Sector Detail Maintenance

Sector Details Maintenance allows you to set to add VAT registration to a sector (Sector Details also maintains other details for example address, CIS details)

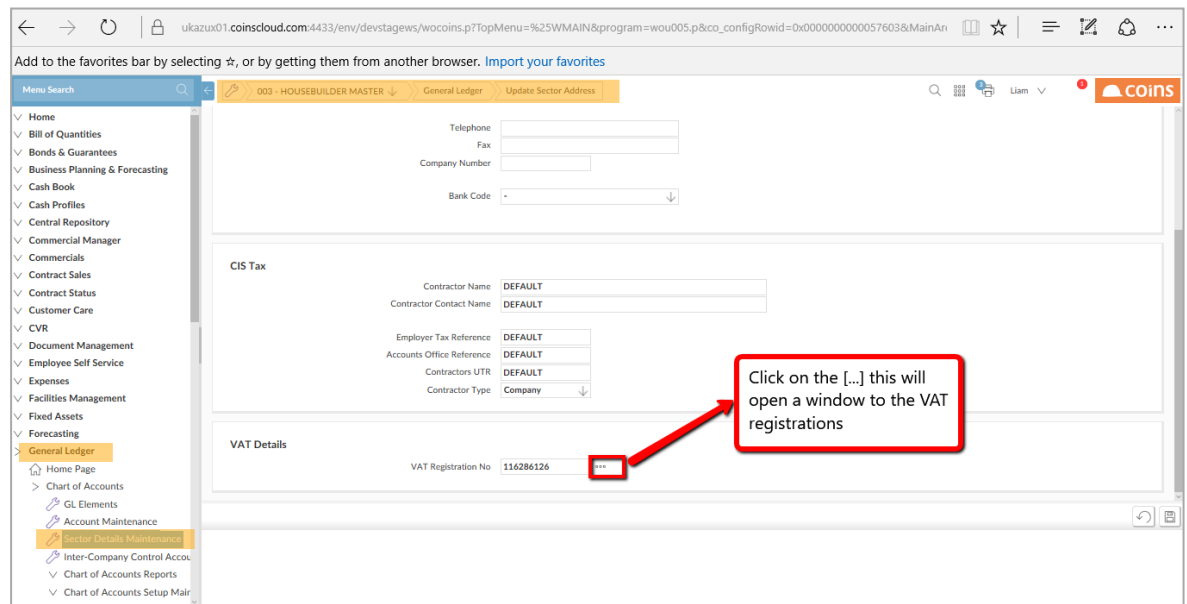
COINS Learning Resources: VAT Workbench



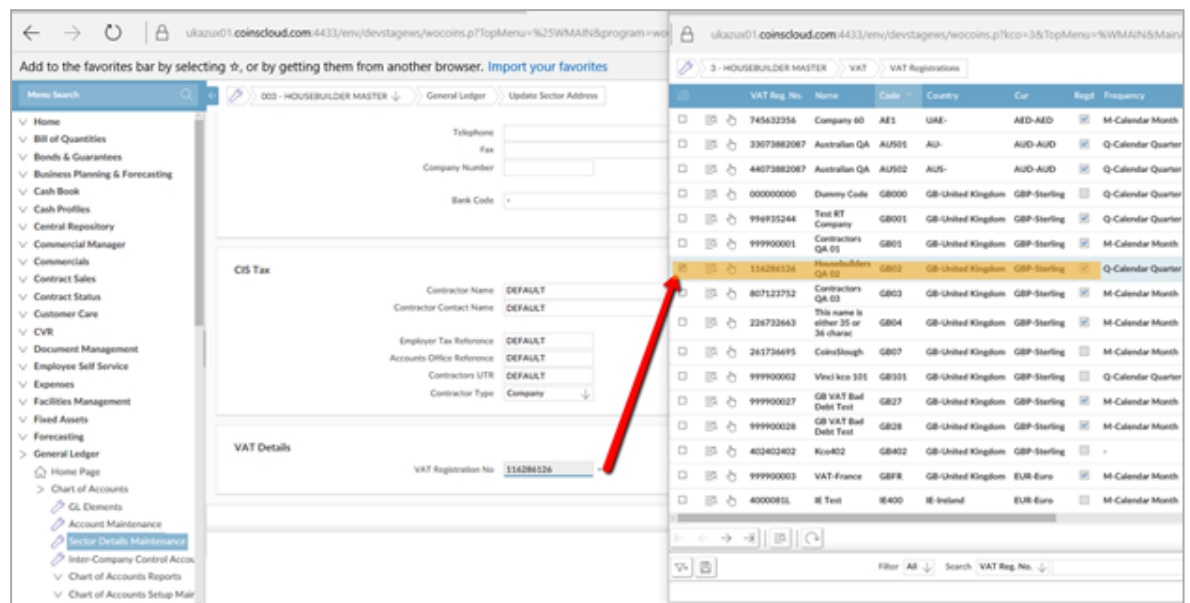
VAT Registration number is defaulted from the Company Configuration indicated by the (Co), otherwise VAT number is updated from Sector Details Maintenance

Important – Every GL Element requires a Sector

Sector Maintenance Set Up



Click on the Look up [...] this open a window to the VAT registrations.



Select the Appropriate VAT registration for the sector and save.

If a VAT registration is not available this will need to be added to VAT registrations first.

Associated Parameters,

GL/SECTOR (Current Value: Y)

Set this to Y if you wish to use sectors.

See also the parameters SECTGLEL, SECTICO and SECTTYPE

Important – Every GL Element requires a Sector

COINS Learning Resources:
VAT Workbench

020 - Housebuilders QA

VAT

Global Company Configuration

Global Company Configuration

All Companies and Sectors

	KCO	Name	Country	Currency	Company Number	Registration No	Sector VAT Reg?	Contractor's Ref	Sectors Set Up
<input type="checkbox"/>	0	Country Codes	RUS	RUB	123 456 789		No	1234	4/4
<input type="checkbox"/>	1	COINS FIRSTBASE	GB	GBP		N-GB	No		10/10
<input type="checkbox"/>	3	COINS FIRSTBASE for House Builders	GB	GBP		000000000	Yes		3/3
<input type="checkbox"/>	5	Irish Firstbase	IE	EUR		4000081L	No		3/3
<input type="checkbox"/>	9	Asset Management QA	GB				No		1/1
<input type="checkbox"/>	10	COINS FIRSTBASE	GB	GBP	1234567	999900001	No	1111111111	20/20
<input type="checkbox"/>	11	COINS FIRSTBASE	GB		1234567	999900001	No	1111111111	
<input type="checkbox"/>	12	FirstBase UK CATS	GB	GBP			Yes	60714409	3/3
<input type="checkbox"/>	19	HB Test Company					No		1/1
<input type="checkbox"/>	20	COINS House Builders	GB	GBP		116286126	Yes		14/14

All GL Elements need a Sector set up and populated

1.4 Posting and Submitting

1.4.1 Creating a VAT Return

When you have checked that you are ready, create the Return. This identifies which transactions will be included when calculating the figures that will be submitted to HMRC.

1.4.1.1 Ensure all transactions have been posted

Firstly you need to ensure that all relevant transactions have been entered.

You can then use

- Batch Status Report (single company) or
- Batch Status Report (Multi-company)

to confirm that all batches have been posted.

1.4.1.2 To create the VAT Return:

1. Go to VAT Returns Workbench.
2. Either:
 - On the Company Summary tab, select the registration you want to produce the return for.

The screenshot displays the COINS VAT Workbench interface. On the left is a navigation menu with categories like 'OA Reporting & BI', 'Payroll', 'Plant Control', 'Procurement', 'Project Management', 'Purchase Ledger', 'Sales Ledger', 'Service Management', 'Stock', 'Subcontract Ledger', 'Supplier Relationship Management', 'System', 'Valuations', 'VAP', and 'VAT'. The 'VAT' category is expanded, showing sub-items: 'Home Page', 'VAT Returns Workbench' (highlighted), 'VAT Registration', 'Global Company Configuration', 'VAT Codes', 'Enquiries', 'Reports', 'Administration', and 'Setup'.

The main area shows the 'Company Summary' tab. At the top, there's a breadcrumb trail: '020 - Housebuilders QA > VAT > VAT Company Summary'. Below this are tabs for 'Group Summary', 'Company Summary' (active), 'VAT Returns', and 'Unreturned Transactions'.

