Training Program Certification Standards

These standards will be used to assess and determine whether a cybersecurity training program meets the minimum requirements for certification under Section 2054.519(b) of the Texas Government Code.

Table 1. Course Certification Checklist

Mandatory Course/Program Topics	
1	Information security habits and procedures that protect information resources
1.1	The Principles of Information Security a) Users should be aware of ***what ‘information security’ means***. b) Users should be aware of the ***types of information*** (e.g. confidential, private, sensitive, etc.) they are responsible for safeguarding. c) Users should be aware of the ***forms and locations of the information*** they are responsible for safeguarding.
1.2	Best Practices to Safeguard Information (All Forms) and Information Systems a) Users should be aware of how to ***safeguard against unauthorized access*** to information, information systems, and secure facilities/locations. b) Users should be aware of how to ***safeguard against unauthorized use*** of information and information systems. c) Users should be aware of best practices related to ***securely storing information***. d) Users should be aware of best practices related to ***securely disposing and sanitizing information and information systems***.
2	Best practices for detecting, assessing, reporting, and addressing information security threats
2.1	Awareness of the meaning of information security ‘threat,’ ‘threat actor,’ ‘risk,’ and ‘attack.’ a) Users should be aware of the ***meaning of ‘threat’*** with regards to information security. b) Users should be aware of ***common ‘threat actors’*** and their motivations. c) Users should be aware of the ***meaning of ‘risk’*** with regards to information security. d) Users should be aware of the ***meaning of ‘attack’*** with regards to information security.
2.2	Awareness of how to identify, respond to, and report on information security threats and suspicious activity. a) Users should be aware of how to ***identify indicators for common attacks***. b) Users should be aware of how to ***respond to and report on*** common attacks or suspicious activity.
Program Format	
Learning Outcomes (Suggested Best Practice)	
1	The training program should include an assessment of learning outcomes. a) Users are able to identify acceptable information security habits and procedures to protect information resources. b) Users are able to detect or identify basic information security threats. c) Users are able to address and report basic information security threats in accordance with best practices.
Proof of Completion (Required)	
1	The training program provides proof of completion (e.g. certification, completion email, etc.).