

TEMPLATE: Deny Request for Occupancy Waiver

Date

SENT VIA [PREFERRED DELIVERY SERVICE] – SIGNATURE REQUIRED

Mr. John Doe
Board Chairperson
ABC Federal Credit Union
Address
City, State Zip

Dear Mr. Doe:

I reviewed your request to waive the partial occupancy / disposal of abandoned property requirement established in §701.36 of NCUA's rules and regulations. Based on our review of all data submitted, I cannot approve your request at this time.

Specifically, your request does not support the following:

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If you would like me to reconsider your request, please submit additional data/information addressing the items above to further support your fixed asset waiver request.

Please contact examiner [examiner name] at [phone number] with any questions.

Sincerely,

[Regional Director Name]
Regional Director

[Office]/[WRITER'S INITIALS]
SSIC XXXX
Charter #

cc: SE
EX
SSA (when applicable)