A table lists VAT registrations with columns: Code, Country, Cur, VAT Reg. No., Name, Latest Return, Net VAT, Posting Status, and Submission Status.

Code	Country	Cur	VAT Reg. No.	Name	Latest Return	Net VAT	Posting Status	Submission Status	
<input checked="" type="checkbox"/>	GB000	GB-United Kingdom	GBP-Sterling	000000000	Dummy Code	31/12/17	1,363.86	Unposted	Unsent
<input type="checkbox"/>	GB02	GB-United Kingdom	GBP-Sterling	116286126	Housebuilders QA 02	30/09/13	250.00	Posted	Manually Submitted

At the bottom, there's a toolbar with icons for navigation and actions. A dropdown menu is open, showing options: 'VAT Return Report', 'VAT Reconciliation Report', and 'Create VAT Return' (highlighted). Below the toolbar is a search bar with the text 'Search Code'.

- Or from Options choose the Create VAT Return action.

Add to the favorites bar by selecting ☆, or by getting them from another browser. [Import your favorites](#)

Menu Search 020 - Housebuilders QA VAT VAT Returns Options

Group Summary Company Summary **VAT Returns** Unreturned Transactions

	Code	Country	Cur	VAT Reg. No.	Name	Audit	From	To	Net VAT	Posting Status	Submission Status
<input type="checkbox"/>	GB000	GB-United Kingdom	GBP-Sterling	000000000	Dummy Code	118	01/01/17	31/12/17	1,363.86	Cancelled	Cancelled
<input type="checkbox"/>	GB000	GB-United Kingdom	GBP-Sterling	000000000	Dummy Code	119	01/01/09	31/12/17	1,363.86	Unposted	Unsent
<input type="checkbox"/>	GB02	GB-United Kingdom	GBP-Sterling	116286126	Housebuilders QA 02	27	01/11/12	31/01/13	42.00	Posted	Manually Submitted
<input type="checkbox"/>	GB02	GB-United Kingdom	GBP-Sterling	116286126	Housebuilders QA 02	28	01/02/13	31/05/13	5,385.00	Cancelled	Cancelled
<input type="checkbox"/>	GB02	GB-United Kingdom	GBP-Sterling	116286126	Housebuilders QA 02	29	01/02/13	31/05/13	5,385.00	Posted	Manually Submitted
<input type="checkbox"/>	GB02	GB-United Kingdom	GBP-Sterling	116286126	Housebuilders QA 02	48	01/06/13	30/09/13	250.00	Posted	Manually Submitted
<input type="checkbox"/>	GB02	GB-United Kingdom	GBP-Sterling	116286126	Housebuilders QA 02	57	01/10/13	31/01/14	0.00	Nil Return	Submitting

Submit VAT Return Electronically

Filter: All Search: Code

Use the short code to select the registration use [...] to lookup VAT returns.

Add to the favorites bar by selecting ☆, or by getting them from another browser. [Import your favorites](#)

Menu Search 020 - Housebuilders QA VAT Create VAT Return

Main Output Options

Current Return

VAT Short Code: **GB02** Housebuilders QA 02 Amending Existing Return

From: 01/02/14 To: 31/05/14

Our Ref: Their Ref: Created: 06/04/18 12:45:42

Previous Return

Audit: 000057 From: 01/10/13 To: 31/01/14

Our Ref: Their Ref: Created: 22/07/15 17:09:09

The From date of the Return is the day after the To date of the previous Return.

The To date is controlled by the frequency set up on the VAT Registration.

A from date will be required on the first return completed in the workbench.

Subsequently returns will use the date from previous returns.

Creating a VAT Return assigns an audit number to all VAT transactions with a tax point date on or before the end date of the Return (excluding any that have already

been included in an earlier Return). Any back-dated transactions (entered since the end date of the previous Return but with a tax point date before this) will also be included.

The process of assigning VAT audit numbers ensures that transactions are correctly processed once only, with no danger of double counting or missing out items by mistake. This process does not delete VAT transactions – any VAT Return can be reprinted at any time.

1.4.2 Reports and Reconciliation

The VAT Module has the following Reports:

- VAT Report - produces a report that gives details of VAT transactions, arranged by VAT code.
- VAT Report By Ledger - produces a report that gives details of VAT transactions, arranged by VAT code.
- VAT Return Report - allows you to produce a report based on the latest VAT Return. It provides:
 - A summary for the details in the 12 VAT boxes.
 - Details on each VAT transaction (VAT Code, Company , Sector, Financial date, Source, Type, Batch, Contract, Reference, Tax Date, Net Amount, VAT Amount, Supplier Name, Registration No, Extra Reference)
- VAT Exception Report - is designed to help you identify any transactions on which the calculated VAT amount has been manually overridden, so that you can check these overrides are appropriate.

1.4.2.1 VAT Reconciliation Report

The VAT Reconciliation Report can be used to reconcile VAT Transactions to the VAT control accounts in the General Ledger. This Report is only available after a VAT report has been created.

- The report runs for a single VAT registration and selects the companies and/or sectors linked to that VAT registration - for both the VAT transactions and the GL balances to include.

- The layout of the report follows a concept similar to a bank reconciliation.
 - The report reconciles either the latest VAT return on the system (if you tick Current Period) or the latest VAT return dated on or before the General Ledger period selected.
 - The report always includes a summary section. You can also choose to include sections giving transactional details of various figures from the summary.
 - VAT transactions with non-recoverable VAT codes are ignored.
 - The sign convention is as for the General Ledger,
 - debit GL balances are shown as positive
 - credit GL balances as negative.
- For VAT transactions,
- VAT input VAT is shown as positive
 - VAT output VAT as negative.

The report is based on the following assumptions:

- The amounts which have been returned are transferred out of the VAT control accounts in the period following that in which the return ends.
- No direct manual postings are made to the VAT control accounts other than the transfer of returned amounts as detailed above.
- If the business makes VAT returns to more than one jurisdiction (country) from within one COINS company then separate VAT codes and separate GL control accounts are used for each jurisdiction.

1.4.2.2 To run the VAT Reconciliation Report:

1. Go to VAT Returns Workbench.
2. On the Company Summary tab, select the registration you want to reconcile.

3. Choose the VAT Reconciliation Report action.

VAT - VAT Reconciliation Report

e-Xact

Return 000057 - 01/01/18 To 31/03/18 Run for As At Period 1217

Created 17/04/18 15:16:09 BY TESTFIN

Report summary					
VAT Transactions	GL				
	Output				
	Input				
	Total				
<p>VAT Return 57 already posted therefore figures excluded from reconciliation.</p> <p>Add items posted in General Ledger up to 1217 but included in later VAT Returns</p> <p>Add items posted in General Ledger up to 1217 but not yet included in a VAT Return</p> <p>Less items included in VAT Return 57 or earlier but posted in General Ledger after 1217</p> <p>Total of Vat Transactions</p>					
<p>General Ledger Balances</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">General Ledger Balance for Co 42 87001 Bal Sheet VAT - Output</td> <td style="width: 20%; text-align: right;">2,433.31</td> </tr> <tr> <td>General Ledger Balance for Co 42 87002 Bal Sheet VAT - Input</td> <td style="text-align: right;">-2,432.99</td> </tr> </table>		General Ledger Balance for Co 42 87001 Bal Sheet VAT - Output	2,433.31	General Ledger Balance for Co 42 87002 Bal Sheet VAT - Input	-2,432.99
General Ledger Balance for Co 42 87001 Bal Sheet VAT - Output	2,433.31				
General Ledger Balance for Co 42 87002 Bal Sheet VAT - Input	-2,432.99				
<p>Total General Ledger VAT Balance as at 1217</p> <p style="text-align: right;">0.32</p>					
<p>Difference between General Ledger and VAT transactions as at 1217</p> <p style="text-align: right;">0.32</p>					

4.

The most likely reason for differences is direct postings to the VAT control accounts. If this is the case, COINS recommend reversing out such postings and re-input them as VAT journals (with a VAT code analysis rather than being coded to the VAT control accounts). To prevent this happening in future, the VAT control accounts should be set to not to allow manual postings.

