

TEMPLATE: Approve Request for Occupancy Waiver

Date

SENT VIA [PREFERRED DELIVERY SERVICE] – SIGNATURE REQUIRED

Mr. John Doe
Board Chairperson
ABC Federal Credit Union
Address
City, State Zip

Dear Mr. Doe:

I approve your request to waive the partial occupancy / disposal of abandoned property requirement established in §701.36 of NCUA rules and regulations on [date].

Based upon a review of all data submitted, you have been granted an additional [XX days/months] to meet the partial occupancy / disposal of abandoned property requirement. This approval will remain effective until Month XX, 20XX. **If you are unable to satisfy the regulatory requirement by Month XX, 20XX, you must submit a request to extend this waiver.**

Please contact examiner [examiner name] at [phone number] with any questions.

Sincerely,

[Regional Director Name]
Regional Director

[Office]/[WRITER'S INITIALS]
SSIC XXXX
Charter #

cc: SE
EX
SSA (when applicable)