

Defect Report Template

| Field | Description |
|--------------------|--------------------------------|
| Defect ID | Unique number (ex: BUG-101) |
| Title | Short summary of defect |
| Created by | Test Engineer Name |
| Assigned | Developer Name |
| Description | Detailed explanation |
| Steps to Reproduce | Step-by-step process |
| Expected Result | What should happen |
| Actual Result | What is happening |
| Severity | Impact level (High/Medium/Low) |
| Priority | Urgency to fix |
| Status | New / Open / Fixed / Closed |
| Environment | Browser, OS, Build version |
| Attachment | Screenshot / Video |
| Comments | We can add Messages |