This can be done either in Account Maintenance or in GL Elements, depending on the settings in Configuration.

1.4.2.3 Review returned transactions

You should check for any exceptional transactions before creating the VAT Return.

1.4.2.4 To review unreturned transactions:

1. Go to VAT Returns Workbench
2. Click the Unreturned Transactions tab.

Transactions can be output to excel or a file

Add to the favorites bar by selecting ☆, or by getting them from another browser. [Import your favorites](#)

Menu Search

020 - Housebuilders QA

VAT Unreturned Transactions

Liam Tumulty

Options

Group Summary Company Summary VAT Returns **Unreturned Transactions**

Type	Country	Sector	VAT	Period	Sc	Type	Batch	Contract	Reference	Tax Point	Net Amount	VAT Amount
Output	GB	00	S0	28/02/18	SL	SINV	000067		CO2001/18020001	07/02/18	-100.00	0.00
Output	GB	00	S0	28/02/18	SL	SINV	000068		CO2001/18020002	07/02/18	-100.00	0.00
Input	GB	00	P1	28/02/18	SC	SCCT	000181	5000	SMI002/18020004	08/02/18	2,500.00	500.00
Input	GB	00	P0	28/02/18	SC	SCCT	000182	5000	SMI002/18020005	12/02/18	1,000.00	0.00
Input	GB	00	P1	28/02/18	SC	SCCT	000184	5000	SMI002/18020008	12/02/18	4,500.00	900.00
Input	GB	00	P1	28/02/18	SC	SCCT	000186	5000	SMI002/18020012	13/02/18	950.00	190.00
Input	GB	00	P1	28/02/18	SC	SCCT	000187	5000	SMI002/18020013	15/02/18	950.00	190.00
Input	GB	00	P1	28/02/18	SC	SCCT	000190	5000	SMI002/18020018	22/02/18	935.75	187.15
Input	GB	00	P1	28/02/18	SC	SCCT	000191	5000	SMI002/18020019	22/02/18	147.75	29.55

Filter Both In/Out Search Sector

1.4.2.5 Vat Return Report

The Detailed transactions for the VAT return can be listed by running the VAT report.

VAT Return:

Menu Search

GB01 GB-United Kingdom GBP-Sterling 999900001 Contractors QA 01

125 29/03/17 28/04/17 27,462.86 Unposted Manually Submitted

VAT Return

Code GB01 Audit 125
Country GB From 29/03/17
VAT Registration No 999900001 To 28/04/17
Name Contractors QA 01 Posting Status Unposted
Reason Submission Status Manually Submitted

Return Entries

	Per COINS	Adjustment	Return	Adjustment Reason / Notes
VAT due on outputs Box 1	-19,248.16	0.00	-19,248.16	
VAT on acquisitions Box 2	1,840.00	0.00	1,840.00	
Total VAT due Box 3	-17,408.16	0.00	-17,408.16	
Input VAT reclaimable Box 4	10,054.70	0.00	10,054.70	
VAT (payable)/reclaimable Box 5	27,462.86	0.00	27,462.86	
Sales excluding VAT Box 6	-127,237.27	0.00	-127,237.27	
Purchases excluding VAT Box 7	78,756.82	0.00	78,756.82	
Goods supplied to EU Box 8	9,200.00	0.00	9,200.00	
Goods acquired from EU Box 9	9,300.00	0.00	9,300.00	
Entries Excluded From Return				
Non-Recoverable Input VAT A	60.00	0.00	60.00	
Non-Returnable Inputs B	0.00	0.00	0.00	
Non-Returnable Outputs C	0.00	0.00	0.00	

Run the VAT Return Report

COINS Learning Resources: VAT Workbench

Menu Search

Marketing

OA Reporting & BI

Payroll

Plant Control

Procurement

Project Management

Purchase Ledger

Sales Ledger

Service Management

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Subcontract Ledger

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VAT Returns Workbench

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Setup

010 - Contractors QA

VAT

VAT Returns

Liam Tumulty

coins

Options

Group Summary

Company Summary

VAT Returns

Unreturned Transactions

	Code	Country	Cur	VAT Reg. No.	Name	Audit	From	To	Net VAT	Posting Status	Submission Status
<input checked="" type="checkbox"/>	GB01	GB-United Kingdom	GBP-Sterling	999900001	Contractors QA 01	125	29/03/17	28/04/17	27,462.86	Unposted	Manually Submitted
<input type="checkbox"/>	GB01	GB-United Kingdom	GBP-Sterling	999900001	Contractors QA 01	113	29/03/17	28/04/17	440.00	Cancelled	Cancelled
<input type="checkbox"/>	GB01	GB-United Kingdom	GBP-Sterling	999900001	Contractors QA 01	112	01/03/17	28/03/17	865.00	Posted	Manually Submitted
<input type="checkbox"/>	GB01	GB-United Kingdom	GBP-Sterling	999900001	Contractors QA 01	111	01/03/17	28/03/17	805.00	Cancelled	Cancelled
<input type="checkbox"/>	GB01	GB-United Kingdom	GBP-Sterling	999900001	Contractors QA 01	110	01/03/17	28/03/17	587.60	Cancelled	Cancelled
<input type="checkbox"/>	GB01	GB-United Kingdom	GBP-Sterling	999900001	Contractors QA 01	109	01/03/17	28/03/17	587.60	Cancelled	Cancelled
<input type="checkbox"/>	GB01	GB-United Kingdom	GBP-Sterling	999900001	Contractors QA 01	108	01/03/17	28/03/17	587.60	Cancelled	Cancelled
<input type="checkbox"/>	GB01	GB-United Kingdom	GBP-Sterling	999900001	Contractors QA 01	107	01/03/17	28/03/17	587.60	Cancelled	Cancelled
<input type="checkbox"/>	GB01	GB-United Kingdom	GBP-Sterling	999900001	Contractors QA 01	106	01/02/17	28/02/17	555.60	Posted	Manually Submitted
<input type="checkbox"/>	GB01	GB-United Kingdom	GBP-Sterling	999900001	Contractors QA 01	105	01/01/17	31/01/17	30,354.00	Posted	Manually Submitted

VAT Return Report

Cancel VAT Return

Post VAT Return to GL

Unpost VAT Return to GL

Submit VAT Return Electronically

Mark VAT Return as submitted manually

Filter All Search Code GB01

Sample of output:

VAT - VAT Return Report 125															coins	
Contractors QA																
VAT Return: 000125 - 29/03/17 To 28/04/17																
Reg: GB01 Contractors QA 01 - 999900001																
Country: GB - Currency: GBP Posting Status: Unposted - Sub Status: Manually Submitted																
Section: Recoverable Inputs																
VAT Code: P0	VAT	Co	Sector	U/Date	Source	Type	Batch	Contract	Reference	U/Date	Net Amount	VAT Amount	Name	Registration No	Extra Reference	Calc
				10 00	30/04/17	PL	PRIV	002437	EB1000	LAB003170400370	19/04/17	99.99	0.00	Labour Supplies Limited	321321321	1111aaa
				10 00	30/06/17	PL	PCD	002488	EB1000	ELU00217050028	28/04/17	12.78	0.00	Elbac Limited	321321321	3.18E+02
				10 00	30/06/17	PL	PCD	002489	EB1000	ELU00217050010	28/04/17	288.90	0.00	Elbac Limited	321321321	3.16E+02
											401.85	0.00				
VAT Code: P1				10	31/03/17	CB	PBA	001882		11891189	31/03/17	500.00	100.00	Revenue Chg vat		
				10 00	31/07/17	SC	SCT	000484	EP1000	BEE00117070003	05/09/12	5,000.00	1,000.00	Beebee Limited	321321321	4
				10 00	31/05/17	PL	PRIN	002483	10000	MC-00117010138	01/01/17	100.00	20.00	JP Morgan Construction Limited	797158969	LB00110001
				10 00	31/01/17	PL	PRIV	002475	10000	AGG00117010138	02/01/17	100.00	20.00	Aggregate Supplies	403314804	LB00310001
				10 00	31/01/17	PL	PRIN	002475	10000	AGG00117010140	02/01/17	200.00	40.00	Aggregate Supplies	403314804	LB00310001
				10 00	30/04/17	PL	PRIN	002293	EB1000	EBB00117040018	01/04/17	970.00	194.00	Edwell Plumbing Ltd	321321321	1137
				10 00	30/04/17	PL	PRIN	002293	EB1000	EBB00117040015	01/04/17	800.00	160.00	Edwell Plumbing Ltd	321321321	1023
				10 00	30/04/17	PL	PRIN	002292	EB1000	EBB00117040017	01/04/17	980.00	198.00	Edwell Plumbing Ltd	321321321	1134
				10 00	30/04/17	PL	PRIN	002404	EB1000	ELU00217040028	01/04/17	1,000.00	200.00	Elbac Limited	321321321	1540a
				10 00	30/04/17	PL	PRIV	002381	LB01	MC-00117040002	12/04/17	120.00	24.00	JP Morgan Construction Limited	797158969	HP1-LB0110003
				10 00	30/04/17	PL	PRIV	002382	10000	MC-00117040003	12/04/17	72.00	14.40	JP Morgan Construction Limited	797158969	HP1-10000/G438
				10 00	30/04/17	PL	PRIV	002383	10000	MC-00117040004	12/04/17	-72.00	-14.40	JP Morgan Construction Limited	797158969	HP1-10000/G438
				10 00	30/04/17	PL	PCRN	002394	10000	APL00117040019	13/04/17	-100.00	-20.00	A PLANT Co	797158969	1001
				10 00	30/04/17	PL	PCRQ	001981	EB1000	ELU00217040028	13/04/17	-100.00	-20.00	Elbac Limited	321321321	1540a
				10 00	30/04/17	PL	PRIV	002411	EB1000	LAB00317040034	18/04/17	80.00	16.00	Elbac Limited	321321321	1527aa
				10 00	30/04/17	PL	PRIN	002413	EB1000	LAB00317040037	18/04/17	100.00	20.00	Labour Supplies Limited	321321321	1527ba
				10 00	30/04/17	PL	PRIN	002413	EB1000	LAB00317040038	18/04/17	100.00	20.00	Labour Supplies Limited	321321321	1527ba
				10 00	30/04/17	PL	PRIN	002414	EB1000	LAB00317040040	18/04/17	100.00	20.00	Labour Supplies Limited	321321321	1527ca
				10 00	30/04/17	PL	PRIN	002417	EB1000	LAB00317040045	18/04/17	50.00	10.00	Labour Supplies Limited	321321321	93847
				10 00	30/04/17	PL	PRIN	002417	EB1000	LAB00317040046	18/04/17	50.00	10.00	Labour Supplies Limited	321321321	438789
				10 00	30/04/17	PL	PRIN	002418	EB1000	LAB00317040048	18/04/17	50.00	10.00	Labour Supplies Limited	321321321	89479987
				10 00	30/04/17	PL	PRIN	002418	EB1000	LAB00317040049	18/04/17	50.00	10.00	Labour Supplies Limited	321321321	894815467
				10 00	30/04/17	PL	PRIN	002418	EB1000	ELU00217040050	18/04/17	50.00	10.00	Elbac Limited	321321321	94879947
				10 00	30/04/17	PL	PRIN	002419	EB1000	LAB00317040051	18/04/17	50.00	10.00	Labour Supplies Limited	321321321	434343
				10 00	30/04/17	PL	PRIN	002419	EB1000	LAB00317040052	18/04/17	50.00	10.00	Labour Supplies Limited	321321321	353434
				10 00	30/04/17	PL	PRIN	002419	EB1000	ELU00217040053	18/04/17	50.00	10.00	Elbac Limited	321321321	43434
				10 00	30/04/17	PL	PRIN	002435	EB1000	LAB00317040058	18/04/17	100.00	20.00	Labour Supplies Limited	321321321	1219921
				10 00	30/04/17	PL	PRIN	002436	EB1000	LAB00317040059	18/04/17	100.00	20.00	Labour Supplies Limited	321321321	1w02121
				10 00	31/10/17	PL	PRIN	003041	EB1000	LAB00317100465	18/04/17	100.00	20.00	Labour Supplies Limited	321321321	12121a
				10 00	31/10/17	PL	PRIN	003042	EB1000	LAB00317100466	18/04/17	100.00	20.00	Labour Supplies Limited	321321321	12121b
											10,970.00	2,162.00				
VAT Code: P20				10 00	31/05/17	PL	PRIV	002486	EB1000	EDM00117050041	27/01/16	100.00	20.00	Edmundson Electrical Ltd	797158969	JRL20150127-x1
				10 00	30/06/17	PL	PRIN	002502	EB1000	EDM00117050011	18/05/16	100.00	20.00	Edmundson Electrical Ltd	797158969	wn07060217-1
				10 00	31/05/17	PL	PRIV	002488	EB1000	EDM00117050043	21/11/16	400.00	80.00	Edmundson Electrical Ltd	797158969	wn22020217-12
				10 00	31/05/17	PL	PRIV	002487	EB1000	EDM00117050042	21/11/16	400.00	80.00	Edmundson Electrical Ltd	797158969	wn22020217-11
				10 00	30/04/17	PL	PRIN	002417	EB1000	LAB00317040045	18/04/17	50.00	10.00	Labour Supplies Limited	321321321	93847
				10 00	30/04/17	PL	PRIN	002417	EB1000	LAB00317040046	18/04/17	50.00	10.00	Labour Supplies Limited	321321321	438789
				10 00	30/04/17	PL	PRIN	002417	EB1000	ELU00217040047	18/04/17	50.00	10.00	Elbac Limited	321321321	485897

Summary page:

VAT - VAT Return Report 125

Contractors QA

VAT Return: 000125 - 29/03/17 To 28/04/17

Reg: GB01 Contractors QA 01 - 999900001

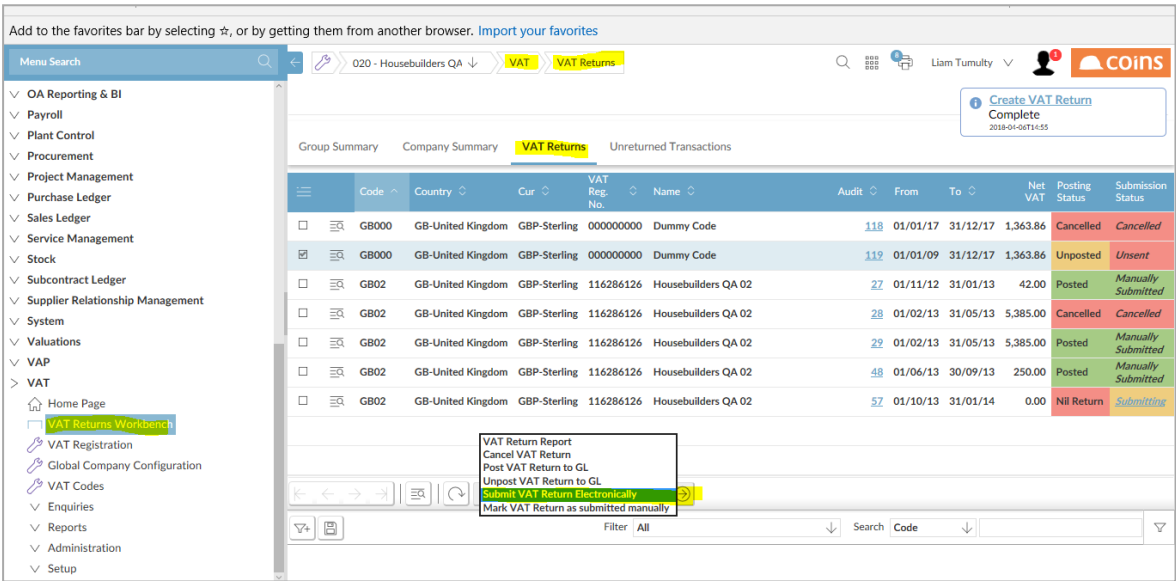
Country: GB - Currency: GBP Posting Status: Unposted - Sub Status: Manually Submitted



VAT Return Form Summary	Transactions Total	Summary per Centre	Adjustment	Return	Adjustment Reason/Notes
Box 1: VAT due on sales and other outputs	-19,248.16	-19,248.16	0.00	-19,248.16	
Box 2: VAT due from you (but not paid) on acquisitions from other EU Countries	1,840.00	1,840.00	0.00	1,840.00	
Box 3: Total VAT due (Total of Box 1 and Box 2)	-17,408.16	-17,408.16	0.00	-17,408.16	
Box 4: VAT reclaimable on your purchases	10,054.70	10,054.70	0.00	10,054.70	
Box 5: VAT payable or reclaimable (Boxes 4 minus Box 3)	27,462.86	27,462.86	0.00	27,462.86	
Box 6: Your total sales excluding VAT	-127,237.27	-127,237.27	0.00	-127,237.27	
Box 7: Your total purchases excluding VAT	78,756.82	78,756.82	0.00	78,756.82	
Box 8: The total value of goods you supplied to other EU countries	9,200.00	9,200.00	0.00	9,200.00	
Box 9: The total value of goods you acquired from other EU countries	9,300.00	9,300.00	0.00	9,300.00	
A: Non-Recoverable Input Vat	60.00	60.00	0.00	60.00	
B: Non-Returnable Inputs	0.00	0.00	0.00	0.00	
C: Non-Returnable Outputs	0.00	0.00	0.00	0.00	

1.4.3 To submit a Return electronically

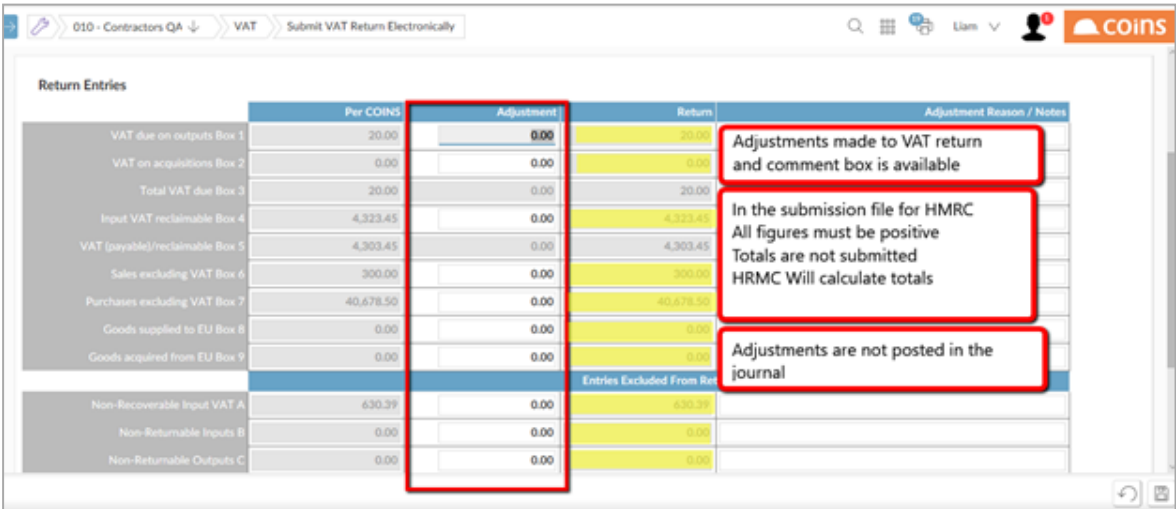
- 1. Go to VAT Returns Workbench.
- 2. On the VAT Returns tab, select the Return you want to submit.



- 3. Choose the Submit VAT Return Electronically action.

This shows the figures that will be returned.

VAT Adjustment made during the VAT Electronic Submission process.



4. Click save

Any adjustments to the Return or other input on this screen will be saved.

Add to the favorites bar by selecting ☆, or by getting them from another browser. [Import your favorites](#)

Menu Search

Customer Care
CVR
Document Management
Employee Self Service
Expenses
Facilities Management
Fixed Assets
Forecasting
General Ledger
Health & Safety
HR CRM
HR Construction
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Inspections
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Logistics Management
Marketing
OA Reporting & BI
Payroll
Plant Control
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Project Management
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Sales Ledger
Service Management
Stock
Subcontract Ledger
Supplier Relationship Management
System
Valuations
VAT
VAT
VAT Returns (Old Method)
Reports
Administration
Settings

VAT Return

Code: GB000
Country: GB
VAT Registration No.: 000000000
Name: Dummy Code
Reason:

Auth: 119
From: 01/01/09
To: 31/12/17
Posting Status: Unposted
Submission Status: Unsent

Return Entries

Return Entries	Net COINS	Adjustment	Return	Adjustment Reason / Note
VAT due on outputs Box 1	7,682.92	0.00	7,682.92	
VAT on acquisitions Box 2	0.00	0.00	0.00	
Total VAT due Box 3	7,682.92	0.00	7,682.92	
Net VAT recoverable Box 4	8,046.76	790.00	8,046.76	
VAT payable/receivable Box 5	3,263.66	0.00	3,263.66	
Sales excluding VAT Box 6	777,928.08	0.00	777,928.08	
Purchases excluding VAT Box 7	2,214,070.78	0.00	2,214,070.78	
Goods supplied to EU Box 8	0.00	0.00	0.00	
Goods acquired from EU Box 9	0.00	0.00	0.00	
Non-Returnable Input VAT 10	0.00	0.00	0.00	
Non-Returnable Inputs 11	0.00	0.00	0.00	
Non-Returnable Outputs 12	0.00	0.00	0.00	

HMRC Submission Credentials

User ID:
Password:

Warning

Note that on saving this record any adjustments to this Return or other input on this screen will be saved. You will still be able to review the Return figures freely before submission to HMRC.

[CANCEL REQUEST]

This screen can be backed out of the adjustments here are not posted with the GL posting

On Save COINS submits the Return electronically to the Government Gateway

Note: Once a VAT Return has been submitted to HMRC, it cannot be cancelled within COINS (except as noted under [Cancelling a VAT Return](#)). Note that there is no facility for COINS to send an amendment or cancellation of a submitted VAT Return to HMRC. If a VAT Return which has been submitted to HMRC needs to be amended or cancelled, you will need to contact HMRC.

1.4.4 To mark a Return as Manually Submitted:

1. Go to VAT Returns Workbench.
2. On the VAT Returns tab, select the Return you want to submit.
3. Choose the Mark VAT Return as submitted manually action.

This updates the submission status from "Unsent" to "Manually Submitted".

Code	Country	Cur	VAT Reg. No.	Name	Auth	From	To	Net VAT	Posting Status	Submission Status
GB000	GB-United Kingdom	GBP	000000000	Dummy Code	111	01/01/17	31/12/17	1,363.86	Cancelled	Cancelled
GB000	GB-United Kingdom	GBP	000000000	Dummy Code	111	01/01/09	31/12/17	1,363.86	Unposted	Unsent
GB02	GB-United Kingdom	GBP	116286126	Housesellers QA 02	22	01/11/12	31/01/13	42.00	Posted	Manually Submitted
GB02	GB-United Kingdom	GBP	116286126	Housesellers QA 02	22	01/02/13	31/05/13	5,380.00	Cancelled	Cancelled
GB02	GB-United Kingdom	GBP	116286126	Housesellers QA 02	22	01/02/13	31/05/13	5,380.00	Posted	Manually Submitted
GB02	GB-United Kingdom	GBP	116286126	Housesellers QA 02	22	01/06/13	30/09/13	250.00	Posted	Manually Submitted
GB02	GB-United Kingdom	GBP	116286126	Housesellers QA 02	22	01/10/13	31/01/14	0.00	Nil Return	Submit

Note: Currently COINS only supports electronic submission of UK VAT Returns. Submissions to other jurisdictions, including Ireland, should be marked as manually submitted. COINS do not support electronic submissions for VAT Returns under the annual accounting scheme as this requires additional entries, and very few COINS clients would qualify for this scheme

1.4.5 Posting a VAT Return

After the VAT Return has been submitted, it must be posted. The posting Status is colour coded

Green = Posted

Amber = Unposted

Red = Cancelled

1.4.5.1 To post the Return:

1. Go to VAT Returns Workbench.
2. On the VAT Returns tab, select the Return.
3. Choose the Post VAT Return to GL action.

Add to the favorites bar by selecting ☆, or by getting them from another browser. [Import your favorites](#)

Menu Search

020 - Housebuilders QA ▾ VAT VAT Returns

Liam Tumulty

Options ▾

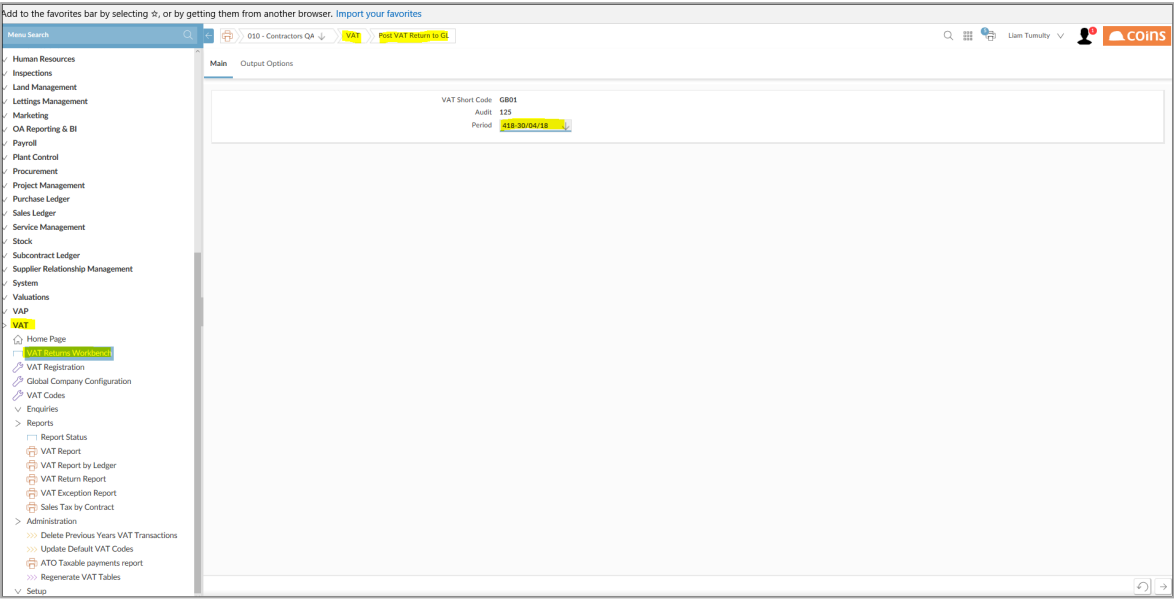
Group Summary Company Summary **VAT Returns** Unreturned Transactions

	Code	Country	Currency	VAT Reg. No.	Name	Audit	From	To	Net VAT	Posting Status	Submission Status
<input type="checkbox"/>	GB000	GB-United Kingdom	GBP-Sterling	0000000000	Dummy Code	118	01/01/17	31/12/17	1,363.86	Cancelled	Cancelled
<input checked="" type="checkbox"/>	GB000	GB-United Kingdom	GBP-Sterling	0000000000	Dummy Code	119	01/01/09	31/12/17	1,363.86	Unposted	Unsent
<input type="checkbox"/>	GB02	GB-United Kingdom	GBP-Sterling	116286126	Housebuilders QA 02	27	01/11/12	31/01/13	42.00	Posted	Manually Submitted
<input type="checkbox"/>	GB02	GB-United Kingdom	GBP-Sterling	116286126	Housebuilders QA 02	28	01/02/13	31/05/13	5,385.00	Cancelled	Cancelled
<input type="checkbox"/>	GB02	GB-United Kingdom	GBP-Sterling	116286126	Housebuilders QA 02	29	01/02/13	31/05/13	5,385.00	Posted	Manually Submitted
<input type="checkbox"/>	GB02	GB-United Kingdom	GBP-Sterling	116286126	Housebuilders QA 02	48	01/06/13	30/09/13	250.00	Posted	Manually Submitted
<input type="checkbox"/>	GB02	GB-United Kingdom	GBP-Sterling	116286126	Housebuilders QA 02	57	01/10/13	31/01/14	0.00	Nil Return	Submitting

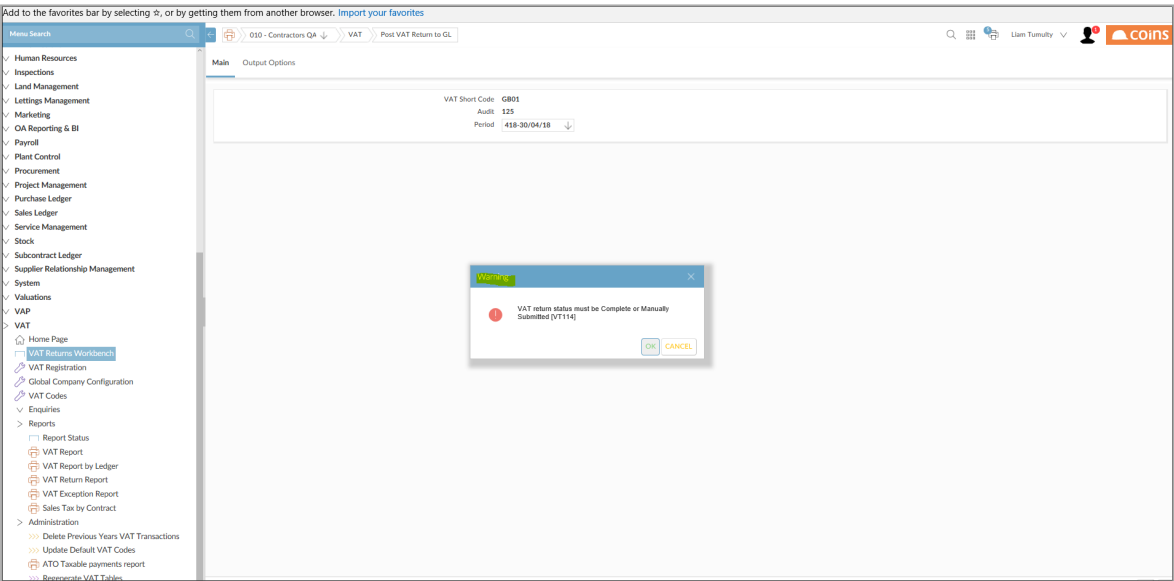
VAT Return Report
Cancel VAT Return
Post VAT Return to GL
Unpost VAT Return to GL
Submit VAT Return Electronically
Mark VAT Return as submitted manually

Search Code

COINS Learning Resources:
VAT Workbench



If GL posting is completed before Submitting or Marking manually Submitted a warning will be displayed



COINS Learning Resources:
VAT Workbench

ukasn01.coinscloud.com/4433/enq/devstages/wcoins.p?ico=10&pnCLevel=2&pnC5Biling=20&TopMenu=625WHOME&program=wco005&MainArea=%W5YDALTREY

id to the favorites bar by selecting it, or by getting them from another browser. Import your favorites

Auto Search

010 - Contractors QA VAT VAT Returns

coins

Post GL Batches Complete 2018-01-07 15:00

Post VAT Return to GL Complete 2018-01-07 15:00

GL Cost Posting Report Complete 2018-01-07 15:00

Human Resources

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Lettings Management

Marketing

OA Reporting & BI

Payroll

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Procurement

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Sales Ledger

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VAT Report

VAT Report by Ledger

VAT Return Report

VAT Exception Report

Sales Tax by Contract

Administration

Group Summary Company Summary VAT Returns Unreturned Transactions

	Code	Country	Cur	VAT Reg. No.	Name	Audit	From	To	Net VAT	Posted	
	GB01	GB-United Kingdom	GBP-Sterling	999900001	Contractors QA 01	103	01/11/16	30/11/16	1,482.67	Posted	
	GB01	GB-United Kingdom	GBP-Sterling	999900001	Contractors QA 01	104	01/12/16	31/12/16	1,139.01	Posted	
	GB01	GB-United Kingdom	GBP-Sterling	999900001	Contractors QA 01	105	01/01/17	31/01/17	30,354.00	Posted	Manually Submitted
	GB01	GB-United Kingdom	GBP-Sterling	999900001	Contractors QA 01	106	01/02/17	28/02/17	555.60	Posted	Manually Submitted
	GB01	GB-United Kingdom	GBP-Sterling	999900001	Contractors QA 01	107	01/03/17	28/03/17	587.60	Cancelled	Cancelled
	GB01	GB-United Kingdom	GBP-Sterling	999900001	Contractors QA 01	108	01/03/17	28/03/17	587.60	Cancelled	Cancelled
	GB01	GB-United Kingdom	GBP-Sterling	999900001	Contractors QA 01	109	01/03/17	28/03/17	587.60	Cancelled	Cancelled
	GB01	GB-United Kingdom	GBP-Sterling	999900001	Contractors QA 01	110	01/03/17	28/03/17	587.60	Cancelled	Cancelled
	GB01	GB-United Kingdom	GBP-Sterling	999900001	Contractors QA 01	111	01/03/17	28/03/17	805.00	Cancelled	Cancelled
	GB01	GB-United Kingdom	GBP-Sterling	999900001	Contractors QA 01	112	01/03/17	28/03/17	865.00	Posted	Manually Submitted
	GB01	GB-United Kingdom	GBP-Sterling	999900001	Contractors QA 01	113	29/03/17	28/04/17	440.00	Cancelled	Cancelled
	GB01	GB-United Kingdom	GBP-Sterling	999900001	Contractors QA 01	125	29/03/17	28/04/17	27,462.84	Unposted	Manually Submitted
	GB03	GB-United Kingdom	GBP-Sterling	807123752	Contractors QA 03	67	01/12/12	31/05/13	3,879.26	Posted	Manually Submitted
	GB03	GB-United Kingdom	GBP-Sterling	807123752	Contractors QA 03	120	01/06/13	30/06/13	975.89	Posted	Manually Submitted
	GB03	GB-United Kingdom	GBP-Sterling	807123752	Contractors QA 03	121	01/07/13	30/06/14	20.00	Posted	Manually Submitted
	GB03	GB-United Kingdom	GBP-Sterling	807123752	Contractors QA 03	122	01/07/14	30/06/15		Unposted	Manually Submitted
	GB03	GB-United Kingdom	GBP-Sterling	807123752	Contractors QA 03	123	01/07/15	30/06/16	105.00	Posted	Manually Submitted
	GB03	GB-United Kingdom	GBP-Sterling	807123752	Contractors QA 03	124	01/07/16	30/06/17	0.00	Posted	Manually Submitted
	GB03	GB-United Kingdom	GBP-Sterling	807123752	Contractors QA 03	141	01/07/17	30/06/18	11,311.00	Unposted	Unsent
	GBFR	GB-United Kingdom	EUR-Euro	999900003	VAT-France	64	01/01/01	31/08/15	0.00	No Return	Unsent

General Ledger - GL Cost Posting Report
Contractors QA

Line	Account	Analysis	Value	Debit	Credit	Date	Description	Qty	Unit	Hours	Composite Description
Batch description: VAT Return Batch Number: 007097 Period: 4/15 - 3/31/19 Reference: 007097 User: Status: Return Posted: Forced by: Rate: 0.00											
Reversing Transaction: <input type="checkbox"/> Reversal Period: Currency: GBP Base Currency											
1	* 00.7C02	G 00.7C02	-100.00		100.00	30/04/18	Input VAT Code P1 Purchases Standard Rate @20%	0.000		0.00	007097,Input VAT Code P1 Purchases Standard Rate @20%
2	* 00.7C02	G 00.7C02	-2,082.00		2,082.00	30/04/18	Input VAT Code P1 Purchases Standard Rate @20%	0.000		0.00	007097,Input VAT Code P1 Purchases Standard Rate @20%
3	* 00.7C02	G 00.7C02	-990.00		990.00	30/04/18	Input VAT Code P20 Purchases Standard Rate @20.0%	0.000		0.00	007097,Input VAT Code P20 Purchases Standard Rate @20.0%
4	* 01.7C02	G 01.7C02	-972.80		972.80	30/04/18	Input VAT Code P20 Purchases Standard Rate @20.0%	0.000		0.00	007097,Input VAT Code P20 Purchases Standard Rate @20.0%
5	* RC.7C02	G RC.7C02	-20.00		20.00	30/04/18	Input VAT Code R1A Rev.Chg. EU Goods 20% Input	0.000		0.00	007097,Input VAT Code R1A Rev.Chg. EU Goods 20% Input
6	* 00.7C02	G 00.7C02	-1,804.00		1,804.00	30/04/18	Input VAT Code R1A Rev.Chg. EU Goods 20% Input	0.000		0.00	007097,Input VAT Code R1A Rev.Chg. EU Goods 20% Input
7	* RC.7C02	G RC.7C02	-20.00		20.00	30/04/18	Input VAT Code R1A Rev.Chg. EU Goods 20% Input	0.000		0.00	007097,Input VAT Code R1A Rev.Chg. EU Goods 20% Input
8	* RC.7C01	G RC.7C01	20.00	20.00		30/04/18	Output VAT Code R1A Rev.Chg. EU Goods 20% Output	0.000		0.00	007097,Output VAT Code R1A Rev.Chg. EU Goods 20% Output
9	* 00.7C01	G 00.7C01	1,800.00	1,800.00		30/04/18	Output VAT Code R1A Rev.Chg. EU Goods 20% Output	0.000		0.00	007097,Output VAT Code R1A Rev.Chg. EU Goods 20% Output
10	* RC.7C01	G RC.7C01	20.00	20.00		30/04/18	Output VAT Code R1A Rev.Chg. EU Goods 20% Output	0.000		0.00	007097,Output VAT Code R1A Rev.Chg. EU Goods 20% Output
11	* 00.7C02	G 00.7C02	-2,620.20		2,620.20	30/04/18	Input VAT Code R1D Rev.Chg. Dom 20% Input	0.000		0.00	007097,Input VAT Code R1D Rev.Chg. Dom 20% Input
12	* 00.7C01	G 00.7C01	2,620.20	2,620.20		30/04/18	Output VAT Code R1D Rev.Chg. Dom 20% Output	0.000		0.00	007097,Output VAT Code R1D Rev.Chg. Dom 20% Output
13	* 00.7C02	G 00.7C02	-1,424.40		1,424.40	30/04/18	Input VAT Code R1S Rev.Chg. EU Serv. 20% Input	0.000		0.00	007097,Input VAT Code R1S Rev.Chg. EU Serv. 20% Input
14	* 00.7C01	G 00.7C01	1,424.40	1,424.40		30/04/18	Output VAT Code R1S Rev.Chg. EU Serv. 20% Output	0.000		0.00	007097,Output VAT Code R1S Rev.Chg. EU Serv. 20% Output
15	* 00.7C02	G 00.7C02	-200.00		200.00	30/04/18	Input VAT Code R5S VAT Substitution record (Target)	0.000		0.00	007097,Input VAT Code R5S VAT Substitution record (Target)
16	* 00.7C01	G 00.7C01	200.00	200.00		30/04/18	Output VAT Code R5S VAT Substitution record (Target)	0.000		0.00	007097,Output VAT Code R5S VAT Substitution record (Target)
17	* 00.7C01	G 00.7C01	200.00	200.00		30/04/18	Output VAT Code R5S VAT Substitution record (Target)	0.000		0.00	007097,Output VAT Code R5S VAT Substitution record (Target)
18	* 00.7C02	G 00.7C02	309.54	309.54		30/04/18	Input VAT Code R5S VAT Substitution record (Target)	0.000		0.00	007097,Input VAT Code R5S VAT Substitution record (Target)
19	* 00.7C02	G 00.7C02	-730.84		730.84	30/04/18	Input VAT Code R5S VAT Substitution record (Target)	0.000		0.00	007097,Input VAT Code R5S VAT Substitution record (Target)
20	* 00.7C01	G 00.7C01	621.30	621.30		30/04/18	Output VAT Code R5S VAT Substitution record (Target)	0.000		0.00	007097,Output VAT Code R5S VAT Substitution record (Target)
21	* 00.7C01	G 00.7C01	-24,314.06		24,314.06	30/04/18	Output VAT Code S1 Sales Standard Rate @20%	0.000		0.00	007097,Output VAT Code S1 Sales Standard Rate @20%
22	* 00.7C03	G 00.7C03	17,408.16	17,408.16		30/04/18	VAT Reg GB01 Contractors QA 01 - 999900001	0.000		0.00	007097,VAT Reg GB01 Contractors QA 01 - 999900001
23	* 00.7C03	G 00.7C03	10,054.70	10,054.70		30/04/18	VAT Reg GB01 Contractors QA 01 - 999900001	0.000		0.00	007097,VAT Reg GB01 Contractors QA 01 - 999900001
Currency: GBP			24,876.30	24,876.30				0.000		0.00	
GL Summary											
	Account	Description	Debit	Credit	Quantity	Hours					
	00.7C01	00 - VAT Output	6,865.50	24,314.06							
	00.7C02	00 - VAT Input	309.54	9,351.44							
	00.7C03	00 - VAT Pay Recible	27,462.66								
Total			24,876.30	24,876.30							
Inter-divisional Summary											
	Account	Description	Debit	Credit							
	00.6D00	00 - Div Sector	972.80	972.80							
	01.6D00	01 - Div Sector									
Total			972.80	972.80							

Period on: 4/15/2018 using COINS v11.08.000000 by User: Tomsy at 18:30:57 on 18/04/19 (509033009PC08)

Page 1

General Ledger - GL Cost Posting Report
Contractors QA

Posting a VAT Return will transfer the returned balances from the VAT control accounts to a separate VAT Debtor/Creditor Account. The balance on this account will then be cleared by posting of the cash payment/receipt to/from HMRC.

This process;

- avoids the need to allow manual postings to the VAT control accounts for this monthly/quarterly cash posting.
- Only unposted returns can be posted.
- create and post a GL batch

- with one line per unique GL control account for VAT codes (excluding non-recoverable VAT input VAT codes) included in the return with a value of the total VAT for VAT Codes linked to that GL Control Account (Positive VAT output VAT creates a Debit entry and Positive VAT input VAT creates a Credit Entry).
- The total of these lines is then reversed and posted to the Creditor/Debtor Account for the VAT Registration.
- Sets the Posting Status for the Return is changed to "Posted".

The VAT Return is updated with the GL Batch Number

The screenshot displays the VAT Workbench interface. On the left is a navigation pane with various modules like Expenses, Facilities Management, etc. The main area shows a table of VAT returns. Below this, a detailed view of a specific return is shown, including VAT Return details and a table of Return Entries.

Code	Country	GL	VAT Reg. No.	Name	Auth	From	To	Net VAT	Posting Status	Submission Status
GB01	GB-United Kingdom	GBP	999900001	Contractors QA 01	100	01/11/16	30/11/16	1,482.47	Posted	Manually Submitted
GB01	GB-United Kingdom	GBP	999900001	Contractors QA 01	100	01/12/16	31/12/16	1,139.01	Posted	Manually Submitted
GB01	GB-United Kingdom	GBP	999900001	Contractors QA 01	100	01/01/17	31/01/17	30,354.00	Posted	Manually Submitted
GB01	GB-United Kingdom	GBP	999900001	Contractors QA 01	100	01/02/17	28/02/17	555.40	Posted	Manually Submitted
GB01	GB-United Kingdom	GBP	999900001	Contractors QA 01	100	01/03/17	28/03/17	587.60	Cancelled	Cancelled
GB01	GB-United Kingdom	GBP	999900001	Contractors QA 01	100	01/03/17	28/03/17	587.60	Cancelled	Cancelled
GB01	GB-United Kingdom	GBP	999900001	Contractors QA 01	100	01/03/17	28/03/17	587.60	Cancelled	Cancelled
GB01	GB-United Kingdom	GBP	999900001	Contractors QA 01	110	01/03/17	28/03/17	587.60	Cancelled	Cancelled
GB01	GB-United Kingdom	GBP	999900001	Contractors QA 01	111	01/03/17	28/03/17	805.00	Cancelled	Cancelled
GB01	GB-United Kingdom	GBP	999900001	Contractors QA 01	112	01/03/17	28/03/17	865.00	Cancelled	Cancelled
GB01	GB-United Kingdom	GBP	999900001	Contractors QA 01	113	28/03/17	28/04/17	440.00	Cancelled	Cancelled
GB01	GB-United Kingdom	GBP	999900001	Contractors QA 01	120	28/03/17	28/04/17	27,462.86	Posted	Manually Submitted

Box	COIN	Adjustment	Return	Adjustment Status / Notes
VAT due on outputs Box 1	19,246.16	0.00	19,246.16	
VAT on acquisitions Box 2	1,840.00	0.00	1,840.00	
Total VAT due Box 3	17,406.16	0.00	17,406.16	
Input VAT reclaimable Box 4	10,054.70	0.00	10,054.70	
VAT payable/reclaimable Box 5	27,460.86	0.00	27,460.86	
Sales including VAT Box 6	127,227.27	0.00	127,227.27	
Purchases excluding VAT Box 7	78,756.82	0.00	78,756.82	
Goods supplied to EU Box 8	9,200.00	0.00	9,200.00	
Goods acquired from EU Box 9	9,200.00	0.00	9,200.00	
Excluded From Return				
Non-Reclaimable Input VAT A	60.00	0.00	60.00	
Non-Reclaimable Input B	0.00	0.00	0.00	
Non-Reclaimable Output C	0.00	0.00	0.00	

A posted return can be unposted.

1. Go to VAT Returns Workbench.
2. On the VAT Returns tab, select the Return.
3. Choose the Unpost VAT Return to GL action.

This makes the reverse entries to those that were made when the VAT Return was posted.

Note: For Multiple Company returns Intercompany posting must be enabled

1.4.6 Cancelling a VAT Return

If a VAT Return within COINS is incorrect and needs to be created again, it can be cancelled subject to the validation rules below:

- If the posting status of the VAT Return is 'posted' and/or the submission status is 'complete', the VAT Return can only be cancelled by the sysadmin user on input of the day password). If the Return is 'posted' it can be unposted using:
 - VAT Returns Workbench, VAT Returns tab, Unpost VAT Return to GL action or
 - VAT Returns Workbench, any tab, Cancel VAT Return option

If the VAT Return has not been manually submitted, then it cannot be cancelled. If you need to cancel a VAT Return which has already been submitted to HMRC, please contact the COINS support desk and/or HMRC directly for assistance.

- If the VAT Return does not have posted or complete status, users can cancel the Return subject to permissions set in the CB/VATIDCAN parameter.

add to the favorites bar by selecting ☆, or by getting them from another browser. [Import your favorites](#)

Menu Search

020 - Housebuilders QA ▾ VAT VAT Returns

Liam Tumulty

Options ▾

Group Summary Company Summary **VAT Returns** Unreturned Transactions

	Code	Country	Currency	VAT Reg. No.	Name	Audit	From	To	Net VAT	Posting Status	Submission Status
<input type="checkbox"/>	GB000	GB-United Kingdom	GBP-Sterling	000000000	Dummy Code	118	01/01/17	31/12/17	1,363.86	Cancelled	Cancelled
<input checked="" type="checkbox"/>	GB000	GB-United Kingdom	GBP-Sterling	000000000	Dummy Code	119	01/01/09	31/12/17	1,363.86	Unposted	Unsent
<input type="checkbox"/>	GB02	GB-United Kingdom	GBP-Sterling	116286126	Housebuilders QA 02	27	01/11/12	31/01/13	42.00	Posted	Manually Submitted
<input type="checkbox"/>	GB02	GB-United Kingdom	GBP-Sterling	116286126	Housebuilders QA 02	28	01/02/13	31/05/13	5,385.00	Cancelled	Cancelled
<input type="checkbox"/>	GB02	GB-United Kingdom	GBP-Sterling	116286126	Housebuilders QA 02	29	01/02/13	31/05/13	5,385.00	Posted	Manually Submitted
<input type="checkbox"/>	GB02	GB-United Kingdom	GBP-Sterling	116286126	Housebuilders QA 02	48	01/06/13	30/09/13	250.00	Posted	Manually Submitted
<input type="checkbox"/>	GB02	GB-United Kingdom	GBP-Sterling	116286126	Housebuilders QA 02	57	01/10/13	31/01/14	0.00	Nil Return	Submitting

VAT Return Report
Cancel VAT Return
Post VAT Return to GL
Unpost VAT Return to GL
Submit VAT Return Electronically
Mark VAT Return as submitted manually

Search Code

Note: There is no facility for COINS to send an amendment or cancellation of a submitted VAT Return to HMRC. If a VAT Return which has been submitted to HMRC needs to be amended or cancelled, you will need to contact HMRC.